

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

Approving a call for bids for one new Tilt-Utility Trailer

)

)

)

RESOLUTION NO. 19- 175

WHEREAS, the Fleet Services Division of the Lewis County Public Works Department has determined a need for one Tilt-Utility Trailer; and

WHEREAS, this Trailer will be purchased with available FEMA funds; and

WHEREAS, the Board of County Commissioners (BOCC) wish to issue a call for bids for one new Tilt-Utility Trailer.

NOW THEREFORE BE IT RESOLVED that the Department of Public Works be instructed to prepare a call for bids and contract specifications for one new Tilt-Utility Trailer.

Bids for this proposal shall be submitted to the Clerk of the BOCC (351 N.W. North Street, Room 210, CMS-01, Chehalis, Washington 98532) by or before 11:00 a.m. on Tuesday, July 23, 2019 and will be opened on or after 11:00 a.m. on July 23, 2019, subject to official proposal addenda that establishes an alternate bid due date or opening time.

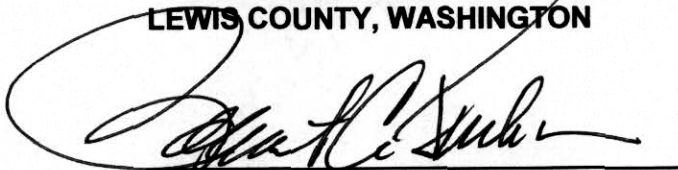
DONE IN OPEN SESSION this 1st day of July 2019.

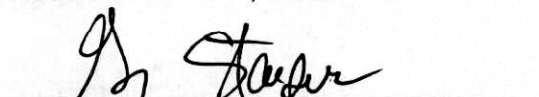
APPROVED AS TO FORM:

Jonathan L. Meyer, Prosecuting Attorney

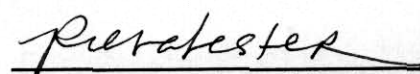

By: Deputy Prosecuting Attorney

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**


Robert C. Jackson, Chair


Gary Stamper, Vice Chair

ATTEST:


Rieva Lester, Clerk of the Lewis County
Board of County Commissioners


Edna J. Fund, Commissioner



CALL FOR BIDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on July 23, 2019, at the Lewis County Historic Courthouse – 2nd floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing one (1) new tilt-utility trailer.

SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

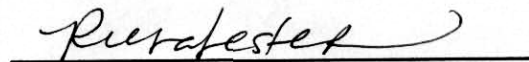
Sealed bids must be delivered to the “**Lewis County Commissioner’s Office**” (Lewis County Historic Courthouse, 2nd Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked “**SEALED BID FOR ONE (1) TILT-UTILITY TRAILER**” - TO BE OPENED JULY 23, 2019 ON OR AFTER 11:00 AM.

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County’s website at www.lewiscountywa.gov.

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

DATED this 1st day of JULY, 2019.



Clerk of the Board of County Commissioners
Lewis County, Washington

PUBLISH: The Chronicle – July 2, 9, & 16, 2019
Lewis County Web Site @ www.lewiscountywa.gov/



CALL FOR BIDS

ONE (1) NEW TILT-UTILITY TRAILER

TO:

LEWIS COUNTY HISTORIC COURTHOUSE

BOARD OF COUNTY COMMISSIONERS OFFICE

351 NW NORTH STREET

CHEHALIS, WASHINGTON 98532

BID OPENING:

WHERE:

Lewis County Historic Courthouse
Board of County Commissioners Meeting Room
351 NW North Street
Chehalis, Washington 98532

DATE:

July 23, 2019

TIME:

On or after 11:00 AM

BID PACKET CONTENTS

- 1. CALL FOR BIDS**
- 2. ADVERTISING PLAN**
- 3. BID FORM**
- 4. BID DOCUMENT CHECKLIST**
- 5. GENERAL CONDITIONS**
- 6. SPECIFICATIONS**

1.

