

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA

Regular Meeting

Meeting Date: Monday, September 26, 2022 Meeting Time 1:30pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes August 22, 2022 Regular Meeting
- IV. Public Comment on any final-action items listed on this agenda
- V. Public Hearing
- VI. Board Measures and Proposals

Resolution 004-22 – Change in Days of Operations at the Central and East Lewis County Transfer Stations

- VII. Transfer Station Operations
 - a. Community Litter Program Report
 - b. Transfer Station Tonnages
- VIII. Financial Reports
 - a. Monthly Reports August 2022
- IX. Miscellaneous Reports
- X. Approve Transfers from the Disposal District #1 Fund

Total payment to Current Expense for Centralia Transfer Station	
Facility Rent for the month	\$ 51,000
Total payment to Solid Waste Fund 401 for East Lewis County Transfer Station	
Facility Rent for the month	\$ 1,859
Total payment operational expenses to Solid Waste Fund 401	\$ 167,972
Payment for hauling and disposal	\$ 473,343
Payment to City of Centralia for host fee	\$ 16,750
Payment to Department of Revenue for taxes	\$ 33,683
Professional Services & Supplies	\$ n/a
Payment for credit card fees	\$ 7,915
Month of August 2022 Total	\$ 752,522

- XI. Staff Discussion
 - a. East County Curbside Recycling
 - b. CTS Pedestal Repair
 - c. Roll off Containers RFP
- XII. Announcements
- XIII. Adjournment

**LEWIS COUNTY
SOLID WASTE DISPOSAL DISTRICT #1
MEETING**

Monday, September 26, 2022 at 1:30 p.m.

Lewis County is providing a virtual meeting option.
Please see below:

ONLINE: Attend the meeting via Zoom Meeting at <https://zoom.us/j/93204847215>.
The passcode is 161490.

BY PHONE: To attend by phone, call 888-475-4499.
The meeting ID is 93204847215 and the passcode is 161490.

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

Regular Meeting

Meeting Date: Monday, August 22, 2022 Meeting Time: 1:30pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Sean D. Swope called the meeting to order at 1:30pm, Monday, August 22, 2022.
Those in attendance:

Sean D. Swope	Lewis County Commissioner
Lindsey R. Pollock, DVM	Lewis County Commissioner
F. Lee Grose	Lewis County Commissioner
Tina Hemphill	Lewis County Public Works Deputy Director
Nic Scott	Lewis County Public Information Specialist
Rocky Lyon	Lewis County Solid Waste Manager
Teri Lopez	Lewis County Solid Waste Administrative Assistant

- II. Quorum verified.

- III. Approve the minutes of the July 25, 2022 regular meeting.
Motion by F. Lee Grose and seconded by Lindsey R. Pollock, DVM. Motion carried.

- IV. Public Comment on any final-action items listed on this agenda – None.

- V. Public Hearing – None.

- VI. Board Measures and Proposals.

Resolution 002-22 – Approving the Updated Lewis County Public Works Solid Waste Utility Adopt-A-Road Program

Motion by Lindsey R. Pollock, DVM and seconded by F. Lee Grose. Motion carried.

- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.

- a. Community Litter Program Report – July.

- Litter program coordinator cleaned up 10 illegal dumpsites removing 5,060 pounds of garbage and 10 tires.
- The contracted roadside litter crew spent 32 hours cleaning 21 miles removing 1,020 pounds of litter.
- Volunteers in Centralia and throughout Lewis County spent 70 hours removing 94 bags of litter.

- b. Transfer Station Tonnage – July.

Total tonnage was 13,609 tons which is 28% more than last year.

Customer count was 13,981 which is 17% less than last year.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.

- a. Monthly reports – July 2022.

