

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF LEWIS COUNTY, WASHINGTON**

IN RE: ACCEPTANCE OF INTERLOCAL AGREEMENT)
BETWEEN CITY OF CENTRALIA AND LEWIS COUNTY) RESOLUTION #10-156
FOR 2010 BYRNE JUSTICE ASSISTANCE GRANT)
PROGRAM AWARD, AND AUTHORIZING SIGNATURES)
THEREON.)

WHEREAS, the Lewis County Board of County Commissioners has reviewed the Interlocal Agreement between Lewis County, Washington, and the City of Centralia, for the 2010 Byrne Justice Assistance Grant program award; and,

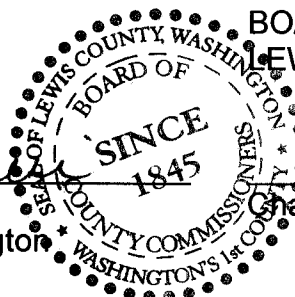
WHEREAS, the City of Centralia shall retain the full amount of the 2010 Byrne Justice Assistance Grant Program Award in the amount of \$14,675, which the city shall use to enhance mobile command and communications capability; and

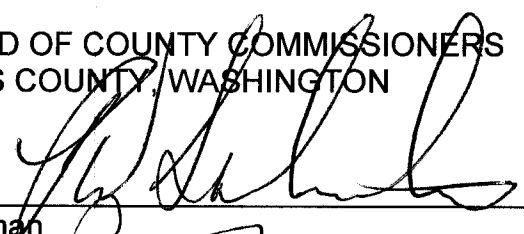
WHEREAS, the Board has reviewed said agreement and believes it to be in their best interests to not reallocate the 2010 Byrne Justice Assistance Grant funds;

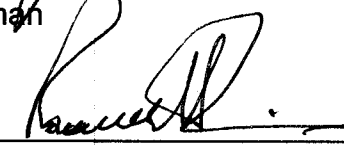
NOW, THEREFORE, BE IT RESOLVED that the aforesaid Interlocal Agreement between the City of Centralia and Lewis County is hereby approved and adopted by the Board of County Commissioners, Lewis County, Washington.

DONE IN OPEN SESSION this 21st day of June, 2010.

ATTEST:


Clerk of the Board
Lewis County, Washington

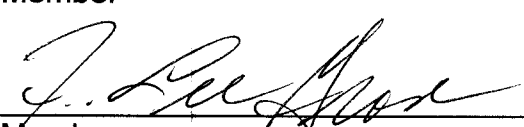

Chairman


Member

APPROVED AS TO FORM:


Lewis County Prosecuting
Attorney's Office

Member


Member

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF CENTRALIA AND LEWIS COUNTY**

2010 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement, executed in duplicate, is made and entered into by and between Lewis County, a municipal corporation, acting by and through its governing body, the Board of County Commissioners, hereinafter referred to as "COUNTY", and the City of Centralia, a municipal corporation, acting by and through its governing body, the City Council, hereinafter referred to as "CITY".

WHEREAS, this Agreement is made under the authority of RCW 39.34; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public; and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to not reallocate the JAG funds;

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

The CITY shall retain the full amount of its 2010 Byrne Justice Assistance Grant (JAG) Program Award in the amount of \$14,675, which the CITY shall use to enhance mobile command and communications capability.

Section 2.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 3.

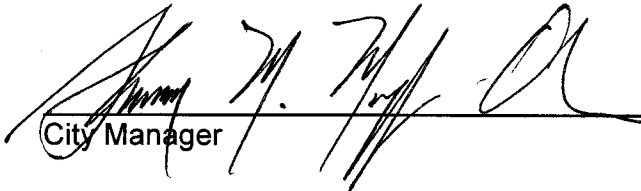
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein. Further, this Agreement shall not create any rights in any party not a signatory hereto.

