

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 19-351

RESOLUTION ADOPTING A CATEGORIZED SCHEDULE
OF FEES EFFECTIVE JANUARY 1, 2020

WHEREAS, the Board of County Commissioners (BOCC) has adopted a Schedule of Fees for the Lewis County Code Titles 8, 12, 15, 16, 17, and 18 to consolidate all fees and assessments for the departments of Community Development, Public Works and Health & Social Services for permits and approvals within such Schedule of Fees; and

WHEREAS, said Schedule of Fees was established by the BOCC for ease of use by the public and to provide a single format for fees associated with user and permitting fees, and to expeditiously allow for changes in fees at the request of the above-named County departments; and

WHEREAS, the Board regularly reviews and may amend its Schedule of Fees for its various departments to reflect increased administrative and other costs of providing certain County services and permits; and

WHEREAS, the Board has decided to amend the existing Schedule of Fees, incorporating departmental recommendations regarding administrative costs associated with providing services and permits by the above-named County departments.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners that the Schedule of Fees, attached hereto and incorporated herein as Exhibit A, is hereby adopted and to be effective beginning January 1, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED by the Board that if any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be unconstitutional or invalid at law, such decision shall not affect the validity of the remaining portions of this Resolution..

DONE IN OPEN SESSION this 2nd day of December, 2019.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Eric Eisenberg
By: Eric Eisenberg,
Chief Civil Deputy Prosecuting Attorney

Robert C. Jackson
Robert C. Jackson, Chair

ATTEST:



Gary Stamper
Gary Stamper, Vice Chair

Rieva Lester
Rieva Lester,
Clerk of the Lewis County Board of County
Commissioners

Edna J. Fund
Edna J. Fund, Commissioner

Exhibit A

Category A: Combined Departments Activities / Fees

Effective January 01, 2020

(CD) Community Development / (PH) Public Health Services / (PW) Public Works Department

ITEM	SUBMITTAL FEES/DEPARTMENTS		Submittal Fee Includes:	Additional applications/fees that may be required
	Permit Center	Public Works		

Note: This table includes activities that require review fees and applications from multiple departments. It is not all inclusive, additional reviews and fees may apply depending on the nature and scope of the proposed activity. Please contact the Permit Center or Public Works Department for additional information.

PRIVATE ROADS				
<u>Private Road Name Application</u>	\$35	\$125	\$35 Application Fee (CD) \$125 Installation Fee (PW)	Note: owner to provide sign after approval.
REVIEWS				
<u>State Environmental Policy Act SEPA Checklist and Administrative Approvals</u>	\$1,050		\$850 Application Fee (CD) \$200 Review Fee (PW)	(PH) OSS Review Fee (septic) (PH) Water Program Review Fee
LAND DIVISIONS				
<u>Boundary Line Adjustment</u>	\$925		\$375 Application Fee (CD) \$200 Land-Use Review Fee (CD) \$200 Review Fee (PW) \$150 Final Map Review Fee	(PH) OSS Review Fee (septic) (PH) Water Program Review Fee
<u>Large Lot Simple Segregation</u>	\$905		\$355 Application Fee (CD) \$200 Land-Use Review Fee (CD) \$200 Review Fee (PW) \$150 Final Map Review Fee (PW)	(PH) OSS Review Fee (septic) (PH) Water Program Review Fee (CD) State Fee ESSB 6091 (CD) County Fee ESSB 6091
<u>Large Lot Subdivision (1-4 lots)</u>	\$2,485		\$1385 Application Fee (CD) \$200 Land Use Review Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$300 Review Fee (PW) \$150 Final Map Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee (CD) State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees may apply

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(CD) Community Development / (PH) Public Health Services / (PW) Public Works Department

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	Permit Center	Public Works		

Note: This table includes activities that require review fees and applications from multiple departments. It is not all inclusive, additional reviews and fees may apply depending on the nature and scope of the proposed activity. Please contact the Permit Center or Public Works Department for additional information.

<u>Large Lot Subdivision (5+ lots)</u>	\$3,335		\$1385 Application Fee (CD) \$200 Land Use Review Fee (CD) \$850 SEPA FEE (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$300 Review Fee (PW) \$150 Final Map Review Fee (PW)	(PH) OSS: Soil Evaluations, Septic Permits, Design Review Fees (each lot) (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee (CD) State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees may apply
<u>Short Plat Subdivision (1-4 lots)</u>	\$2,485		\$1385 Application Fee (CD) \$200 Land Use Review Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$300 Review Fee (PW) \$150 Final Map Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee (CD) SEPA Checklist Fee Legal Publication Fee State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees may apply

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Note: This table includes activities that require review fees and applications from multiple departments. It is not all inclusive, additional reviews and fees may apply depending on the nature and scope of the proposed activity. Please contact the Permit Center or Public Works Department for additional information.

<u>Long Plat Subdivision (Application)</u>	\$5,800		\$4,000 Application Fee (CD) \$850 SEPA Fee (CD) \$200 Land Use Review Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$300 Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Final Map Review Fee Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee (CD) Final Approval Review/Fees State Fee ESSB 6091 County Fee ESSB 6091 Other Department reviews/fees will apply
<u>Long Plat Subdivision (Final Approval)</u>	\$2,550		\$1,600 Application Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$350 Review Fee (PW) \$150 Final Map Review (PW)	
MAJOR DEVELOPMENTS				
<u>Master Planned Area</u>	\$9,000		\$7,000 Application Fee (CD) \$850 SEPA Fee (CD) \$200 Land Use Review Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$500 Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Final Map Review Fee Road Approach Fees Road Plan Review Fee Stormwater Review Fee

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	Permit Center	Public Works		

Note: This table includes activities that require review fees and applications from multiple departments. It is not all inclusive, additional reviews and fees may apply depending on the nature and scope of the proposed activity. Please contact the Permit Center or Public Works Department for additional information.

