

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

December 14, 2021

Present: Commissioner Pollock, Commissioner Swope, Commissioner Grose

Recorder: Rieva Lester

Commissioner Pollock called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

None.

NOTICE ITEMS

Commissioner Swope made a motion to approve Resolutions 21-432 and 21-433. Commissioner Grose seconded.

Resolution 21-432: Notice of hearing regarding a franchise to Toledo Telephone Co. Inc. to install, construct, operate and maintain telecommunications facilities in Lewis County rights of way. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. January 4, 2022.

Real Estate Services Manager Martin Roy discussed the resolution. He said the franchise is for a countywide franchise in an effort to proactively address the footprint for potential projects in Winlock.

Resolution 21-433: The proposed vacation of a portion of 1st and Pine Streets and adjacent alleys in Dryad. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. January 11, 2022.

Real Estate Services Manager Martin Roy discussed the resolution. He said the Engineer's report finds it appropriate to move forward with efforts to vacate the portion of the road. Commissioner Grose asked for documentation addressing potential future land-lock issues. Martin said each parcel would have access to county road right of way.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Grose made a motion to approve minutes from the December 7, 2021, Business Meeting as well as Resolution 21-434. Commissioner Swope seconded.

Resolution 21-434: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 849,184 through 849,341 and 849,360 through 849,516 were issued in December for payments against the county totaling \$810,773.29. Grace noted a skip in sequence for warrants 849,342 through 849,359, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Rieva Lester noted that Resolution 21-444 was being held. Commissioner Swope made a motion to approve Resolutions 21-435 through 21-443. Commissioner Grose seconded.

Resolution 21-435: Establish the rate of pay for a non-union extra help Deputy Coroner effective January 1, 2022.

HR Director Chris Panush discussed the resolution. He said the resolution sets the pay rate for the Deputy Coroner position.

Resolution 21-436: Approve Amendment A #HRCES2023-A between Lewis County and Housing Resource Center to Provide Year-Round Emergency Shelter Services.

Public Health and Social Services Director JP Anderson discussed the resolution. He said the resolution provides funding for up to 16 shelter beds year-round.

Resolution 21-437: Approve Memorandum of Understanding Amendment E between Housing Resources Center and Lewis County.

Public Health and Social Services Director JP Anderson discussed the resolution. He said the agreement will provide hoteling services to Lewis County individuals who are homeless or are unable to isolate or quarantine in their own homes following a positive COVID-19 test and/or contact with individuals known to be infected with the COVID-19 virus. Commissioner Swope said he'd like to explore a partnership for the services. JP said he has reached out to the state.

Resolution 21-438: Approve an agreement between Lewis County and The Salvation Army to provide Emergency Shelter Services for Unsheltered Individuals in Lewis County.

Public Health and Social Services Director JP Anderson discussed the resolution. He said the shelter will be open nightly from November to March and that the effort could be scaled up if needed.

Resolution 21-439: Execute a contract with the State Department of Commerce to fund the construction of a new water reservoir for Water District No. 1.

Public Works Director Josh Metcalf discussed the resolution. He said the county has received \$900,000 in Community Development Block Grant (CDBG) funding to build a water reservoir.

Resolution 21-440: Execute a Subrecipient Agreement between Lewis County and Lewis County Water District #1 for the New Water Reservoir project.

Public Works Director Josh Metcalf discussed the resolution. He said the Water District 1 will be the subrecipient of the \$900,000 Community Development Block Grant (CDBG) the county received to build a water reservoir. Josh said District 1 will cover any project cost overages, which are estimated at \$1 million. Josh said the county absorbs some administrative costs as the sponsor of CDBG grant.

Resolution 21-441: Initiate county road construction projects and assigning County Road Project (CRP) numbers.

Public Works Director Josh Metcalf discussed the resolution. He said it includes the West Side connector project, the safety plan and other projects.

Resolution 21-442: Ratify a Community Litter Clean-up Program Grant Agreement and Amendment between the Washington State Department of Ecology and Lewis County Solid Waste Utility.

Solid Waste Manager Rocky Lyons discussed the resolution. He said the grant pays for litter clean-up along county roads and at illegal dump sites.

Resolution 21-443: Ratify Agreement No. SWMLSWFA-2021-LeCSWU-00068 with the WA State Department of Ecology for moderate risk waste, recycling programs and other clean-up programs.

Solid Waste Manager Rocky Lyons discussed the resolution. He said the funds will be used to manage moderate risk waste, collect and recycle non-organic materials, divert organic material from the waste stream, properly dispose of garbage from encampments and reduce the amount of illegal dumping at homeless camps.

Motion passed 3-0.

HEARINGS

Resolution 21-446: Lewis County 2021 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Pollock introduced the hearing.

Budget Administrator Becky Butler gave the staff report. She noted that the amendment reflects a \$3,687,499 increase in revenues and a \$3,794,879 increase in expenditures, resulting in a \$107,380 increase in estimated ending fund balance.

Becky provided an overview of the changes outlined in the budget amendment.

Becky said that for budgeting purposes, the year 2021 will remain “open” for 60 days after Dec. 31, 2021, during which any emergency amendments could take place.

Commissioner Pollock asked if there were any questions. There were none.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Becky asked that her previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Pollock closed the hearing.

Commissioner Grose made a motion to approve Resolution 21-446. Commissioner Swope seconded.

Motion passed 3-0.

Ordinance 1332: Amend Chapter 2.11, Planning Section and Commission, of Lewis County Code.

Commissioner Pollock introduced the hearing.

Community Development Senior Long Range Planner Mindy Brooks gave the staff report.

Mindy outlined changes to the code adopted in 2005. She said language is being updated to clarify district representation, position requirements and term lengths for the Planning Commission.

Commissioner Pollock asked if there were any questions. There were none.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Mindy Brooks asked that her previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Pollock closed the hearing.

Commissioner Swope made a motion to approve Ordinance 1332. Commissioner Grose seconded.

Motion passed 3-0.

Resolution 21-445: First redistricting hearing regarding plans to alter voting boundaries in Lewis County.

Commissioner Pollock introduced the hearing.

County Manager Erik Martin and GIS Manager Matt Hyatt gave the staff report.

Erik Martin said RCWs 29A.76.010 and 36.32.020 indicate that the BOCC is required to divide Lewis County into three commissioner districts, with each district comprising – as nearly as possible – one-third of the population of the county. He said the BOCC must ensure that voting precincts are not divided by commissioner district lines and that the BOCC must prepare a redistricting plan for the commissioner district boundaries every 10 years based on new data from the U.S. Census Bureau.

Matt Hyatt explained the congressional changes the state Legislature is considering. He noted that those proposed changes were incorporated into the county's proposed map.

Matt noted that Option 2 would most equally distribute the population numbers but would require several precinct changes.

Matt noted that the county cannot have more than 1,500 voters in any given precincts.

Matt reviewed proposed precinct changes linked to congressional district changes, population changes, etc.

The commissioners reviewed the maps.

Commissioner Pollock asked if there were any questions. No one asked questions.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Erik and Matt asked that their previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Pollock closed the hearing.

*Commissioner Swope made a motion to approve Resolution 21-445. Commissioner Grose seconded.
Motion passed 3-0.*

Commissioner Swope indicated the Board is leaning toward map options 3 or 4. He directed staff to proceed with those options.

COVID-19

No update.

ANNOUNCEMENTS

No announcements.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 11:19 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, December 21, 2021, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Lindsey R. Pollock, DVM, Chair
Sean D. Swope, Vice Chair
F. Lee Grose, Commissioner