

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

April 13, 2021

Present: Commissioner Stamper, Commissioner Pollock, Commissioner Swope

Recorder: Rieva Lester

Commissioner Stamper called the meeting to order at 2 p.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Scott Crossfield of Toledo shared his concerns regarding a neighboring gravel pit that is located on Mandy Road.

PRESENTATIONS

Commissioner Pollock made a motion to approve two proclamations, one for County Government Month and the other for National Public Safety Telecommunications Week. Commissioner Swope seconded.

Proclaim April 2021 as County Government Month.

Commissioner Stamper read the proclamation into the record.

Proclamation recognizing April 11-17, 2021, as National Public Safety Telecommunications Week.

Telecommunications Supervisor Jennifer Ducummon read the proclamation into the record.

Motion passed 3-0.

EMPLOYEE RECOGNITION

The commissioners honored more than 90 county employees reaching five-year employment milestones.

NOTICES

Commissioner Swope made a motion to approve Resolutions 21-140 through 21-144. Commissioner Pollock seconded.

Resolution 21-140: Publishing the Small Works Roster for Lewis County and appointing the Public Works Director as approving authority for category changes.

Public Works Director Josh Metcalf discussed the resolution. Josh said the resolution allows the county and other agencies to contract for project work totaling \$350,000 or less.

Resolution 21-141: Notice of Public Hearing to consider Ordinance 1325, an ordinance to amend Chapter 2.25, Chapter 16.05 and Chapter 17.05 of the Lewis County Code. The hearing will take place in the Commissioners' Hearing Room at or after 2 p.m. May 4, 2021.

Community Development Director Lee Napier discussed the resolution. She said the proposed ordinance will streamline the permitting process for preliminary long plats.

Resolution 21-142: The proposed vacation of a portion of W.F. Cole Road No. 700. The hearing will take place in the Commissioners' Hearing Room at or after 2 p.m. May 11, 2021.

Real Estate Services Manager Martin Roy discussed the resolution. He said a neighboring property owner has requested the vacation of W.F. Cole Road No. 700.

Resolution 21-143: The proposed vacation of a portion of John W. Berry Road No. 293. The hearing will take place in the Commissioners' Hearing Room at or after 2 p.m. May 11, 2021.

Real Estate Services Manager Martin Roy discussed the resolution. He said a neighboring property owner has requested the vacation of John W. Berry Road.

Resolution 21-144: The closure of a portion of Senn Road off Centralia Alpha Road near Chehalis, Washington. The hearing will take place in the Commissioners' Hearing Room at or after 2 p.m. April 27, 2021.

Real Estate Services Manager Martin Roy discussed the resolution. He RCW 47.48.010 allows the Board of County Commissioners (BOCC) to close and or restrict the use of county roads if the roadway is being improved and the use of that portion of the roadway needs closed or restricted. He said the county is planning improvements that will require the partial closure of Senn Road.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the April 6, 2021, Business Meeting as well as Resolution 21-145. Commissioner Swope seconded.

Resolution 21-145: Approval of warrants/claims against the various county departments.

Chief accountant Suzette Smith, representing the Auditor's Office, said warrants numbered 840,165 through 840,394 and direct disbursements 3135, 3137, 3210, 3227, 3239 through 3246, 3251, 3253, 3254, 3262 through 3269, 3282, 3288, 3306 and 3307 were issued in April for payments against the county totaling \$805,820.50. Suzette noted a skip in sequence for warrants 840,162 through 840,164, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Swope made a motion to approve Resolutions 21-146 through 21-156. Commissioner Pollock seconded.

Resolution 21-146: A Resolution approving the Deschutes Basin Watershed Management Plan in response to the 2018 Streamflow Restoration Action (RCW 90.94).

Community Development Director Lee Napier discussed the resolution. She said the plan was created in response to the Hirst decision. Lee said a small portion of Lewis County is located in the Deschutes Basin Watershed, known as WRIA 13, and that most of the regulations set forth in the Plan would not affect Lewis County's portion as it is mostly forestland.

Resolution 21-147: Bond transaction removal of 2015 bond refunding as previously approved Resolutions (20-452) and (21-055) due to lack of favorable market conditions at bond closing.

Treasurer Arny Davis discussed the resolution. He said market conditions were unfavorable, so the BOCC did not refund the bond as planned.

Resolution 21-148: Establishment of the Debt Service Fund: 2021 Debt Service Fund 2210.

Chief accountant Suzette Smith, representing the Auditor's Office, discussed the resolution. She said the resolution creates a fund for 2021 debt service.

Resolution 21-149: Establishment of the Capital Project Fund: 2021 Construction Fund - General Government Facility Fund No. 3250.

Chief accountant Suzette Smith, representing the Auditor's Office, discussed the resolution. She said the resolution establishes a fund for capital construction projects.

Resolution 21-150: Establishment of the Capital Project Fund: 2021 Construction Fund - Juvenile Justice Center Fund No. 3200.

Chief accountant Suzette Smith, representing the Auditor's Office, discussed the resolution. She said the resolution establishes a fund for construction at Juvenile.