				<p style="text-align: center;">Stormwater Bond Review Fee</p> <p>Other Department reviews/fees will apply</p> <p>May require a development contract to pay for additional actual costs for environmental and development review in conjunction with the application and permit. Includes up to 35 hours total staff time</p>
<u>Master Planned Area - Alteration, Amendment, or Vacation</u>	\$9,000		\$7,000 Application Fee (CD) \$850 SEPA Fee (CD) \$200 Land Use Review Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$500 Review Fee (PW)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees (PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Final Map Review Fee Road Approach Fees Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Other Department reviews/fees will apply May require a development contract to pay for additional actual costs for environmental and development review in conjunction with the application and permit. Includes up to 35 hours total staff time
<u>Binding Site Application or Amendment</u>	\$4,500		\$2,700 Application Fee (CD) \$200 Land Use Review Fee (CD)	(PH) OSS: Soil Evaluations Septic Permit / Design Review Fees

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Effective January 01, 2020

(CD) Community Development / (PH) Public Health Services / (PW) Public Works Department

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	Permit Center	Public Works		

Note: This table includes activities that require review fees and applications from multiple departments. It is not all inclusive, additional reviews and fees may apply depending on the nature and scope of the proposed activity. Please contact the Permit Center or Public Works Department for additional information.

			\$850 SEPA Fee (CD) \$225 Review Fee (PH Water) \$225 Review Fee (PH OSS) \$300 Review Fee (PW)	(PH) Water: Well Site Inspections Water Program Design Review Fee Water Availability (each lot) (PW) Road Approach Fees Final Map Review Fee Road Plan Review Fee Stormwater Review Fee Stormwater Bond Review Fee Other Department reviews/fees will apply
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Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
AIRPORTS			
Airport Obstruction Zone	\$90	Planning Review required for septic permit – no fee associated with this review.	
BUILDING			
Building Permit (building, mechanical, plumbing & fire)	See Standardized Building Valuation Schedule & Table 1	Permit/Action related	\$200 Planning Review MSR or \$50 re-review and minor additions. \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 Application of currently adopted Building, Mechanical and Plumbing Codes. Building: Application of Lewis County Standardized Building Valuation / Fee Schedules based on adopted modifiers; see Standardized Building Valuation/Fee Schedules. Other fees may apply, depending on permits(s)/approvals required in conjunction with Building Permit Application.
Fill and Grade Permit	See Table 2 & Table 3		
Fire Permits	See Building Permit Fees		
Fireworks Display (by certified technician)	\$75		
Fireworks Stand (includes one inspection)	\$100		
Flood Development Permit	\$45		Other fees may apply depending on type of development.
Mechanical Permit - Supplemental Permit (must be associated with an active building permit)	Varies	Fixture/Element Fees	See Table 4 for fixture/elements and fees

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Category B: Department of Community Development

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Mechanical Permit – Non Supplemental	\$23.50	Fixture/Element Fees	\$100 inspection fee required See Table 4 for fixture/elements and fees
Factory Assembled Structure (FAS) Storage Unit (single wide) Commercial Coach Classroom Unit Office Unit	\$200 \$300 \$465 \$465		\$200 Planning Review MSR or \$50 re-review \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 Additional fees may apply
Mobile Homes Mobile Home Placement Permit (single wide) Mobile Home Placement Permit (double wide) Mobile Home Placement Permit (triple wide) RV/Travel Trailer – Temp Park Model Tiny Home (mobile)	\$325 \$490 \$590 \$225 \$325 \$325		\$200 Planning Review MSR or \$50 re-review \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 Additional fees may apply
Mobile Home Title Elimination	No Fee		\$100/site visit if required.
Plumbing Fee – Supplemental (must be associated with an active building permit)	Varies	Fixture/Element Fees	See Table 5 for fixture/elements and fees
Plumbing Permit – Non Supplemental	\$20.00	Fixture/Element Fees.	\$100 inspection fee required See Table 5 for fixture/elements and fees
Private Road Name Application	\$35		
MARIJUANA ACTIVITY			
Business License for Producers, Processors & Retailers	\$1000		
PLANNING (See Combined Departments Activities/Fees for total submittal fee for any development activities)			
Administrative Approval	\$280		\$200 Planning Review - MSR Additional fees may apply
Administrative Reduction	\$280		\$200 Planning Review - MSR
Administrative Variance	\$170		\$200 Planning Review - MSR or \$50 re-review

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
			Additional fees may apply
Appeal of Administrative Decision	\$450		\$250 Legal Publication Fee and \$750 Hearing Examiner Fee required for Type I and Type II applications
Boundary Line Adjustment	\$375		\$200 Planning Review - LDR Additional fees may apply
Environmental Impact Statement (EIS) Determination/Review Requires a development contract to pay for additional actual costs for environmental and development review in conjunction with the application and permit.	\$4,750		Additional fees may apply
Final Plat Review – UGA	\$300		
Hearing Examiner Fee	\$750		\$250 Legal Publication Fee Additional costs may apply based on the type of hearing – see individual permit types.
Hourly Rate	\$100		Hourly fees for work not defined
Binding Site Plan Application or Amendment	\$2,700		\$200 Planning Review - MSR \$850 SEPA Fee Additional fees may apply
Large Lot Subdivision Application	\$1,385		\$200 Planning Review – LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 If 5 lots or more:

