

# LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA

## Regular Meeting

Meeting Date: Monday, January 24, 2022 Meeting Time 1:30pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes November 22, 2021 Regular Meeting and approval of Minutes December 27, 2021 Special Meeting
- IV. Public Hearing
- V. Board Measures and Proposals

### **Resolution 001-22 – Election of Chair and Vice Chair for the Governing Board of Commissioners of the Lewis County Solid Waste Disposal District No. 1**

- VI. Transfer Station Operations
  - a. Community Litter Program Report
  - b. Transfer Station Tonnages
  - c. Recycling Update
- VII. Financial Reports
  - a. Monthly Reports December 2021
- VIII. Miscellaneous Reports
- IX. Approve Transfers from the Disposal District #1 Fund for the **Month of December, 2021**

Total payment to Current Expense for Centralia Transfer Station		
Facility Rent for the month	\$	n/a
Total payment to Solid Waste Fund 401 for East Lewis County Transfer Station		
Facility Rent for the month	\$	n/a
Total payment operational expenses to Solid Waste Fund 401	\$	272,345
Payment to Dietrich Trucking/Wasco County Landfill for hauling/disposal	\$	520,209
Payment to City of Centralia for host fee	\$	16,750
Payment to Department of Revenue for taxes	\$	18,964
Professional Services & Supplies	\$	n/a
Payment for credit card fees	\$	n/a
Fee for Legal Advertisement	\$	209
<b>Total</b>	<b>\$</b>	<b>828,477</b>
- X. Staff Discussion
  - a. SWAC – two members resigned. Per the by-laws the committee needs to consist of a minimum of 9 members. The resignations leave 8 members.
  - b. Morton Transfer Station siding damaged in windstorm – Bids received for repairs.
  - c. Snow, flooding and mudslides led to the closing of I-84 which prevented the transport of Solid Waste to the Wasco landfill.
- XI. Announcements
- XII. Adjournment

# SOLID WASTE DISPOSAL DISTRICT MEETING

Monday, January 24, 2022 at 1:30 p.m.

In the effort to keep the public and county employees safe during the COVID-19 pandemic, Lewis County is providing a virtual meeting option.  
Please see below:

**ONLINE:** Attend the meeting via Zoom Meeting at <https://zoom.us/j/93204847215>.  
The passcode is 161490.

**BY PHONE:** To attend by phone, call 888-475-4499.  
The meeting ID is 93204847215 and the passcode is 085336.

## LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

### Regular Meeting

Meeting Date: Monday, November 22, 2021 Meeting Time 1:30pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Chair Sean Swope called the meeting to order at 1:30pm, Monday, November 22, 2021. Those in attendance were:

Sean Swope	Lewis County Commissioner
Lindsey Pollock	Lewis County Commissioner
F Lee Grose	Lewis County Commissioner
Erik Martin	Lewis County Manager
Josh Metcalf	Director, Lewis County Public Works
Tina Hemphill	Deputy Director, Lewis County Public Works
Rocky Lyon	Manager, Lewis County Solid Waste
Melanie Case	Recycling Coordinator, Lewis County Solid Waste
Teri Lopez	Admin. Assistant, Lewis County Solid Waste
Tom Rupert	Lemay/Waste Connections
Terry Harris	SWAC Chair

- II. Quorum verified.
- III. Approve the minutes of the October 25, 2021 regular meeting.  
Motion by Lindsey Pollock and seconded by F Lee Grose. Motion carried.
- IV. Public Hearing – None
- V. Board Measures and Proposals  
**Resolution #006-21** – Approval of 2022 Budget for the Lewis County Solid Waste Disposal District #1, Fund 415.  
Motioned by F Lee Grose and seconded by Lindsey Pollock. Motion carried.  
  