Signed this 29th day of June, 2010

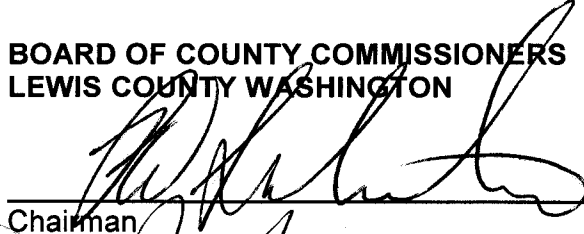
Signed this 21st day of June, 2010

CITY OF CENTRALIA

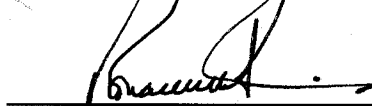
**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY WASHINGTON**



City Manager

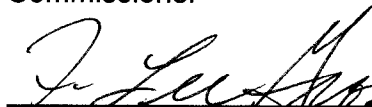


Chairman

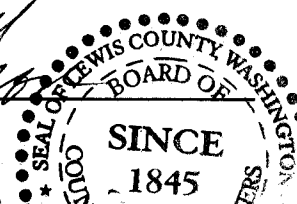


Commissioner

ATTEST:



Commissioner





May 14, 2010

Sheriff Steve Mansfield
Lewis County Sheriff's Office
345 West Main Street
Chehalis, WA 98532-4802

RE: FY2010 Edward Byrne Memorial JAG Program

Sheriff Mansfield,

The Centralia Police Department recently received notification that we are eligible for an award of \$14,675 under the FY2010 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Similar to last year, we are listed with your Office as being in a funding disparity. This requires that a Memorandum of Understanding be developed between our agencies for inclusion with the application.

Chief Berg told me that the two of you have already discussed the matter and asked that I prepare the applicable materials for your review. Attached, you will find a copy of the FY2010 Local Solicitation which outlines the program, a spreadsheet listing the 2010 Washington State JAG Allocations, an Abstract of our projected proposal which briefly outlines our intended use for the funding, and two copies of the Interlocal Agreement between the City of Centralia and Lewis County.

If this meets with your approval, please arrange to have both original copies of the Interlocal Agreement signed and returned to me. If you have any questions or concerns, please don't hesitate to call.

Sincerely,

James M. Rich
Police Commander
Services Bureau

Attachments:

FY2010 Local Solicitation
2010 Washington State JAG Allocations
Project Abstract
Interlocal Agreement (2 originals)

118 W. Maple • P.O. Box 609
Centralia, Washington 98531-0609
Phone (360) 330-7680 • Fax (360) 807-6210

Our Mission

Work in partnership with our community to protect life and property, reduce crime, and enhance the security and quality of life in our city.



The U.S. Department of Justice, Office of Justice Programs' (OJP) Bureau of Justice Assistance (BJA) is pleased to announce that it is seeking applications for funding under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program furthers the Department's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2010 Local Solicitation

Eligibility

Applicants are limited to units of local government appearing on the FY 2010 JAG Allocations List. To view this list, go to www.ojp.usdoj.gov/BJA/grant/10jagallocations.html. For JAG program purposes, a unit of local government is: a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state; or, it may also be a federally recognized Indian tribe that performs law enforcement functions (as determined by the Secretary of the Interior and published in the *Federal Register*). Otherwise a unit of local government may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes. In Louisiana, a unit of local government means a district attorney or parish sheriff. In the District of Columbia or any United States Trust Territory, a unit of local government is any agency of the District of Columbia or federal government performing law enforcement functions for the District of Columbia or Trust Territories of the United States.

Deadline

This application must be submitted through OJP's Grants Management System (GMS). Registration with OJP's Grant Management System (GMS) is required prior to application submission. (See "How to Apply," page 6.)

All applications are due by 8:00 p.m. eastern time on June 30, 2010
(See "Deadlines: Registration and Application," page 1.)

Contact Information

For technical assistance with submitting the application, contact the Grants Management System Support Hotline at 1-888-549-9901, option 3, or via e-mail to GMS.HelpDesk@usdoj.gov.

Note: The GMS Support Hotline hours of operation are Monday–Friday from 6:00 a.m. to 12 midnight eastern time, except federal holidays.

