

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

November 29, 2022

Present: Commissioner Pollock, Commissioner Swope, Commissioner Grose

Recorder: Rieva Lester

Commissioner Pollock called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Harold (last name illegible) expressed concerns with the recent assessment. Harold said his elderly mother had her home professionally valued and that appraiser said the property is valued at \$245,000 yet the most recent assessment listed the value at \$404,000. Commissioner Swope said the commissioners plan to work with state legislators to help the elderly.

Tom Crowson discussed recycling grants available through the Environmental Protection Agency. He said even the giant haylage bales can be recycled. Tom said he would spearhead the effort on behalf of the county. Erik Martin suggested Tom coordinate with Rocky Lyon and Melanie Case.

TIMBERLAND REGIONAL LIBRARY

Timberland Regional Library Executive Director Cheryl Heywood gave a state-of-the-library update. She said updates can be found under “media” at TRL.org.

GOODBYE AND THANK YOU

Staff thanked Commissioner Grose for his commitment to Lewis County as a commissioner.

NOTICE ITEMS

Commissioner Swope made a motion to approve Resolutions 22-381 through 22-383. Commissioner Grose seconded.

Resolution 22-381: Notice of intent to lease the East Lewis County Transfer Station to the Lewis County Solid Waste Disposal District #1. The lease will be presented for commissioner approval Dec. 20, 2022.

Solid Waste Manager Rocky Lyon discussed the resolution. Rocky said the commissioners will be voting on a two-year lease.

Resolution 22-382: Notice of intent to lease the Central Transfer Station to the Lewis County Solid Waste Disposal District #1. The lease will be presented for commissioner approval Dec. 20, 2022.

Solid Waste Manager Rocky Lyon discussed the resolution. Rocky said the commissioners will be voting on a two-year lease.

Resolution 22-383: Notice of a Public Hearing for Ordinance 1341, which would amend Chapter 2.40, Standards for Public Defense Services, of the Lewis County Code. The hearing will take place in the Commissioners' Office at or after 10 a.m. Dec. 13, 2022.

HR / Risk Director Amber Smith discussed the resolution. Amber said the ordinance will reflect changes necessary as a result of new legislation.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Grose made a motion to approve minutes from the November 22, 2022, Business Meeting as well as Resolution 22-384. Commissioner Swope seconded.

Resolution 22-384: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 862,766 through 862,930 and direct disbursements numbered 10767 through 10771 were issued in November for payments against the county totaling \$2,553,682.47. She said payroll/tax deposit warrants numbered 795,989 through 795,990 and Automatic Deposits numbered 47,456 through 48,044 also were approved for payments against the county totaling \$1,189,635.38. Grace noted a skip in sequence for warrants 862,707 through 862,765, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Swope made a motion to approve Resolutions 22-385 through 22-390. Commissioner Grose seconded.

Resolution 22-385: Ratify a professional services agreement between PPC Solutions and Lewis County for 2022-2023 Law and Justice Center Security Services.

County Manager Erik Martin discussed the resolution. Erik said the county is moving to the use of armed security, instead of unarmed security, effective Jan. 1, 2023. Erik discussed the use of security for the courthouse. He said the company is looking for a contract for no less than 24 hours per week.

Resolution 22-386: Adopt a Categorized Schedule of Fees effective January 1, 2023.

Community Development Office Manager Graham Gowing discussed the resolution. Graham said the fees reflect a 5 percent increase in public health fees, as instructed by the commissioners the previous week.

Resolution 22-387: Approve and authorize the Public Works Director to sign an interlocal agreement with Lewis County Fire District No. 8 for use of the Small Works Roster.

Public Works Director Josh Metcalf discussed the resolution. Josh said the agreement allows the fire district to use the county's Small Works Roster.

Resolution 22-388: Approve and authorize the Public Works Director to sign an interlocal agreement with the Office of the Chehalis Basin for use of the Small Works Roster.

Public Works Director Josh Metcalf discussed the resolution. Josh said the agreement allows the Office of the Chehalis Basin to use the county's Small Works Roster.

Resolution 22-389: Approve Josh Metcalf, Public Works Director, as Applicant Agent and Robin Saline, Public Works Contract Administrator, as the Alternate Applicant Agent/Contact for open, federally declared disasters and any future disasters that may occur between December 1, 2022, and December 31, 2023.

Public Works Director Josh Metcalf discussed the resolution. Josh said the resolution identifies the county's contacts for emergencies.

Resolution 22-390: Approve 2023 "Lodging Tax" contracts with various organizations for funding from Tourism Promotion Fund No. 1980 for tourism-related activities.

Rieva Lester discussed the resolution. Rieva said the commissioners reviewed recommendations from the Lodging Tax Advisory Committee as they determined funding awards for 2023.

Motion passed 3-0.

HEARINGS

Resolution 22-391: Adopt the 2023-2028 Six-Year Transportation Improvement Program (TIP) and 2023 Annual Construction Program (ACP).

Commissioner Pollock introduced the hearing.

Public Works Director Josh Metcalf gave the staff report. Josh said RCW 36.81.121 outlines the requirement for the six-year road and bridge construction plan and that WAC 136-16 outlines the requirements for the Annual Construction Program.

Commissioner Pollock asked if there were any questions. There were no questions.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Josh asked that his previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution. Commissioner Swope thanked Josh and Public Works for their efforts. No one chose to provide public testimony.

Commissioner Pollock closed the hearing.

Commissioner Grose made a motion to approve Resolution 22-391. Commissioner Swope seconded. Motion passed 3-0.

Ordinance 1339: Ordinance 1339, which expands the Recycling Service Area 1 (RSA-1) for Curbside Recycling and amends Ordinances 1136, 1136A, 1157, and 1196.

Commissioner Pollock introduced the hearing.

Solid Waste Manager Rocky Lyon and Recycling Coordinator Melanie Case gave the staff report. Melanie provided information about monthly fees, noting that they are subject to change.

Commissioner Pollock asked if there were any questions. There were none.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Rocky and Melanie asked that their previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution.

Commissioner Grose said the change was a long time coming and will benefit the area by encouraging recycling and reducing garbage.

Commissioner Pollock closed the hearing.

Commissioner Swope made a motion to approve Ordinance 1339. Commissioner Grose seconded. Motion passed 3-0.

ANNOUNCEMENTS

Peter Lahmann invited the public to the Chehalis Christmas Parade and a tree-lighting ceremony at the museum the first weekend in December. Peter said the Lighted Tractor Parade and a parade at the Stillwaters retirement home is planned for the following weekend. Peter also discussed an upcoming toy drive in the Olympia area.

Commissioner Grose said Packwood will host a tree-lighting ceremony Dec. 3.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:57 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, December 6, 2022, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Lindsey R. Pollock, DVM, Chair

Sean D. Swope, Vice Chair

ATTEST:

Rieva Lester, Clerk of the Board

District 3 Commissioner