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
			\$850 SEPA Fee Additional fees may apply
Large Lot Simple Segregation	\$355		\$200 Planning Review - LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091
Large Lot Subdivision Alteration	\$1,000		\$200 Planning Review - LDR
Large Lot Subdivision Vacation	\$1,600		
Legal Publication Fee	\$250		Per each publication time
Long Plat Subdivision Application	\$4,000		\$200 Planning Review – LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 \$850 SEPA Fee \$750 Hearings Examiner Fee Additional fees may apply
Long Plat Subdivision Final Approval	\$1,600		Additional fees may apply
Master Planned Area – requires a development contract to pay for additional actual costs for environmental and development review in conjunction with the application and permit.	\$7,000		\$200 Planning Review -MSR \$850 SEPA Fee
Master Planned Area Alteration, Amendment or Vacation Requires a development contract to pay for additional actual costs for environmental and development review In conjunction with the application and permit.	\$7,000		\$200 Planning Review - MSR; \$850 SEPA Fee (depending on project) Additional fees may apply
Peer Review of assessment and mitigation reports	Actual Cost		

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Planning Review (LDR) Land Division Review Fee	\$200		
Planning Review (MSR) Master Site Review Fee	\$200	\$50 for re-reviews / minor additions	
Rezone/Comprehensive Plan Amendment	\$2,700		\$850 SEPA Review Fees
SEPA – Checklist Review and Threshold Determination	\$850		
Shoreline Conditional Use Permit	\$3,300		\$200 Planning Review - MSR \$850 SEPA Fee Other fees may apply depending on scope of development.
Shoreline Exemption Review	\$100		
Shoreline Substantial Development Permit	\$1,385		\$200 Planning Review Fee - MSR \$850 SEPA Fee Other fees may apply depending on scope of development.
Shoreline Substantial Development – with Shoreline Conditional Use Permit	\$200		
Shoreline Variance	\$3,300		\$200 Planning Review Fee - MSR Other fees may apply depending on scope of development.
Short Subdivision Application	\$1,385		\$200 Planning Review – LDR \$350 State Fee ESSB 6091 \$150 County Fee ESSB 6091 Other fees and reviews may apply depending on scope of development.

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Short Subdivision Alteration	\$1,000		
Short Subdivision Vacation	\$1,600		
Special Use Permit	\$3,200		\$200 Planning Review - MSR \$850 SEPA Fee
Special Use Permit – Mine	\$4,250		\$200 Planning Review - MSR \$850 SEPA Fee
Special Use Permit Amendment or Revision	\$2,500		
Variance (except Administrative Variance)	\$2,100		
Wireless Communications Facility	\$2,250		\$200 Planning Review - MSR \$850 SEPA Fee

Misc. Fees

NSF Fee

Per adopted BOCC Resolution or Amendment.

Oversize Copy Fee

\$20 for 1st page, \$5 for each additional page when plans / documents are greater than 11x17.

Refund Policy for Community Development Permit and Review fees on this schedule:

- All refund requests must be submitted within 1 year of application submittal; 6 months of permit issuance; or 6 months of letter of completeness or incompleteness.

Planning Activities

- For any application that has been reviewed and granted approval (preliminary to final), there will be no-refund if the application is withdrawn by the applicant.
- If an application has been reviewed and denied, none of the fees will be refunded.
- If an application requires legal publication and legal notice has been published prior to an applicant requesting application withdrawal, no fees associated with the publication will be refunded.
- If a SEPA Determination has been made in conjunction with an application prior to an applicant requesting application withdrawal, no fees associated with SEPA will be refunded.

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

- If an applicant requests a refund prior to approval (preliminary or final), and the application has been reviewed by staff, the maximum allowable refund will be 50% of the fee.
- No Hearing Examiner fees will be refunded once the material has been submitted to the Hearing Examiner.
- The maximum allowable refund for any submitted application will be 80%

Building Activities

For applications/permits withdrawn by the owner or applicant the following shall apply:

- For any permit application that has been submitted, but no reviews completed, the maximum allowable refund will be 80% of the Permit fees.
- If a Plan Review has been completed and construction plans approved, there will be no refund allowed for Plan Review fees.
- If a Plan Review has been initiated but not completed and construction plans have not been approved, the maximum allowable refund will be 50% of the Plan Review fees.
- For any permit application that has been issued and inspections completed, there will be no refund allowed.
- For any permit application that has been issued and no inspections completed, the maximum allowable refund will be 50% of the Permit fee.

For applications that have been reviewed and denied, no refund will be allowed for applicable fees.

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Table 1 – Lewis County Building Permit Fees

TOTAL VALUATION	FEE
\$1 to \$500	\$30.85
\$501 to \$2,000	\$30.85 for the first \$500.00 plus \$4.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001 to \$25,000	\$90.85 for the first \$2,000.00 plus \$18.38 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001 to \$50,000	\$513.59 for the first \$25,000.00 plus \$13.25 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001 to \$100,000	\$844.84 for the first \$50,000.00 plus \$9.19 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001 to \$500,000	\$1,304.34 for the first \$100,000.00 plus \$7.35 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001 to \$1,000,000	\$4,244.34 for the first \$500,000.00 plus \$6.24 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001 and up	\$7,364.34 for the first \$1,000,000.00 plus \$4.79 for each additional \$1,000.00, or fraction thereof.

Fees do not include State Fee or related permit fees such as mechanical, plumbing, etc.

Other Inspections and Fees:

