

**LEWIS COUNTY
SOLID WASTE DISPOSAL DISTRICT #1
Regular Meeting
Location: Hearing Room, Lewis County Courthouse, Chehalis, WA
June 28, 2021**

- I. Disposal District Chair Sean Swope called the meeting to order at 1:41 p.m., Monday, June 28, 2021. Those in attendance were:

Sean Swope	Lewis County Commissioner
Lindsey Pollock	Lewis County Commissioner
Gary Stamper	Lewis County Commissioner
Tom Rupert (Zoom)	Lemay/Waste Connections
Terry Harris	SWAC, Chair
Tina Hemphill	Deputy Director, Lewis County Public Works
Josh Metcalf	Director, Lewis County Public Works
Rocky Lyon	Manager, Lewis County Solid Waste
Kristen Buckman	Office Manager, Lewis County Solid Waste
Teri Lopez	Admin. Assistant, Lewis County Solid Waste
Karen Hirte	Office Assistant, Lewis County Solid Waste

- II. Verified quorum is present.
- III. Minutes from Regular Meeting of May 24,, 2021
Motion by Gary Stamper and seconded by Lindsey Pollock to approve minutes of the May 24, 2021 regular meeting. Motion carried.
- IV. Public Hearing – None
- V. Board Measures and Proposals – None
- VI. Transfer Station Operations
- A. Community Litter Program Report – Much the same as the previous months; 10-15 illegal dumpsites reported. This month did have more weight; 4500lbs was removed.
 - B. Transfer Station Tonnages – Total tonnage for May was 7,763 which was 18% higher than the previous year. Customer count for May was 13,687 which is 16% higher than the previous year.
 - C. Recycling Update – New signage for the Recycle area has been ordered to help reduce contamination of the bins. Packwood Recycling program extended for another year. Suggestions made by board members to also reduce recycling contamination included some possible help for the summer to monitor the area, monitoring video surveillance and the possibility of fines for offenders.
- VII. Miscellaneous Reports – None
- VIII. Financial Reports
- A. Disposal District and Utility Income Statements - The District's statement showed a net loss of \$73,225 for May of 2021 and the ending balance of District Fund 415 was \$3,315,831.
 - B. Solid Waste Top 3 Disposal Costs – Josh presented a supplement – Page 1 reflected the top three costs to be Waste Transportation and Disposal, Tire recycling Disposal and Yard Waste transportation and Disposal. Each showing a significant increase in the cost vs. the fees being collected.
 - C. Expenses and Tipping Fee Requirements – Josh proceeded to present Page 2 of the supplement which reflects projections up to 2027 of Net income if prices stay as is. It was noted by Commissioner Swope, based on the number reflected on Page 2, that if we don't increase fees Lewis County Solid Waste will have used up all of its reserves by year 2024. This same chart reflects suggested fee increases to keep up with expenses and keep reserves at a consistent level.
 - D. Municipal Solid Waste Tipping Fees – Josh presented Page 3 which displayed a map of Washington Counties and their tipping fees.
 - E. Proposed Rate Increase – Josh proposed a rate increase to take affect August 1st, 2021. He further requested a special meeting to be held at the next business meeting at which he will present a Resolution laying out the above stated rate increase.

- IX. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility
Motion by Gary Stamper and seconded by Lindsey Pollock to approve payments and transfers in the amount of \$712,121. Motion carried.
- X. Staff Discussion
- A. Feasibility Study - Josh gave an update on our feasibility study. We are still looking at locations for future sites.
 - B. Central Transfer Station Tipping Floor – Building cleaned and pest free. Bathroom is now fully functioning. Pest service to be maintained on a regular basis.
 - C. East County Transfer Station – Bids coming for the central heating and cooling system.
- XI. Announcements – Solid Waste Manager, Rocky Lyon and Admin. Assistant Teri Lopez were introduced
- XII. Correspondence – Commissioner Swope received communications regarding the Voucher Program – Josh responded. The voucher program is very costly. SWAC and staff member of both Transfer Stations were tasked with providing alternative suggestions. Of the options presented; hosting individual smaller events will make the most use of current funding. A future presentation was recommended by Commissioner Stamper.

With no further business, ***Motion by Lindsey Pollock and seconded by Gary Stamper to adjourn the meeting at 2:15 p.m.***

Respectfully submitted,

Teri Lopez
Solid Waste Utility, Admin Assistant