For assistance with the requirements of this solicitation, contact your State Policy Advisor: www.ojp.usdoj.gov/BJA/resource/ProgramsOffice.pdf.

Release date: April 26, 2010

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Edward Byrne Memorial Justice Assistance Grant (JAG) Program CFDA #16.738

Overview

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a)) is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds support all components of the criminal justice system, from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives. JAG-funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

Deadlines: Registration and Application

Registration is required prior to submission. The deadline to register in GMS is 8:00 p.m. eastern time on June 30, 2010 and the deadline for applying for funding under this announcement is 8:00 p.m. eastern time on June 30, 2010. Please see the "How to Apply" section, page 6, for more details.

Eligibility

Please refer to the cover page of this solicitation for eligibility under this program.

JAG Program—Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Established to streamline justice funding and grant administration, the JAG Program allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most.

Formula

The Bureau of Justice Statistics (BJS) calculates, for each *state and territory*, a minimum base allocation which, based on the Congressionally mandated JAG formula, can be enhanced by (1) the state's share of the national population, and (2) the state's share of the country's Part 1 violent crime statistics. Once the state funding is calculated, 60 percent of the allocation is awarded to the state and 40 percent to eligible units of local government (please note that the territories and District of Columbia are exempt from this part of the formula).

Eligible state/territory recipients are entitled to the previously mentioned 60 percent state allocation plus any funds designated for the state's units of local government whose direct allocation would be less than \$10,000. Funds from these "less than \$10,000 jurisdictions" are added to the state allocation and must be distributed by the state to state police departments

that provide criminal justice services to units of local government and units of local government that were not eligible for a direct award of \$10,000 or more.

In addition, the formula then calculates direct allocations for local governments within each state, based on their share of the total violent crime reported within the state. Local governments entitled to at least \$10,000 awards may apply directly to BJA for local JAG grants. States also have a variable percentage of the allocation that is required *to be "passed through"* to units of local government. This amount, also calculated by BJS, is based on each state's crime expenditures. Updated Variable Pass-through percentages (VPT), which State Administering Agencies (SAA) are required to use in the administration of Fiscal Year 2010 JAG awards, can be found at: www.ojp.usdoj.gov/BJA/grant/jag10/10JAGvpt.pdf.

Award Amount

Eligible award amounts under JAG are posted annually to BJA's JAG web page: www.ojp.usdoj.gov/BJA/grant/jag.html.

Purpose Areas

JAG funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and criminal justice information systems for criminal justice that will improve or enhance such areas as:

- Law enforcement programs.
- Prosecution and court programs.
- Prevention and education programs.
- Corrections and community corrections programs.
- Drug treatment and enforcement programs.
- Planning, evaluation, and technology improvement programs.
- Crime victim and witness programs (other than compensation).

Note: The authorizing statute for the JAG Program provides that funds are to be used for the purposes above and notes that these purposes include all of the purposes previously authorized under the Edward Byrne Memorial State and Local Assistance Program (Byrne Formula) and the Local Law Enforcement Block Grant Program (LLEBG). This provision may be useful to applicants in understanding all of the allowable uses under the above purpose areas. For example, relying on this provision, it can be understood that the JAG Purpose Area "Prosecution and court programs" listed above, provides the states and local units of government with the authority to fund defender, judicial, pretrial, and court administration efforts as well as prosecution programs. For a listing of prior Byrne Formula and LLEBG purpose areas, see www.ojp.usdoj.gov/BJA/grant/byrnepurpose.html. Although these two programs have been eliminated, their prior purpose areas may be useful in appreciating the scope of the JAG purpose areas.

Priorities

BJA recognizes that the downturn in the economy has resulted in significant pressures on state and local criminal justice systems. In these challenging times, all of DOJ, and especially OJP and BJA, wish to ensure that local JAG recipients are aware of several areas of national focus and priority for DOJ that may be of help in maximizing the effectiveness of the Byrne/JAG funding at the state and local level.

As an overall framework for success, we encourage comprehensive justice planning, bringing all of the system stakeholders together, including law enforcement, courts, prosecutors, defenders,

corrections officials, and other stakeholders to create a comprehensive and strategic justice plan to ensure coordination and a more effective justice system.