1. Inspections outside of normal business hours (minimum charge – two hours) \$100.00 per hour¹
2. Reinspection fees \$100.00
 - Documented corrections not made prior to calling for next inspection;
 - Inspection requested but work to be inspected has not been completed;
 - Inspection requested – no access is provided to site (locked gate, etc.);
 - Inspection requested – approved plans and permit not on site;
 - Reactivation of expired permit (one time only)
 - Self-Certification (requires authorization by Building Official or their designee)
3. Life Safety Inspections (minimum charge – one hour) \$100.00 per hour¹
 - Licensed day care centers, group homes, WABO inspections, etc.
 - Any inspection not specifically identified by building code or an active permit
4. Special Inspections (minimum charge – two hours) \$100.00 per hour¹
 - Code Compliance or code related investigations
 - Permitted construction in which work has progressed without inspection
 - Any inspection requested that is outside normal inspection practices
5. Additional plan review required by changes, additions or revisions to plans (minimum charge – one hour) \$100.00 per hour¹
6. For use of outside consultants for plan checking and inspections, or both Actual costs²
7. Investigation fee – commencing work without permit Double permit fee
8. Plan Review fee - Standard 65% base fee
9. Plan Review fee – Agricultural buildings over 10,000 sq. ft. 40% base fee
10. Plan Review fee – Pole buildings with entire structure 40 ft. clear span or greater 'U' occupancy only 40% base fee
11. Propane Storage Tank – Above Ground (installation or removal) 500 gal or greater \$135.00
Includes up to 1 hour inspection.
12. Propane Storage Tank – Below Ground (installation or removal) Table 1 / Valuation
Capacity greater than 10,000 gal or 60,000 gal in agricultural or industrial zones
13. Permit Change Fee (assessed when changes are requested to approved or issued permits – in addition to permit fees) \$50.00

¹ Or the hourly cost to the County, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Table 2 – Lewis County Grading Plan Review Fees

TOTAL YDS MATERIAL	FEE
50 cubic yards or less	No Fee
51 to 100 cubic yards	\$19.69
101 to 1,000 cubic yards	\$29.54
1,001 to 10,000 cubic yards	\$39.38
10,001 to 100,000 cubic yards	\$39.38 for the first 10,000 cubic yards plus \$9.19 for each additional 10,000 yards or fraction thereof to, and including to 10,000 cubic yards
100,001 to 200,000 cubic yards	\$122.09 for the first 100,000 cubic yards plus \$11.81 for each additional 10,000 yards or fraction thereof to, and including to 200,000 cubic yards.
200,001 cubic yards or more	\$240.19 for the first 200,000 cubic yards plus \$5.91 for each additional 10,000 yards or fraction thereof.

Other Fees:

1. Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one hour) \$100 per hour¹
2. For use outside consultants plan for checking and inspections (or both) Actual Costs²

¹ Or the total hourly cost to the County, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs

Table 3 – Lewis County Grading Permit Fees

TOTAL YDS MATERIAL	FEE
50 cubic yards or less	No Fee
51 to 100 cubic yards	\$29.54
101 to 1,000 cubic yards	\$29.54 for the first 100 cubic yards plus \$13.79 for each additional 100 yards or fraction thereof to, and including to 1,000 cubic yards.
1,001 to 10,000 cubic yards	\$153.65 for the first 1,000 cubic yards plus \$11.81 for each additional 1,000 yards or fraction thereof to, and including to 10,000 cubic yards.
10,001 to 100,000 cubic yards	\$259.94 for the first 10,000 cubic yards plus \$53.16 for each additional 10,000 yards or fraction thereof to, and including to 100,000 cubic yards.
100,001 cubic yards or more	\$738.38 for the first 100,000 cubic yards plus \$29.54 for each additional 10,000 yards or fraction thereof.
50 cubic yards or less	No Fee

Other Fees:

1. Site inspection fee \$100.00
2. Inspections outside of normal business hours (minimum charge – two hours) \$100.00 per hour¹
3. Special Inspections (minimum charge – two hours) \$100.00 per hour¹
4. Investigation fee – commencing work without permit Double permit fee
5. Permit Change Fee (assessed when changes are requested to approved or issued permits – in addition to permit fees) \$50.00

¹ Or the total hourly cost to the County, whichever is the greatest. This cost shall include supervision, overhead, and equipment, hourly

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

Table 4 – Lewis County Mechanical Permit Fees

Elements	FEE (each element)
Air Handlers < 100 cfm	\$10.65
Air Handlers <100 cfm	\$18.10
Furnace < 100,000 btu	\$14.80
Furnace > 100,000 btu	\$18.20
Appliance Vent	\$7.25
Boiler/Compressor 3 hp / 100,000 btu	\$14.70
Evaporative Cooler	\$10.65
Gas Heating Unit	\$10.65
Exhaust Hood	\$10.65
Fireplace – Zero Clearance	\$10.65
Fireplace Insert	\$10.65
Floor Furnace	\$14.80
Suspended Wall Heater	\$14.80
Floor Mounted Heater	\$14.80
Gas Piping (1-4 connections)	\$5.50
Gas Piping (over 4 connections)	\$1.00
Heat Pump >100,000 btu	\$10.65
Fireplace	\$10.65
Pellet Stove	\$10.65
Wood Stove	\$10.65
Refrigerating Unit	\$13.70
Ventilation Fan/Duct	\$7.25
Incinerator – Residential	\$18.20
Incinerator – Commercial	\$14.50
Radiant Floor Heat	\$21.70
Other Mechanical	\$10.65
Permit – Non Supplemental Base Fee	\$23.50
Permit – Supplemental Base Fee	\$7.25
Permit Inspection Fee	\$100.00
Permit – Supplemental Fee / residential (No additional fixture fee)	\$41.25
Permit – Commercial	Bid Price

Table 5 – Lewis County Plumbing Permit Fees

Elements	FEE (each element)
Sewer Connection	\$15.00
All fixtures (i.e.: bathtub, sink, shower, toilet, dishwasher, kitchen sink, urinal, water heater, bidet, clothes washer, etc.)	\$7.00
Other Plumbing	\$7.00
Permit – Non Supplemental Base Fee	\$20.00
Permit – Supplemental Base Fee	\$10.00
Permit Inspection Fee	\$100.00
Permit – Supplemental Fee / residential (No additional fixture fee)	\$99.00
Permit – Commercial	Bid Price

