

Exhibit A

Category A: Combined Departments Activities / Fees

Effective January 01, 2025

(CD) Community Development / (PH) Public Health Services / (PW) Public Works Department

Item	Submittal Fees	Submittal Fee Includes	Additional applications/fees that may be required
Private Road Name Application	\$100	\$50 Application Fee (CD) \$50 Administrative Fee (CD)	\$250 Sign Installation Fee (PW) Note: owner to provide sign after approval.
State Environmental Policy Act SEPA Checklist and Administrative Approvals	\$2,150	\$1,700 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Review Fee (PW)	(PH) OSS Review Fee (septic) (PH) Water Program Review Fee (PW) Traffic Impact Analysis Review Fee
Boundary Line Adjustment	\$2,210	\$760 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Land-Use Review Fee (CD) \$400 Review Fee (PW) \$150 Final Map Review Fee (PH Water) \$150 Final Map Review Fee (PH OSS) \$300 Final Map Review Fee (CD) \$300 Final Map Review Fee (PW)	(PH) OSS Review Fee (septic) (PH) Water Program Review Fee
Large Lot Simple Segregation	\$2,170	\$720 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Land-Use Review Fee (CD) \$400 Review Fee (PW) \$150 Final Map Review Fee (PH Water) \$150 Final Map Review Fee (PH OSS) \$300 Final Map Review Fee (CD) \$300 Final Map Review Fee (PW)	(PH) OSS Review Fee (septic) (PH) Water Program Review Fee (CD) State Fee ESSB 6091 (CD) County Fee ESSB 6091
Large Lot Subdivision (1-4 lots)	\$5,365	\$2,800 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Land-Use Review Fee (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$600 Review Fee (PW) \$150 Final Map Review Fee (PH Water) \$150 Final Map Review Fee (PH OSS) \$300 Final Map Review Fee (CD) \$300 Final Map Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee (CD) State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees may apply

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(CD) Community Development / (PH) Public Health Services / (PW) Public Works Department

Item	Submittal Fees	Submittal Fee Includes	Additional applications/fees that may be required
Large Lot Subdivision (5+ lots)	\$7,065	\$2,800 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Land-Use Review Fee (CD) \$1,700 SEPA FEE (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$600 Review Fee (PW) \$150 Final Map Review Fee (PH Water) \$150 Final Map Review Fee (PH OSS) \$300 Final Map Review Fee (CD) \$300 Final Map Review Fee (PW)	(PH) OSS: Soil Evaluations, Septic Permits, Design Review Fees (each lot) (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee (CD) State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees may apply
Short Plat Subdivision (1-4 lots)	\$5,365	\$2,800 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Land-Use Review Fee (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$600 Review Fee (PW) \$150 Final Map Review Fee (PH Water) \$150 Final Map Review Fee (PH OSS) \$300 Final Map Review Fee (CD) \$300 Final Map Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee (CD) SEPA Checklist Fee Legal Publication Fee State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees may apply

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Item	Submittal Fees	Submittal Fee Includes	Additional applications/fees that may be required
Long Plat Subdivision (Application)	\$11,745	\$8,080 Application Fee (CD) \$50 Administrative Fee (CD) \$1,700 SEPA FEE (CD) \$400 Land-Use Review Fee (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$600 Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Final Map Review Fee Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee (CD) Final Approval Review/Fees State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees will apply
Long Plat Subdivision (Final Approval)	\$5,197	\$3,232 Application Fee (CD) \$50 Administrative Fee (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$700 Review Fee (PW) \$300 Final Map Review Fee (PW)	
Master Planned Area * (Type III applications for Master Plan - Rural Area Uses, Master Planned Industrial, and Master Planned Resort are charged Master Planned Area fee in addition to Binding Site Plan application fee)	\$18,205	\$14,140 Application Fee (CD) \$50 Administrative Fee (CD) \$1,700 SEPA FEE (CD) \$400 Land-Use Review Fee (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$1,000 Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Final Map Review Fee Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee Other Department reviews/fees will apply

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Item	Submittal Fees	Submittal Fee Includes	Additional applications/fees that may be required
			May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.
<p>Master Planned Area - Alteration, Amendment, or Vacation</p> <p>* (Type III applications for Master Plan - Rural Area Uses, Master Planned Industrial, and Master Planned Resort are charged Master Planned Area fee in addition to Binding Site Plan application fee)</p>	\$18,205	<p>\$14,140 Application Fee (CD)</p> <p>\$50 Administrative Fee (CD)</p> <p>\$1,700 SEPA FEE (CD)</p> <p>\$400 Land-Use Review Fee (CD)</p> <p>\$410 Review Fee (PH Water)</p> <p>\$505 Review Fee (PH OSS)</p> <p>\$1,000 Review Fee (PW)</p>	<p>(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees</p> <p>(PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot)</p> <p>(PW) Final Map Review Fee Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee</p> <p>Other Department reviews/fees will apply</p> <p>May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.</p>

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Effective January 01, 2025

(CD) Community Development / (PH) Public Health Services / (PW) Public Works Department

Item	Submittal Fees	Submittal Fee Includes	Additional applications/fees that may be required
Binding Site Application or Amendment	\$9,119	\$5,454 Application Fee (CD) \$50 Administrative Fee (CD) \$400 Land-Use Review Fee (CD) \$1,700 SEPA FEE (CD) \$410 Review Fee (PH Water) \$505 Review Fee (PH OSS) \$600 Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Final Map Review Fee Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Traffic Impact Analysis Review Fee Other Department reviews/fees will apply May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.