As a part of this strategic planning process, we strongly encourage state and local planners to consider programs that are evidence-based and have been proven effective; in a difficult budgetary climate, it is critical that dollars are spent on programs whose effectiveness is proven. However, we recognize that state and local programs can also be wonderful laboratories for innovative programs that can be models for other states and localities addressing difficult problems. BJA has made resources available to state administering agencies and others to provide training and technical assistance in identifying and using evidence-based practices as the outcome of a comprehensive and strategic justice plan in the state or local community.

In addition to these overarching considerations, and in addition to our longstanding and unwavering commitment to keeping violent crime at its lowest level in decades, the following priorities represent key areas where we will be focusing nationally and invite each state to join us in addressing these challenges as a part of our Justice Assistance Grants partnership.

A key priority for the Department of Justice and, indeed, the entire Administration, is effective counterterrorism and terrorism prevention programs. We recognize that state and local law enforcement are critical partners in detecting, identifying, preventing, and disrupting acts of violence against the United States by both domestic and international extremist organizations. Preventing terrorism remains the first goal of the Department of Justice's strategic plan and remains a priority for BJA.

Another key priority area is ensuring that justice is truly done in the criminal justice system—the Attorney General has consistently stressed that the crisis in indigent defense reform is a serious concern of his, a concern which is shared by OJP and BJA. As a former prosecutor and judge, however, the Attorney General is also acutely aware that without adequate funding for the courts, prosecution, problem-solving courts, and other innovative, cost-saving alternatives to incarceration, true justice cannot be achieved.

As important as a well-functioning court system is “Smart Policing”—evidence-based and data-driven law enforcement efforts that allow agencies to maximize their resources and more efficiently target emerging and chronic crime problems, hopefully preventing crimes before they occur and ultimately lessening the burden on the courts and the justice system overall.

As our economy shows signs of recovery, it is essential that we not allow this progress to be thwarted by economic crime, including mortgage fraud, financial crimes, fraud, and intellectual property crimes that threaten our economic growth and stability.

In order to lessen the burden on what has been described as an overreliance on incarceration, it is essential that those who have served time can transition back into the community and into crime-free pro-social lives. To do this, we will emphasize smart and effective approaches to offender reentry and will support statewide and local efforts in justice reinvestment, which reduces costly spending on incarceration and reinvests a portion of the savings into other areas of the justice system without sacrificing accountability.

Last, but certainly not least, we must ensure that, in the context of our continued focus on addressing violent crime, children who are exposed to violence are responded to effectively so that these experiences do not risk the futures of these children and do not fuel the cycle of violence.

These priorities and others will be the focus of our efforts during FY 2010, and we invite you as a partner and grantee to join us in our efforts to address these critical issues.

Responsibilities

The Chief Executive Officer (CEO) of an eligible unit of local government or other officer designated by the CEO must submit the application for JAG funds. A unit of local government receiving a JAG award will be responsible for the administration of the funds including: distributing the funds; monitoring the award; submitting quarterly financial status (SF-425) and performance metrics reports and annual programmatic reports; and providing ongoing oversight and assistance to any subrecipients of the funds.

Administrative Funds

A unit of local government may use up to 10 percent of the award, plus any interest accrued, for costs associated with administering JAG funds.

Disparate Certification

A disparate allocation occurs when a city or municipality is allocated one-and-one-half times (150 percent) more than the county, while the county bears more than 50 percent of the costs associated with prosecution or incarceration of the municipality's Part 1 violent crimes. A disparate allocation also occurs when multiple cities or municipalities are collectively allocated four times (400 percent) more than the county, and the county bears more than 50 percent of the collective costs associated with prosecution or incarceration of each municipality's Part 1 violent crimes.

