

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

April 5, 2022

Present: Commissioner Pollock, Commissioner Swope, Commissioner Grose

Recorder: Rieva Lester

Commissioner Pollock called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Tom Layton of Toledo expressed concerns regarding the biowaste the waste treatment centers in Lewis County are giving away to residents.

Peter Lahmann of Centralia said the Historical Society had requested funding to install a fence at the depot. He said the fence would serve two purposes: allow for an outdoor display and prevent homeless individuals from soiling the area. Peter discussed an effort to restore an aging structure in Fort Borst park.

NOTICE ITEMS

Commissioner Grose made a motion to approve Resolutions 22-089 through 22-091. Commissioner Swope seconded.

Resolution 22-089: Issue a request for proposals (RFP) for upgrades to the Jail door control and video surveillance systems. Proposals are due to the Clerk of the Board by 4 p.m. April 25, 2022.

Internal Services Director Steve Wohld discussed the resolution. He said the county needs to hire a contractor to update the door control and video surveillance systems at the Jail.

Resolution 22-090: Accept a bid on tax title property located off N. Pearl Street, Centralia.

Real Estate Services Manager Martin Roy discussed the resolution. He said the county has a tax delinquent property that did not sell at the tax sale and was subsequently deeded to the county. Martin said the county has received an offer of \$1,187.22, which is the amount of taxes and fees owed. He said the county is required to notify the public of the offer and provide a chance for another interested party to place a bid.

Resolution 22-091: Publication of 2021 County Forces road construction projects and costs.

Public Works Director Josh Metcalf discussed the resolution. He said the notice is a closeout of money spent on 2021 projects. He said the 2021 total was \$389,672.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Swope made a motion to approve minutes from the March 29, 2022, Business Meeting as well as Resolution 22-092. Commissioner Grose seconded.

Resolution 22-092: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 853,273 through 853,528 were issued in March for payments against the county totaling \$1,732,993.96. She said payroll/tax deposit warrant numbered 795,891 and Automatic Deposits numbered 38,035 through 38,614 also were approved for payments against the county totaling \$1,123,742.47. Grace noted a skip in sequence for warrants 853,257 through 853,272, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Grose made a motion to approve Resolution 22-083 as well as Resolutions 22-093 through 22-107. Commissioner Swope seconded. (This motion was later amended to reflect the removal of Resolution 22-104.)

Resolution 22-083: Approve a Collective Bargaining Agreement between Lewis County and Teamsters 252, representing the Sheriff's Operations Sergeants Group, for calendar years 2022-2025.

HR Director Chris Panush discussed the resolution. He said the agreement covers 2022 to 2025.

Resolution 22-093: Authorize the Director of Information Technology Services to execute a purchase order with Ednetics.

Internal Services Director Steve Wohld discussed the resolution. Steve said the resolution is for a court audio and video technology and that it will help cover microphones, audio recordings, etc.

Resolution 22-094: Approve a supplemental agreement that cumulatively increases a maximum amount payable in 2022 by more than \$200,000 for an active Public Works agreement.

Public Works Director Josh Metcalf discussed the resolution. He said the agreement increases the contract amount by \$500,000 to increase the scope for hydraulic and geomorphic services for several projects in response to recent storm events.

Resolution 22-095: Establish a new Capital Projects fund: Broadband Infrastructure Fund No. 3400.

Chief accountant Grace Jimenez, representing the Auditor's Office, discussed the resolution. She said the resolution establishes a fund dedicated for broadband infrastructure.

Resolution 22-096: Establish a new Capital Projects fund: Real Estate Excise Tax, First Quarter Percent (REET 1) Fund No. 3110.

Chief accountant Grace Jimenez, representing the Auditor's Office, discussed the resolution. She said the resolution establishes a fund dedicated for REET 1.

Resolution 22-097: Establish a new Capital Projects fund: Real Estate Excise Tax, Second Quarter Percent (REET 2) Fund No. 3120.

Chief accountant Grace Jimenez, representing the Auditor's Office, discussed the resolution. She said the resolution establishes a fund dedicated for REET 2.

Resolution 22-098: Establish a new special revenue fund: Parks and Recreation Fund No. 1160.

Chief accountant Grace Jimenez, representing the Auditor's Office, discussed the resolution. She said the resolution establishes a fund dedicated for Parks and Recreation.