Exhibit A

Category B: Department of Community Development

Effective January 01, 2020

STANDARDIZED BUILDING VALUATION/FEE SCHEDULE

Valuation factors for <u>Non-Commercial</u> Development							
Type	Category/Grade	Factor		Type	Category/Grade	Factor	
Residential				Basement	Unfinished	\$37.50	s.f.
Wood Frame		\$73.23	s.f.		Finished	\$75.00	s.f.
Masonry		\$77.82	s.f.	Greenhouse	Plastic	\$4.50	s.f.
2 nd Floor / Loft		*	s.f.		All Others	\$14.50	s.f.
Modular		**	s.f.	Re-roofing	Residential Only	\$93.75	Per sq
				Decks	Open (no roof)	\$7.50	s.f.
					Covered	\$18.13	s.f.
U-Structures				Porch	Enclosed	\$30.00	s.f.
Wood Frame	Unfinished	\$26.25	s.f.	Foundation		\$62.50	Lin Ft
	Finished	\$30.00	s.f.	Miscellaneous:			
Pole Type	Unfinished	\$18.13	s.f.				
	Finished	\$20.63	s.f.				
	Roof Only	\$10.65	s.f.				
	Open Lean-to	\$10.65	s.f.				
Masonry	Unfinished	\$30.00	s.f.				
	Finished	\$33.75	s.f.				
Heavy Steel	Unfinished	\$26.25	s.f.				
	Finished	\$30.00	s.f.				
2 nd Floor /Loft		*	s.f.				
Prefabricated Carport Canopy		\$4.50	s.f.	Cargo Containers		\$100.00 Inspection Fee	
	All Others	\$8.50	s.f.	Solar Panel Installation			
				Demolition Permit (Non-commercial)		\$30.85	ea.
				Chimneys, Fences, Signs		Bid Price	
				Remodel / Repairs (all)		Bid Price	
				Swimming Pools (all)		Bid Price	
				Additions (Non-Commercial)			
				Valuation for additions are calculated at the same rate as new construction using the factors listed on this chart.			
*2 nd Floor/Loft – use same factor as ground floor for type of structure being constructed – finished or unfinished				Agricultural Buildings			
				Valued as U-Structures using the factors listed in this chart with a reduced plan review fee if applicable. See Table 1 – Building Permit Fees			
**Modular Home– Foundation permit required, full valuation/ plan review fee. Home permit calculated at ½ valuation, no plan review fee. Plumbing permit required.				State Fee (residential building permits)		\$6.50	ea.
				State Fee (commercial building permits)		\$25.00	ea.
Definitions: <ul style="list-style-type: none"> • FAS – Factory Assembled Structure • Finished – structures that are insulated and sheet rocked • Modular Home – FAS built to IRC or IBC standards • Mobile Home – FAS constructed for residential use • Residential – structures approved for habitation • Roof Only – structure open 2 or more sides (i.e. carport) • Heavy Steel – all steel framing 				State Fee (multiple living units) per living unit when more than 1		\$2.00	ea.
				State Fee ESSB 6091		\$350.00	ea.
				County Fee ESSB 6091		\$150.00	ea.
				Structures or developments not identified on this chart will be valued at bid price or by determination of the Building Official			

Commercial (Building, Mechanical, Plumbing & Fire) and Industrial development or demolition is valued at bid price. Lewis County Building Official has the authority to determine valuation if bid price is questionable. Fees will conform to the fee table identified as Table 1 – Lewis County Building Permit Fees.

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
FOOD SERVICE ESTABLISHMENTS (FSE)			
PERMANENT FACILITIES			
			Fees based on time due to associated public health risk
Category 1	\$140		
Category 2	\$250		
Category 3	\$385		
Category 4	\$400		
Category 5	\$495		
Processing Fee for cancelled permits	30% of fee		
Annual Application late fee (after January 31 each year)	\$75		In addition to permit fee
Plan Review	\$200		Up to 2 hrs. - \$100 per hour after 2 hours
Hourly Consultation	\$100 per hour		Minimum of one hour charge
Re-inspection	\$110		
Repeat BLUE point Violation (3 rd time)	\$100		For each blue point violation that has been repeated 3 times within a two year period
Repeat BLUE point Violation (4 or more)	\$250		For each blue point violation that has been repeated 4 or more times within a two year period
Repeat RED point violation (3 or more)	\$250		For each red point violation that has been repeated 3 or more times within a two year period
TEMPORARY FACILITIES			
Category 1	\$75		Low Risk Sampler
Category 2	\$90		Low – Medium Risk Menu
Category 3	\$110		High Risk menu – no more than 21 days consecutively.
Category 4	\$135		Multiple Temporaries: different locations – low risk sampler
Category 5	\$240		Multiple Temporaries: Same location annual
Category 5a	\$120		Multiple Temporaries: Same location seasonal
Category 6	\$300		Multiple Temporaries: Different locations fixed menu

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Category 6a	\$135		Additional Booths, same owner with category 6 permit; limit 5 total booths
Category 7	Based on menu and risk level		Judged cooking contests – 1 permit for 10 booths; 1 event coordinator <ul style="list-style-type: none"> • Applications submitted together at least 2 weeks prior to event (no fast track option)
Category 8	\$220		Sampling Event <ul style="list-style-type: none"> • 1 event coordinator • Applications submitted together at least 2 weeks prior to event (no fast track option)
Add on permit: Temporary booths for permanent permitted establishments	\$110		Up to 10 temporary events per permit cycle
Processing Fee for cancelled permits	30% of fee		
Non-Profit Discounts (all temporary categories except 7 and 8)	40% off permit fee		
<u>OTHER FOOD RELATED</u>			
Food Worker Book	\$2		
Replacement Food Worker Card	\$3		
Special Food Worker Class upon request	\$100		
Variance Request Fee – Permanent or Temporary Facilities	\$200		Up to 2 hrs. - \$100 per hour after 2 hours
Late Application-less than 7 days' notice prior to day of an event or opening	\$100		In addition to permit fee
Failure to obtain permit prior to day of an event or opening	\$125		In addition to permit fee
Appeal to Hearing Examiner	\$600	All applicable hearing examiner fees	
Administrative meeting for permit suspension, revocation, establishment closure, or other compliance issues	\$250		Owner/Operator must meet with Public Health Director, Health Officer, or designee prior to suspension, revocation, or closure being lifted.