Exhibit A

Category B: Department of Community Development

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
Administrative Fee			
Administrative Fee	\$50		To be charged on all building and planning applications.
Airports			
Airport Obstruction Zone	\$90		
Building			
Building Permit (building, mechanical, plumbing & fire)	See Standardized Building Valuation Schedule & Table 1	Permit/Action related	\$400 Planning Review - MSR or \$100 Minor Review \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 Application of currently adopted Building, Mechanical and Plumbing Codes. Building: Application of Lewis County Standardized Building Valuation / Fee Schedules based on adopted modifiers; see Standardized Building Valuation/Fee Schedules. Other fees may apply, depending on permits(s)/approvals required in conjunction with Building Permit Application.
Fill and Grade Permit	See Table 2 & Table 3		
Fire Permits	See Building Permit Fees		
Fireworks Display (by certified technician)	\$85		
Fireworks Stand (includes one inspection)	\$110		
Flood Development Permit	\$50		Other fees may apply depending on type of development.
Mechanical Permit – Non Supplemental	\$23.50	Fixture/Element Fees	\$100 inspection fee required See Table 4 for fixture/elements and fees

Exhibit A

Category B: Department of Community Development

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
Factory Assembled Structure (FAS)			\$400 Planning Review - MSR or \$100 Minor Review
Storage Unit (single wide)	\$220		\$350 State Fee ESSB 6091
Commercial Coach	\$330		\$150 County Fee ESSB 6091
Classroom Unit	\$510		
Office Unit	\$510		Additional fees may apply
Mobile Homes			\$400 Planning Review - MSR or \$100 Minor Review
Mobile Home Placement Permit (single wide)	\$350		\$350 State Fee ESSB 6091
Mobile Home Placement Permit (double wide)	\$550		\$150 County Fee ESSB 6091
Mobile Home Placement Permit (triple wide)	\$650		
RV/Travel Trailer	\$250		
Park Model	\$350		
Tiny Home (mobile)	\$350		Additional fees may apply
Mobile Home Title Elimination	No Fee		\$100/site visit if required.
Plumbing Permit – Non Supplemental	\$20	Fixture/Element Fees.	\$100 inspection fee required
Private Road Name Application	\$50		See Table 5 for fixture/elements and fees
Private Road Review	\$250		
Road Life Safety Review	\$100		
Cannabis Activity			
Business License for Producers, Processors & Retailers	\$2,000		
Planning (See Combined Departments Activities/Fees for total submittal fee for any development activities)			
Administrative Approval	\$565		\$400 Planning Review – MSR
			\$400 Traffic Impact Analysis - TIA
			Additional fees may apply
Administrative Reduction	\$565		\$400 Planning Review - MSR
Administrative Variance	\$345		\$400 Planning Review - MSR or \$100 Minor Review
			Additional fees may apply

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Category B: Department of Community Development

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
Additional Cost Accruals		Variable	Additional accrued costs, above and beyond paid fee(s), for staff time, peer review, legal fees and travel fees for staff time related directly to application and permit processing, approval or appeals.
Appeal of Administrative Decision	\$900		\$500 Legal Publication Fee and \$1,515 Hearing Examiner Fee required for Type I and Type II applications
Boundary Line Adjustment	\$760		\$400 Planning Review - LDR Additional fees may apply
Environmental Impact Statement (EIS) Determination/Review May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.	\$9,595 ¹		\$400 Traffic Impact Analysis - TIA Additional fees may apply
Hearing Examiner Fee	\$1,515		\$500 Legal Publication Fee Additional costs may apply based on the type of hearing – see individual permit types.
Binding Site Plan Application or Amendment May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.	\$5,454 ²		\$400 Planning Review - MSR \$1,700 SEPA Fee \$400 Traffic Impact Analysis - TIA Additional fees may apply

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Category B: Department of Community Development

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
Final Map Review	\$300		For final review of BLAs and all land divisions.
Large Lot Subdivision Application	\$2,800		\$400 Planning Review – LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 \$400 Traffic Impact Analysis - TIA If 5 lots or more: \$1,700 SEPA Fee Additional fees may apply
Large Lot Simple Segregation	\$720		\$400 Planning Review - LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091
Large Lot Subdivision Alteration	\$2,020		\$400 Planning Review – LDR \$400 Traffic Impact Analysis - TIA
Large Lot Subdivision Vacation	\$3,232		
Legal Publication Fee	\$500		Per each publication time
Long Plat Subdivision Application	\$8,080		\$400 Planning Review – LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 \$400 Traffic Impact Analysis - TIA \$1,700 SEPA Fee \$1,515 Hearings Examiner Fee Additional fees may apply
Long Plat Subdivision Final Approval	\$3,232		Additional fees may apply

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Category B: Department of Community Development

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Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
UGA - Preliminary and Final Long Plat Review Fee	\$600		
<p>Master Planned Area</p> <p>May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.</p> <p>* (Type III applications for Master Plan -Rural Area Uses, Master Planned Industrial, and Master Planned Resort are charged Master Planned Area fee in addition to Binding Site Plan application fee)</p>	\$14,140 ³		<p>\$400 Planning Review -MSR \$1,700 SEPA Fee \$400 Traffic Impact Analysis – TIA</p> <p>Additional fees may apply</p>
<p>Master Planned Area Alteration, Amendment or Vacation</p> <p>May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.</p> <p>* (Type III applications for Master Plan -Rural Area Uses, Master Planned Industrial, and Master Planned Resort are charged Master Planned Area fee in addition to Binding Site Plan application fee)</p>	\$14,140 ³		<p>\$400 Planning Review - MSR \$1,700 SEPA Fee (depending on project) \$400 Traffic Impact Analysis - TIA</p> <p>Additional fees may apply</p>
Peer Review of assessment and mitigation reports	Actual Cost		
Planning Review (FS) Feasibility Study Fee	\$150		
Planning Review (LDR) Land Development Review Fee	\$400		

