

 **BIRTH CERTIFICATE REQUEST**

**Date**\Fecha: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THIS IS YOUR INFORMATION\Esta es tu información**:

**Your** **name**\Persona que pide el documento: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Phone number**\

**Mailing address**\Dirección:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Número de Teléfono: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**City**\Ciudad: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **State**\Estado: \_\_\_\_\_\_\_\_\_\_ **Zip code**\Código Postal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THIS IS THE REQUIRED INFORMATION FOR THE REQUESTED BIRTH CERTIFICATE**

**Esta información es para la acta de nacimiento solicitada:**

**Full name on record**\Nombre completo en el acta: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date of Birth**\Fecha de Nacimiento: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **City of birth**\Ciudad donde nació: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Father’s name first, middle & last**\Nombre del Padre: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mother’s name first, middle &** **MAIDEN\** Nombre de la Madre: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birth Certificate $20.00 Total: \_\_\_\_\_\_\_\_\_ **Same day fee add $5.00** Cash Check #\_\_\_\_\_\_\_ C/C

Acta de Nacimiento $20.00 cada una Total:\_\_\_\_\_\_\_\_\_\_\_ **Servicio del mismo día añada $5.00 más**

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**FOR OFFICE USE ONLY BELOW\PARA USO DE LA OFICINA:**

Credit card: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Exp. Date: \_\_\_\_\_\_\_\_\_\_\_\_ V-Code: \_\_\_\_\_\_\_\_\_\_

Pick up: \_\_\_\_\_\_\_\_ Mail out:\_\_\_\_\_\_\_\_\_\_\_ Address if different from above: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of person picking up Birth Certificate**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Firma de la que está recogiendo**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Date\Fecha: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name on Record\Nombre: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Office hours are Monday – Friday 8-5PM – CLOSED for lunch between 12:30 – 1:30PM Phone 360-740-1223**