- Fund 415 revenue per the Paradigm scale report was \$988,648 and showed a net operating gain of \$239,513. Tonnage was up for the month. We received 4,462 tons of contaminated soil that was a direct haul to the landfill. The ending fund balance was \$3,247,204.
- Fund 401 expenses.
 - Supplies – Hydraulic hoses and riding mower repairs.
 - Professional Services – Clean-up for both sites done by Cabbros, phase 6 chipping, oil/water separator maintenance and tire disposal.
 - Recycling Program.
 - Moderate Risk Waste Program.

- IX. Miscellaneous Reports – None.


- X. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility.
Motion by F. Lee Grose and seconded by Lindsey R. Pollock, DVM to approve payments and transfers in the amount of \$749,135 for the month of July. Motion carried.

- XI. Staff Discussion – Presented by Rocky Lyon, Solid Waste Manager.
 - a. East County Curbside Recycling Survey.
 - As of 08/19/22, 531 surveys received. 253 (48%) are interested and 278 (52%) are not interested.
 - b. East Lewis County Transfer Station Holiday Closures. Presented for discussion.
 - Commissioners in support of idea.
 - Commissioners also suggested closing CTS for Holidays. Additional data will be collected for further discussion.

- XII. Announcements
 - a. Commissioner Grose had questions regarding plastic recycling.

- XIII. Adjournment – With no further business, Motion by F. Lee Grose and seconded by Lindsey R. Pollock, DVM to adjourn the meeting at 1:54pm.

Respectfully submitted,



Teri Lopez
Solid Waste Utility, Administrative Assistant

**BEFORE THE BOARD OF LEWIS COUNTY SOLID WASTE
DISPOSAL DISTRICT NO. 1**

IN THE MATTER OF:
CHANGE IN DAYS OF OPERATIONS AT THE CENTRAL
AND EAST LEWIS COUNTY TRANSFER STATIONS

Resolution No. 004-22

WHEREAS, the days and hours of operation for the Central Transfer Station (CTS) were established February 28, 1994 by Resolution No. 004-94; and

WHEREAS, the days and hours of operation for the East Lewis County Transfer Station (ELCTS) were established March 24, 1997 by Resolution No. 002-97; and

WHEREAS, beginning January 10, 2023 both CTS and ELCTS will be closed for the following holidays, to be observed on the calendar day: New Year’s Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Juneteenth, Labor Day, Veteran’s Day, Thanksgiving Day, and Christmas Day; and

WHEREAS, it is economically responsible for closure of the facilities on these days as the customer fees do not offset the payroll and operating costs required to employ Operators and Scale Attendants on holidays; and

WHEREAS, it would have little impact on customer service, as these days historically have low customer counts; and

WHEREAS, the Solid Waste Advisory Committee reviewed and recommends the change in hours of operation; and

WHEREAS, customers will be given advanced notice of the change in Operating Days.

NOW, THEREFORE BE IT RESOLVED, beginning January 10, 2023 both CTS and ELCTS will be closed for the following holidays, to be observed on the calendar day: New Year’s Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Juneteenth, Labor Day, Veteran’s Day, Thanksgiving Day, and Christmas Day.

PASSED IN REGULAR SESSION this 26th day of September 2022.

LEWIS COUNTY SOLID WASTE
DISPOSAL DISTRICT NO. 1

Sean D. Swope, Chair

Lindsey R. Pollock, DVM, Vice Chair

F. Lee Grose, Member

ATTEST:

Josh Metcalf, Clerk of the Board

Solid Waste Utility #1

Community Litter Cleanup Program Summary

For the Month of August

Lewis County Inmate Litter Crew (Program on Hold due to Covid)

Crew Hours	-
Road Miles	-
Weight (Pounds)	-
Other Item Fees (TV, Tires & Appliances)	\$ -
Total Disposal Fees	\$ -

Illegal Dumpsites

Hours	46.50
Dumpsites Cleaned	13.00
Weight (Pounds)	4,020.00
Other Item Fees (TV, Tires & Appliances)	\$ 251.00
Total Disposal Fees	\$ 476.72