CALL FOR BIDS

CALL FOR BIDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on July 23, 2019, at the Lewis County Historic Courthouse – 2nd floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing one (1) new tilt-utility trailer.

SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

Sealed bids must be delivered to the **"Lewis County Commissioner's Office"** (Lewis County Historic Courthouse, 2nd Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked **"SEALED BID FOR ONE (1) TILT-UTILITY TRAILER" - TO BE OPENED JULY 23, 2019 ON OR AFTER 11:00 AM.**

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at www.lewiscountywa.gov.

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

DATED this 1st day of JULY, 2019.

Clerk of the Board of County Commissioners
Lewis County, Washington

PUBLISH: The Chronicle – July 2, 9, & 16, 2019
Lewis County Web Site @ www.lewiscountywa.gov/

2.

ADVERTISING PLAN

ADVERTISING PLAN

The Call for Bids will be advertised in the following publications:

- The Chronicle - Tuesday, July 2, 9, & 16, 2019

Bid information will also be available on the Lewis County website at www.Lewiscountywa.gov

3.

BID FORM

**LEWIS COUNTY PUBLIC WORKS DEPARTMENT
FLEET SERVICES DIVISION
476 W. MAIN ST.
CHEHALIS, WA 98532**

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Historic Courthouse-2nd floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, on:

TUESDAY, JULY 23, 2019 ON OR AFTER 11:00 A.M.

For the following specified items:

ONE (1) NEW TILT-UTILITY TRAILER

Sealed bids must be delivered to the Lewis County Historic Courthouse – 2nd Floor, Board of County Commissioner's Office, 351 NW North Street, Chehalis, Washington, 98532, by 11:00 A.M. on the above-specified date in a sealed envelope clearly marked:

SEALED BIDS FOR: ONE (1) NEW TILT-UTILITY TRAILER

TO BE OPENED: TUESDAY, JULY 23, 2019 ON OR AFTER 11:00 A.M.

BID FORM

SEE ATTACHED CONDITIONS AND SPECIFICATIONS

- | | |
|-------------------------------------|------------|
| 1. ONE (1) NEW TILT-UTILITY TRAILER | \$ _____ |
| 2. WASHINGTON STATE SALES TAX | + \$ _____ |
| 3. PURCHASER PAYS THIS AMOUNT | = \$ _____ |

Guaranteed delivery shall be within one hundred and twenty (60) days after award of bid.

Bidder

Authorized Signature

Date

Firm Address

Title of Person Signing

City, State

Zip

Telephone Number

4.

BID DOCUMENT CHECK LIST

The following items must be returned in the completed bid package:

1. _____ BID FORM (Pg. 9)
2. _____ WARRANTY INFORMATION
3. _____ TERMS, CONDITIONS, & SPEC Acknowledgement (Pg. 15)
4. _____ LIST OF REFERENCES
(Complete name, address and phone number of three customers who have purchased similar equipment within the last two (2) years.)
5. _____ SPECIFICATIONS SHEET (Complete Check-List on Pg. 17-18)

5.

GENERAL CONDITIONS

GENERAL CONDITIONS

BID CONSIDERATION:

The Board of Lewis County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interest of the County may appear. This bid will be compared to bids received on the Washington State Contract. Commissioners reserve the right to award to the most advantageous bid to the County.

DOCUMENT FORM:

The bidder shall completely fill in the information required in all the blank spaces provided and shall return all forms and other documentation requested when submitting bid forms. Information may be obtained from the Department of Public Works, Maintenance & Operations Division, 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or Lewis County's website at www.lewiscountywa.gov.

PROPOSAL SHEET:

Vendors not meeting specifications must list all exceptions and note by placing an "X" beside the respective number associated with the particular specification. Any exceptions are subject to inspection, testing, and approval prior to acceptance by Lewis County.

Trailer shall be a new model and shall:

1. Conform to or exceed the minimum specifications listed.
2. Conform to the current Motor Vehicle Laws/Codes of the State of Washington.
3. Comply with the current Federal Motor Vehicle Safety Standards.
4. Shall meet the manufacturer's standard specifications and shall be further equipped as stated in these specifications *whether* considered standard or not.

