



Office of the Washington State Auditor  
Pat McCarthy

# Accountability Audit Report

## Lewis County

For the period January 1, 2020 through December 31, 2020

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**Office of the Washington State Auditor  
Pat McCarthy**

December 23, 2021

Board of Commissioners  
Lewis County  
Chehalis, Washington

**Report on Accountability**

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The Office of the Washington State Auditor takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for County operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

Attached is our independent audit report on the County's compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and value your cooperation during the audit.

Sincerely,

Olympia, WA

***Americans with Disabilities***

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# AUDIT RESULTS

## Results in brief

This report describes the overall results and conclusions for the areas we examined. In those selected areas, County operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control, or area. As a result, no information is provided on the areas that were not examined.

## About the audit

This report contains the results of our independent accountability audit of Lewis County from January 1, 2020 through December 31, 2020.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the Washington State Auditor to examine the financial affairs of all local governments. Our audit involved obtaining evidence about the County's use of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters. The procedures performed were based on our assessment of risks in the areas we examined.

Based on our risk assessment for the year ended December 31, 2020, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. We examined the following areas during this audit period:

- Accounts payable – credit cards
- Animal Shelter – general disbursements and donations
- Use of restricted funds – sales and use tax for public facilities in rural counties
- Procurement – purchases
- Overhead costs and Internal Service Funds – equitable distribution of indirect costs
- Tracking and monitoring of theft sensitive assets, such as computers, tools, and equipment
- Building permit fees – collection and use of these funds
- Open public meetings – documentation of minutes, executive sessions and special meetings

## RELATED REPORTS

### **Financial**

Our opinion on the County's financial statements and compliance with federal grant program requirements is provided in a separate report, which includes the County's financial statements. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

### **Federal grant programs**

We evaluated internal controls and tested compliance with the federal program requirements, as applicable, for the County's major federal programs, which are listed in the Schedule of Findings and Questioned Costs section of the separate financial statement and single audit report. That report includes a federal finding regarding unallowable expenditures incurred outside the grant period. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

## INFORMATION ABOUT THE COUNTY

Lewis County is located in the southwestern region of Washington. Stretching nearly 100 miles from west to east and just over 30 miles from south to north, it is home to more than 80,000 residents. The County's top industries include manufacturing, health care and social assistance, retail and agriculture. The population has increased over the past decade due to job growth, recreational and cultural opportunities, and higher education. Lewis County's unemployment rate increased in 2020 due to the COVID-19 pandemic, topping out at 17 percent in April. The rate has steadily declined to a level of 7 percent, just slightly higher than the prior year.

An elected, three-member Board of Commissioners is the County's legislative authority. The Commissioners serve as the chief administrators for the County, which operates on a \$127 million annual budget. The County's 600 full and part-time employees provide public transportation, road construction and maintenance, water quality, flood control, parks and recreation facilities and agriculture services. The County also provides court services, law enforcement, criminal detention, and coroner services. It assesses and collects taxes, provides fire inspections, planning, zoning, animal control, public health and social services, election administration, treasury services and waste disposal services.

### Contact information related to this report

Address:	Lewis County 351 N.W. North Street Chehalis, WA 98532
Contact:	Grace Jimenez, Chief Accountant
Telephone:	(360) 740-1139
Website:	lewiscountywa.gov

*Information current as of report publish date.*

### Audit history

You can find current and past audit reports for Lewis County at <http://portal.sao.wa.gov/ReportSearch>.

## ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, [www.sao.wa.gov](http://www.sao.wa.gov). Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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