

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

February 7, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Tom Crowson of Chehalis discussed grants available to recycle agricultural plastics. Tom said he is working with Hamilton Polymers, WSU and the Farm Bureau to secure funding.

Bob Russell of Chehalis expressed appreciation for outgoing County Manager Erik Martin.

PRESENTATION

Child Forensic Interviewer / Clinic Coordinator Samantha Mitchell and Care Coordinator Katrina Wulff provided an overview of the work the Youth Advocacy Center (YAC) provides.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-043 through 23-045. Commissioner Brummer seconded.

Resolution 23-043: Notice of hearing regarding compost procurement ordinance (Ordinance 1344). The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Feb. 28, 2023.

Solid Waste Manager Rocky Lyon discussed the resolution. Rocky said the ordinance outlines the process for compost procurement.

Resolution 23-044: Issue a request for proposals (RFP) for upgrades to the Juvenile Courtroom Technology and Audio/Video Design and Installation. Proposals are due to the Clerk of the Board by 4 p.m. Feb. 21, 2023.

Director Matt Jaeger discussed the resolution. Matt said the Juvenile Courtroom project will be a smaller project than the earlier Superior Court project.

Resolution 23-045: Call for bids for official newspaper to publish all of Lewis County's legal and other official notices for one year beginning July 1, 2023. Bids are due to the Clerk of the Board by 3 p.m. March 16, 2023.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the call for bids is part of the county's annual process to select a newspaper of record, as outlined by state law.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the January 31, 2023, Business Meeting as well as Resolution 23-046. Commissioner Pollock seconded.

Resolution 23-046: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 865,244 through 865,573 and direct disbursements numbered 5362, 5704, 6228, 6557, 10936, 10942, 10943, 10953, 10963, 10969, 10990 through 10993, 10999 through 11006, 11026 through 11033, 11042, 11055, 11060, 11061, 11068, 11073, 11074, 11076 and 11079 were issued January 27-February 2, 2023, for payments against the county in the amount of \$1,703,723.85. Grace noted a skip in sequence for warrants 865,234 through 865,243, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-047 through 23-053. Commissioner Brummer seconded.

Resolution 23-047: Ratify an Intergovernmental Cooperative Purchasing Agreement between Lewis County and the State of Washington, Department of Enterprise Services.

Chief accountant Grace Jimenez, representing the Auditor's Office, discussed the resolution. Grace said the agreement allows the county to purchase off the state contract.

Resolution 23-048: Authorize the Director of Information Technology Services to execute a purchase order with Cisco and Ednetics, an approved Cisco partner.

IT Director Matt Jaeger discussed the resolution. Matt said the agreement is for 400 phones as well as the other software and equipment needed.

Resolution 23-049: Approve the 911 Director to execute a continued contract with Everbridge Inc. for Lewis County Alert warning and notification services.

County Manager Erik Martin discussed the resolution. Erik said the agreement allows Jenn Libby-Jones to sign for the annual contract for the Lewis County Alert system.

Resolution 23-050: List the bids received and contractor selected for the Lewis County Howe Road Rock Purchase.

Public Works Director Josh Metcalf discussed the resolution. Josh said the county received three bids and that Winston Rock Quarry is the apparent low bidder at \$178,912.96 for materials.

Resolution 23-051: List the bids received and contractor selected for the Lewis County 2023 Rock Proposal.

Public Works Director Josh Metcalf discussed the resolution. Josh said the county received two bids and that Good Crushing is the apparent low bidder at \$362,747 for materials.

Resolution 23-052: Amend the county's General Fund clearing investment allocation.

Treasurer Army Davis and Deputy Director Rodney Reynolds discussed the resolution. Rodney said the resolution allows the county to sweep available investment earnings to the General Fund.

Resolution 23-053: Establish the rate of pay for a Broadband Project Manager.

Budget Administrator Becky Butler discussed the resolution. Becky said the resolution authorizes pay at \$50 per hour.

Motion passed 3-0.

ANNOUNCEMENTS

Commissioner Swope reminded the commissioners to submit their comments to the state Legislature in opposition of the proposed DNR bill regarding carbon offsets.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:47 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, February 14, 2023, in the Commissioners’ Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for “LewisCountyWa” on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Sean D. Swope, Chair

Scott J. Brummer, Vice Chair

ATTEST:

Rieva Lester, Clerk of the Board

Lindsey R. Pollock, DVM, Commissioner