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
SWIMMING POOLS & SPAS			
State Conducting	\$0		
ON-SITE SEPTIC (OSS)			
Installer Exam – New	\$250		
Installer Exam – Re-test	\$300		
Pumper Annual Certification	\$150		
Installer Annual Certification	\$150		
OSS Connection / Reconnection	\$185		Applies to services requiring site evaluation / inspection.
OSS Install / Repair / Alteration – Residential (<500 gpd)	\$375		
OSS Design Review – Residential (<500 gpd)	\$225		
OSS Install / Repair / Alteration – Commercial (>500 gpd)	\$455		
OSS Design Review – Commercial	\$450		
OSS Operational Permit			
Commercial Facilities	\$275		Annual Permit
Residential / Alternative Systems	\$245		3 Year Permit
Medical Hardships	\$75		3 Year Permit; costs subsidized
OSS Permit Transfer	\$150		
OSS Soil Evaluation	\$200		
OSS Verification	\$325		
Re-inspection or Permit Revision	\$125		
OSS Review Fee for Boundary Line Adjustment, SEPA & Administrative Approvals	\$125		Plus OSS permit fees if applicable
OSS Review Fee for Title 16, 17 & Other Planning Processes not specifically listed in this table	\$225		Plus other applicable OSS permit fees
Standard Charge for other OSS Services (hourly rate)	\$100		
Winter Water Table Observation	\$350		
Appeal to Hearing Examiner	\$600	All applicable Hearing Examiner fees.	

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
WATER PROGRAM			
Design Review – New (up to 6 hours staff time)	\$600	\$100/hr. after 6 hrs.	
Design Review – After Approved Design (up to 3 hours staff time)	\$300	\$100/hr. after 3 hours	For additional treatment, expansion, upgrades, etc.
Provisional Adequacy Review (up to 3 hours staff time)	\$300	\$100/hr. after 3 hours	
Water Program Review for Boundary Line Adjustment, SEPA, and Administrative Approval	\$125		Plus permit/inspection fees if applicable
Water Program Review Fee for Title 16, 17 & Other Planning Processes not specifically listed in this table	\$225		Plus permit/inspection fees if applicable
Standard Charge for Other Water Program Services (hourly rate)	\$100		
Water Availability Notification Processing	\$100		Expires 1 year after response
Group A Sanitary Survey	\$550		Local costs only, total costs of inspection minus amount WSDOH provides, which is currently \$250.
Group B Annual Operating Certification	\$60		
Group B annual certification-late fee	\$30		
Two Party Well Review	\$200		
Well Setback Variance	\$220		If not part of initial water system design review
Well Site Inspection	\$375		
Appeal to Hearing Examiner	\$600	All applicable Hearing Exam. Fees	
Water Lab Tests			
Coliform	\$28		
Compost, Biosolids	\$75		
Environmental, Fecals Only	\$50		
Multiple tube Fermentation	\$50		
Nitrate	\$28		

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Swim Areas	\$80		
Special Request / Emergency Samples on holidays or weekends – per day staff required to report to lab	\$100	Plus sample charge(s)	
<i>Shipping Fee & Handling Fee for mailing water bottles:</i>			
Single bottle	\$2	Plus shipping cost	
Three bottles	\$3	Plus shipping cost	Maximum of \$20 (12 or more bottles) + shipping
Nitrate Kit	\$3	Plus shipping cost	
<u>BIOSOLIDS MANAGEMENT</u>			
General Land Application Plan Review – New	\$1,000	\$100/hr. after 10	Up to 10 hrs. staff time
Site Specific Land Application Plan Review – New	\$1,500	\$100/hr. after 15	Up to 15 hrs. staff time
Land Application Plan Modification Review	\$500	\$100/hr. after 5	Up to 5 hrs. staff time
<i>Land Application Site Annual Inspections</i>			
Annual Inspection per site less than 20 acres	\$1,000	\$100/hr. after 10	Up to 10 hrs. staff time
Annual Inspection per site 20 or more acres	\$1,500	\$100/hr. after 15	Up to 15 hrs. staff time
<u>SOLID WASTE</u>			
Appeal to Hearing Examiner	\$600	All applicable Hearing Examiner fees	
Drinking Water Sludge Land Application			
New Permit	\$500		This is for a brand new permit – replacing the 2019 land disposal fee of \$200)
Existing Permit Revision	\$400		This is for an existing permit that requires major modifications, such as location change)
Yearly Permit Renewal	\$300		Yearly renewal of existing permit.

