

# Lewis County Community Development

2025 NE Kresky Ave, Chehalis, WA 98532 • Phone: (360) 740-1146 • Fax: (360) 740-1245

## Master Site Plan Application

**Appointment Information:**      **Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

For the appointment, you will need:

- Completed 'Master Site Plan Application'
- Site plan that includes all items listed on the 'Site Plan Requirements' handout (attached)
- Associated fees (\$200 or \$50 depending on the project)

Full Project Description: \_\_\_\_\_

Tax Parcel Number (s): \_\_\_\_\_

Site Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_ Owner's Email: \_\_\_\_\_

### Applicant Information:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Acknowledgment

I understand that County regulations require owner permission for County personnel to enter private property to conduct permit processing, review, and inspections. I also understand that my failure to grant permission to enter may result in denial or withdrawal of a permit or approval. By my signature below, permission is granted for representatives of the Community Development, Environmental Services, and Public Works Department to enter and remain on and about the property for the sole purpose of processing such permits and performing required inspections or reviews.

Prior notification of the date of inspections will take place is:      Required      Not Required

(\_\_\_\_\_) \_\_\_\_\_ (Must provide phone number where applicant/representative can be reached)

I/We certify that all plans, specifications and other submissions required in support of this application conform to the requirements of all federal, state, and local codes and applicable laws and ordinances; and I certify that I am either the current legal owner of this property or their authorized representative. With this document, I take full responsibility for the lawful action that this document allows.

I certify that I have read and understand the limitations and conditions of Lewis County Code and agree to comply with all conditions of approval. I understand that any permits issued by Lewis County, consistent with the attached site plan, are valid ONLY if construction is in according to this plan and all other conditions of the permit are followed. By my signature below, I affirm that all the information and documents provided with this application are true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Check one:**      **Owner**      **Authorized Agent**

# Lewis County Public Services

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## SITE PLAN REQUIREMENTS

**This checklist is intended to give a general idea of the information required for a site plan. The application should NOT be submitted unless all points below are addressed. The checklist must be submitted with the application. Submit multiple maps if necessary. Additional information may be requested. Any additional information which the applicant feels will assist in evaluating the proposal is encouraged. Minimum size is 8.5x11-Maximum size is 11x17**

STAFF    APPLICANT

North arrow

Vicinity map with location and name of all roads surrounding the property

All property lines (if the parcel is large, provide a close up)

Setbacks from property lines for all proposed structures if an accurate scale is not provided

Location and identification of all existing and proposed structures with dimensions.

Examples include, but are not limited to: houses, sheds, barns, fences, culverts, bridges, retaining walls, and decks

Distance from other structures if within 10 feet

Test holes, septic tanks, septic lines, drainfields, and reserve areas

Wells, well circles with a 100-foot radius, water lines, etc. and all utility easements

Distance between existing and proposed septic systems, wells, and buildings

Location of all existing or proposed driveways and dimensions, easements, access roads etc. If there is an access easement, please provide a copy

Location and identification of any known critical areas on site. Examples include, but are not limited to: wetlands, streams or other surface waters, steep slopes, etc.

Location of any known or proposed stormwater facilities

Location, depth, and extent of any clearing, grading and filling

For all projects other than a single family dwelling, a description of the proposed use is required. Examples include, but are not limited to: personal storage, commercial uses, agricultural uses, garage, etc.