**Resolution #007-21** – Appointment of Commissioner for the Governing Board of Commissioners of the Lewis County Solid Waste Disposal District No. 1  
Motioned by Lindsey Pollock and seconded by Sean Swope. Motion carried.
- VI. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager
- a. Community Litter Program Report – In October, the Litter program coordinator cleaned up 12 illegal dumpsites, removing 4,520 pounds of garbage, 20 tires, 4 semi-truck tires and 1 freezer. In addition, 42 volunteers spent 504 hours picking up 48 bags of litter. Volunteer groups included the Centralia Clean Team, the Kim Ashmore Family, the Karen and Richard Noto Family, Centralia Public Works and Centralia Boy Scout Troop #300. Under the SB5040 grant to clean freeway onramps and highway intersections, members of the Packwood/Randle communities picked up 8 bags of litter, 3 bulky items and 1 semi-truck tire.
- b. Transfer Station Tonnages – Total tonnage for October was 7,501, which was 4% lower than the previous year. Customer count for October was 11,739, which is 8% lower than the previous year.
- c. Recycling Update – Presented by Melanie Case, Recycling Coordinator
- Lewis County Community Recycling Events for the Fall
    - Included in the meeting packets was a one page summary of the Fall Events to date. Melanie went over the details of that summary and also listed the remaining events for 2021.
  - Lewis County Community Recycling Events for 2022
    - Planning underway – letters have been sent to the cities
  - Commissioner Swope asked if details of the Fall Events could be posted on social media.
  - Commissioner Swope mentioned a recycling video he watched at a recent conference that he found educational. He stated that obtaining that video and posting it on social media would be very beneficial.
  - Melanie informed the commissioners about a grant SWDD is in the process of applying for that will take the Recycle Reset to the next level. If grant is obtained, Solid Waste would work alongside Lemay's to educated Lewis County residents on proper curbside commingled recycling.

- VII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager
  - a. Monthly reports September 2021
    - Fund 415 revenue per the Paradigm scale report for the month of October was 653,642. Fund 415 showed a net loss of \$143,431 and an ending balance of \$3,110,161.
    - Fund 401 expenses
      - Recurring Monthly Expenses
      - Professional Services
      - Crane Maintenance
      - Recycling Program
      - Litter Program
      - Landfill Closure Program
      - HHW
- VIII. Miscellaneous Reports – None
- IX. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility Motion by Lindsey Pollock and seconded by F Lee Grose to approve payments and transfers in the amount of \$805,753. Motion carried.
- X. Staff Discussion – Presented by Rocky Lyon, Solid Waste Manager
  - a. Budget Presentation

**2022 Solid Waste Disposal District and Utility Budgets as presented by Rocky Lyon, Solid Waste Manager Utility Fund 401**

Administration Department Highlights:

- Shows an increase of \$20,520 for 2022 to include the hiring of an accounting specialist. Feasibility Study, which was originally budgeted in late 2019 to 2020, will conclude by end of 2021.

Code Compliance Highlights: (Solid Waste Utility does not perform Code Enforcement or Code Compliance.)

- Financial Support via MOU between Public Works and Public Health – No change in Budget for 2022.

Household Hazardous Waste (HHW) Highlights:

- Shows an increase of \$2,898 for 2022 to professional services.
- Projections show a need for HHW assistant on special event weekends.

Litter Program Highlights:

- Shows an increase of \$6,867 for 2022 to include salary step and ER&R additional funds.
- Grant Funding awarded to LCSW for litter and roadside clean-up.
- Ongoing Covid-19 restrictions prohibit litter crew inmate help.
- Litter Vacuum being discussed as a way to safely clean roadways and other problem areas.

Recycling Program Highlights:

- Shows an increase of \$23,091 for 2022 to include salary step and professional services.
- Revenue from recyclables up 320% due to the 75% reduction in amount of discarded recyclables and an increase in the proceeds from the commodities markets.

Landfill Highlights:

- Shows an increase of \$42,098 for 2022 to accommodate replacement of computer monitoring equipment, security cameras and flare station control panel.
  - Aging monitoring equipment nearing end of life.
  - Transient activity along landfill fence line poses need for security.
  - Upgrade for flare station imminent.

Transfer Station Highlights:

- Shows an increase of \$285,516 for 2022 to include addition of 1 FTE, ER&R funds and crane reserves.
  - Equipment costs continue to rise, aging equipment nearing end of life.
  - Yard goat trucks are 35 years old.
  - ER&R fund increases by \$75,000 in 2022.

Capital Projects:

- Bulkhead repair – A deteriorating bulkhead at the recycling facility poses safety hazard.
  - Repairs estimated at \$75,000.
  - Plan to temporarily move free recycling items to unused lot at CTS entry point.
  - This may ease some of the traffic congestion. If successful, may continue.
- CAT 313 Replacement – 20+ year machine.
  - Overheating issues resulted in equipment fire and permanent damage.
- ELCTS Lighting/Floor Repairs – Increasing customers and peak busy times lead to lighting safety concerns.
  - CTS lighting was replaced 07/2021 with LED. Propose to replace ELCTS with same.
- CTS Tipping Floor repairs – proper repair and maintenance protects against costly overhauls.
  - Excavator pedestal bumpers need metal and concrete repair.