- ★ Jurisdictions certified as disparate must identify a fiscal agent that will submit a **joint application** for the aggregate eligible allocation to all disparate municipalities. The joint application must determine and specify the award distribution to each unit of local government and the purposes for which the funds will be used. When beginning the JAG application process, a Memorandum of Understanding (MOU) that identifies which jurisdiction will serve as the applicant/fiscal agent for joint funds, must be completed, and signed by the Authorized Representative for each participating jurisdiction. The signed MOU should be attached to the application. For a sample MOU, go to www.ojp.usdoj.gov/BJA/grant/jag10/10JAGMOU.pdf. **Failure to submit a signed MOU may result in the attachment of a withholding special condition at the time of award, preventing the draw-down of funds until the required information is submitted.**

Governing Body Review

The applicant agency (fiscal agent in disparate situations) must make the grant application available for review by the governing body (or to the organization designated by the governing body) not fewer than 30 days before the application is submitted to BJA. **Failure to submit a review narrative including the required governing body notification information may result in the attachment of a withholding special condition at the time of award, preventing the drawdown of funds until the required information is submitted.**

Public Comment

The applicant agency (the fiscal agent in disparate situations) must include a statement that the application was made public and that, to the extent of applicable law or established procedure, an opportunity to comment was provided to citizens and to neighborhood or community-based organizations. **Failure to submit a review narrative including the required public comment**

information may result in the attachment of a withholding special condition at the time of award, preventing the drawdown of funds until the required information is submitted.

Supplanting

Federal funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose. Supplanting is prohibited under JAG.

Length of Awards

Awards are made in the first fiscal year of the appropriation and may be expended during the following 3 years, for a total grant period of 4 years. Extensions beyond this period may be made on a case-by-case basis at the discretion of the Director of BJA and must be requested via the Grants Management System (GMS) **no less than 30 days prior to the grant end date.**

Trust Fund

Award recipients may drawdown JAG funds in advance. To do so, a trust fund must be established in which to deposit the funds. The trust fund may or may not be an interest-bearing account. If subrecipients draw down JAG funds in advance, they also must establish a trust fund in which to deposit funds.

Prohibited Uses

No JAG funds may be expended outside of JAG purpose areas. Even within these purpose areas, however, JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Nor may JAG funds be used directly or indirectly to provide for any of the following matters unless BJA certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order:

- Vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters).
- Luxury items.
- Real estate.
- Construction projects (other than penal or correctional institutions).
- Any similar matters.

Reporting Requirements

Once an award is accepted, award recipients must submit quarterly financial status (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>).

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act of 1993 (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Additionally, applicants must discuss in their application their methods for collecting data for performance measures. Please refer to "What An Application Must Include" (below), for additional information on applicant responsibilities for collecting and reporting data. **Quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) web site: www.bjaperformancetools.org.**

Budget Information

Match Requirement

While match is not required with the JAG Program, match can be used as an effective strategy for states and units of local government to expand justice funds and build buy-in for local criminal justice initiatives.

How to Apply

Applications will be submitted through OJP's Grants Management System (GMS). GMS is a web-based, data-driven computer application that provides cradle to grave support for the application, award, and management of grants at OJP. Applicants should begin the process immediately to meet the GMS registration deadline, especially if this is the first time they have used the system. Complete instructions on how to register and submit an application in GMS can be found at www.ojp.usdoj.gov/gmscbt/. If you experience technical difficulties at any point during this process, please email the GMS.HelpDesk@usdoj.gov or call 1-888-549-9901 (option 3), Monday-Friday from 6:00 a.m. to 12 midnight eastern time, except federal holidays. The Office of Justice Programs highly recommends starting the registration process as early as possible to prevent delays in the application submission by the specified deadline.

All applicants are required to complete the following six steps, before an application can be submitted through GMS:

1. **Acquire a DUNS (Data Universal Numbering System) Number.** A DUNS number is required to submit an application in GMS. The Office of Management and Budget requires that all businesses and nonprofit applicants for Federal funds include a DUNS number in their application for a new award or renewal of an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and sub-recipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Obtain a DUNS number by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.
2. **Acquire or Renew Registration with the Central Contractor Registration (CCR) Database.** CCR registration is required to receive funding. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the CCR database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. If you have previously registered with CCR, your registration must be updated or renewed at least once per year to maintain an active status. Information about CCR registration procedures can be accessed at www.ccr.gov.
3. **Acquire a GMS Username and Password.** If you are a new user, please create a GMS profile by selecting the first time user link under the sign-in box of the GMS home page. For more information on how to register in GMS, go to www.ojp.usdoj.gov/gmscbt/.
4. **Search for the Funding Opportunity on GMS.** After you log in to GMS or complete your GMS profile for your username and password, go to the Funding Opportunities link on the

left hand side of the page. Please select BJA and the Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation.