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Clandestine Drug Lab Decontamination Work Plan Review & Enforcement	\$100 per hour		Per RCW 64.44
Drop Box/Transfer Site Permit – New	\$200	\$100/hr. after 2	Up to 2 hrs. staff time
Drop Box/Transfer Site Permit – Renewal	\$100	\$100/hr. after 1	Up to 1 hr. staff time
Class 2 Infectious Waste Site – New	\$630	\$100/hr. after 6	Up to 6 hrs. staff time
Class 2 Infectious Waste Site – Renewal	\$315	\$100/hr. after 3	Up to 3 hrs. staff time
Hazardous Waste Site Permit – New	\$6,300	\$100/hr. after 63	Up to 63 hrs. staff time
Hazardous Waste Site Permit – Renewal	\$1,575	\$100/hr. after 15	Up to 15 hrs. staff time
Incinerator Operation Permit – New	\$3,780	\$100/hr. after 37	Up to 37 hrs. staff time
Incinerator Operation Permit – Renewal	\$1,315	\$100/hr. after 13	Up to 13 hrs. staff time
Inert / Demolition Site Permit – New			
2,000 to 5,000 cy	\$200	\$100/hr. after 2	Up to 2 hrs. staff time
5,001 to 10,000 cy	\$300	\$100/hr. after 3	Up to 3 hrs. staff time
10,001 to 20,000 cy	\$500	\$100/hr. after 5	Up to 5 hrs. staff time
20,001+ cy	\$700	\$100/hr. after 7	Up to 7 hrs. staff time
Inert / Demolition Site Permit – Renewal			
2,000 to 5,000 cy	\$100	\$100/hr. after 1	Up to 1 hr. staff time
5,001 to 10,000 cy	\$150	\$100/hr. after 1.5	Up to 1.5 hrs. staff time
10,001 to 20,000 cy	\$250	\$100/hr. after 2.5	Up to 2.5 hrs. staff time
20,001 + cy	\$350	\$100/hr. after 3.5	Up to 3.5 hrs. staff time
Inert / Demolition Site Master Permit – New	\$1,260		
Inert / Demolition Site Master Permit – Renewal	\$630		
Landfill / Class 1 Infectious Waste Site Permit - New	\$3,780		Up to 37 hrs. staff time
Landfill / Class 1 Infectious Waste Site Permit - Renewal	\$790		

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Landfill / Class 1 Infectious Waste Site Permit – Closure	\$630		
Recycling Center – New	\$630		Up to 13 hrs. staff time
Recycling Center – Renewal	\$315		Up to 6 hrs. staff time
Sludge / Compost Site Permit – New	\$1,420		Up to 30 hrs. staff time
Sludge / Compost Site Permit – Renewal	\$735		Up to 14 hrs. staff time
Solid Waste Surface Impoundment – Renewal	\$2,300		
Woodwaste Landfill Permit – New	\$3,150		
Woodwaste Landfill Permit – Renewal	\$630		
Standard Hourly Rate	\$100		
<u>VITAL RECORDS (BIRTH / DEATH)</u>			
Replacement Copy charge	\$3		
Birth/Death Records	State Established	\$5	\$5 fee for same day service
Overnight shipping of vital record	\$5	Shipping Costs	Total is \$5 plus exact shipping charge
<u>IMMUNIZATIONS</u>			
Vaccine Administration – Private Vaccine	\$15	Plus office visit and cost of vaccine	
Vaccine Administration – State Vaccine	\$15	Plus office visit	
Office Visit	\$10		
<u>CODE COMPLIANCE</u>			
Dangerous or Potentially Dangerous Dog Appeal to Hearing Examiner	\$600		
Standard Hourly Rate	\$100		
<u>DOG KENNEL OPERATING PERMITS</u>			
		Re Inspection (if necessary)	
Commercial 10-15 dogs	\$50	\$100	
Commercial 16-30 dogs	\$100	\$200	
Commercial 31-45 dogs	\$150	\$300	
Commercial 46-50 dogs	\$200	\$400	
Note: 51+ dogs requires a variance under LCC6.15.020(3)(b)			

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Noncommercial or hobby 10-15 dogs	\$0	\$25	
Noncommercial or hobby 16-30 dogs	\$25	\$50	
Noncommercial or hobby 31-45 dogs	\$50	\$100	
Noncommercial or hobby 46-50 dogs Note: 51+ dogs requires a variance under LCC 6.15.020(3)(b)	\$100	\$200	
Dog Breeding Practice Variance Request	\$700	Plus all applicable publication costs	Up to 7 hrs. staff time
Amendment to Operating Permit without inspection	\$10		
Amendment to Operating Permit with Inspection	\$25		Fee based on increase in maximum number of dogs permitted, if applicable
<u>ANIMAL SHELTER</u>			
Adoption – Adult Dog (6 months or older)	\$105	Medical: Vet costs Registered: \$50 Bundle: \$25	Base adoption fee includes spay/neuter, Variable fees are in addition to the base fee – medical other than spay/neuter will equal the exact costs from the Vet; Registered animals will be an additional \$50; Bundle means items came in with (bowls, crate, leash, etc.)
Adoption – Puppy (under 6 months)	\$205		Includes mandatory spay/neuter, vaccinations
Adoption - Cats	\$65		Includes mandatory spay/neuter, vaccinations
Adoption - Kittens	\$70		Includes mandatory spay/neuter, vaccinations
Adoption - Farm Animals	Varies		Variable per type of animal or current yardage rates
Resident discount	\$5		
Animal disposal – 50 lbs or less	\$25		Per animal – No livestock
Animal Disposal – over 50 lbs	\$50		Per Animal – No livestock
Microchip implant	\$20		Chip is only available at time of pet adoption

Exhibit A

Category C: Public Health Services

Effective January 01, 2020

Item	Base Fee	Variable Fee	Additional Fees and/or permits that may be required
Stray pickup at request of local jurisdiction	\$20 per hour	Plus Mileage as set by Resolution	Minimum charge of one hour (\$20)
Animal trap deposit - Canine	\$105		
Animal trap deposit - Feline	\$50		
Incorporated city receipt & board of strays	\$50		Covers 3 business days hold for possible owner before available for adoption
Incorporated city board of animals pending court case	\$20 per day		4 th day and beyond animals held for court case
Owner turn in – adult dog (6 months or older)	\$40		
Owner turn in – puppy (under 6 months)	\$25		
Owner turn in – canine litter	\$45	\$5 each over 9	
Owner turn in – adult cat	\$30		
Owner turn in – kitten	\$25		
Owner turn in – feline litter	\$40	\$5 each over 8	
Quarantine rabies observation	\$20 per day		
Rabies Specimen/Packaging (owned animal)	\$50		
Daily impound fee – dogs	\$17		
Daily impound fee - cats	\$15		
Daily impound fee – livestock	\$20		
Impound service charge – 1st	\$20		
Impound service charge – 2nd	\$30		
Impound service charge – 3rd and subsequent	\$40		
Impound service charge – livestock	\$60		

