

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 22-117

ISSUE A SOLICITATION FOR CONSULTANT
SERVICES REGARDING ESTABLISHING A WATER
BANK

WHEREAS, Lewis County desires to explore and potentially seek grant funding for the establishment of a county water bank to provide for residential, industrial, or commercial development possibilities in the future as water supplies tighten; and

WHEREAS, the expertise of a qualified consultant, firm, or attorney is important in this technical subject area; and

WHEREAS, formal competition is not required for such services, but informal competition via a solicitation to a reasonable pool of qualified entities is advisable to safeguard local taxpayer funds and comply with audit.

NOW THEREFORE BE IT RESOLVED County Staff are directed to solicit consultant services regarding the establishment of and potential grant funding for a county water bank.

DONE IN OPEN SESSION this 26th day of April, 2022.

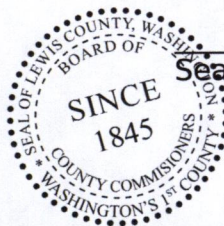
APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Eric Eisenberg
By: Eric Eisenberg,
Chief Civil Deputy Prosecuting Attorney

Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Chair

ATTEST:



Absent

Sean D. Swope, Vice Chair

Rieva Lester
Rieva Lester,
Clerk of the Lewis County Board of
County Commissioners

F. Lee Grose
F. Lee Grose, Commissioner

BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

IN THE MATTER OF

ISSUING A SUBSTITUTION OF
SERVICES PROVIDED BY LEWIS COUNTY
FOR THE LEWIS COUNTY WATER
BANK

WHEREAS, Lewis County, in order to provide for the needs of its citizens, including the need for a safe and reliable water supply, has entered into a contract with the Lewis County Water Bank, a public utility, for the provision of water service to the citizens of Lewis County; and

WHEREAS, the Board of County Commissioners, in order to provide for the needs of its citizens, including the need for a safe and reliable water supply, has entered into a contract with the Lewis County Water Bank, a public utility, for the provision of water service to the citizens of Lewis County; and

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COUNTY COMMISSIONERS, that the Board of County Commissioners, in order to provide for the needs of its citizens, including the need for a safe and reliable water supply, has entered into a contract with the Lewis County Water Bank, a public utility, for the provision of water service to the citizens of Lewis County; and

DONE IN OPEN SESSION OF THE BOARD OF COUNTY COMMISSIONERS, this 15th day of April, 2025.

APPROVED AS TO FORM
John M. Meyer, Prosecuting Attorney
LEWIS COUNTY, WASHINGTON

Cathy L. Brown, County Clerk
LEWIS COUNTY, WASHINGTON

Cathy L. Brown, County Clerk
LEWIS COUNTY, WASHINGTON

Cathy L. Brown, County Clerk
LEWIS COUNTY, WASHINGTON



Board of County Commissioners

Lewis County Courthouse • 351 NW North Street • Chehalis, WA 98532-1900

O 360.740.1120

TDD 360.740.1480

bocc@lewiscountywa.gov

April 26, 2022

Trout Unlimited
103 Palouse Suite 14
Wenatchee, WA 98801
Lisa Pelly (lisa.pelly@tu.org)

To Whom it May Concern:

Lewis County wishes to establish a county water bank for future domestic, commercial, and industrial uses and potentially to apply for an Ecology Water Banking Pilot Grant in support of this effort. The County seeks to engage a consultant or water rights attorney to do pre-application work and, if the County decides to apply, to take charge of the application process.

If the County successfully obtains the grant, it may engage the same consultant or attorney for additional related work, or a new competitive selection process may be required. Lewis County envisions the full scope of work set forth in Exhibit A, enclosed, although the consultant may suggest modifying or expanding this scope as prudent.

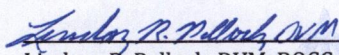
We're soliciting a proposal from you to help decide whom to hire for this work. We seek a description of your qualifications, experience, and familiarity with the proposed work; the general means by which you propose to accomplish it; and an estimate of your rate, fee, or cost proposal to do so.

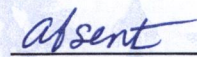
The submission need not be as rigorous or lengthy as a formal RFP submission. Instead, this is an informal competitive process to decide whom to engage for the pre-application and application work. A letter of a page or two is acceptable, but you may submit more if you prefer.

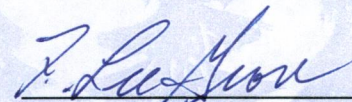
Please email your submission to Eric Eisenberg (Eric.Eisenberg@lewiscountywa.gov) by May 18, 2022. He can be reached at 360-740-1241 for questions.