5. **Select the Apply Online Button Associated with the Solicitation Title.** The search results from step 4 will display the solicitation title along with the Registration and Application Deadlines for this funding opportunity. Please select the Apply Online button in the Action Column to create an application in the system.
6. **Submit an Application Consistent with this Solicitation by Following the Directions in GMS.** Once the application is completed and submitted, GMS will display a confirmation screen stating your submission was successful. **Important:** You are urged to submit your application at least 72 hours prior to the application deadline.

Note: OJP's Grants Management System (GMS) does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

Experiencing Unforeseen GMS Technical Issues

If you experience unforeseen GMS technical issues beyond your control which prevent you from submitting your application by the deadline, you should immediately contact the GMS Help Desk at 1-888-549-9901, option 3 to report the difficulties and obtain a GMS Help Desk Tracking number. Additionally, **within 24 hours after the deadline** you must contact BJA staff and request approval to submit your application. At that time, BJA staff will require you to email the complete grant application, your DUNS number, and provide a GMS Help Desk tracking number(s). After the program office reviews all of the information submitted, and validates with the GMS Helpdesk the technical issues you reported, OJP will contact you to either approve or deny your request to submit a late application. If the technical issues you reported cannot be validated, your late application will not be accepted.

The following conditions are not valid reasons to permit late submissions: (1) failure to begin the registration process and apply for a DUNS number and/or complete the CCR registration in sufficient time; (2) failure to follow GMS instructions on how to register and apply as posted on its website; (3) failure to follow all of the instructions in the OJP solicitation; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

Notifications regarding known technical problems with GMS are posted on the OJP funding web page, www.ojp.usdoj.gov/funding/solicitations.htm.

What an Application Must Include

This section describes what an application is expected to include and sets out a number of elements. Applicants should anticipate that failure to submit an application that contains all of the specified elements may negatively affect the review of the application and, should a decision nevertheless be made to make an award, may result in the inclusion of special conditions that preclude access to or use of award funds pending satisfaction of the conditions.

OJP strongly recommends use of appropriately descriptive file names (e.g., "Program Narrative," "Budget and Budget Narrative," "Memoranda of Understanding," etc.) for all required attachments.

Standard Form 424

Please see www07.grants.gov/assets/SF424Instructions.pdf for instructions on how to complete your SF-424.

Program Narrative (Attachment 1)

Applicants **must** submit a program narrative that generally describes the proposed program activities for the four year grant period. The narrative must outline the type of programs to be funded by the JAG award and provide a brief analysis of the need for the programs. Narratives must also identify anticipated coordination efforts involving JAG and related justice funds. Certified disparate jurisdictions submitting a **joint application** must specify the funding distribution to each disparate unit of local government and the purposes for which the funds will be used. **Failure to submit an appropriate program narrative may result in the attachment of a withholding special condition at the time of award, preventing the drawdown of funds until the required information is submitted.**

Budget and Budget Narrative (Attachment 2)

Applicants **must** submit a budget and budget narrative outlining how JAG funds, including administrative funds if applicable, will be used to support and implement the program. This narrative should include a full breakdown of administrative costs, as well as an overview of how funds will be allocated across approved JAG purpose areas. Applicants should utilize the following approved budget categories to label the requested expenditures: Personnel, Fringe Benefits, Travel, Equipment, Supplies, Consultants/Contracts, and an Other category. For informational purposes only, a sample budget form may be found at www.ojp.usdoj.gov/funding/forms/budget_detail.pdf. **Failure to submit an appropriate budget and budget narrative may result in the attachment of a withholding special condition at the time of award, preventing the drawdown of funds until the required information is submitted.**