Lewis County Contracted Litter Crew: Roadside

Crew Hours	80.00
Road Miles	56.50
Weight (Pounds)	3,680.00
Other Item Fees (TV, Tires & Appliances)	\$ 60.00
Total Disposal Fees	\$ 250.62

Lewis County Contracted Litter Crew: Interchanges & Intersections

Crew Hours	-
Weight (Pounds)	-
Other Item Fees (TV, Tires & Appliances)	\$ -
Total Disposal Fees	\$ -

Volunteer Litter Clean-up

Hours	97.50
Weight (Pounds)	1,395.00
Bags Collected	93.00
Other Item Fees (TV, Tires & Appliances)	\$ -
Total Disposal Fees	\$ -

COMMUNITY LITTER CLEANUP PROGRAM 2022

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Lewis County Inmate Litter Crew													
Supervisor Hours Litter	-	-	-	-	-	-	-	-	-	-	-	-	-
Supervisor Hours Illegal dumping	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Miles	-	-	-	-	-	-	-	-	-	-	-	-	-
Crew Hours	-	-	-	-	-	-	-	-	-	-	-	-	-
Road side disposal weight	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Illegal Dumpsites													
Hours	42.00	47.50	52.00	49.00	43.50	41.50	29.00	46.50	-	-	-	-	351.00
Dumpsites Cleaned	16.00	15.00	18.00	16.00	13.00	14.00	10.00	13.00	-	-	-	-	115.00
Pounds	15,520.00	5,340.00	4,880.00	4,100.00	3,760.00	3,980.00	5,060.00	4,020.00	-	-	-	-	46,660.00
Disposal Fees	\$ 711.91	\$ 1,278.63	\$ 472.75	\$ 378.73	\$ 429.32	\$ 399.32	\$ 373.78	\$ 476.72	\$ -	\$ -	\$ -	\$ -	\$ 4,521.16
Lewis County Contracted Litter Crew: Roadside													
Team Hours	-	32.00	16.00	64.00	32.00	64.00	32.00	80.00	-	-	-	-	320.00
Road Miles	42.00	20.00	7.00	33.00	14.50	23.50	21.80	56.50	-	-	-	-	218.30
Pounds of Litter Picked Up	-	5,180.00	1,900.00	5,000.00	2,200.00	2,960.00	1,020.00	3,680.00	-	-	-	-	21,940.00
Disposal Fees	\$ -	\$ 276.62	\$ 98.42	\$ 258.99	\$ 138.96	\$ 178.33	\$ 54.37	\$ 250.62	\$ -	\$ -	\$ -	\$ -	\$ 1,256.31
Roads Cleaned: S Military, Krueger, Jackson Hwy, Bunker Creek, Chilver, Brockway, Lincoln Creek, Gore, Manner, Independence													
Lewis County Contracted Litter Crew: Interchanges & Intersections													
Team Hours	-	-	64.00	-	32.00	16.00	-	-	-	-	-	-	112.00
Pounds of Litter Picked Up	-	-	8,740.00	-	3,300.00	1,260.00	-	-	-	-	-	-	13,300.00
Other Items Picked Up	-	-	7 Tires	-	-	1 TV	-	-	-	-	-	-	-
Disposal Fees	\$ -	\$ -	\$ 487.74	\$ -	\$ 170.94	\$ 65.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 723.95
Interchanges cleaned:													
Volunteer Litter Clean-up Work													
Hours	62.00	75.50	144.50	139.50	121.50	132.00	70.50	97.50	-	-	-	-	843.00
Pounds of Litter Picked Up	1,832.00	1,440.00	3,330.00	2,745.00	3,315.00	2,580.00	1,410.00	1,395.00	-	-	-	-	18,047.00
Bags Collected	131.00	96.00	225.00	183.00	221.00	172.00	94.00	93.00	-	-	-	-	1,215.00
Disposal Fees	\$ 21.12	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36.12

