

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

Regular Meeting

Meeting Date: Monday October 25, 2021 Meeting Time 2:00pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Chair Sean Swope called the meeting to order at 2:00pm, Monday, October 25, 2021. Those in attendance were:

Sean Swope	Lewis County Commissioner
Lindsey Pollock	Lewis County Commissioner
Josh Metcalf	Director, Lewis County Public Works
Rocky Lyon	Manager, Lewis County Solid Waste
Melanie Case	Recycling Coordinator, Lewis County Solid Waste
Teri Lopez	Admin. Assistant, Lewis County Solid Waste

- II. Quorum verified.
- III. Motion by Lindsey Pollock and seconded by Sean Swope to approve minutes of the September 27, 2021 regular meeting. Motion carried.
- IV. Public Hearing – In the matter of proposed fee increases for certain materials received at transfer stations operated by Lewis County. – No comments
- V. Board Measures and Proposals
- Resolution #004-21** – Fee increases for certain materials received at transfer stations operated by Lewis County. Proposed fee increases as follows: tipping fee \$100/ton with a minimum of \$15/280lbs (\$14.46 plus \$.54 refuse tax of 3.6%), bulky waste \$120/ton with a minimum of \$15/240lbs (\$14.46 plus \$.54 refuse tax of 3.6%), yard waste (grass & leaves) \$90/ton with a minimum of \$10/220lbs, yard waste (tree limbs) \$60/ton with a minimum of \$10/320lbs and tires (passenger/light truck) \$5 with or without the rims.
Motioned by Lindsey Pollock and seconded by Sean Swope. Motion carried.
- Resolution #005-21** – Change of Vice Chair for the Governing Board of Commissioners of the Lewis County Solid Waste Disposal District No. 1. Commissioner Lindsey Pollock was appointed to the position of Vice Chair.
Motioned by Sean Swope and seconded by Lindsey Pollock. Motion carried.
- VI. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager
- a. Community Litter Program Report – In September, the Litter program coordinator cleaned up 12 illegal dumpsites, removing 4,300 pounds of garbage, 20 tires, 3 semi-truck tires and two appliances. In addition, 12 volunteers spent 36 hours picking up 19 bags of litter.
- b. Transfer Station Tonnages – Total tonnage for September was 8,956, which was 15% higher than the previous year. Customer count for September was 13,794, which is 4% higher than the previous year.
- c. Recycling Update – Presented by Melanie Case, Recycling Coordinator
- The use of the drop truck by solid waste staff to haul recyclables is saving on transportation costs.
 - The paper box which replaced the co-mingled box is now earning a profit. Prior to the switch the co-mingled box was being mistreated causing entire boxes to be contaminated, unrecyclable and costly. Year-to-date the paper recycling box has earned the county \$327. This profit includes the costs to transport to a Tacoma paper recycling facility. Besides the profit 67 tons of paper have been recycled compared to the 181 tons for 2020 that were contaminated and ended up in the landfill.

- The fall community events funded mostly by an Ecology grant, happening in lieu of the voucher program, were successful. There were 12 events in 7 different cities. Total cost for all the events was \$12,111.43. The Ecology grant will cover \$8,075.23 and the county will cover the remainder of \$4,036.20. Approximate customer count was 530. And the following pounds of materials were collected...
 - Shred = 6,860 pounds
 - Litter = 2240 pounds of which 300 pounds were recycled
 - HHW = 6550 pounds
 - E-Cycle = 5160 pounds
 - Styrofoam = 170 pounds (several full truck loads)
 - Yard Waste = 34,960 pounds
 - Tires = 82,060 pounds
 - Metal = 4,120 pounds
- Commissioner Swope inquired about a battery recycling event or including it as part of future events. Rocky indicated that this topic has been discussed and will be again.

VII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager

a. Monthly reports September 2021

- Fund 415 showed a net income of \$59,546 and an ending balance of \$3,253,592. Fund 415 revenue per the Paradigm scale report for the month of September was \$938,383.
- Fund 401 expenses –
 - Professional services had the down payment for the CTS tipping floor office, service to both ELCTS/CTS scales and an invoice from HDR for the feasibility study.
 - Repairs & Maintenance this month were \$8,000 due to repairs on the excavator.
 - Recycling Program had expenses for the Floral Street MRC area (gravel & supplies), MRC Coordinator reimbursement and PeEll yard waste box hauling & disposal (tipping fee for composting).
 - HHW Program had a large supply order with Clean Earth, disposal of HHW materials, fire suppression system testing in Hazo hut and TV disposal.

VIII. Miscellaneous Reports

a. Accounting Specialist hired and beginning on 11/01/21.

IX. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility
Motion by Lindsey Pollock and seconded by Sean Swope to approve payments and transfers in the amount of \$889,708. Motion carried.

X. Staff Discussion – Presented by Rocky Lyon, Solid Waste Manager

- a. Litter RFP – Melanie helped obtain grant funding for Litter pick-up. An RFP has been prepared and is with Josh Metcalf, Public Works director for review.
- b. USAgain Clothing Recycling – Melanie was contacted regarding the placement of boxes for clothing recycling at the Solid Waste Facility. Rocky reviewed the request and an agreement has been reached. Boxes will be placed at both CTS and ELCTS.
- c. Excavator purchase – Machine is prepped and ready to be shipped minus one part that is on back order. The claw from the excavator that caught on fire is being refurbished and reused, saving about \$50,000. The pedestal that the excavator sits on is being refitted and refurbished saving an additional \$50,000. It should be delivered in the next couple of weeks.
- d. Perimeter Fence repair – FEMA did a walk through and determined that there were 13 areas that needed repaired. Quotes were obtained and a company selected. Repairs were completed this month.

XI. Announcements – None

XII. Adjournment – With no further business, Motion by Lindsey Pollock and seconded by Sean Swope to adjourn the meeting at 2:28 p.m.

Respectfully submitted,

Teri Lopez

Teri Lopez
Solid Waste Utility, Admin Assistant