

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

January 31, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Rieva Lester

Commissioner Swope called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

None.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-031 through 23-033. Commissioner Brummer seconded.

Resolution 23-031: Issuing Public Notice Lewis County is seeking coverage under the Washington Department of Ecology's Construction Stormwater NPDES State Waste Discharge Permit for the Centralia Alpha Road Improvements project.

Public Works Director Josh Metcalf discussed the resolution. Josh said the resolution provides notice that the county is seeking coverage under the Washington Department of Ecology's Construction Stormwater NPDES State Waste Discharge Permit for the county's Centralia Alpha Road project.

Resolution 23-032: Notice of hearing regarding a license to Sprint Communications Company to construct, operate and maintain telecommunication facilities in Lewis County Rights of Way. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Feb. 21, 2023.

Public Works Director Josh Metcalf discussed the resolution. Josh said the nonexclusive franchise agreement will be a renewal of a current agreement that covers right of way throughout the county.

Resolution 23-033: Notice of a public hearing to consider Ordinance 1343 to amend the Lewis County Zoning Map Designations. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Feb. 14.

Senior Long-Range Planner Mindy Brooks discussed the resolution. Mindy said a workshop will be held at 9 a.m. Feb. 8, at which time the commissioners can ask staff questions. Mindy said the YMCA has been invited to the Feb. 8 workshop. She said the hearing will take place Feb. 14 and that a final decision is expected Feb. 27.

Motion passed 3-0.

Commissioner Pollock made a motion to add to the agenda Resolutions 23-042 to Appoint Tyler Shoemaker to the Boundary Review Board and to hold Resolution 23-039. Commissioner Brummer seconded. Motion passed 3-0.

PUBLIC COMMENT

Dan Phillips of Centralia said he is in danger of having his home stolen from him. County Manager Erik Martin said he would speak to Mr. Phillips after the conclusion of the Business Meeting.

CONSENT ITEMS

Commissioner Brummer made a motion to approve minutes from the January 24, 2023, Business Meeting as well as Resolution 23-034. Commissioner Pollock seconded.

Resolution 23-034: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 865,095 through 865,233 and direct disbursements 11044 through 11047 and 10996 through 10997 were issued in January for payments against the county totaling \$1,390,420.84. Grace said payroll/tax deposit warrants 795,996 through 795,997 and Automatic Deposits 49,838 through 50,410 also were approved for payments against the county totaling \$1,228,163.98. Grace noted a skip in sequence for warrants 865,074 through 865,094, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 23-035 through 23-038 as well as Resolutions 23-040 and 23-042. Commissioner Brummer seconded.

Resolution 23-035: Preliminary and final plat approval of the Meyers Meadows 36 lot subdivision located within the Winlock Urban Growth Area.

Community Development Director Lee Napier discussed the resolution. Lee said the resolution indicates that the county accepts the approval decision contained in the City of Winlock’s “Meyer Meadows 36 lot Subdivision” record, incorporates the resolution as findings of fact and conclusions to support the decision and approves for the subdivision.

Resolution 23-036: Approve the Twenty-Fifth Supplement Agreement between West Consultants Inc. and Lewis County, acting as Fiscal Agent for the Chehalis River Basin Flood Authority, and authorize the Director of Community Development to sign on behalf of Lewis County.

Community Development Director Lee Napier discussed the resolution. Lee said the agreement is an annual contract for operations, maintenance and carryover projects from 2022.

Resolution 23-037: Approve and authorize the IT Director to sign a Terms of Use Agreement for Dark Fiber Infrastructure with Public Utility District No. 1.

IT Director Matt Jaeger discussed the resolution. Matt said the agreement allows the county to use the PUD’s unused optical fibre infrastructure.

Resolution 23-038: Amending Sections 1-5 of the Lewis County Employee Handbook.

HR / Risk Director Amber Smith discussed the resolution. Amber said several offices and departments help shape the Employee Handbook updates.

Resolution 23-040: Appoint Mary Garrison to the Lodging Tax Advisory Committee (LTAC).

Clerk of the Board Rieva Lester discussed the resolution. Rieva said Mary Garrison will replace Trent Richardson as a “user” representative on the committee.

Resolution 23-042: Appoint Tyler Shoemaker to the Boundary Review Board.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said Tyler Shoemaker will replace Steve Ward on the Boundary Review Board.

Motion passed 3-0.

HEARINGS

Resolution 23-041: Adopt the amended 2023-2028 Six-Year Transportation Improvement Program (TIP) and 2023 Annual Construction Program (ACP).

Commissioner Swope introduced the hearing.

Public Works Director Josh Metcalf gave the staff report. Josh said the TIP and ACP updates reflect increased funding from the state and federal governments. He said the resolution adds three projects – the Berwick Creek at Labree Fish Passage Project, Berwick Creek at Logan Hill Fish Passage Project, and Scammon Creek at Graf Fish Passage Project -- to the schedule for 2023.

Commissioner Swope asked if there were any questions. There were no questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

Josh asked that his previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Swope closed the hearing.

Commissioner Brummer made a motion to approve Resolution 23-041. Commissioner Pollock seconded.

Motion passed 3-0.

Ordinance 1339: Expand the Recycling Service Area 1 (RSA-1) for Curbside Recycling and amends Ordinances 1136, 1136A, 1157, and 1196.

Commissioner Swope introduced the hearing.

Public Works Director Josh Metcalf gave the staff report. Josh said the ordinance expands curbside recycling to areas east of Morton.

Commissioner Swope asked if there were any questions. There were no questions.

Commissioner Swope then closed the question-and-answer portion of the hearing.

Josh asked that his previous comments be adopted into the record.

Commissioner Swope asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Swope closed the hearing.

Commissioner Pollock made a motion to approve Ordinance 1339. Commissioner Brummer seconded.

Motion passed 3-0.

ANNOUNCEMENTS

County Manager Erik Martin said he is tendering his resignation in March.

Commissioner Swope recommended the commissioners review proposed legislative bills HB 1702 and HB 1703.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:29 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, February 7, 2023, in the Commissioners’ Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for “LewisCountyWa” on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Sean D. Swope, Chair

Scott J. Brummer, Vice Chair

ATTEST:

Rieva Lester, Clerk of the Board

Lindsey R. Pollock, DVM, Commissioner