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Category B: Department of Community Development

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Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
Planning Review (MSR) Master Site Review Fee	\$400	\$100 for Minor Reviews	Peer Review or Third-Party Review of assessment and mitigation reports, based on consultant hourly rate.
Planning Review – Site Plan Preparation	\$100		By appointment only
Rezone/Comprehensive Plan Amendment May require a reimbursement agreement to pay for additional cost accruals in conjunction with the application and permit processing, approval or appeals.	\$5,454 ⁴		\$1,700 SEPA Review Fees \$400 Traffic Impact Analysis – TIA Cost Reimbursement
SEPA – Checklist Review and Threshold Determination	\$1,700		\$400 Traffic Impact Analysis - TIA Additional fees may apply
Shoreline Conditional Use Permit	\$6,660		\$400 Planning Review - MSR \$1,700 SEPA Fee Other fees may apply depending on scope of development.
Shoreline Exemption Review	\$200		
Shoreline Substantial Development Permit	\$2,800		\$400 Planning Review Fee - MSR \$1,700 SEPA Fee Other fees may apply depending on scope of development.
Shoreline Substantial Development – with Shoreline Conditional Use Permit	\$400		
Shoreline Variance	\$6,660		\$400 Planning Review Fee - MSR Other fees may apply depending on scope of development.
Short Subdivision Application	\$2,800		\$400 Planning Review – LDR \$350 State Fee ESSB 6091

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Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required (Please also see Category A, C, and D forms)
			\$150 County Fee ESSB 6091 \$400 Traffic Impact Analysis - TIA Other fees and reviews may apply depending on scope of development.
Short Subdivision Alteration	\$2,020		
Short Subdivision Vacation	\$3,232		
Special Use Permit	\$6,464		\$400 Planning Review - MSR \$1,700 SEPA Fee \$400 Traffic Impact Analysis - TIA
Special Use Permit – Mine	\$8,585		\$400 Planning Review - MSR \$1,700 SEPA Fee \$400 Traffic Impact Analysis - TIA
Special Use Permit Amendment or Revision	\$5,050		
Standard Hourly Rate for other Planning Services	\$100		
Variance (except Administrative Variance)	\$4,242		
Wireless Communications Facility	\$4,545		\$400 Planning Review - MSR \$1,700 SEPA Fee

1. The Environmental Impact Statement base fee covers up to 70 hours of staff time.
2. The Binding Site Plan base fee covers up to 35 hours of staff time.
3. The Master Planned Area base fee covers up to 120 hours of staff time.
4. The Rezone/Comprehensive Plan Amendment base fee covers up to 50 hours of staff time.

Misc. Department Fees

Credit Card Fee 2.5%

NSF Fee

Oversize Copy Fee

Per adopted BOCC Resolution or Amendment.

\$20 for 1st page, \$5 for each additional page when plans / documents are greater than 11x17.

Exhibit A

Category B: Department of Community Development

Effective January 01, 2025

Refund Policy for Community Development Permit and Review fees on this schedule:

- All refund requests must be submitted within 1 year of application submittal; 6 months of permit issuance; or 6 months of letter of completeness or incompleteness.
- If an application was taken in by mistake, either building or planning, then a 100% refund may be granted at the discretion of the Director.

Refund Policy for Planning Activities

- Refunds for exceeding the timeframe for decision shall be based on Table 17.05-3
- For any application that has been reviewed and granted approval (preliminary to final), there will be no-refund if the application is withdrawn by the applicant.
- If an application has been reviewed and denied, none of the fees will be refunded.
- If an application requires legal publication and legal notice has been published prior to an applicant requesting application withdrawal, no fees associated with the publication will be refunded.
- If a SEPA Determination has been made in conjunction with an application prior to an applicant requesting application withdrawal, no fees associated with SEPA will be refunded.
- If an applicant requests a refund prior to approval (preliminary or final), and the application has been reviewed by staff, the maximum allowable refund will be 50% of the fee.
- No Hearing Examiner fees will be refunded once the material has been submitted to the Hearing Examiner.
- The maximum allowable refund for any submitted application will be 80%

Refund Policy for Building Activities

For applications/permits withdrawn by the owner or applicant the following shall apply:

- For any permit application that has been submitted, but no reviews completed, the maximum allowable refund will be 80% of the Permit fees.
- If a Plan Review has been completed and construction plans approved, there will be no refund allowed for Plan Review fees.
- If a Plan Review has been initiated but not completed and construction plans have not been approved, the maximum allowable refund will be 50% of the Plan Review fees.
- For any permit application that has been issued and inspections completed, there will be no refund allowed.
- For any permit application that has been issued and no inspections completed, the maximum allowable refund will be 50% of the Permit fee.
- For applications that have been reviewed and denied, no refund will be allowed for applicable fees.

Exhibit A

Category B: Department of Community Development

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Table 1 – Lewis County Building Permit Fees

TOTAL VALUATION	FEE
\$1 to \$500	\$30.85
\$501 to \$2,000	\$30.85 for the first \$500.00 plus \$4.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001 to \$25,000	\$90.85 for the first \$2,000.00 plus \$18.38 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001 to \$50,000	\$513.59 for the first \$25,000.00 plus \$13.25 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001 to \$100,000	\$844.84 for the first \$50,000.00 plus \$9.19 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001 to \$500,000	\$1,304.34 for the first \$100,000.00 plus \$7.35 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001 to \$1,000,000	\$4,244.34 for the first \$500,000.00 plus \$6.24 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001 and up	\$7,364.34 for the first \$1,000,000.00 plus \$4.79 for each additional \$1,000.00, or fraction thereof.

Fees do not include State Fee or related permit fees such as mechanical, plumbing, etc.

