

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

December 21, 2020

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson

Recorder: Rieva Lester

Commissioner Stamper called the meeting to order at 10:03 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

None.

CONSENT ITEMS

Commissioner Fund made a motion to approve minutes from the December 14, 2020, meeting as well as Resolution 20-459. Commissioner Jackson seconded.

Resolution 20-459: Approval of warrants/claims against the various county departments.

Chief accountant Suzette Smith, representing the Auditor's Office, said warrants 836,249 through 836,489 were issued in December for payments against the county totaling \$1,122,834.36. She noted a skip in sequence for warrants 836,203 through 836,248, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Jackson made a motion to approve Resolutions 20-460 through 20-480. Commissioner Fund seconded.

Resolution 20-460: Approve the purchase of a Trimble X7 and necessary equipment, hardware, software and training.

Chief Civil Deputy Prosecuting Attorney Eric Eisenberg spoke to the resolution. He said the equipment can be used for criminal investigations and other matters. He said the resolution has been updated to

reflect the inclusion of sales tax. He noted that the goods and software will come from the 2020 budget but that training will take place in 2021, so the roughly \$10,000 for training will come out of the 2021 budget.

Resolution 20-461: Acceptance of interlocal agreements for the use of jail facilities between the Lewis County Sheriff's Office / County and the incorporated cities of Chehalis, Toledo, Mossyrock and Morton.

Chief Chris Sweet spoke to the resolution. He said the verbiage regarding guaranteed beds was removed from the contracts. He said the daily bed rate has increased to \$75 per day.

Resolution 20-462: Approve interlocal agreements between Lewis County and area emergency response agencies regarding technology services and authorizing signatures thereon.

IT Services Director Matt Jaeger spoke to the resolution. He said the county offers remote services. He said the resolution approves the IT Director to sign agreements with the following: Centralia Police Department, Chehalis Police Department, Morton Police Department, Napavine Police Department, Toledo Police Department, Winlock Police Department, Medic 1, AMR, Riverside Fire Authority, Fire District 1, Fire District 2, Fire District 3, Fire District 5, Fire District 6, Fire District 8, Fire District 13, Fire District 14, Fire District 15, Fire District 20 and the Chehalis Fire Department.

Resolution 20-463: Approve the Interlocal Agreement (ILA) for Emergency Management Services between Lewis County Emergency Management and the City of Centralia, City of Vader, City of Toledo, City of Winlock, and the Town of Pe Ell.

Emergency Management Deputy Director Andy Caldwell spoke to the resolution. He said the ILA sets services at \$4.00 per person.

Resolution 20-464: Acceptance of Agreement between Lewis County and Washington State Military Department for the FEMA Emergency Management Performance Grant and authorizing signatures thereon.

Emergency Management Deputy Director Andy Caldwell spoke to the resolution. He said the state already has approved the \$43,594 contract.

Resolution 20-465: Approve Memorandum of Understanding between Valley View Health Center, Cascade Community Health Care and Lewis County to develop a consortium.

Public Health & Social services Director JP Anderson spoke to the resolution. He said the county would only provide the \$40,000 in the event of grant approval.

Resolution 20-466: Reappoint Marie Shankle and William Marshall and appoint Janice Marshall as regular members to the Veterans' Advisory Board (VAB) through June 30, 2022.

Public Health & Social services Director JP Anderson spoke to the resolution. He and Heidi Palmer praised the appointees' attributes and contributions.

Commissioner Fund made a motion to correct the second paragraph of the resolution to reflect that the appointees' terms would continue through 2022, not 2021.

Commissioner Jackson seconded.

Motion passed 3-0.

Resolution 20-467: Approving Amendment between Lewis County and Reliable Enterprises to amend Resolution #20-434 which listed the incorrect amount for case management services in Exhibit B.

Public Health & Social services Director JP Anderson spoke to the resolution. He said the resolution corrects the amount for case management services.

Resolution 20-468: Approving contract Amendment B between Lewis County and Housing Resource Center.

Public Health & Social services Director JP Anderson spoke to the resolution. He said the resolution extends the date of services as well as the monetary amount.

Resolution 20-469: Approving allocation of Coronavirus Relief Funds through the Lewis County Department of Public Health and Social Services to Centralia Christian School for costs incurred during the COVID-19 emergency and the safe reopening of schools.

Budget Services Administrator Becky Butler spoke to the resolution. She said the resolution awards funding totaling \$7,920.

Resolution 20-470: Approving an amendment to the agreement between Lewis County and the Recreation and Conservation Office (RCO) for Berwick Creek Barrier Removal and Realignment (Logan Hill Rd MP 0.103, CMP 1805).

Public Works Director Josh Metcalf spoke to the resolution. He said the agreement increases the project agreement total to \$149,197.70.

Resolution 20-471: Initiating county road construction projects and assigning County Road Project (CRP) numbers.

Public Works Director Josh Metcalf spoke to the resolution. He said the resolution assigns numbers to the county's maintenance project and safety project work.

Resolution 20-472: Approving County Road Easement No. 50-101193 between Lewis County and DNR and authorizing signatures thereon.

