

**LEWIS COUNTY  
SOLID WASTE DISPOSAL DISTRICT #1  
Regular Meeting  
Location: Hearing Room, Lewis County Courthouse, Chehalis, WA  
August 23, 2021**

- I. Disposal District Chair Sean Swope called the meeting to order at 1:30 p.m., Monday, August 23, 2021. Those in attendance were:

Sean Swope	Lewis County Commissioner
Lindsey Pollock	Lewis County Commissioner
Josh Metcalf	Director, Lewis County Public Works
Tina Hemphill	Deputy Director, Lewis County Public Works
Kristen Buckman	Office Manager, Lewis County Solid Waste
Teri Lopez	Admin. Assistant, Lewis County Solid Waste
Tom Rupert	Lemay/Waste Connections
Erik Martin	BOCC, County Manager
Austin Majors	BOCC, County Admin.

- II. Verified quorum is present.
- III. Minutes from Regular Meeting of July 26, 2021 – Motion by Lindsey Pollock and seconded by Sean Swope to approve minutes of the July 26, 2021 regular meeting. Motion carried.
- IV. Public Hearing – None
- V. Board Measures and Proposals – None
- VI. Transfer Station Operations – Presented by Josh Metcalf, Director of Public Works
- a. Community Litter Program Report – Litter program coordinator cleaned up 14 illegal dumpsites with 3,540 pounds of garbage, 12 tires and 1 freezer removed.
  - b. Transfer Station Tonnages – Total tonnage for July was 10,613, which was 28% higher than the previous year. Customer count for July was 16,867, which is 22% higher than the previous year. Commissioner Swope asked if other counties are effected with the increase in Solid Waste. Tom Rupert of LeMay/Waste Connections responded that he could speak to the fact that Grays Harbor County is experiencing an increase. Josh stated that as previously discussed development (demolition and construction) debris plays a role in this increase, including the contaminated dirt from the new Dollar General that ran through the facility in July.
  - c. Recycling Update – No update
- VII. Financial Reports – Presented by Josh Metcalf, Director of Public Works
- a. Monthly reports July 2021
    - Fund 415 showed a net loss of \$100,740 and an ending balance of \$3,194,046. Fund 415 revenue per the Paradigm scale report for the month of July was \$1,022,931. Revenue listed on the monthly report reflects accounts receivables collected as of 7/31/21. The difference being charge account customers with outstanding balances.
    - Fund 401 expenses, purchased new lids for our recycle boxes, HDR invoices for our feasibility study, retrofit new lights at the CTS site, service flare system for Landfill & HHW disposal.
- VIII. Miscellaneous Reports – None
- IX. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility – Motion by Lindsey Pollock and seconded by Sean Swope to approve payments and transfers in the amount of \$750,131. Motion carried.

- X. Staff Discussion – Presented by Josh Metcalf, Director of Public Works (Handouts provided)
  - a. Rate Discussion – Josh explained the handouts. He asked the Board to give him direction to take the numbers to SWAC (Solid Waste Advisory Committee) for discussion and recommendations. Both Commissioner Swope and Pollock agreed and recommended further discussions with SWAC.
  - b. Interlocal Landfill Agreement – Cowlitz Landfill. Preliminary conversations have taken place. Formal conversations are scheduled. Commissioner Swope asked how gas prices would affect things overall. Josh stated that he is taking gas prices and staffing shortages into account.
  - c. Equipment Replacement – Excavator at CTS needs replaced. Funds are allocated to cover this purchase.
- XI. Announcements – Josh Metcalf, Director of Public Works provided details regarding upcoming recycling events. These events will be covered by grants and help offset the non-continuation of the voucher program.
- XII. Adjournment – With no further business, Motion by Lindsey Pollock and seconded by Sean Swope to adjourn the meeting at 2:00 p.m.

Respectfully submitted,

Teri Lopez  
Solid Waste Utility, Admin Assistant