Other Inspections and Fees:

1. Inspections outside of normal business hours (minimum charge – two hours) \$100.00 per hour¹
2. Reinspection fees \$100.00
 - Documented corrections not made prior to calling for next inspection;
 - Inspection requested but work to be inspected has not been completed;
 - Inspection requested – no access is provided to site (locked gate, etc.);
 - Inspection requested – approved plans and permit not on site;
 - Reactivation of expired permit (one time only)
 - Self-Certification (requires authorization by Building Official or their designee)
3. Life Safety Inspections (minimum charge – one hour) \$100.00 per hour¹
 - Licensed day care centers, group homes, WABO inspections, etc.
 - Any inspection not specifically identified by building code or an active permit
4. Special Inspections (minimum charge – two hours) \$100.00 per hour¹
 - Code Compliance or code related investigations
 - Permitted construction in which work has progressed without inspection
 - Any inspection requested that is outside normal inspection practices
5. Additional plan review required by changes, additions or revisions to plans (minimum charge – one hour) \$100.00 per hour¹
6. For use of outside consultants for plan checking and inspections, or both Actual costs²
7. Investigation fee – commencing work without permit Double permit fee
8. Plan Review fee - Standard 65% base fee
9. Plan Review fee – Agricultural buildings over 10,000 sq. ft. 40% base fee
10. Plan Review fee – Pole buildings with entire structure 40 ft. clear span or greater 40% base fee
‘U’ occupancy only
11. Propane Storage Tank – Above Ground (installation or removal) 500 gal or greater \$135.00
Includes up to 1 hour inspection.
12. Propane Storage Tank – Below Ground (installation or removal) Table 1 / Valuation
Capacity greater than 10,000 gal or 60,000 gal in agricultural or industrial zones
13. Permit Change Fee (assessed when changes are requested to approved or issued permits – in addition to permit fees) \$50.00

¹ Or the hourly cost to the County, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

Exhibit A

Category B: Department of Community Development

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Table 2 – Lewis County Grading Plan Review Fees

TOTAL YDS MATERIAL	FEE
50 cubic yards or less	No Fee
51 to 100 cubic yards	\$19.69
101 to 1,000 cubic yards	\$29.54
1,001 to 10,000 cubic yards	\$39.38
10,001 to 100,000 cubic yards	\$39.38 for the first 10,000 cubic yards plus \$9.19 for each additional 10,000 yards or fraction thereof to, and including to 10,000 cubic yards
100,001 to 200,000 cubic yards	\$122.09 for the first 100,000 cubic yards plus \$11.81 for each additional 10,000 yards or fraction thereof to, and including to 200,000 cubic yards.
200,001 cubic yards or more	\$240.19 for the first 200,000 cubic yards plus \$5.91 for each additional 10,000 yards or fraction thereof.

Other Fees:

- Additional plan review required by changes, additions or revisions to approved plans \$100 per hour¹
(minimum charge – one hour)
- For use outside consultants plan for checking and inspections (or both) Actual Costs²

¹ Or the total hourly cost to the County, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs

Table 3 – Lewis County Grading Permit Fees

TOTAL YDS MATERIAL	FEE
50 cubic yards or less	No Fee
51 to 100 cubic yards	\$29.54
101 to 1,000 cubic yards	\$29.54 for the first 100 cubic yards plus \$13.79 for each additional 100 yards or fraction thereof to, and including to 1,000 cubic yards.
1,001 to 10,000 cubic yards	\$153.65 for the first 1,000 cubic yards plus \$11.81 for each additional 1,000 yards or fraction thereof to, and including to 10,000 cubic yards.
10,001 to 100,000 cubic yards	\$259.94 for the first 10,000 cubic yards plus \$53.16 for each additional 10,000 yards or fraction thereof to, and including to 100,000 cubic yards.
100,001 cubic yards or more	\$738.38 for the first 100,000 cubic yards plus \$29.54 for each additional 10,000 yards or fraction thereof.
50 cubic yards or less	No Fee

Other Fees:

- Site inspection fee \$100.00
- Inspections outside of normal business hours (minimum charge – two hours) \$100.00 per hour¹
- Special Inspections (minimum charge – two hours) \$100.00 per hour¹
- Investigation fee – commencing work without permit Double permit fee
- Permit Change Fee (assessed when changes are requested to approved or issued permits – in addition to permit fees) \$50.00

¹ Or the total hourly cost to the County, whichever is the greatest. This cost shall include supervision, overhead, and equipment, hourly

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Category B: Department of Community Development

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Table 4 – Lewis County Mechanical Permit Fees

Elements	FEE (each element)
Air Handlers < 100 cfm	\$10.65
Air Handlers <100 cfm	\$18.10
Furnace < 100,000 btu	\$14.80
Furnace > 100,000 btu	\$18.20
Appliance Vent	\$7.25
Boiler/Compressor 3 hp / 100,000 btu	\$14.70
Evaporative Cooler	\$10.65
Gas Heating Unit	\$10.65
Exhaust Hood	\$10.65
Fireplace – Zero Clearance	\$10.65
Fireplace Insert	\$10.65
Floor Furnace	\$14.80
Suspended Wall Heater	\$14.80
Floor Mounted Heater	\$14.80
Gas Piping (1-4 connections)	\$5.50
Gas Piping (over 4 connections)	\$1.00
Heat Pump < 100,000 btu	\$14.80
Heat Pump > 100,000 btu	\$18.20
Fireplace	\$10.65
Pellet Stove	\$10.65
Wood Stove	\$10.65
Refrigerating Unit	\$13.70
Ventilation Fan/Duct	\$7.25
Incinerator – Residential	\$18.20
Incinerator – Commercial	\$14.50
Radiant Floor Heat	\$21.70
Other Mechanical	\$10.65
Permit – Non Supplemental Base Fee	\$23.50
Permit Inspection Fee	\$100.00
Permit – Supplemental Fee / residential (No additional fixture fee)	\$41.25
Permit – Commercial	Bid Price