Equipment and Site Maintenance:

- Equipment – Box replacement.
  - 2 boxes are set to retire in 2022 and replacement is recommended.
- Site Maintenance – Software upgrade.
  - Scale house software (Paradigm) pushed to 2022. The latest version of Paradigm is cloud based and requires Windows 11. County computer upgrade to Windows 11 scheduled for early 2022.

**District Fund 415**

Disposal District Revenue:

- Shows an increase of \$589,940 for 2022 to include proposed rate increases.
  - Increasing customer counts push SWU to scramble for resolution.
  - On average 557 customers a day visit the transfer stations.
  - Only 10% of those customers are commercial accounts.
- Rate Increases will allow for growth and/or expansion, lines out the gate an ongoing problem.
  - Approved tipping fee beginning 02/01/2022 - \$100/ton with Minimum at \$15/280lbs.
  - Approved grass/leaves fee beginning 02/01/2022 - \$90/ton with Minimum at \$10/220lbs.

Disposal District/Utility Reserves:

- Current District Reserve Fund 415 is \$3.2 million.
- Reserves could suffer if rate increase was not approved for 2022.
- Rising CPI and Fuel costs make it difficult to seek transport options.
- Talks of teaming up with Cowlitz HQLF put on hold.
- \$3/Ton added to equipment reserve fund.
- Additional \$50,000 added to crane reserve.

- b. Rate Increase notification process underway for new rates to begin 02/01/2022
  - Flyers, brochures, signage, webpage and newspaper notification will all be ready to go by 12/01/21
  - Commissioner Grose stated that mixed messages have gone out from the Solid Waste regarding rate increases. Josh Metcalf, Public Works Director and Rocky Lyon, Solid Waste Manager reviewed for Commissioner Grose all the steps that have been taken regarding the rate increase, the reason for the rate increase and how the public has been fully disclosed on the rate increase.
- c. Excavator purchase – update
- d. Tipping Floor Office – update

XI. Announcements – None

XII. Adjournment – With no further business, Motion by Lindsey Pollock and seconded by Sean Swope to adjourn the meeting at 2:35pm.

Respectfully submitted,



Teri Lopez  
Solid Waste Utility, Admin Assistant

## LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

### Joint meeting with BOCC

Meeting Date: Monday, December 27, 2021 Meeting Time 9:00am

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Meeting called to order at 9:00am, Monday, December 27, 2021.

Those in attendance were:

Sean Swope	Lewis County Commissioner
Lindsey Pollock	Lewis County Commissioner
F Lee Grose	Lewis County Commissioner
Erik Martin	Lewis County Manager
Josh Metcalf	Director, Lewis County Public Works
Lara McRea	BOCC, Office Manager
Tammy Martin	BOCC, Office Assistant
Austin Majors	Lewis County, Public Information Specialist
JP Anderson	Public Health & Social Services, Director
Tiffanie Morgan	BOCC, Office Assistant
Rieva Lester	BOCC, Clerk of the Board
Eric Rosane	Chronicle
Tom Rupert	Lemay/Waste Connections

II. **Solid Waste Disposal District**

- Josh Metcalf discussed the transfer funds totaling \$886,036.
- Commissioner Grose made a motion to approve the transfer from the Disposal District 1 fund. Commissioner Swope seconded. Motion passed 3-0.
- Josh Metcalf said Don Bradshaw has resigned from the Solid Waste Advisory Committee, leaving the group below its minimum threshold. Commissioner Pollock directed staff to take steps to fill the vacancy.

- III. At 9:36am, Commissioner Grose made a motion to recess the meeting until 6:30pm Commissioner Swope seconded. Motion passed 3-0. At 9:37am, the meeting recessed until 6:30pm.

- IV. The meeting resumed at 6:30pm with Commissioner Pollock, Commissioner Swope, Commissioner Grose, Josh Metcalf, Tammy Martin, Lara McRea, Lee Napier, Chris Panush, Semere Huckleberry, Doug Carey, Dave Campbell, Katie Conradi, Daleyn Coleman, Steve Wohld, Eric Rosane, Erik Martin, Matt Jaeger, Connie Riker, Tiffanie Morgan, Tom Stanton, Austin Majors, Graham Gowing, JP Anderson, Shelly Stewart, Tom Rupert, Sheriff Snaza and others in attendance.