Centralia Volunteers: 28 groups (38 individuals), 67 bags, 1,005 pounds, 71.5 hours
Chehalis Volunteers: 5 groups (12 individuals), 24 bags, 360 pounds, 24 hours
Lewis County Volunteers: 2 volunteers, 2 bag, 30 pounds, 2 hours

Lewis County Drug Court:
Litter Clean-up Events:

Illegal Dumpsites cleaned in August 2022				
Road & Mile Post	Pounds	Other	Other Fees	# of Sites
Cope Rd. MP .5	360	1 Fridge	\$ 23.00	1
Leonard Rd. MP 1	280	5 Tires	\$ 25.00	1
Teitzel Rd. MP 1	180		\$ -	1
Gish Rd. MP 2	400	3 Tires	\$ 15.00	1
Big Hanaford Rd. MP 0	260		\$ -	1
Pigeon Springs Rd. MP 1.5	420	3 Tires	\$ 15.00	1
Airport Rd. MP 1	300		\$ -	1
Hobson Rd. MP .5	220		\$ -	1
Johnson Rd. MP 1.5	440	18 Tires	\$ 90.00	1
Park Rd. MP 1	380	12 Tires	\$ 60.00	1
Gore Rd. MP 2	240		\$ -	1
North Fork Rd. MP 1	220		\$ -	1
Cope Rd. MP .5	320	1 Fridge	\$ 23.00	1
	4020		\$ 251.00	13

LEWIS COUNTY SOLID WASTE UTILITY 2022 - TONNAGES

Month	Central Transfer Station		East Lewis County Transfer Station		2022 Total
	2021	2022	2021	2022	
January	7,635	6,442	647	663	7,104
February	5,156	6,265	567	635	6,899
March	7,091	7,574	832	659	8,233
April	7,033	6,921	874	678	7,598
May	6,940	8,716	823	776	9,492
June	7,339	7,734	992	808	8,543
July	9,522	12,966	1,091	643	13,609
August	7,687	8,014	962	950	8,965
September	8,034	-	922	-	-
October	6,771	-	730	-	-
November	6,729	-	673	-	-
December	5,728	-	594	-	-
Total Tonnage	85,665	64,631	9,707	5,812	70,443

Estimated Tonnage for 2022: **87,000**
 Actual Tonnage/Estimated Tonnage: **81%**

Monthly Tonnage Comparison: August

2021	8,649
2022	8,965
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Difference %	4%

Customer Count Comparison: August

2021	15,114
2022	14,148
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Difference %	-6%

Solid Waste Disposal District #1

Fund 415 Monthly Report

Aug 2022

Beginning Fund 415 Balance	\$	3,247,204
Revenue:		
SW Sales & Services	986,780	99.93%
Late Fees	40	0.00%
Over/Short	(74)	-0.01%
Recycling/Miscellaneous Revenue	718	0.07%
Total Revenue		987,464 100.00%
Expenses:		
Business & Occupational Service Tax	17,786	2.36%
Refuse Tax	15,897	2.11%
Professional Services & Supplies	-	0.00%
Building/Facility Rent	52,859	7.02%
Hauling & Disposal	473,343	62.90%
Credit Card Fees	7,915	1.05%
Host Fee	16,750	2.23%
*Monthly Payment to Fund 401	167,972	22.32%
Total Expenses		752,522 100.00%
Net Operating Gain		<u>234,942</u>
Ending Fund Balance	\$	<u><u>3,482,146</u></u>

Landfill Closure Reserve 287,993

* Next page shows detailed listing of monthly transfer.

