

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

January 17, 2023

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock

Recorder: Tammy Martin

Commissioner Swope called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

Kyle Wheeler submitted public comment via email.

**NOTICE ITEMS**

*Commissioner Pollock made a motion to approve Resolutions 23-012 through 23-014. Commissioner Brummer seconded.*

**Resolution 23-012:** Notice of Public Hearing for the proposed 2023 Annual Construction Program (ACP) and Six-Year Transportation Improvement Program (TIP) for the years 2023-2028. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. January 31, 2023.

**Public Works Director Josh Metcalf** discussed the resolution. Josh said this is the transportation program for the upcoming years.

**Resolution 23-013:** Notice of hearing regarding Ordinance 1339, which would expand Curbside Recycling Countywide and amend Ordinances 1136, 1136a, 1136b, 1157, and 1196. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. January 31, 2023.

**Public Works Director Josh Metcalf** discussed the resolution. Josh said this ordinance expands curbside recycling county wide.

**Resolution 23-014:** Notice of hearing to adopt Ordinance 1342 to amend Ordinance 1337. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. January 31, 2023.

Senior Long Range Planner **Mindy Brooks** discussed the resolution. Mindy said this amends Ordinance 1337 to strike YMCA which is under appeal.

*Motion passed 3-0.*

## CONSENT ITEMS

*Commissioner Brummer made a motion to approve minutes from the January 10, 2023, Business Meeting as well as Resolution 23-015. Commissioner Pollock seconded.*

**Resolution 23-015:** Approval of warrants/claims against the various county departments.

**Michelle Sauter, representing the Auditor's Office,** said warrants 864,311 through 864,738 and direct disbursements numbered 10967 through 10,968 were issued in January for payments against the county totaling \$1,300,539.76. She said payroll/tax deposit warrant 795,995 and Automatic Deposits numbered 49,201 through 49,831 also were approved for payments against the county totaling \$1,273,833.89. Michelle noted a skip in sequence for warrants 864,289 through 864,310, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

## DELIBERATION ITEMS

*Commissioner Pollock made a motion to approve Resolutions 23-016 through 23-020. Commissioner Brummer seconded.*

**Resolution 23-016:** Cancellation of delinquent personal property and mineral rights taxes from the tax collection system.

**Lewis County Treasurer Arny Davis** discussed the resolution. Arny said this the annual write off for compiled listing of personal property, mineral rights, and delinquent taxes that have been uncollectable.

**Resolution 23-017:** Approve a contract for hiring of 911 Telecommunicators with Express Employment Professionals.

**911 Director Jenn Libby-Jones** discussed the resolution. Jenn said by partnering with Express Employment Professionals, she is hoping to increase staffing by decreasing the onboarding time. This would allow for temp personal be hired as well.

**Resolution 23-018: Declaration of surplus vehicles and equipment.**

**Public Works Director Josh Metcalf** discussed the resolution. Josh said the vehicles being surplus have reached the mileage or age of disposal.

**Resolution 23-019: Prohibiting the download, use, and access of TikTok on Lewis County electronic devices and on Lewis County networks.**

**Information Technology Director Matt Jaeger** discussed the resolution. Matt said due to concerns with the security of using TikTok, there has been policy and procedures put in place to prevent the use of TikTok.

**Resolution 23-020: Approve Contract Amendment #5 between Lewis County and Thurston County for Nurse Family Partnership (NFP) Services for 2023.**

**Director of Public Health and Social Services Meja Handlen** discussed the resolution. Meja said this is a long-standing program since 2018. This program serves all of Lewis County and partners with WIC.

*Motion passed 3-0.*

**ANNOUNCEMENTS**

None.

**PRESS CONFERENCE**

None.

**ADJOURNMENT**

The BOCC Business Meeting adjourned at 10:16 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, January 24, 2023, in the Commissioners' Hearing Room (Room 223).

*Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.*

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

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Sean D. Swope, Chair

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Scott J. Brummer, Vice Chair

ATTEST:

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Rieva Lester, Clerk of the Board

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Lindsey R. Pollock, DVM, Commissioner