

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**IN THE MATTER OF:**

RESOLUTION NO. 21-140

PUBLISHING THE SMALL WORKS ROSTER FOR  
LEWIS COUNTY AND APPOINTING THE PUBLIC  
WORKS DIRECTOR AS APPROVING AUTHORITY  
FOR CATEGORY CHANGES.

**WHEREAS**, in accordance with annual publishing requirements of RCW 39.04.155, Lewis County is inviting companies to apply for inclusion on the Small Works Roster. The Small Works Roster may be used in lieu of an extended formal bidding process and, in accordance with RCW 39.04.155, to choose contractors for projects costing less than \$350,000.00. Additional agencies potentially using the small works roster are: Lewis County Conservation District, Lewis County Fire District #1 (Onalaska), Lewis County Fire District #2 (Toledo), Lewis County Fire District #8 (Salkum), Lewis County Fire District #11 (Pe Ell), Lewis County Fire District #14 (Randle), Lewis County Fire District #15 (Winlock), Cowlitz-Lewis County Fire District #20 (Vader/Ryderwood), and Lewis County Water District #1 (Onalaska); and

**WHEREAS**, contractors may be added to the requested rosters at any time throughout the year after submitting a completed Small Works Roster application and a copy of their current Washington Master Business License. Applications can be requested and submitted at Lewis County Public Works, Attn: Small Works Roster, 2025 NE Kresky Avenue, Chehalis, WA 98532, Karen Howsden at 360-740-1123, or email Karen.Howsden@lewiscountywa.gov. The application and procedures can be downloaded from the Lewis County website, <http://lewiscountywa.gov/publicworks/contracting-consultants-rosters-bids>. The online application will be updated throughout the year if categories are added or deleted; and

**WHEREAS**, the following small works roster categories shall be prepared:

- **Aerial Photography**
- **Asbestos Removal and Mold Remediation**
- **Asphalt Concrete Paving**
- **Auction Services**
- **Backflow Systems**
- **Blasting / Drilling and Blasting (Rock)**
- **Bridge Maintenance**
- **BST Surfacing**
- **Cast-in-Place Concrete**
- **Communications Systems**
- **Concrete Cutting and Coring**
- **Construction Materials**
- **Debris Removal**
- **Demolition**
- **Drywall**
- **Dust Control**
- **Electrical Services**
- **Environmental Protection**
- **Excavating, Grading, and Road Construction**
- **Facilities - Maintenance and Services**
- **Fencing**
- **Fiber Optics & Data Cabling**
- **Fire Alarm Systems - Installation & Monitoring**
- **Flooring**
- **General Contractor (Buildings)**
- **GIS Geodatabase**
- **Guardrail Repair and Installation**
- **Gutters/Rain Gutters**
- **Hauling and Trucking**
- **Hazardous Materials Disposal Site**
- **Hazardous Materials Response**
- **Heating & Air Conditioning, Controls, & Duct Cleaning**
- **Hydroseeding - Slope Stabilization**
- **Industrial Vacuuming Services**
- **Landscape Services**
- **Lead-based paint Removal**
- **Light Detection And Ranging (LIDAR) Terrain Mapping**
- **Masonry**
- **Materials Testing**
- **Moving and Storage**
- **Painting**
- **Pest/Wildlife Control and Trapping**
- **Plumbing**
- **Project Estimating Services**
- **Pumps: Service, Test & Install**
- **Real Estate Appraisal Services**
- **Rip Rap Placement and Flood Control**
- **Road Striping and/or Pavement Markings**

- Rock Crushing
- Roofing
- Security Services
- Septic Systems
- Snow & Ice Control
- Solid Waste - Maintenance and Service
- Sprinkler Systems
- Technology
- Timber Cruisers
- Traffic Control
- Tree Falling, Stump Grinding and Removal
- Tub Grinding and Chipping
- Underground Storage Tank Services
- Underground Utilities, Box Culverts, and Culverts
- Water Testing/Water Systems
- Welding - Specialty
- Well Drilling

**NOW THEREFORE BE IT RESOLVED** the Small Works Roster categories listed above are approved and the Public Works Director shall be the approving authority for changes to the categories for which rosters are established, and the Clerk of the Lewis County Board of County Commissioners is instructed to proceed with all appropriate and necessary publications.

DONE IN OPEN SESSION this 13th day of April, 2021.

APPROVED AS TO FORM:  
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

Amber Smith  
By: Amber Smith,  
Deputy Prosecuting Attorney

Gary Stamper  
Gary Stamper, Chair

ATTEST:



Lindsey R. Pollock, DVM  
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester  
Rieva Lester,  
Clerk of the Lewis County Board of  
County Commissioners

Sean D. Swope  
Sean D. Swope, Commissioner

## **NOTICE OF A SMALL WORKS ROSTER**

NOTICE IS HEREBY GIVEN that, in accordance with annual publishing requirements, Lewis County is creating a Small Works Roster for possible consideration in projects costing less than \$350,000.00. Small Works projects shall be awarded from the applicable roster in accordance with the requirements of RCW 39.04.155. Additional agencies potentially using the small works roster are Lewis County Conservation District, Lewis County Fire District #1 (Onalaska), Lewis County Fire District #2 (Toledo), Lewis County Fire Dist. #8 (Salkum), Lewis County Fire Dist. #11 (Pe Ell), Lewis County Fire Dist. #14 (Randle), Lewis County Fire Dist. #15 (Winlock), Cowlitz-Lewis County Fire Dist. #20 (Vader/Ryderwood), and Lewis County Water District #1 (Onalaska).

Contractors may be added to the requested rosters at any time throughout the year after submitting a completed Small Works Roster application and a copy of their current Washington Master Business License. Applications can be requested and submitted at Lewis County Public Works, Attn: Small Works Roster, 2025 NE Kresky Avenue, Chehalis, WA 98532. Phone 360-740-1123 or email Karen.Howsden@lewiscountywa.gov. The application and procedures can be downloaded from the Lewis County website, <http://lewiscountywa.gov/publicworks/contracting-consultants-rosters-bids>. The online application will be updated throughout the year if categories are added or deleted.

Applications will be accepted for the following small works roster categories:

- **Aerial Photography**
- **Asbestos Removal and Mold Remediation**
- **Asphalt Concrete Paving**
- **Auction Services**
- **Backflow Systems**
- **Blasting / Drilling and Blasting (Rock)**
- **Boat and Operator for maintenance on rivers**
- **Bridge Maintenance**
- **BST Surfacing**
- **Cast-in-Place Concrete**
- **Communications Systems**
- **Concrete Cutting and Coring**
- **Construction Materials**
- **Debris Removal**
- **Demolition**
- **Drywall**
- **Dust Control**
- **Electrical Services**
- **Environmental Protection**
- **Excavating, Grading, and Road Construction**
- **Facilities – Maintenance and Services**
- **Fencing**
- **Fiber Optics & Data Cabling**
- **Fire Alarm Systems – Installation & Monitoring**

- Flooring
- General Contractor (Buildings)
- GIS Geodatabase
- Guardrail Repair and Installation
- Gutters/Rain Gutters
- Hauling and Trucking
- Hazardous Materials Disposal Site
- Hazardous Materials Response
- Heating & Air Conditioning, Controls, & Duct Cleaning
- Hydroseeding - Slope Stabilization
- Industrial Vacuuming Services
- Landscape Services
- Lead-based paint Removal
- LIDAR Terrain Mapping
- Masonry
- Materials Testing
- Moving and Storage
- Painting
- Pest/Wildlife Control and Trapping
- Plumbing
- Project Estimating Services
- Pumps: Service, Test & Install
- Real Estate Appraisal Services
- Rip Rap Placement and Flood Control
- Road Striping and/or Pavement Markings
- Rock Crushing
- Roofing
- Security Services
- Septic Systems
- Snow & Ice Control
- Solid Waste Maintenance & Services
- Sprinkler Systems
- Technology
- Timber Cruisers
- Traffic Control
- Tree Falling, Stump Grinding and Removal
- Tub Grinding and Chipping
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- Water Testing/Water Systems
- Welding - Specialty
- Well Drilling

# BOCC AGENDA ITEM SUMMARY

**Resolution:****BOCC Meeting Date:** April 13, 2021**Suggested Wording for Agenda Item:****Agenda Type:** Legal Notice

Publishing the Small Works Roster for Lewis County and appointing the Public Works Director as approving authority for category changes

**Contact:** Josh Metcalf**Phone:****Department:** PW - Public Works**Description:**

The attached resolution will allow Lewis County to solicit applications from businesses interested in having their company placed on the Small Works Roster. The Small Works Roster allows the County and agencies holding interlocal agreements to contract with contractors on the established list for projects less than \$350,000.00. Agencies currently holding interlocal agreements are Lewis County Conservation District, Lewis County Fire District #1 (Onalaska), Lewis County Fire District #2 (Toledo), Lewis County Fire District #8 (Salkum), Lewis County Fire District #11 (Pe Ell), Lewis County Fire District #14 (Randle), Lewis County Fire District #15 (Winlock), Cowlitz-Lewis County Fire District #20 (Vader-Ryderwood), and Lewis County Water District #1 (Onalaska). The Small Works Roster will remain open per RCW 39.04.155.

**Approvals:**

User	Status
PA's Office	Pending

**Publication Requirements:****Publications:**

The Chronicle - April 15, 2021

**Additional Copies:**

Tina Hemphill, Kim Amrine, Rose Williams PW

**Cover Letter To:**