Review Narrative (Attachment 3)

Applicants **must** submit information documenting that the date the JAG application was made available for review to the governing body, or to an organization designated by that governing body, on a date not less than 30 days before the application was submitted to BJA. The attachment must also specify that an opportunity to comment was provided to citizens to the extent applicable law or established procedures make such opportunity available. **Failure to submit an appropriate review narrative may result in the attachment of a withholding special condition at the time of award, preventing the drawdown of funds until the required information is submitted.**

Abstract (Attachment 4)

Applicants **are requested to** provide an abstract that includes the applicant's name, title of the project, goals of the project, and a description of the strategies to be used. The abstract **must** not exceed a half-page, or 400-500 words.

Review Process

OJP is committed to ensuring a fair and open process for awarding grants. The Bureau of Justice Assistance reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General (AAG).

Additional Requirements

Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Faith-Based and Other Community Organizations
- Confidentiality and Human Subjects Protection (if applicable)
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) (if applicable)
- DOJ Information Technology Standards (if applicable)
- Single Point of Contact Review
- Nonsupplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs Financial Guide
- Suspension or Termination of Funding
- Nonprofit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006
- Awards in excess of \$5,000,000 – federal taxes certification requirement

Application Checklist
FY 2010 Edward Byrne Memorial Justice Assistance Grant (JAG) Program:
Local Solicitation

The application checklist has been created to aid you in developing your application.

Eligibility Requirement:

- ☐ The jurisdiction listed as the legal name on the application corresponds with the eligible jurisdiction listed on BJA's JAG web page
- ☐ The federal amount requested is within the allowable limit of the FY 2010 JAG Allocations List as listed on BJA's JAG web page

The Application Components:

- ☐ Program Narrative
- ☐ Budget and Budget Narrative
- ☐ Review Narrative (the date the JAG application was made available to the governing body for review and that it was provided to the public for comment)
- ☐ Abstract
- ☐ Memorandum of Understanding (MOU), if in a funding disparity

Program Narrative Format:

- ☐ Double-spaced
- ☐ 12-point standard font
- ☐ Not less than 1" margins

Abstract Format:

- ☐ 12-point standard font
- ☐ Not less than 1" margins
- ☐ ½ page or less

Other:

- ☐ Standard 424 Form
- ☐ DUNS Number
- ☐ CCR Registration

2010 WASHINGTON JAG ALLOCATIONS

Listed below are all jurisdictions in the state that are eligible for a 2010 JAG grant award, as determined by the JAG formula. If your jurisdiction is listed with another city or county government in a shaded area, you are in a funding disparity. In this case, the units of local government must develop a Memorandum of Understanding (MOU) and apply for an award with a single, joint application.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Eligible single jurisdictions are listed alphabetically below the shaded, disparate groupings.

State	Jurisdiction Name	Government Type	Formula-based Individual Amounts (')	Joint Application (Disparate) Award Amounts
WA	BENTON COUNTY	County	*	
WA	KENNEWICK CITY	Municipal	\$39,632	
WA	RICHLAND CITY	Municipal	\$15,812	\$55,444
WA	CHELAN COUNTY	County	*	
WA	WENATCHEE CITY	Municipal	\$14,778	\$14,778
WA	CLALLAM COUNTY	County	*	
WA	PORT ANGELES CITY	Municipal	\$11,523	\$11,523
WA	CLARK COUNTY	County	\$41,337	
WA	VANCOUVER CITY	Municipal	\$95,541	\$136,878
WA	COWLITZ COUNTY	County	*	
WA	KELSO CITY	Municipal	\$11,058	
WA	LONGVIEW CITY	Municipal	\$22,219	\$33,277
WA	FRANKLIN COUNTY	County	*	
WA	PASCO CITY	Municipal	\$24,544	\$24,544
WA	KING COUNTY	County	\$97,711	
WA	SEATTLE CITY	Municipal	\$582,135	\$679,846
WA	LEWIS COUNTY	County	*	
WA	CENTRALIA CITY	Municipal	\$14,675	\$14,675
WA	PIERCE COUNTY	County	\$178,681	
WA	TACOMA CITY	Municipal	\$317,782	\$496,463
WA	SPOKANE COUNTY	County	\$43,043	
WA	SPOKANE CITY	Municipal	\$200,022	\$243,065
WA	WALLA WALLA COUNTY	County	*	
WA	WALLA WALLA CITY	Municipal	\$19,532	\$19,532
WA	YAKIMA COUNTY	County	\$18,809	