Resolution 21-151: Approve Agreement between Lewis County and The Salvation Army to provide case management and homeless prevention services.

Public Health and Social Services Director JP Anderson discussed the resolution. JP said document recording fees will provide funding for the \$16,700 to be used for November 1, 2020, through June 30, 2022.

Resolution 21-152: Approving an Interlocal Agreement between Lewis County and City of Centralia regarding work by county crews and authorizing signatures thereon.

Public Works Director Josh Metcalf discussed the resolution. He said the City of Centralia has asked the county to work on 19 of its city streets. He said the county will be paid \$96,405.15, which includes labor, materials, equipment and administration fees.

Resolution 21-153: Approval of consultant supplements over \$50,000 for the Annual Hydrologic, Hydraulic, and Geomorphic consultant contract with Northwest Hydraulic Consultants Inc.

Public Works Director Josh Metcalf discussed the resolution. He said the resolution does two things: provides after-the-fact ratification of Supplement No. 4, which adds \$200,000, and approves Supplement No. 5, which adds an additional \$500,000 in funding.

Resolution 21-154: Authorizing Application for a Community Development Block Grant General Purpose Grant from the State Department of Commerce and Assigning the Director of Public Works as the Authorized Representative.

Public Works Director Josh Metcalf discussed the resolution. He said Water District 1 has asked the county to sponsor its application. He said the resolution allows the county to act as sponsor for Water District 1's grant application, which seeks up to \$900,000 for a new 158,000-gallon water reservoir and replacement of approximately 1,600 linear feet of water line on SR 131, including a bridge crossing. Josh said local agencies have access to the funding but they must have the county as a sponsor. He said the county is limited to one project per year.

Resolution 21-155: Ratifying consultant agreement and supplements over \$50,000 for the Annual Structural Engineering Services contract with Tran Tech Engineering, LLC.

Public Works Director Josh Metcalf discussed the resolution. He said the first supplement increased funding by \$40,000 and that Resolution 21-155 approves a second supplemental that increases the project total by an additional \$40,000 to a total cost of \$120,000.

Resolution 21-156: Resolution to Authorize Initial Placements on New Salary Grid for the Association of Lewis County Deputy Prosecuting Attorneys.

HR and Risk Director Chris Panush discussed the resolution. He said the resolution authorizes placement of Lewis County Deputy Prosecuting Attorneys on the new salary grid.

Motion passed 3-0.

HEARING

Lewis County 2021 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Stamper introduced the hearing.

Budget Services Manager Becky Butler gave the staff report.

Becky said the budget amendment reflects a \$15,932,593 increase in expenditures and a \$21,758,092 increase in revenue, resulting in a \$5,825,499 increase in estimated ending fund balance. She said the actual amounts differed from the noticed amounts.

Becky provided an overview of some of the larger changes reflected in the budget amendment.

Commissioner Stamper asked if there were any questions.

There were no questions.

Commissioner Stamper then closed the question-and-answer portion of the hearing.

Becky asked that her previous comments be adopted into the record.

Commissioner Stamper asked if anyone wanted to speak for or against the resolution.

No one spoke.

Commissioner Stamper closed the hearing.

Commissioner Pollock made a motion to approve Resolution 21-157. Commissioner Swope seconded. Motion passed 3-0.

COVID-19

JP Anderson said Lewis County has seen a somewhat dramatic increase in the number of COVID-19 cases. He urged the public to continue social distancing, wearing masks and wearing masks.

JP said he would like approval to sign a contract to use the former Sears site to house a walk-through vaccination center. He said the agreement would cost roughly \$30,000 per month plus utilities and garbage fees. JP said the facility likely would be used three days a week and would increase accessibility.

Commissioner Pollock asked if there would be additional charges for insurance, maintenance and property taxes.

Commissioner Pollock made a motion to allow Public Health and Social Services Director JP Anderson to proceed with a contract with Chehalis LLC for the use of the former Sears site.

Commissioner Swope seconded.

Motion passed 3-0.

JP discussed recent news regarding the single-dose Johnson & Johnson vaccine. He and Chris Panush also addressed potential risks related to housing vaccination events.

ANNOUNCEMENTS

Ron Averill discussed the Voluntary Stewardship Program and noted that the local Conservation District has helped roughly 130 farmers join the program.

PRESS CONFERENCE

In response to a question from Claudia Yaw, JP said officials running the mass vaccination events take precautionary measures to ensure there are not unused vaccines.

In response to a question from Susan DeLaire, JP said he is unsure whether parental consent is required for teenagers wishing to get vaccinated. Commissioner Swope said the Mature Minor Doctrine would allow teens to receive the vaccine without parental consent.

ADJOURNMENT

The BOCC Business Meeting adjourned at 3:28 p.m., with the next Business Meeting scheduled for 2 p.m. Tuesday, April 20, 2021, in the Commissioners' Hearing Room (Room 223).

Please note that minutes from the BOCC Business Meeting are not verbatim. A recording of the meeting may be purchased at the BOCC office, or video footage can be viewed online at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Gary Stamper, Chair

Lindsey R. Pollock, DVM, Vice Chair

Sean Swope, Commissioner