Table 5 – Lewis County Plumbing Permit Fees

Elements	FEE (each element)
Sewer Connection	\$15.00
All fixtures (i.e.: bathtub, sink, shower, toilet, dishwasher, kitchen sink, urinal, water heater, bidet, clothes washer, etc.)	\$7.00
Other Plumbing	\$7.00
Permit – Non Supplemental Base Fee	\$20.00
Permit Inspection Fee	\$100.00
Permit – Supplemental Fee / residential (No additional fixture fee)	\$99.00
Permit – Commercial	Bid Price

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Standardized Building Valuation / Fee Schedule

Valuation factors for Non-Commercial Development							
Type	Category /Grade	Factor		Type	Category /Grade	Factor	
Residential				Basement	Unfinished	\$52.03	s.f.
Wood Frame		\$101.61	s.f.		Finished	\$104.06	s.f.
Masonry		\$107.98	s.f.	Greenhouse	Plastic	\$6.24	s.f.
2 nd Floor / Loft		*	s.f.		All Others	\$20.12	s.f.
Modular		**	s.f.	Re-roofing	Residential	\$130.08	sq
				Decks	Open	\$10.41	s.f.
					Covered	\$25.16	s.f.
U-Structures							
Wood Frame	Unfinished	\$36.42	s.f.	Porch	Enclosed	\$41.63	s.f.
	Finished	\$41.63	s.f.	Foundation		\$86.72	Lin Ft
Pole Type	Unfinished	\$25.16	s.f.				
	Finished	\$28.62	s.f.	Miscellaneous:			
	Roof Only	\$14.78	s.f.	Cargo Containers		\$100.00	
	Open Lean-to	\$14.78	s.f.	Solar Panel Installation		Inspection Fee	
Masonry	Unfinished	\$41.63	s.f.	Demolition Permit (Non-commercial)		\$30.85	ea.
	Finished	\$46.83	s.f.				
Heavy Steel	Unfinished	\$36.42	s.f.	Chimneys, Fences, Signs		Bid Price	
	Finished	\$41.63	s.f.	Remodel / Repairs (all)		Bid Price	
2 nd Floor /Loft		*	s.f.	Swimming Pools (all)		Bid Price	
Prefabricated Carport Canopy		\$6.24	s.f.	Additions (Non-Commercial)			
	All Others	\$11.79	s.f.	Valuation for additions are calculated at the same rate as new construction using the factors listed on this chart.			
*2 nd Floor/Loft – use same factor as ground floor for type of structure being constructed – finished or unfinished				Agricultural Buildings			
***Modular Home– Foundation permit required, full valuation/ plan review fee. Home permit calculated at ½ valuation, no plan review fee. Plumbing permit required.				Valued as U-Structures using the factors listed in this chart with a reduced plan review fee if applicable. See Table 1 – Building Permit Fees			
Definitions: <ul style="list-style-type: none">• FAS – Factory Assembled Structure• Finished – structures that are insulated and sheet rocked• Modular Home – FAS built to IRC or IBC standards• Mobile Home – FAS constructed for residential use• Residential – structures approved for habitation• Roof Only – structure open 2 or more sides (i.e. carport)• Heavy Steel – all steel framing				State Fee (residential building permits)		\$6.50	ea.
				State Fee (commercial building permits)		\$25.00	ea.
				State Fee (multiple living units) per living unit when more than 1		\$2.00	ea.
				State Fee ESSB 6091		\$350.00	ea.
				County Fee ESSB 6091		\$150.00	ea.
				Structures or developments not identified on this chart will be valued at bid price or by determination of the Building Official			

Commercial (Building, Mechanical, Plumbing & Fire) and Industrial development or demolition is valued at bid price. Lewis County Building Official has the authority to determine valuation if bid price is questionable. Fees will conform to the fee table identified as Table 1 – Lewis County Building Permit Fees.

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Food Service Establishments (FSE)			
Permanent Facilities			Fees based on time due to associated public health risk
Category 1	\$220		
Category 2	\$375		
Category 3	\$590		
Category 4	\$610		
Category 5	\$760		
Category 6	\$945		
Commercial Kitchen - Full food prep and storage	\$150		
Commercial Kitchen - Dishwashing only	\$70		
Processing Fee for cancelled permits	30% of fee		
Annual Application late fee (after January 31 each year)	\$115		In addition to permit fee
Plan Review	\$305		Up to 2.5 hrs - \$150 per hour after 2.5 hours
Hourly Consultation	\$150 /hr		Minimum of one hour charge
Re-inspection	\$155		
Repeat BLUE point Violation (3 rd time)	\$155		For each blue point violation that has been repeated 3 times within a two year period
Repeat BLUE point Violation (4 or more)	\$375		For each blue point violation that has been repeated 4 or more times within a two year period
Repeat RED point violation (3 or more)	\$375		For each red point violation that has been repeated 3 or more times within a two year period
Temporary Facilities			
Category 1	\$115		Low Risk Sampler
Category 2	\$135		Low – Medium Risk Menu
Category 3	\$170		High Risk menu – no more than 21 days consecutively.
Category 4	\$205		Multiple Temporaries: different locations – low risk sampler
Multiple Events, Low-Medium Risk, Annual	\$440		
Multiple Events, Low-Medium Risk, Seasonal	\$220		
Multiple Events, High Risk, Annual	\$525		

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Multiple Events, High Risk, Seasonal	\$260		
Category 7	Based on menu and risk level		Judged cooking contests – 1 permit for 10 booths; 1 event coordinator <ul style="list-style-type: none"> Applications submitted together at least 2 weeks prior to event (no fast track option)
Category 8	\$335		Sampling Event <ul style="list-style-type: none"> 1 event coordinator Applications submitted together at least 2 weeks prior to event (no fast track option)
Add on permit: Temporary booths for permanent permitted establishments	\$170		Up to 10 temporary events per permit cycle
Processing Fee for cancelled permits	30% of fee		
Non-Profit Discounts (all temporary categories except 7, 8 and late application fees)	40% off permit fee		
Other Food Related			
Food Worker Book	\$3		
Replacement Food Worker Card	\$6		
Special Food Worker Class upon request	\$155		
Variance Request Fee – Permanent or Temporary Facilities	\$305		Up to 2 hrs. - \$150 per hour after 2 hours
Late Application Fee - Less than 7 days' notice prior to day of an event or opening	\$155		In addition to permit fee
Failure to obtain permit prior to day of an event or opening	\$190		In addition to permit fee
Appeal to Hearing Examiner	\$1,515	All applicable hearing examiner fees	
Administrative meeting for permit suspension, revocation, establishment closure, or other compliance issues	\$375		Owner/Operator must meet with Public Health Director, Health Officer, or designee prior to suspension, revocation, or closure being lifted.

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Application or Permit Revision	\$170		For significant changes to permits currently under review. Not for already approved establishments.
Application or Permit received on or after July 1 of calendar year	50% of permit fee		For Change of Ownership or New Establishments that begin their permit more than half-way through the year, the permit fee is halved.
Swimming Pools & Spas			
State Conducting	\$0		
On-Site Septic (OSS)			
Installer Exam – New	\$670		
Installer Exam – Re-test	\$650		
Pumper Annual Certification	\$335		
Installer Annual Certification	\$335		
Late Fee for Annual Pumper/Installer Certification	\$170		
Installer/Pumper newly received on or after July 1 of calendar year	50% of certification fee		New installers/pumpers applying for service in Lewis County, received more than half-way through the year, only half of the certification fee is required.
OSS Connection / Reconnection	\$415		Applies to services requiring site evaluation / inspection.
OSS Install / Repair / Alteration – Residential	\$840		
OSS Design Review – Residential	\$505		
OSS Install / Repair / Alteration – Commercial	\$1,020		
OSS Design Review – Commercial	\$1,010		
OSS Operational Permit			
Commercial Facilities	\$615		Annual Permit
Residential / Alternative Systems	\$550		3 Year Permit
OSS Permit Transfer	\$335		
OSS Soil Evaluation	\$450		
OSS Verification	\$730		
Re-inspection or Permit Revision	\$280		
OSS Review Fee for Boundary Line Adjustment, SEPA & Administrative Approvals	\$280		Plus OSS permit fees if applicable

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
OSS Review Fee for Title 16, 17 & Other Planning Processes not specifically listed in this table	\$505		Plus other applicable OSS permit fees
Final Map Review	\$150		For final review of BLAs and all land divisions.
Standard Charge for other OSS Services (hourly rate)	\$150		
Winter Water Table Observation	\$1,200		
Appeal to Hearing Examiner	\$1,515	All applicable Hearing Examiner fees.	
Water Program			
Design Review – New (up to 6 hours staff time)	\$1,110	\$150/hr. after 6 hrs.	
Design Review – After Approved Design (up to 3 hours staff time)	\$555	\$150/hr. after 3 hours	For additional treatment, expansion, upgrades, etc.
Provisional Adequacy Review (up to 3 hours staff time)	\$555	\$150/hr. after 3 hours	
Water Program Review for Boundary Line Adjustment, SEPA, and Administrative Approval	\$230		Plus permit/inspection fees if applicable
Water Program Review Fee for Title 16, 17 & Other Planning Processes not specifically listed in this table	\$410		Plus permit/inspection fees if applicable
Final Map Review	\$150		For final review of BLAs and all land divisions.
Standard Charge for Other Water Program Services (hourly rate)	\$150		
Water Availability Notification Processing	\$185		Expires 1 year after response
Group A Sanitary Survey	\$1,015		Local costs only, total costs of inspection minus amount WSDOH provides, which is currently \$250.
Group B Annual Operating Certification	\$110		
Group B annual certification-late fee	\$55		
Two Party Well Review	\$370		
Well Setback Variance	\$405		If not part of initial water system design review

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Well Site Inspection	\$690		
Well Site Reinspection	\$215		
Appeal to Hearing Examiner	\$1,515	All applicable Hearing Exam. Fees	
Operating Permit received on or after July 1 of calendar year	50% of permit fee		For Group B Operating Permit received more than half-way through the year, only half of the permit fee is required.
Water Availability Notification Review	\$100		For properties that have received a Water Availability Notification Processing (WAN) in the past, but due to a replacement structure of the same capacity need a renewal of the (WAN)
Water Lab Tests			
Coliform	\$65		
Nitrate	\$65		
Surface water source drinking water samples	\$80		
Special Request / Emergency Samples on holidays or weekends – per day staff required to report to lab	\$310	Plus sample charge(s)	
Shipping Fee & Handling Fee for mailing water bottles:			
Single bottle	\$3	Plus shipping cost	
Three bottles	\$5	Plus shipping cost	Maximum of \$20 (12 or more bottles) + shipping
Nitrate Kit	\$5	Plus shipping cost	
Solid Waste			
Appeal to Hearing Examiner	\$1,515	All applicable Hearing Examiner fees	
Drinking Water Sludge Land Application			
New Permit	\$2,000		This is for a brand new permit – replacing the 2019 land disposal fee of \$200)
Existing Permit Revision	\$1,500		This is for an existing permit that requires major modifications, such as location change)
Yearly Permit Renewal	\$1,000		Yearly renewal of existing permit.

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Clandestine Drug Lab Decontamination Work Plan Review & Enforcement	\$800		Per RCW 64.44 Includes site visit and technical assistance
Clandestine Drug Lab Report and Reuse	\$320		
Drop Box/Transfer Facility Permit			
New Permit	\$590		This is for a brand new permit
Existing Permit Revision	\$300		This is for an existing permit that requires major modifications, such as location change
Yearly Permit Renewal	\$395		Yearly renewal of existing permit
Hazardous Waste Facility Permit			
New Permit	\$8,000		This is for a brand new permit
Yearly Permit Renewal	\$2,000		Yearly renewal of existing permit
Landfill / Infectious Waste Site Permit			
New Permit	\$5,000		This is for a brand new permit
Existing Permit Revision	\$900		This is for an existing permit that requires major modifications, such as location change
Facility Closure	\$800		Yearly renewal of existing permit
Moderate Risk Waste Facility			
New Permit	\$1,500		This is for a brand new permit
Existing Permit Revision	\$1,000		This is for an existing permit that requires major modifications, such as location change
Yearly Permit Renewal	\$750		Yearly renewal of existing permit
Exempt Facility Permit, Includes Metal Recyclers			
New Permit	\$1,000		This is for a brand new permit
Existing Permit Revision	\$600		This is for an existing permit that requires major modifications, such as location change
Yearly Permit Renewal	\$500		Yearly renewal of existing permit
Compost Facilities			
New Permit	\$2,000		This is for a brand new permit
Existing Permit Revision	\$1,200		This is for an existing permit that requires major modifications, such as location change

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Yearly Permit Renewal	\$1,000		Yearly renewal of existing permit
Standard Hourly Rate	\$150		
Vital Records (Birth / Death)			
Birth or death certificate	State Established		
Processing fee (per record)	\$5		
Same day service (per record)	\$5		
Shipping of vital record (without tracking)	\$7		Fee is per order and may include multiple records
Shipping of vital record via certified mail (with tracking)	\$15		Fee is per order and may include multiple records
Animal Shelter			
Adoption – Adult Dog (over 6 months)	\$220		Includes mandatory spay/neuter and vaccinations plus microchip implant
Adoption - Puppy (under 6 months)	\$275		Includes mandatory spay/neuter, and vaccinations plus microchip implant
Adoption – Cat (adult)	\$115		Includes mandatory spay/neuter, and vaccinations plus microchip implant
Adoption - Kitten	\$155		Includes mandatory spay/neuter, and vaccinations plus microchip implant
Rabies Vaccine	\$55		
Spay / Neuter Aftercare Medication	\$35		
Animal Disposal – 50 lbs or less	\$30		Per animal – (Dogs and cats only)
Animal Disposal – over 50 lbs	\$55		Per animal – (Dogs and cats only)
Animal trap fee - Canine	\$10	\$100 deposit	Deposit will be refunded when trap is returned
Animal trap fee - Feline	\$5	\$50 deposit	Deposit will be refunded when trap is returned
Incorporated city receipt & board of strays	\$80		
Owner turn in – Dog	\$80		
Owner turn in – Litter of puppies	\$80	\$5 each over 5	
Owner turn in – Cat	\$45		
Owner turn in – Litter of kittens	\$45	\$5 each over 5	
Daily impound fee – (per dog or cat)	\$30		

Exhibit A

Category C: Public Health Services

Effective January 01, 2025

Refund Policy for Public Health Department fees on this schedule:

- All refund requests must be submitted within 1 year of application submittal; 6 months of permit issuance; or 6 months of letter of completeness or incompleteness.

On-site Sewage System Program

For applications/permits withdrawn by the owner or applicant the following shall apply:

- If a permit application has been submitted but no reviews completed, the maximum allowable refund will be 80% of the permit fees.
- If a Plan Review has been completed and construction plans approved, no Plan Review fees will be refunded.
- If a Plan Review has been initiated but not completed and construction plans have not been approved, the maximum allowable refund will be 50% of the Plan Review fees.
- If a permit application has been issued and inspections completed, no fees will be refunded.
- If a permit application has been issued and no inspections completed, the maximum allowable refund will be 50% of the permit fee.

For applications that have been reviewed and denied, no fees will be refunded.

Water Program

For applications/permits withdrawn by the owner or applicant the following shall apply:

- Wellsite inspections - If a site visit has been completed, no fees will be refunded. If the application has been routed and reviewed in preparation for a site visit the fee may be refunded at a maximum of 50%.
- Water Availability Notices (WAN) - If staff have reviewed the availability for compliance with LCC8.55 or WAC246-290, no fees will be refunded. If the WAN has been routed but staff have not conducted any review, the full fee may be refunded.
- Two-Party Well Completion Requirements - If staff have reviewed and/or received submittals in reference to either well site requirements or completion requirements, no fees will be refunded.
- Subdivisions, BLAs, SEPAs, SUPs, or Administrative Approvals - If the project has been reviewed by staff at any level, no fees will be refunded.

For applications that have been reviewed and denied, no fees will be refunded.

Food Safety Program

- If a permit application has been submitted but no reviews completed, 100% of the plan review fee will be refunded.
- If a Plan Review is completed, no Plan Review fees will be refunded.
- If a Plan Review is initiated but not complete, no Plan Review fees will be refunded.
- If a permit application has been issued and inspections completed, no fees will be refunded.
- If a single temporary events is cancelled, up to 100% of the plan review fee may be refunded. For applications that have been reviewed and denied, no fees will be refunded.

Exhibit A

Category D: Public Works Department

Effective January 01, 2025

Airport Fees			
Overnight tie-down or parking	\$5	Includes applicable tax	
Weekly tie-down or parking	\$25	Includes applicable tax	
Monthly tie-down or parking	\$50	Includes applicable tax	
Approvals / Permits			
Administrative Fee	\$50		This would apply to all Public Works applications.
County Water Availability Review	\$200		This would apply to Middle Fork and Vader Water / Sewer System connection Reviews.
County Sewer Availability Review	\$200		This would apply to Middle Fork and Vader Water / Sewer System connection Reviews.
Directional Signs	\$500		
Franchise or Franchise Renewal (up to 5 hrs. staff time)	\$500	\$100/hr. over 5 hrs.	
Franchise Transfer (up to 4 hrs. staff time)	\$400	\$100/hr. over 4 hrs.	
Installation of Private Road Signs (first time)	\$250		Owner to provide private road sign
Memorial Signs Program Sponsorship	\$800		Includes sign(s), plaque(s) and post(s) w/installation and maintenance for 2 years. Renewal of sponsorship is offered at maintenance and replacement cost of \$200.
Motorist Informational Signs	\$500		
Reduced Right-of-Way Setback (up to 4 hrs. staff time)	\$400	\$100/hr. over 4 hrs.	
Review Fee for Final Plat and BLA Map Review	\$300		
Review Fee for SEPA Checklist, Boundary Line Adjustment & Large Lot Simple Segregations	\$400		
Review Fee for Title 16 LCC & other Planning Processes not listed separately	\$600		
UGA - Preliminary and Final Long Plat Review Fee	\$600		
Review Fee for Long Plat Subdivision Final Approval	\$700		
Review Fee for Master Planned Area	\$1,000		
Right of Way Use-Administer Grantee Insurance & Security Fund	All applicable costs & expenses		
Road Approach Permit (standard)	\$300		
Road Plan Review and Inspection (up to 5 hrs. staff time)	\$500	\$100/hr. over 5 hrs.	For review and inspection

Exhibit A

Category D: Public Works Department

Effective January 01, 2025

Road Standards Deviation Request – Minor (up to 3 hrs. staff time)	\$300	\$100/hr. over 3 hrs.	
Road Standards Deviation Request – Major (up to 3 hrs. staff time)	\$300	\$100/hr. over 3 hrs. Plus applicable Hearing Examiner fees.	For design variances resulting in Hearing Examiner process.
Road Vacation (up to 14 hrs. staff time)	\$1,400	\$100/hr. over 14 hrs. and all applicable costs and expenses.	Base fee does not include additional minimum recording of document standard fee.
Stormwater Permit (up to 5 hrs. staff time)	\$500	\$100/hr. over 5 hrs.	
Stormwater Permit – Abbreviated (up to 3 hrs. staff time)	\$300	\$100/hr. over 3 hrs.	
Stormwater, Administer Bonds & Securities (up to 5 hrs. staff time)	\$500	\$100/hr. over 5 hrs.	
Telecommunications Franchise, License or Renewal (up to 5 hrs. staff time)	\$500	\$100/hr. over 5 hrs. Plus applicable costs and expenses.	
Telecommunications Franchise or License Transfer (up to 4 hrs. staff time.)	\$400	\$100/hr. over 4 hrs. Plus applicable costs and expenses.	
Traffic Impact Analysis (up to 4 hrs. staff time)	\$400	\$100/hr. over 4hrs.	
Utility Permit for Residential Homes	\$100		Individual short side service perm 12.20.040
Work in Right-of-Way Permit – Minor	\$250	\$100/hr. inspection fees.	Type A activities per 12.20.040 and up to 500 lf.
Work in Right-of-Way Permit – Major	\$500	\$100/hr. inspection fees	Type B activities per 12.20.010
Copy Fees			
Non-certified copies of items	\$0.15		Per page, Res. 08-209
Full Size Copy of maps (Engineering)	\$0.46/sq. ft.		
GIS Services			
Hourly Rate for GIS services	\$100		
Invoiced Billings			
Fee for invoiced billing	10% of total cost		
Road Atlas			
Road Atlas	\$30	Plus applicable tax	

Exhibit A

Category D: Public Works Department

Effective January 01, 2025

Mailing of Road Atlas	Actual costs		Currently \$5 for reg. mail plus tax (\$5.40) - Includes envelope
Shipping and Handling			
Postage, mailing tube	Actual costs		Currently \$7 for reg. mail - Includes tube
Postage, CD/DVD	Actual costs		Currently \$2 for reg. mail – Includes sleeve & envelope
Postage, other/special requests	Actual costs		
Mailing tube/bubble envelope	Actual costs		Currently \$2 and \$1 – If requested without postage.
Maps			
LaserJet map, 8 ½" x 11"	\$4		
LaserJet map, 11" x 17"	\$8		
Plotter Map	\$2/sq. ft.		

* All Public Works Permit Fees are calculated on a \$100 per hour basis (i.e., a \$400 fee is calculated for 4 hours of review time). If additional review time is required, the applicant will be charged at \$100 per hour above the base fee.

Refund Policy for Public Works Department fees on this schedule:

- Refund requests must be submitted within 1 year of application submittal; 6 months of permit issuance; or 6 months of letter of completeness or incompleteness.
- For any application that has been reviewed and granted approval (preliminary to final), there will be no-refund if the application is withdrawn by the applicant.
- If an application has been reviewed and denied, none of the fees will be refunded.
- If an application requires legal publication and legal notice has been published prior to an applicant requesting application withdrawal, no fees associated with the publication will be refunded.
- If a SEPA Determination has been made in conjunction with an application prior to an applicant requesting application withdrawal, no fees associated with SEPA will be refunded.
- If an applicant requests a refund prior to approval (preliminary or final), and the application has been reviewed by staff, the maximum allowable refund will be 50% of the fee.
- The maximum allowable refund for any submitted application will be 80%