Public Works Director Josh Metcalf spoke to the resolution. He said the easement will allow for right of way for a small piece of property along Canyon Road.

Resolution 20-473: Approving an agreement between Lewis County and Washington State Office of Public Defense for Public Defense Improvement Funds.

Office Manager Lara McRea spoke to the resolution. She said the agreement between the county and the state Office of Public Defense for Public Defense for a \$101,827 grant.

Resolution 20-474: Update of Lewis County's CEDS list.

Clerk of the Board Rieva Lester spoke to the resolution. She the Port of Chehalis requested an update to the description of their project on the CEDS list.

Resolution 20-475: Update of Lewis County District Court Public Defender Contracts.

Office Manager Lara McRea spoke to the resolution. She said the resolution updates the county's contracts with public defenders. She said the five-year contracts include escalator clauses.

Resolution 20-476: Approving a financial contribution agreement between Lewis County and Lewis County Seniors organization for senior nutrition program support during calendar-year 2021.

Budget Services Administrator Becky Butler spoke to the resolution. She said the annual agreement with the Lewis County Seniors provides \$50,000 up front with an additional \$50,000 for the senior nutrition program. Lewis County Seniors President Ron Averill thanked the commissioners for their support.

Resolution 20-477: Approve Memorandum of Understanding between Lewis County and Lewis County Seniors to provide services upon receipt of FEMA funding due to COVID-19.

Budget Services Administrator Becky Butler spoke to the resolution. She said the move allows the Lewis County Seniors group to continue applying for FEMA funding.

Commissioner Fund made a motion to change the first paragraph of the resolution to change the end date of the MOU to 2021 instead of 2020.

Commissioner Jackson seconded.

Motion passed 3-0.

Resolution 20-478: Approving 2021 "lodging tax" contracts with various organizations for funding from Tourism Promotion Fund No. 1980 for tourism-related activities.

Clerk of the Board Rieva Lester spoke to the resolution. She said the Lodging Tax Advisory Committee reviewed applications and made recommendations regarding lodging tax funding for 2021. She said the county is approving 17 projects for funding totaling \$515,286.

Resolution 20-479: Approving allocation of Coronavirus Relief Funds through the Lewis County Department of Public Health and Social Services to St. Joseph School for costs incurred during the COVID-19 emergency and the safe reopening of schools.

Budget Services Administrator Becky Butler spoke to the resolution. She said the resolution approves providing \$4,400 to St. Joseph for qualifying costs incurred during the pandemic.

Resolution 20-480: Acceptance of an Amendment to the Interlocal agreement for use of jail facilities between the Lewis County Sheriff's Office/Jail and City of Olympia/Jail.

Chief Chris Sweet spoke to the resolution. He thanked Deputy Prosecuting Attorney Kevin McDowell for his help with the agreement, which sets the daily bed rate at \$75.

Motion passed 3-0.

HEARING

Resolution 20-481: Lewis County 2020 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Stamper introduced the hearing.

Budget Services Administrator Becky Butler gave the staff report.

She said the amendment reflects increased expenditures totaling \$1,875,351 and increased revenue totaling \$2,040,653. She said the changes resulted in an estimated ending fund balance of \$165,302. Becky outlined some of the larger amendments submitted by various offices and departments.

Commissioner Stamper asked if there were any questions. There were no questions.

Commissioner Stamper then closed the question-and-answer portion of the hearing.

Becky Butler asked that her previous comments be adopted into the record.

Commissioner Stamper asked if anyone wanted to speak for or against the resolution.

No one spoke.

Commissioner Stamper closed the hearing.

Commissioner Fund made a motion to approve Resolution 20-481. Commissioner Jackson seconded.

Motion passed 3-0.

COVID-19

Public Health & Social Services Director JP Anderson discussed current COVID-19 cases, vaccination timelines and vaccine planning. He noted that case totals will not be updated on Christmas day. He urged extra precautions as case counts and hospitalizations increase dramatically.

ANNOUNCEMENTS

Ron Averill thanked outgoing Commissioners Fund and Jackson for their service.

Commissioner Stamper said Northwest Green Energy has learned it has been awarded a \$1.2 million grant to install electric charging stations along Highway 12.

Commissioner Fund and Commissioner Jackson reflected on their terms and thanked the constituents and staff.

PRESS CONFERENCE

No questions.

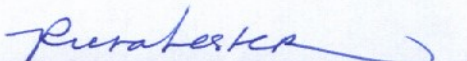
ADJOURNMENT

The BOCC Business Meeting adjourned at 11:16 a.m., with the next Business Meeting scheduled for 10 a.m. Monday, January 4, 2021, in the Commissioners' Hearing Room (Room 223).

Please note that minutes from the BOCC Business Meeting are not verbatim. A recording of the meeting may be purchased at the BOCC office, or video footage can be viewed at no charge at LewisCountyWa.gov/bocc-meetings. Video footage of BOCC meetings also is aired on Comcast Channel 3 at 10 a.m., 2 p.m., 6 p.m., and 10 p.m. daily. Video footage also can be found on the Lewis County Commissioners' Facebook page.




ATTEST:


Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Gary Stamper, Chair


Edna J. Fund, Vice Chair


Robert C. Jackson, Commissioner