Resolution 22-099: Approve Agreement #E03-0149-21A between Lewis County and Equity Institute to provide funds through the housing assistance unit Eviction Rental Assistance Program (ERAP 2.0).

Public Health and Social Services (PHSS) Director JP Anderson discussed the resolution. He said the funding helps those at risk of becoming homeless. Commissioner Swope discussed the need for accountability.

Resolution 22-100: Approve Agreement #T01-0150-21A between Lewis County and The Salvation Army to provide funds through the housing assistance unit Eviction Rental Assistance Program Grant (ERAP 2.0).

Public Health and Social Services (PHSS) Director JP Anderson discussed the resolution. He said the federal funding helps qualifying individuals at risk of eviction. He said the funding to cover rent is provided directly to the landlords. Commissioner Swope again discussed the need for accountability for the funds so individuals don't take advantage of the system. PHSS employee Justia Madrigal said the agencies have policies and procedures in place in an effort to ensure that stabilization is the end goal. JP noted that the county set requirements that are more stringent than what is required at the state and federal levels.

Resolution 22-101: Reappoint two individuals to the Criminal Justice Treatment Account (CJTA) Panel.

Public Health and Social Services (PHSS) Director JP Anderson discussed the resolution. He said the resolution will reappoint Mindy Greenwood and Jonathan Meyer to the panel for three-year terms.

Resolution 22-102: Approve Agreement #20-4613C-116 Amendment B between Lewis County and the Department of Commerce to provide services to individuals and families who are homeless or receiving homeless assistance.

Public Health and Social Services (PHSS) Director JP Anderson discussed the resolution. He outlined the changes associated with the amendment.

Resolution 22-103: List the bids received and newspaper selected for Lewis County legal printing for July 1, 2022, through June 30, 2023.

Clerk of the Board Rieva Lester discussed the resolution. She said the county received two bids for the service and that The Chronicle was the lowest responsive bidder with a bid of \$4.10 per column inch.

Resolution 22-104: Issue resolution of support for United Learning Center. (Note: the commissioners did not pass this resolution.)

Commissioner Grose made a motion to amend his earlier motion to reflect the removal of Resolution 22-104. Commissioner Swope seconded. Motion passed 3-0.

Resolution 22-105: Delegate rate-setting authority to the Parks & Recreation Director.

Parks and Recreation Director Connie discussed the resolution. She said the resolution gives her rate-setting authority for the parks fund discussed earlier in the meeting.

Resolution 22-106: Rescind Resolution No. 20-161, which established a No-Spray Agreement and Agreement Fee.

Public Works Director Josh Metcalf discussed the resolution. He said his department will work on a process for individuals who do not want their roadways sprayed.

Resolution 22-107: Approve a .09 "Distressed Counties" grant agreement with Economic Alliance totaling \$350,000 over two years.

Clerk of the Board Rieva Lester discussed the resolution. She said the resolution approves funding to support economic development in Lewis County. Commissioner Pollock said she is concerned that the .09 committee spends local tax dollars to attract big businesses to the area. Commissioner Pollock said she would like to see the group focus on supporting local small businesses. Commissioner Grose said he feels the group has supported small businesses. Commissioner Swope said he feels the large businesses that have located in Lewis County have created economic growth locally. He said he feels there must be a balance of both small and large business interests.

The motion, as amended, to approve Resolution 22-083 as well as Resolutions 22-093 through 22-103 and Resolutions 22-105 through 22-107 passed 3-0.

ANNOUNCEMENTS

Commissioner Swope praised JP's efforts and PHSS's efforts to serve the community. He, JP and Commissioner Grose discussed the county's efforts to address the local housing crisis.

CONGRESSIONALLY DIRECTED SPENDING

Commissioner Swope said he is soliciting letters of support so a proposed project to build a Sheriff's Office substation in the eastern portion of the county can show that the project has the community's support.

Rieva Lester said she is developing letters of support for the following projects:

- United Learning Center
- Airport fuel storage
- 911 radio infrastructure
- Juvenile renovation
- Fox Theatre renovation

CALENDARS

The commissioners discussed their calendars.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:58 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, April 12, 2022, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS LEWIS COUNTY, WASHINGTON

Lindsey R. Pollock, DVM, Chair
Sean D. Swope, Vice Chair
F. Lee Grose, Commissioner