Thank you for your response.

Sincerely,


Lindsey R. Pollock, DVM, BOCC Chair


Sean D. Swope, Vice Chair


F. Lee Grose, Commissioner

Erik Martin
County Manager

Sean Swope
First District

Lindsey R. Pollock, DVM
Second District

F. Lee Grose
Third District

Rieva Lester
Clerk of the Board



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○ 360.740.1120

TDD 360.740.1480

bocc@lewiscountywa.gov

April 26, 2022

Washington Water Trust
1500 Westlake Avenue N, Suite 202
Seattle, WA 98109
James Kraft (James@washingtontwatertrust.org)

To Whom it May Concern:

Lewis County wishes to establish a county water bank for future domestic, commercial, and industrial uses and potentially to apply for an Ecology Water Banking Pilot Grant in support of this effort. The County seeks to engage a consultant or water rights attorney to do pre-application work and, if the County decides to apply, to take charge of the application process.

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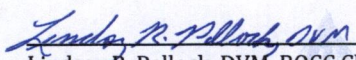
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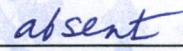
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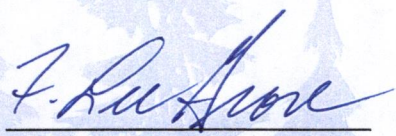
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Erik Martin
County Manager

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Rieva Lester
Clerk of the Board



April 25, 1983

Washington, D.C.
1200 Westmoreland N.W.
Sewer W. 1000
United States Department of the Interior

To: Mr. M. J. Conner

Re: Your letter of April 14, 1983, regarding the proposed
acquisition of certain lands in the State of Alaska for
the proposed Alaska National Wildlife Refuge.

The Bureau is currently reviewing the information
submitted in your letter and the proposed acquisition
of the lands in the State of Alaska for the proposed
Alaska National Wildlife Refuge.

We are currently reviewing the information
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Sincerely,
Director

Very truly yours,
Director

Very truly yours,
Director



Board of County Commissioners

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○ 360.740.1120

TDD 360.740.1480

bocc@lewiscountywa.gov

April 26, 2022

Cascadia Law
606 Columbia Street NW, Suite 212
Olympia, WA 98501
Tom McDonald (tmcdonald@cascadialaw.com)

To Whom it May Concern:

Lewis County wishes to establish a county water bank for future domestic, commercial, and industrial uses and potentially to apply for an Ecology Water Banking Pilot Grant in support of this effort. The County seeks to engage a consultant or water rights attorney to do pre-application work and, if the County decides to apply, to take charge of the application process.

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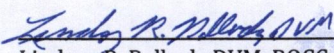
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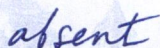
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F. Lee Grose, Commissioner

Erik Martin
County Manager

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F. Lee Grose
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Rieva Lester
Clerk of the Board



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bocc@lewiscountywa.gov

April 26, 2022

AMP Insights
P.O. Box 1461
Bend, OR 97709
David Pilz (david@ampinsights.com)
Amanda Cronin (amanda@ampinsights.com)

To Whom it May Concern:

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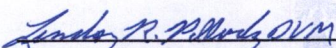
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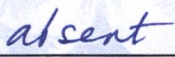
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O 360.740.1120

TDD 360.740.1480

bocc@lewiscountywa.gov

April 26, 2022

Aspect Consulting
504 14th Avenue SE, Suite 200
Olympia, WA 98501
Tyson Carlson (tcarlson@aspectconsulting.com)

To Whom it May Concern:

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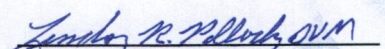
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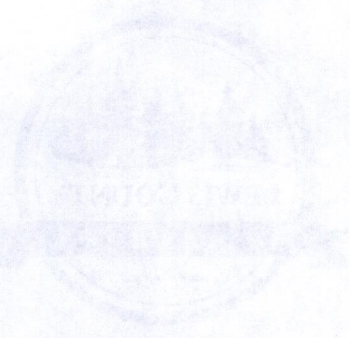
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Third District

Rieva Lester
Clerk of the Board



April 1, 2023

Ms. Catherine
201 14th Avenue SW
Olympia, WA 98512
Tyson Construction Services, LLC (Tyson)

Re: Western Mass. Coastal

Dear Ms. Catherine: This letter is in response to your letter dated March 27, 2023, regarding the proposed project for the Western Mass. Coastal project. The project is located in the town of Western Mass. and is a proposed development of approximately 100 acres. The project is a proposed development of approximately 100 acres.