Exhibit A

Category D: Public Works Department

Effective January 01, 2020

Item	Base Fee*	Variable Fee	Additional fees and/or permits that may be required
APPROVALS / PERMITS			
Directional Signs	\$250		
Existing Private Road Assessment (up to 3 hrs. staff time)	\$150	\$50/hr. over 3hrs.	
Final Plat and BLA Map Review	\$150		
Franchise or Franchise Renewal (up to 5 hrs. staff time)	\$250	\$50/hr. over 5 hrs.	
Franchise Transfer (up to 4 hrs. staff time)	\$200	\$50/hr. over 4 hrs.	
Installation of Private Road Signs (first time)	\$125		Owner to provide private road sign
Memorial Signs Program Sponsorship	\$400		Includes sign(s), plaque(s) and post(s) w/installation and maintenance for 2 years. Renewal of sponsorship is offered at maintenance and replacement cost of \$200.
Motorist Informational Signs	\$250		
Reduced Right-of-Way Setback (up to 4 hrs. staff time)	\$200	\$50/hr. over 4 hrs.	
Review Fee for Title 16 LCC & other Planning Processes not listed separately	\$300		
Review Fee for SEPA Checklist, Boundary Line Adjustment & Large Lot Simple Segregations	\$200		
Review Fee for Long Plat Subdivision Final Approval	\$350		
Review Fee for Master Planned Area	\$500		
Right of Way Use-Administer Grantee Insurance & Security Fund	All applicable costs & expenses		
Road Approach Permit (standard)	\$150		
Road Plan Review and Inspection (up to 5 hrs. staff time)	\$250	\$50/hr. over 5 hrs.	For review and inspection
Road Standards Deviation Request – Minor (up to 3 hrs. staff time)	\$150	\$50/hr. over 3 hrs.	
Road Standards Deviation Request – Major (up to 3 hrs. staff time)	\$150	\$50/hr. over 3 hrs. Plus applicable Hearing Examiner fees.	For design variances resulting in Hearing Examiner process.

Exhibit A

Category D: Public Works Department

Effective January 01, 2020

Item	Base Fee*	Variable Fee	Additional fees and/or permits that may be required
Road Vacation (up to 14 hrs. staff time)	\$700	\$50/hr. over 14 hrs. and all applicable costs and expenses.	
Stormwater Permit (up to 5 hrs. staff time)	\$250	\$50/hr. over 5 hrs.	
Stormwater Permit – Abbreviated (up to 3 hrs. staff time)	\$150	\$50/hr. over 3 hrs.	
Stormwater, Administer Bonds & Securities (up to 5 hrs. staff time)	\$250	\$50/hr. over 5 hrs.	
Telecommunications Franchise, License or Renewal (up to 5 hrs. staff time)	\$250	\$50/hr. over 5 hrs. Plus applicable costs and expenses.	
Telecommunications Franchise or License Transfer (up to 4 hrs. staff time.)	\$200	\$50/hr. over 4 hrs. Plus applicable costs and expenses.	
Traffic Impact Analysis (up to 4 hrs. staff time)	\$200	\$50/hr. over 4hrs.	
Utility Permit for Residential Homes	\$50		Individual short side service perm 12.20.040
Work in Right-of-Way Permit – Minor	\$125	\$50/hr. inspection fees.	Type A activities per 12.20.040 and up to 500 lf.
Work in Right-of-Way Permit – Major	\$250	\$50/hr. inspection fees	Type B activities per 12.20.010
COPY FEES			
Non-certified copies of items	\$0.15		Per page, Res. 08-209
Full Size Copy of maps (Engineering)	\$0.46/sq. ft.		
GIS SERVICES			
Hourly Rate for GIS services	\$50		
INVOICED BILLINGS			
Fee for invoiced billing	5% of total cost		

Exhibit A

Category D: Public Works Department

Effective January 01, 2020

Item	Base Fee*	Variable Fee	Additional fees and/or permits that may be required
ROAD ATLAS			
Road Atlas (2002)	\$20	Plus tax	
Mailing of 2002 Road Atlas	Actual costs		Currently \$5 for reg. mail plus tax (\$5.40) - Includes envelope
SHIPPING AND HANDLING			
Postage, mailing tube	Actual costs		Currently \$7 for reg. mail - Includes tube
Postage, CD/DVD	Actual costs		Currently \$2 for reg. mail – Includes sleeve & envelope
Postage, other/special requests	Actual costs		
Mailing tube/bubble envelope	Actual costs		Currently \$2 and \$1 – If requested without postage.
MAPS			
LaserJet map, 8 ½" x 11"	\$2		
LaserJet map, 11" x 17"	\$4		
Plotter Map	\$1/sq. ft.		

Exhibit A

Category D: Public Works Department

Effective January 01, 2020

* All Public Works Permit Fees are calculated on a \$50 per hour basis (i.e., a \$200 fee is calculated for 4 hours of review time). If additional review time is required, the applicant will be charged at \$50 per hour above the base fee.

Refund Policy for Public Works Department fees on this schedule:

- Refund requests must be submitted within 1 year of application submittal; 6 months of permit issuance; or 6 months of letter of completeness or incompleteness.
- For any application that has been reviewed and granted approval (preliminary to final), there will be no-refund if the application is withdrawn by the applicant.
- If an application has been reviewed and denied, none of the fees will be refunded.
- If an application requires legal publication and legal notice has been published prior to an applicant requesting application withdrawal, no fees associated with the publication will be refunded.
- If a SEPA Determination has been made in conjunction with an application prior to an applicant requesting application withdrawal, no fees associated with SEPA will be refunded.
- If an applicant requests a refund prior to approval (preliminary or final), and the application has been reviewed by staff, the maximum allowable refund will be 50% of the fee.
- The maximum allowable refund for any submitted application will be 80%