PAYMENT:

Payment will be made by Lewis County on or about 30 days following date of delivery, providing billing invoice is in the office of the Lewis County Fiscal Department, 351 NW North Street, Chehalis, WA 98532 prior to the 10th of the month.

PRE-DELIVERY:

All items shall receive dealer factory pre-delivery service before being delivered. Transportation damage shall be repaired by dealer prior to delivery. All equipment will be in turnkey condition and subject to inspection prior to acceptance.

DELIVERY OF EQUIPMENT PURCHASES:

Packing and transportation expenses are the responsibility of the bidder. All prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, delivered and unloaded at the delivery address below.

*Lewis County Motor Pool
476 W. Main St.
Chehalis, WA 98532*

LITERATURE:

Descriptive brochure with reasonably detailed specifications for the unit offered must be enclosed with the bid documents.

COOPERATIVE PURCHASES:

Lewis County has entered into Interlocal Purchase Agreements with other governmental agencies pursuant to RCW 39.34. Successful bidder, if agrees, can sell additional items at the bid price, terms and conditions to other governmental agencies. Lewis County accepts no responsibility for the payment of the purchase price by other governmental agencies.

PROPOSAL:

The undersigned hereby certifies that he/she has read and thoroughly understands and agrees to the terms, conditions, and specifications of this document for furnishing the item(s) listed to Lewis County and hereby submits the proposal on page 9.

Firm Name (Type or Print)

Authorized Signature

Date

Title of Person Signing

Telephone Number

Address

City, State, Zip Code

6.

SPECIFICATIONS
&
ITEMIZED OPTIONS

I. Specifications Check-List:

Trailer shall be Open Deck Tilt, Tandem Axle Trailer, new (2019 or newer) and delivered. See dimension schematic on page 18.

("Delivery address listed on page 14")

Please include brochure with model bid.

Make _____
Model _____
Year _____

Minimum Specification Required	List Specification Provided
<u>General Specifications:</u>	
Shall be 16,000 lbs. capacity	
Structural steel main frame	
Steel Cross-members	
Pintle Eye shall be adjustable height with 5' Tongue	
Safety chains with hooks	
Two (2) 8,000 lbs. capacity axles	
34" Axle spacing	
12,000 lbs. HD Jack with spring foot	
Cushioning Cylinders	
11 degree load angle	
14 gauge (minimum) steel enclosed fenders with fender brackets	
Lockable tool box in tongue area – list size	
Registration holder	
Red & White conspicuity markings	
Shall have one coat of epoxy primer	
Paint shall be 2-part polyurethane (or comparable)	
<u>Trailer Deck:</u>	
Deck length shall be 20' – (4' stationary and 16' tilt-deck)	
Overall trailer width shall be 102"	
82" width between fenders	
Decking material shall be 1 ½" Oak wood	
6 pair of D-rings – (2 pair mounted on the stationary deck, and 4 pair mounted on the tilt-deck)	

<u>Wheels, Tires, & Brakes:</u>	
Tires shall be 215/75R x 17.5 (16 ply) minimum	
Singe disc wheels (8 hole)	
Shall include spare tire and rim	
12-1/4" X 3- 3/8" electric brakes on both axles	
<u>Electrical:</u>	
Lighting shall be LED	
Electrical system per DOT regulations	
Trailer electrical plug to be 7-pole (RV style)	
Break-a-way switch (with battery)	
<u>Exterior Finish:</u>	
Lewis County expects professional workmanship from each vendor. The following finishing requirements will be monitored closely in the final product.	
No welding scale, roughness, sharp corners, or rust stains on delivered unit.	
Unit shall be coated with 2 mils dry automotive quality primer, with additional 2 mils dry paint of the manufacturer's standard color.	
<u>Warranty:</u>	
Factory Warranty (list warranty duration)	