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Exhibit A: Tentative Scope of Work

1. Throughout:

- a. Liaise with county staff to develop capacity and expertise for water banking work
- b. Maintain sufficient records and fulfill grant reporting requirements

2. Pre-application work

- a. Consider potential water bank models (municipal utility versus state trust)
- b. Identify suitable water rights for acquisition in two or more basins
- c. Conduct due diligence on such rights
- d. Negotiate a contingent agreement or option to purchase at an advantageous price

3. Water Bank Pilot Grant application process

- a. Participate in a pre-application meeting with Ecology
- b. Prepare and submit application to Ecology, with reference to its guidelines (<https://apps.ecology.wa.gov/publications/documents/2111023.pdf>)
- c. Interact with Ecology during the application process

4. If successful, setting up and stocking the water bank

- a. Apply for and complete the necessary water right change process
- b. Complete the extent and validity process
- c. Dedicate one third of the water to in-stream flows and the rest to the bank
- d. Negotiate and enter into agreements with Ecology for the bank
- e. Develop operational metrics and methods for the bank

5. Preparing the County to operate the water bank

- a. Develop a county permitting or other operational system
- b. Develop county code and policies to establish such a system
- c. Establish appropriate fees to fund bank and permitting operations
- d. Create forms for public and/or internal use in operations
- e. Train staff to have sufficient capacity and expertise to operate the bank
- f. Prepare an exit report concerning future use of the water bank, including:
 - i. Potential outreach to public concerning use of the water bank
 - ii. Potential outreach to water-rights holders for further acquisitions
 - iii. Recommendations for when to make the banked water available

Exhibit A: Tentative Scope of Work

1. Background
 - a. Review of relevant documents, including but not limited to water planning documents, water quality standards, and other relevant documents.
 - b. Review of relevant laws, regulations, and policies.
 - c. Review of relevant data, including but not limited to water quality data, water quantity data, and other relevant data.
2. Data Collection and Analysis
 - a. Identify relevant data sources and develop data collection plans.
 - b. Collect and analyze data, including but not limited to water quality data, water quantity data, and other relevant data.
 - c. Develop data management systems and procedures.
3. Water Quality Data Collection Process
 - a. Develop a data collection plan, including but not limited to data collection objectives, data collection methods, data collection frequency, and data collection locations.
 - b. Develop a data collection protocol, including but not limited to data collection procedures, data collection quality assurance, and data collection safety.
 - c. Develop a data collection report, including but not limited to data collection objectives, data collection methods, data collection frequency, data collection locations, data collection results, and data collection conclusions.
4. Data Management and Reporting
 - a. Develop a data management system, including but not limited to data storage, data retrieval, data backup, and data security.
 - b. Develop a data reporting system, including but not limited to data reporting frequency, data reporting format, and data reporting content.
 - c. Develop a data management and reporting plan, including but not limited to data management objectives, data management methods, data management frequency, data management locations, data management results, and data management conclusions.
5. Data Use and Policy Development
 - a. Develop a data use plan, including but not limited to data use objectives, data use methods, data use frequency, data use locations, data use results, and data use conclusions.
 - b. Develop a policy development plan, including but not limited to policy development objectives, policy development methods, policy development frequency, policy development locations, policy development results, and policy development conclusions.
 - c. Develop a data use and policy development plan, including but not limited to data use objectives, data use methods, data use frequency, data use locations, data use results, data use conclusions, policy development objectives, policy development methods, policy development frequency, policy development locations, policy development results, and policy development conclusions.

BOCC AGENDA ITEM SUMMARY

Resolution:

BOCC Meeting Date: April 19²⁶, 2022

Suggested Wording for Agenda Item:

Agenda Type: Legal Notice

Issuing a Solicitation for Consultant Services Regarding Establishing a Water Bank

Contact: Eric Eisenberg

Phone: 360-740-1241

Department: BOCC - Board of County Commissioners

Description:

A resolution directing staff to solicit consultant services related to establishing a water bank

Approvals:

Publication Requirements:

Publications:

User	Status
PA's Office	Pending

Additional Copies:

Rieva Lester, Erik Martin, Eric Eisenberg

Cover Letter To:

NOTICE OF PUBLIC MEETING

Resolution:

BC

Suggested Working for Agenda Item:

Issued a Solicitation for Consultant Services Regarding Establishing a Water Bank

Committee: En. Eisenberg

Department: BOC - Board of County Commissioners

Description:

A resolution directing staff to solicit consultant services related to establishing a water bank

Approvals:

Publication Requirements:

Publication:

User: Status:

PA1 Office: Pending

Additional Copies:

Revs: Foster, En. Martin, En. Eisenberg

Cover Letter: