

Lewis County Community Development

125 NW Chehalis Ave, Chehalis, WA 98532 • Phone: (360) 740-1146 • www.lewiscountywa.gov

City Approval Form

This form is for buildings proposed inside city limits of Morton, Mossyrock, and Pe Ell. This form is to certify that a proposed project complies with the city's development regulations prior to the applicant submitting a building permit at the Lewis County Community Development Office. The applicant is required to bring the following to the City with Jurisdiction for pre-approval and is responsible to pay any associated fees adopted by the city.

- Completed 'City Pre-Application' form
- Completed site plan meeting the 'Site Plan Requirements' handout (attached)
- Completed Lewis County Building Permit Application (attached)

City of Jurisdiction: _____

Full Project Description: _____

Tax Parcel Number (s): _____

Site Address: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: _____ Owner's Email: _____

Applicant Information:

Name: _____

Mailing Address: _____

Phone Number: _____ E-mail: _____

Acknowledgment

I, the property owner, applicant or authorized official, have read and understood the information of this form and the associated 'City Pre-Application Project Details' form attached and the information is correct to the best of my knowledge.

Signature: _____ Date: _____

For Official Use Only

Zoning and Critical Areas:

Zoning: _____ Is this project in compliance with the zoning regulations? Yes No

Does this project meet setbacks from property lines? Yes No

Was SEPA Completed? Yes No If no, what exemption applies? _____
WAC 197-11-800 or locally adopted modification

Critical Areas on property: No critical areas were identified

Wetlands Streams Geologically Hazardous Areas Critical Aquifer Recharge

Flood Plain Shoreline Other: _____

Critical area reports submitted: _____

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Water Service:

- No water service required
- Preexisting water service
- New water service or additional connection required:
 - Installation and bimonthly service fee explained
 - Shut off procedures for non-payment explained
 - Water hook fee up paid

Sewer Service:

- No sewer service required
- Preexisting sewer service Septic
- installation required
- New sewer service or additional connection required:
 - Installation and bimonthly service fee explained
 - Shut off procedures for non-payment explained
 - Sewer hook up paid

Other: _____

Additional Comments:

I certify that I, city staff, have reviewed this form, the attached site plan, and the attached building permit application for development standards inside the City Limits and the project as described meets the requirements for the following:

- Zoning and Critical Areas
 - Water Service
 - Sewer Service
 - Other: _____
- Acknowledged by the Planning Committee on: _____ Not required
- Site inspection completed on: _____ Not required

Approval of Authorized City Official

Signature: _____ Title: _____ Date: _____

Signature: _____ Title: _____ Date: _____

The application is not authorized by the city with jurisdiction unless signed and dated by a City Official.

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SITE PLAN REQUIREMENTS

Pursuant to Lewis County Code 17.05.060(2), when a site plan is required all of the following shall be included. Additional information may be required per the application checklist. Additional information may be requested. Any additional information that will assist in evaluating the proposal is encouraged.

Minimum size is 8.5x11-Maximum size is 11x17

All site plans and maps shall be drawn to scale and shall include a scale bar and north arrow. Site plan on aerial photo / map will not be accepted.

A label identifying the permit application name. Examples include, but are not limited to Master Site Plan, Boundary Line Adjustment, Special Use Permit, Septic Permit, etc.

Property boundary lines, parcel number(s) and street address.

Location and width of all existing public roads, private roads, ingress, egress, or easements within or adjacent to the property.

Location of all existing and proposed driveways.

Location and footprint of all existing and proposed structures, with dimensions.

All existing and proposed structures labeled with the existing or proposed use. Examples include, but are not limited to, house, deck, garage, barn, shed, fence, culvert, retaining wall, etc. Note – If the structure is a shop, please include specific uses, which might include personal storage, detached bedroom, agricultural processing, homebased business, etc.