- V. Meeting adjourned at 6:42pm.

Respectfully submitted,



Teri Lopez  
Solid Waste Utility, Admin Assistant

**BEFORE THE BOARD OF LEWIS COUNTY SOLID WASTE  
DISPOSAL DISTRICT NO. 1**

**IN THE MATTER OF:**

Election of Chair and Vice Chair for the Governing  
Board of Commissioners of the Lewis County  
Solid Waste Disposal District No. 1

Resolution No. 001-22

**WHEREAS**, sections 1.12 and 1.16 for the Bylaws of the Lewis County Solid Waste Disposal District No. 1 Governing Board of Commissioners (hereinafter referred to as the "Board") require the Election of a chair and vice chair of the Board; and

**WHEREAS**, an election having been held with each of the members of the Board having an equal vote; and

**WHEREAS**, it appears in the best interest to appoint Sean Swope as Chair and Lindsey R. Pollock, DVM as Vice Chair of the Lewis County Solid Waste Disposal District No. 1 Governing Board of Commissioners.

**NOW, THEREFORE BE IT RESOLVED**, that Sean Swope is hereby appointed as Chair and Lindsey R. Pollock, DVM as Vice Chair of the Lewis County Solid Waste Disposal District No. 1 Governing Board of Commissioners, effective immediately.

PASSED IN REGULAR SESSION this 24th day of January 2022.

APPROVED AS TO FORM  
Amber Smith, Prosecuting Attorney

\_\_\_\_\_  
By: Civil Deputy

ATTEST:

\_\_\_\_\_  
Clerk of the Board

LEWIS COUNTY SOLID WASTE  
DISPOSAL DISTRICT NO. 1

\_\_\_\_\_  
Sean D. Swope, Chair

\_\_\_\_\_  
Lindsey R. Pollock, DVM, Vice Chair

\_\_\_\_\_  
F. Lee Grose, Member

**COMMUNITY LITTER CLEANUP PROGRAM  
2021**

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTALS
<b>Lewis County Litter Crew</b>													
Supervisor Hours Litter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supervisor Hours Illegal dumpin	35.50	41.00	44.50	35.50	36.50	32.50	42.50	40.00	39.50	45.50	36.50	34.50	464.00
Road Miles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Crew Hours (supervisor)	35.50	41.00	44.50	35.50	36.50	32.50	42.50	40.00	39.50	45.50	36.50	34.50	464.00
Road side disposal weight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Disposal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Illegal Dumpsites</b>													
Dumpsites Cleaned	13.00	12.00	17.00	11.00	10.00	12.00	14.00	12.00	14.00	12.00	10.00	9.00	146.00
Pounds	4,120.00	3,980.00	4,360.00	3,860.00	4,560.00	4,200.00	3,540.00	4,160.00	6,540.00	4,520.00	3,460.00	3,400.00	50,700.00
Fees	\$192.07	\$185.55	\$216.65	\$187.84	\$212.59	\$356.43	\$184.95	\$197.16	\$319.73	\$217.43	\$334.06	\$158.52	\$2,762.98
Other item fees (tires, TVs, appliances)	\$255.00	\$152.00	\$213.00	\$170.00	\$279.00	\$149.00	\$79.00	\$131.00	\$162.00	\$141.00	\$163.00	\$218.00	\$2,112.00
<b>Litter Clean-up Work</b>													
Centralia Adopt-A-Road							480.00	405.00	285.00	1,650.00	105.00	100.00	3,025.00
Litter Clean-up Events									2,240.00	0.00	0.00	0.00	2,240.00
SB 5040 Freeway Onramps/Intersections										120.00	15.00	0.00	135.00
Lewis County Drug Court											40.00		40.00
<b>Total:</b>							480.00	405.00	2,525.00	1,770.00	160.00		5,440.00