WA	YAKIMA CITY	Municipal	\$74,358	\$93,165
WA	AUBURN CITY	Municipal	\$42,784	
WA	BELLEVUE CITY	Municipal	\$25,319	
WA	BELLINGHAM CITY	Municipal	\$29,143	
WA	BREMERTON CITY	Municipal	\$51,155	
WA	BURIEN CITY	Municipal	\$28,885	
WA	DES MOINES CITY	Municipal	\$17,052	
WA	EVERETT CITY	Municipal	\$90,426	
WA	FEDERAL WAY CITY	Municipal	\$48,623	
WA	GRANT COUNTY	County	\$12,298	
WA	KENT CITY	Municipal	\$84,277	
WA	KIRKLAND CITY	Municipal	\$13,176	
WA	KITSAP COUNTY	County	\$92,803	
WA	LACEY CITY	Municipal	\$14,313	
WA	LAKEWOOD CITY	Municipal	\$79,730	
WA	LYNNWOOD CITY	Municipal	\$19,429	
WA	MARYSVILLE CITY	Municipal	\$13,176	
WA	MASON COUNTY	County	\$19,635	
WA	MOSES LAKE CITY	Municipal	\$13,125	
WA	MOUNT VERNON CITY	Municipal	\$12,608	
WA	OLYMPIA CITY	Municipal	\$21,495	
WA	PORT ORCHARD CITY	Municipal	\$10,334	
WA	PUYALLUP CITY	Municipal	\$20,307	
WA	REDMOND CITY	Municipal	\$10,696	
WA	RENTON CITY	Municipal	\$42,164	
WA	SEATAC CITY	Municipal	\$23,511	
WA	SHORELINE CITY	Municipal	\$18,240	
WA	SKAGIT COUNTY	County	\$12,763	
WA	SNOHOMISH COUNTY	County	\$92,338	
WA	SPOKANE VALLEY CITY	Municipal	\$44,231	
WA	THURSTON COUNTY	County	\$44,076	
WA	TUKWILA CITY	Municipal	\$26,766	
WA	UNIVERSITY PLACE CITY	Municipal	\$14,210	
WA	WHATCOM COUNTY	County	\$21,340	
Local total			\$2,933,618	
State award			\$5,497,422	
Grand total for Washington			\$8,431,040	

* Counties that have an asterisk (*) under the "Formula-Based Individual Amounts" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <http://www.ojp.usdoj.gov/BJA/grant/jag10/10JAGMOU.pdf>.

¹Formula-Based Individual Amounts - Disparate jurisdictions do not need to abide by the listed individual amounts which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual allocations within the Joint Application Award Amount and for documenting individual allocations in the MOU. Additional JAG Frequently Asked Questions can be found on the BJA JAG web page at: <http://www.ojp.usdoj.gov/BJA/grant/jag.html>.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Abstract (Attachment 4)

1. The Applicant and Fiscal Agent's Name: City of Centralia
2. Other Disparate Jurisdiction: Lewis County
3. Title of the Project: 2010 Centralia Police Mobile Command & Communications Unit
Project
4. Goals of the Project: Improve the existing Centralia Police Department Command
Vehicle through the installation of workstations, electronics, computers, radios and
equipment so that it can serve as a mobile, four-station Emergency Operations Center or
on-scene Command Vehicle.
4. Description of Strategies to be Used: Funds available in this grant program will be used
to leverage local funds to purchase the materials and equipment to accomplish the goals
of this project. Specific items being considered for purchase in this project include:
Electronics, lighting, flat panel monitors, cabinetry and two-way radios.
5. Lewis County will not receive any funds in this program.