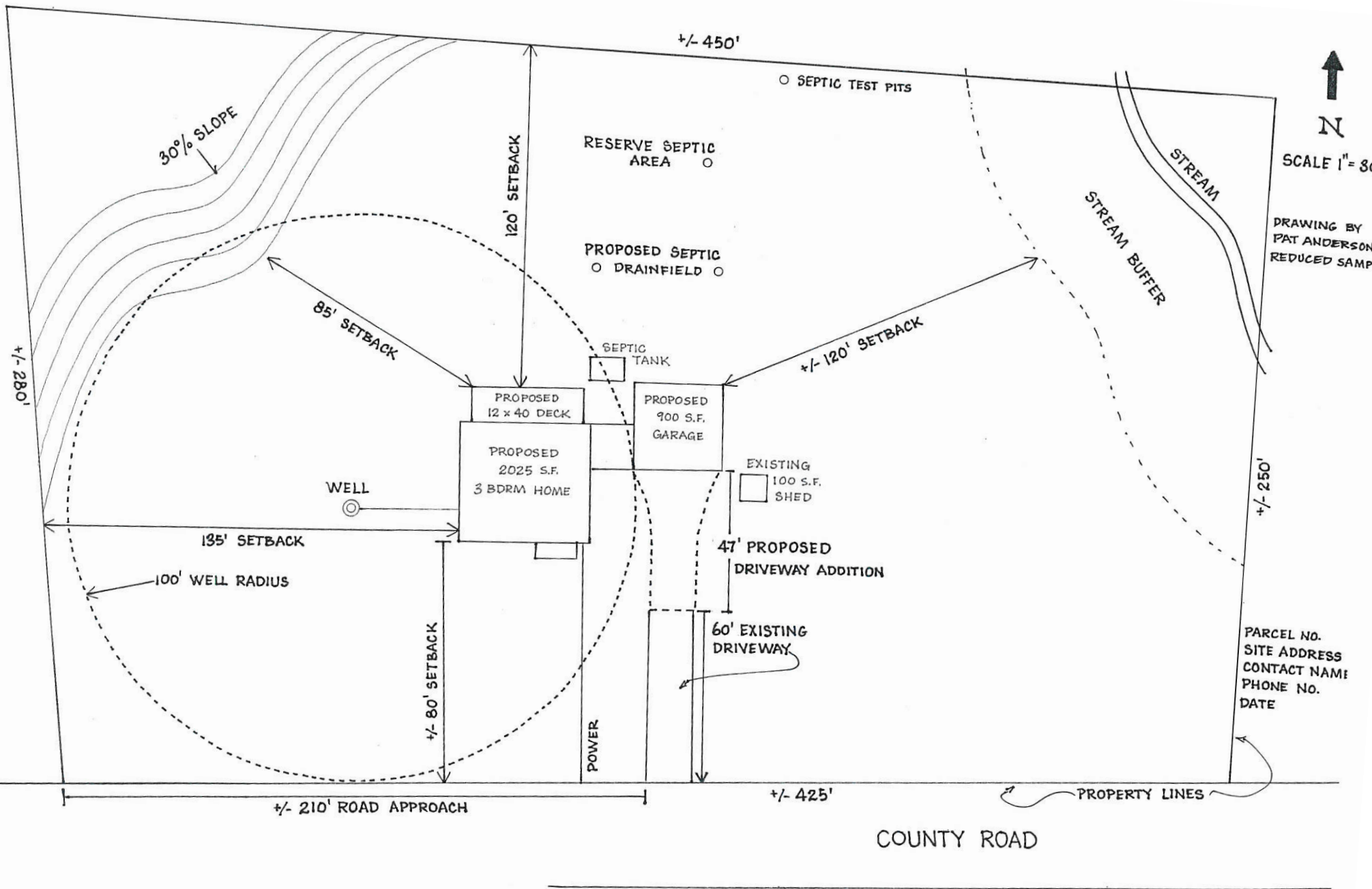
Number of bedrooms in each existing and proposed structure.

Distance between existing and proposed structures and property boundaries.

Distance between all existing and proposed structures, if within ten (10) feet.