**Dumpsites cleaned up in December 2021**

Road & Mile Post	Pounds	Other	Fee for Other	Number of Sites
Collins Road MP 2	320.00	5 tires; 1 TV	\$40.00	1
Frost Road MP 2	460.00	11 tires	\$33.00	1
King Road MP 8	400.00	3 tires on rim	\$15.00	1
Boone Road MP 1	340.00	8 tires	\$24.00	1
Boyd Road MP 1	380.00	6 tires on rim 1 tire;	\$30.00	1
Camus Road MP 1	560.00	1 refrigerator	\$28.00	1
Oppelt Road MP 1	320.00	4 tires	\$12.00	1
Johnson Road MP 1	340.00	1 refrigerator	\$25.00	1
Larmon Road MP 2.5	280.00	5 tires	\$15.00	1
	3,400.00		\$222.00	9

The Centralia Adopt-A-Road volunteers recorded six litter pickup dates. Four individuals and two groups spent 19 hours picking up 21 bags of litter.



**LEWIS COUNTY SOLID WASTE UTILITY 2021 - TONNAGES**

Month	Central Transfer Station		East Lewis County Transfer Station		2021 Total
	2020	2021	2020	2021	
January	5,610	7,635	588	647	8,282
February	5,112	5,156	691	567	5,723
March	5,719	7,091	707	832	7,923
April	5,840	7,033	812	874	7,907
May	5,832	6,940	769	823	7,763
June	6,486	7,339	839	992	8,332
July	7,487	9,522	815	1,091	10,613
August	7,083	7,687	946	962	8,649
September	6,944	8,034	853	922	8,956
October	6,703	6,771	839	730	7,501
November	5,958	6,729	611	673	7,401
December	6,682	5,728	657	594	6,322
<b>Total Tonnage</b>	<b>75,457</b>	<b>85,665</b>	<b>9,126</b>	<b>9,707</b>	<b>95,372</b>

Estimated Tonnage for 2021: **95,000**  
 Actual Tonnage/Estimated Tonnage: **100%**

Monthly Tonnage Comparison: December

2020	7,339
2021	6,322
<hr/>	
Difference %	-14%

Customer Count Comparison: December

2020	10,998
2021	9,167
<hr/>	
Difference %	-17%

# Solid Waste Disposal District #1

## Fund 415 Monthly Report

### December 2021

<b>Beginning Fund 415 Balance</b>		<b>3,005,653</b>
<b>Revenue:</b>		
SW Sales & Services	524,335	97.56%
Late Fees	110	0.02%
Over/Short	(26)	0.00%
Misc. Nonoperating	5,100	
Recycling/Miscellaneous Revenue	7,956	1.48%
<b>Total Revenue</b>	<b>537,475</b>	<b>100.00%</b>
<b>Expenses:</b>		
Business & Occupational Service Tax	10,547	1.27%
Refuse Tax	8,417	1.02%
Professional Services & Supplies	209	0.03%
Building/Facility Rent	-	0.00%
Hauling & Disposal	520,209	62.79%
Credit Card Fees	-	0.00%
Host Fee	16,750	2.02%
*Monthly Payment to Fund 401	272,345	32.87%
<b>Total Expenses</b>	<b>828,477</b>	<b>100.00%</b>
<b>Net Operating Loss</b>		<b><u>(291,002)</u></b>

Loss due to internal service fees, Admin office remodel & Code Compliance.  
Revenue down due to collection of December charges from commercial accounts.

**Ending Fund Balance** **2,714,651**

Landfill Closure Reserve 287,993

\* Fund 401 report shows detailed listing of monthly transfer.

Note: Incurred expenses were calculated based on our reported out-bound tonnage.  
This interim report is unaudited and intended for management purposes only.

**SOLID WASTE DISPOSAL DISTRICT FUND 415  
2021**

100% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Year-end	YTD TOTALS	BUDGET	%YTD/Budget
<b>Revenue:</b>																
SW Sales & Services	806,929	554,611	779,979	767,485	777,172	817,294	445,566	825,365	938,383	653,642	772,845	524,335		8,663,606	8,750,000	99.01%
Late Fees paid by Customers	105	50	80	90	100	120	120	120	50	70	100	110		1,115	1,000	111.50%
Over/Short	-47	0	11	11	9	-17	0	6	-3	-4	-1	-26		-60	0	
Misc. Nonoperating	0	0	0	0	0	0	0	0	0	0	0	5,100		5,100	0	
Accruals	0	0	0	0	0	0	0	0	0	0	0	0		0	0	
Recycling/Misc Revenue	2,666	7,911	8,861	7,126	8,065	11,689	10,246	13,471	10,824	8,614	8,584	7,956		106,013	75,000	141.35%
	809,654	562,572	788,931	774,712	785,346	829,085	455,932	838,962	949,254	662,322	781,528	537,475	0	8,775,774	8,826,000	99.43%
<b>Expenses:</b>																
Credit Card Fees	4,781	3,650	5,645	6,312	5,756	5,375	6,919	5,960	5,747	5,100	4,693	0		59,938	70,000	85.63%
Refuse Tax	11,089	8,009	13,552	13,507	13,233	13,365	21,111	13,968	13,110	11,576	10,240	8,417		151,179	0	
Business & Occupation Tax	13,976	9,705	13,551	13,319	13,510	14,274	17,711	14,498	14,640	12,880	12,226	10,547		160,837	162,480	98.99%
Professional Services	0	0	0	0	0	0	0	0	0	174	0	209		383	1,000	38.28%
Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0	0	0		0	300	0.00%
*Building/Facility Rent	52,859	52,859	52,859	52,859	52,859	52,859	52,859	52,859	52,859	52,859	105,718	0		634,308	634,308	100.00%
Hauling / Disposal	465,468	295,527	409,405	412,663	404,873	435,586	258,783	487,448	452,150	511,088	393,193	520,209		5,046,393	4,983,380	101.26%
Host Fee	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750		201,000	201,000	100.00%
Utility Fund Contracted Services	206,555	163,668	168,130	253,649	205,140	211,922	182,539	160,012	334,452	195,326	343,216	272,345		2,696,954	2,912,598	92.60%
	771,479	550,168	679,892	769,059	712,121	750,131	556,672	751,495	889,708	805,753	886,036	828,477	0	8,950,991	8,965,066	99.84%
<b>Net Operating Income</b>	38,175	12,405	109,039	5,653	73,225	78,955	(100,740)	87,467	59,546	(143,431)	(104,508)	(291,002)	0	(175,218)		

**This spreadsheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget. Fund 415 balance can be found on the Solid Waste Disposal District monthly report.**

**\*Breakdown of building/facility rent:** CTS monthly rent is \$51,000 and the ELCTS monthly rent is \$1859. CTS monthly rent payments increased from \$38,700 to \$51,000 in Jan. 2010. \$38,700 goes toward a bond payment and \$12,300 is reserved in Solid Waste Fund 401 for capital improvements. Per BOCC Resolution #11-439, when the bond is fully paid in Dec. 2024, the entire \$51,000 payment will be reserved in the Solid Waste capital improvement reserve.

# Solid Waste Utility Fund 401 Monthly Report December 2021

## Revenue:

Grants	35,634	11.12%
Reimbursement for Litter Program	12,369	3.86%
Misc Revenue	-	0.00%
Rent From Disposal District	-	0.00%
Payment From Disposal District	272,345	85.02%
<b>Total Revenue</b>		<b>320,347 100.00%</b>

## Expenses:

Admin & Transfer Station Programs		
Salaries & Fringe Benefits	114,385	35.71%
Supplies / Small Tools / Equipment	4,017	1.25%
Fuel Consumed	33	0.01%
Professional Services	7,482	2.34%
Utilities	3,235	1.01%
Miscellaneous	1,653	0.52%
Equipment Rental	509	0.16%
ER&R Interfund	22,122	6.91%
Interfund	5,129	1.60%
Crane & Site Maintenance	37,262	11.63%
Training / Travel / Subscription	-	0.00%
Recycling Program	23,047	7.19%
Litter Program	10,220	3.19%
Code Compliance Program	50,000	15.61%
Nuisance Abatement	-	0.00%
Landfill Closure Program	10,554	3.29%
Moderate Risk Waste Program	30,699	9.58%
Capital Improvements	-	0.00%
<b>Total Contracted Service Expense</b>		<b>320,347 100.00%</b>

NET (LOSS) 0

Code Compliance	114,876
Crane Reserve (2021)	35,699
Capital Reserve(2010 to 2020)	453,054

**Available Reserve Balance 603,629**

Note: This interim report is unaudited and intended for management purposes only.