*Note: Incurred expenses were calculated based on our reported out-bound tonnage.
This interim report is unaudited and intended for management purposes only.*

**SOLID WASTE DISPOSAL DISTRICT FUND 415
2022**

66.67% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:															
SW Sales & Services	268,875	306,980	821,192	782,138	832,021	907,993	987,574	986,780	-	-	-	-	5,893,552	8,900,000	66.22%
Late Fees paid by Customers	220	65	170	205	110	160	40	40	-	-	-	-	1,010	1,000	101.00%
Over/Short	(12)	(3)	(129)	(27)	(31)	(39)	24	(74)	-	-	-	-	(290)	-	-
Recycling/Misc. Revenue	-	9,645	-	16,645	15,500	13,191	1,010	718	-	-	-	-	56,709	80,000	70.89%
	269,083	316,687	821,232	798,961	847,600	921,305	988,648	987,464	-	-	-	-	5,950,980	8,981,000	66.26%
Expenses:															
Credit Card Fees	5,338	5,602	5,945	7,884	7,455	7,910	8,837	7,915	-	-	-	-	56,886	55,000	103.43%
Refuse Tax	12,106	11,926	13,380	13,430	14,024	15,069	32,192	15,897	-	-	-	-	128,024	-	-
Business & Occupation Tax	13,005	12,938	14,798	15,045	17,386	16,464	24,759	17,786	-	-	-	-	132,181	157,168	84.10%
Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	3,500	0.00%
*Building/Facility Rent	52,859	52,859	52,859	52,859	52,859	52,859	52,859	52,859	-	-	-	-	422,872	634,308	66.67%
Hauling / Disposal	113,355	444,986	360,926	404,522	291,369	354,426	419,234	473,343	-	-	-	-	2,862,162	4,651,673	61.53%
Host Fee	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	-	-	-	-	134,000	201,000	66.67%
Utility Fund Contracted Services	216,574	221,743	204,571	171,669	204,739	463,243	194,504	167,972	-	-	-	-	1,845,015	2,922,914	63.12%
	429,987	766,804	669,229	682,159	604,582	926,721	749,135	752,522	-	-	-	-	5,581,140	8,625,563	64.70%
Net Operating Income	(160,904)	(450,117)	152,004	116,802	243,018	(5,416)	239,513	234,942	-	-	-	-	369,842		

This spreadsheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget. Fund 415 balance can be found on the Solid Waste Disposal District monthly report.

***Breakdown of building/facility rent:** CTS monthly rent is \$51,000 and the ELCTS montly rent is \$1859. CTS monthly rent payments increased from \$38,700 to \$51,000 in Jan. 2010. \$38,700 goes toward a bond payment and \$12,300 is reserved in Solid Waste Fund 401 for capital improvements. Per BOCC Resolution #19-292, when the bond is fully paid in Dec. 2024, the entire \$51,000 payment will be reserved in the Solid Waste capital improvement reserve.

**Solid Waste Utility
Fund 401 Monthly Report
Aug 2022**

Revenue:

Grants	41,776	17.34%
Reimbursement for Litter Program	29,352	12.18%
Misc Revenue	-	0.00%
Rent From Disposal District	1,859	0.77%
Payment From Disposal District	167,972	69.71%
Total Revenue	240,959	100.00%

Expenses:

Admin & Transfer Station Programs		
Salaries & Fringe Benefits	118,252	49.08%
Supplies / Small Tools / Equipment	6,450	2.68%
Fuel Consumed	13,855	5.75%
Professional Services	11,995	4.98%
Utilities	1,859	0.77%
Miscellaneous	351	0.15%
Equipment Rental	300	0.12%
ER&R Interfund	17,528	7.27%
Interfund	-	0.00%
Crane & Site Maintenance	5,975	2.48%
Training / Travel / Subscription	-	0.00%
Recycling Program	13,187	5.47%
Litter Program	29,854	12.39%
Code Compliance Program	-	0.00%
Nuisance Abatement	-	0.00%
Landfill Closure Program	10,061	4.18%
Moderate Risk Waste Program	11,292	4.69%
Capital Improvements	-	0.00%
Total Contracted Service Expense	240,959	100.00%

NET INCOME <LOSS>

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Code Compliance/Nuisance Abatement	114,876
Crane Reserve (2022)	85,699
Capital Reserve (2010 to 2021)	600,654
Total Reserve Balance	801,229

Note: This interim report is unaudited and intended for management purposes only.

SOLID WASTE UTILITY FUND 401
2022

66.67% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:															
WRRED & LSWFA Grant	-	-	-	-	13,736	-	-	41,776	-	-	-	-	55,512	159,328	34.84%
Litter Grant	-	-	-	-	41,421	-	-	29,352	-	-	-	-	70,773	88,850	79.65%
Rent From Disposal District	1,859	1,859	1,859	1,859	1,859	1,859	1,859	1,859	-	-	-	-	14,872	22,308	66.67%
Misc. Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	400	0.00%
Reimbursement from Litter Crew	-	-	-	16,063	-	-	69,097	-	-	-	-	-	85,160	145,411	58.57%
Payment From Disposal District	216,574	221,743	204,571	171,669	204,739	463,243	194,504	167,972	-	-	-	-	1,845,015	2,922,914	63.12%
	218,433	223,602	206,430	189,591	261,755	465,102	265,460	240,959	-	-	-	-	2,071,332	3,339,211	62.03%
Expenses:															
Salary & Benefits	124,883	124,811	115,668	118,970	123,202	123,808	118,252	118,252	-	-	-	-	967,845	1,419,038	68.20%
Supplies/Small Tools & Equipment	3,284	1,689	2,341	2,589	4,763	2,349	4,021	6,450	-	-	-	-	27,486	60,500	45.43%
Fuel Consumed	-	51	59	-	155	19,657	170	13,855	-	-	-	-	33,947	30,000	113.16%
Professional Services	12,694	44,062	22,273	5,212	11,064	26,976	49,271	11,995	-	-	-	-	183,548	251,184	73.07%
Utilities	292	2,036	2,430	1,996	1,957	2,084	1,763	1,859	-	-	-	-	14,417	34,000	42.40%
Miscellaneous	1,513	515	2,045	65	65	617	65	351	-	-	-	-	5,236	16,238	32.25%
Equipment Rental	285	-	-	3,576	300	3,162	300	300	-	-	-	-	7,923	15,240	51.99%
Equipment Rental Interfund	-	-	-	-	-	107,208	17,528	17,528	-	-	-	-	142,264	214,416	66.35%
Interfund	-	-	-	-	-	75,758	5,854	-	-	-	-	-	81,611	155,212	52.58%
Crane & Site Maintenance	-	10,738	1,156	137	36,094	25,134	1,489	5,975	-	-	-	-	80,723	214,000	37.72%
Training & Travel	-	-	-	-	300	52	320	-	-	-	-	-	672	1,553	43.27%
Recycling Program	9,163	11,470	10,040	12,044	16,132	14,919	19,285	13,187	-	-	-	-	106,238	174,303	60.95%
Landfill Closure	1,442	1,674	3,264	2,398	6,959	2,697	1,639	10,061	-	-	-	-	30,134	113,804	26.48%
Code Compliance Support	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	0.00%
Nuisance Abatement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Litter Program	6,769	12,968	37,747	30,824	30,828	36,208	20,918	29,854	-	-	-	-	206,116	232,361	88.71%
Moderate Risk Waste	8,109	13,588	9,407	11,780	9,396	11,636	24,585	11,292	-	-	-	-	99,792	168,745	59.14%
Capital Improvements/Repairs	-	-	-	-	20,540	12,837	-	-	-	-	-	-	33,377	83,400	40.02%
	168,433	223,602	206,430	189,591	261,755	465,102	265,460	240,959	-	-	-	-	2,021,329	3,283,994	61.55%
Net Operating Income/Loss	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-

CRANE RESERVE
PAYMENT

50,000 FOR REPLACEMENT CRANE RESERVE

TOTAL \$85,699

This sheet is intended to compare Solid Waste Utility YTD totals to the Solid Waste Utility Budget.
Fund 401 reserve balances can be found on the Solid Waste Utility monthly report.