Location of all existing wells and sanitary control areas, septic systems and reserve areas, water lines, and other utility lines.

Location of all existing and proposed stormwater facilities.



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BUILDING PERMIT

Permit Number:	_____
MSR:	_____
Date Submitted:	_____
Permit Technician:	_____

This Project is: Residential Commercial

Select all that apply:

Building Plumbing Mechanical Demolition Other _____

Project Description: _____
(Please attach additional sheets if needed)

Property Owner Information:

Tax Parcel Number: _____ Site Address: _____

Name: _____ Phone Number: _____

Mailing Address: _____ Email: _____

Applicant Information (if different): Owner Contractor Authorized Agent

Name: _____ Phone Number: _____

Mailing Address: _____ Email: _____

Contact when permit is ready or more information is required: Owner Applicant

Project Information: Self-Built Contractor

Contractor's Name: _____ L&I License #: _____

Address: _____ Phone Number: _____ Exp Date: _____

Valuation / Bid Price: _____ Bedrooms: _____ Bathrooms: _____ Construction Type: _____ Occupancy: _____

Square Feet:

Main: _____ Second: _____ Decks: _____ Covered Deck Open Deck Roof Only

Basement: _____ Finished Unfinished Garage/Shop: _____ Wood Frame Pole Type

Pre Fab Metal Building: _____ Open Sides Enclosed Finished Unfinished

Other: _____

Acknowledgment and Permission to Enter

I understand that County regulations require owner permission for County personnel to enter private property to conduct permit processing, review, and inspections. I also understand that my failure to grant permission to enter may result in denial or withdrawal of a permit or approval. By my signature below, permission is granted for representatives of the Community Development, Environmental Services, and Public Works Department to enter and remain on and about the property for the sole purpose of processing such permits and performing required inspections or reviews.

I/We certify that all plans, specifications and other submissions required in support of this application conform to the requirements of all federal, state, and local codes and applicable laws and ordinances; and I certify that I am either the current legal owner of this property or their authorized representative. With this document, I take full responsibility for the lawful action that this document allows.

I certify that I have read and understand the limitations and conditions of Lewis County Code and agree to comply with all conditions of approval. I understand that any permits issued by Lewis County, consistent with the attached site plan, are valid ONLY if construction is in according to this plan and all other conditions of the permit are followed. By my signature below, I affirm that all the information and documents provided with this application are true and accurate to the best of my knowledge.

Signature: _____ Date: _____ Fees Due: _____

Check one: Owner Authorized Agent

FOR OFFICIAL USE ONLY:

Zoning: _____ Flood Zone: _____ FIRM Panel #: _____ Lot: _____ Blk: _____ Division/Short Plat: _____
 _____ Quarter Section, Section _____, Township _____ North, Range _____ East/West (Circle One)

Plumbing		Mechanical		Fees	
<input type="checkbox"/> Supplemental Fee		<input type="checkbox"/> Supplemental Fee		Building Permit Base Fee	
<input type="checkbox"/> Non Supplemental Fee		<input type="checkbox"/> Non Supplemental Fee		Plan Review	
Plumbing Fixtures:		Mechanical Fixtures:		Plumbing Fees	
				Mechanical Fees	
				State Building Code	
				Additional Fees	
				Oversized Copy Charge	
				Total Building Fees	

Additional Reviews

Geo tech Report Received: Yes No Driveway Review Required: Yes No
 Conditions / Inspection added to Adept: Yes No Reviewed By: _____

Sewer Availability Received:

New Septic Approval:
 Permit #: _____ Date Issued: _____
 Number of Bedrooms: _____

Septic Reconnect Approval:
 Permit #: _____ Date Issued: _____
 Original Permit #: _____
 Number of Bedrooms: _____

Municipal WAN Received:

Public Water Supply: _____

Individual Well:
 Well Log Received: Gallons Per Min: _____
 Date Well Drilled: _____
 WRIA: _____
 Covenant Required: Yes No AFN: _____

Building Plans Approved: _____
 Date: _____

Notes: