

PROPOSED SPENDING PLAN FOR SALARIES AND WAGES - EXAMPLE

Acme Services

Agency

F.T.E.	No. of Positions	Position Title	2019 County Funds	Other Funds	Other Funds	TOTAL
0.1	1	Executive Director	\$2,500.00			\$2,500.00
1	1	Information & Referral Specialist	\$8,500.00	\$10,500.00		\$19,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL SALARIES			\$11,000.00	\$10,500.00	\$0.00	\$21,500.00

1. Identify all personnel involved in the operation of your program by position, title, number of positions and F.T.E. An F.T.E. is a Full Time Equivalent. A full time employee is calculated to work 2,080 hours per year. Example: Your agency director works 40 hours per week, but works only 4 hours per week in the program funded by these county funds. Show this on your proposal as a 0.10 F.T.E.
2. Identify the "Funds" that pay each person's salary. Example: A staff person is paid \$19,000 annually and works full time in the program funded by millage funds. "County Contract Funds" pay \$11,000 of the person's salary. In the other columns under "Other Funds," indicate what funds pay the \$10,500 balance of the staff person's.