**SOLID WASTE UTILITY FUND 401  
2021**

100% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Year-end	YTD TOTALS	BUDGET	%YTD/Budget
<b>Revenue:</b>																
WRRED & LSWFA Grant	0	0	0	0	21,420	29,815	0	33,631	0	0	14,787	22,519		122,171	151,000	80.91%
Litter Grant	0	0	0	0	13,035	0	0	13,479	0	13,288	0	13,115		52,917	44,650	118.52%
Rent From Disposal District	1,859	1,859	1,859	1,859	1,859	1,859	1,859	1,859	1,859	1,859	3,718	0		22,308	22,308	100.00%
Misc. Revenue	0	0	0	0	0	0	0	0	0	0	0	0		0	400	0.00%
Reimbursement from Litter Crew	0	0	0	0	11,455	0	14,387	0	0	11,300	1,988	12,369		51,498	140,292	36.71%
Payment From Disposal District	206,555	163,668	168,131	253,649	205,140	211,922	182,539	160,012	334,452	195,326	343,216	272,345		2,696,955	2,912,598	92.60%
	208,414	165,527	169,990	255,508	252,909	243,596	198,785	208,981	336,311	221,773	363,708	320,347		2,945,849	3,271,248	90.05%
<b>Expenses:</b>																
Salary & Benefits	107,128	107,822	109,176	111,650	95,279	106,232	107,595	109,460	113,458	109,863	121,501	114,385		1,313,549	1,379,907	95.19%
Supplies/Small Tools & Equipment	33	4,372	1,141	4,627	1,751	2,853	15,107	12,715	5,516	4,660	10,514	4,017		67,307	59,500	113.12%
Fuel Consumed	0	45	50	38	0	45	0	11,762	0	0	13,165	33		25,138	21,000	119.71%
Professional Services	13,360	9,525	15,961	37,162	10,080	17,068	34,934	20,144	66,297	18,007	45,418	7,482		295,437	309,300	95.52%
Utilities	384	441	2,465	2,364	2,323	1,997	1,832	1,858	1,966	1,874	1,831	3,235		22,571	31,200	72.34%
Miscellaneous	1,306	189	2,450	227	104	84	168	600	239	2,293	7,925	1,653		17,237	13,578	126.95%
Equipment Rental	3,552	1,113	385	3,856	621	621	944	1,663	811	811	1,249	509		16,134	11,740	137.43%
Equipment Rental Interfund	0	0	0	0	0	66,366	0	22,122	11,061	12,012	2,853	22,122		136,536	137,481	99.31%
Interfund	0	0	0	0	866	866	0	0	27,507	13,883	92,805	5,129		141,056	141,840	99.45%
Crane & Site Maintenance	1,058	14,598	4,722	3,643	11,319	4,229	62	117	8,326	5,118	15,017	37,262		105,471	138,388	76.21%
Training & Travel	0	0	0	0	0	0	0	0	42	0	0	0		42	2,799	1.48%
Recycling Program	17,110	12,305	11,746	29,124	20,525	12,323	9,931	9,372	14,203	14,452	18,386	23,047		192,523	156,250	123.21%
Landfill Closure	1,335	2,184	3,480	13,672	4,829	1,626	6,609	1,715	2,817	18,995	1,506	10,554		69,322	63,750	108.74%
Code Compliance Support	0	0	0	0	0	0	0	0	50,000	0	0	50,000		100,000	100,000	100.00%
Nuisance Abatement	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0.00%
Litter Program	6,508	6,500	6,517	6,694	6,634	17,030	6,726	6,521	9,017	7,768	12,323	10,220		102,460	188,109	54.47%
Moderate Risk Waste	6,640	6,434	11,897	17,334	17,515	12,255	14,876	10,932	25,052	12,037	19,214	30,699		184,886	169,555	109.04%
Capital Improvements/Repairs	0	0	0	25,118	81,063	0	0	0	0	0	206,719	0		312,900	340,400	91.92%
	158,414	165,527	169,990	255,508	252,909	243,596	198,785	208,981	336,311	221,773	570,427	320,347		3,102,570	3,264,797	95.03%
<b>Net Operating Income/Loss</b>	50,000	0	0	0	0	0	0	0	0	0	(206,719)	0	0	(156,719)		

CRANE RESERVE  
PAYMENT

Excavator  
paid out of  
reserve

50,000 FOR REPLACEMENT CRANE RESERVE TOTAL \$242,418

This sheet is intended to compare Solid Waste Utility YTD totals to the Solid Waste Utility Budget.  
Fund 401 reserve balances can be found on the Solid Waste Utility monthly report.