

**LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)**

**Business Meeting minutes**

**November 23, 2020**

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson

Recorder: Rieva Lester

Commissioner Stamper called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

No comments.

**CONSENT ITEMS**

*Commissioner Fund made a motion to approve minutes from the November 16, 2020, meeting as well as Resolution 20-416. Commissioner Stamper seconded.*

**Resolution 20-416: Approval of warrants/claims against the various county departments.**

Chief accountant Suzette Smith, representing the Auditor's Office, said warrants numbered 835,135 through 835,446 and direct disbursements numbered 2647, 2717, 2729, 2730, 2732, 2748, 2773, 2813 through 2815, and 2818 were issued in November for payments against the county totaling \$2,998,235.86. She noted a skip in sequence for warrants 835,095 through 835,134, which were issued on behalf of Special Purpose Districts.

***Motion passed 3-0.***

**DELIBERATION ITEMS**

***Commissioner Jackson made a motion to approve Resolutions 20-417 through 20-425. He noted that Resolution 20-425 had been amended during the day's previous meeting. Commissioner Fund seconded.***



**Resolution 20-417:** Approve Amendment 4 of the agreement between Lewis County and KMB Architects for Capital Plan Projects; Community Development, Campus Parking and Campus Integration Projects.

Capital Projects Manager Doug Carey spoke to the resolution. He said KMB will begin designing and planning for the project.

**Resolution 20-418:** Ratify a contract for the Expo Hall roofing replacement project.

Capital Projects Manager Doug Carey spoke to the resolution. He the project was needed to replace a leaking roof to allow the building to provide shelter services in response to the COVID-19 pandemic. Doug said The Roof Doctor provided the winning bid of \$128,000 to replace the roof.

**Resolution 20-419:** Approve Amendment A between Lewis County and the Department of Commerce to provide additional funds to individuals and families who are homeless or receiving homeless assistance in the amount of \$1,042,988.

Public Health & Social Services Director JP Anderson spoke to the resolution. He said the agreement awards additional funding and extends the grant period to help those who are homeless or at risk at becoming homeless. Community Health Services & Contracts Coordinator Meja Handlen said funding will be distributed to Gather Church, The Salvation Army, Equity Institute, The Housing Resource Center and Reliable Enterprises.

**Resolution 20-420:** Adopt a Categorized Schedule of Fees effective January 1, 2021.

Community Development Director Lee Napier spoke to the resolution. She said the fee schedule includes fees for Community Development, Public Works and Public Health & Social Services. Lee provided an overview of some of the fee changes. Animal Shelter Manager Jennifer Teitzel outlined charges the shelter incurs for animal care.

**Resolution 20-421:** Set medical rates to be paid by Lewis County for non-union employees beginning January 1, 2021.

Internal Services Chief Director Steve Wohld spoke to the resolution. He said the resolution increases the county's insurance contribution rates by \$25 per month per plan.

**Resolution 20-422:** Approve interlocal agreements for Emergency Management Services between Lewis County Emergency Management and the cities of Chehalis, Napavine, Morton and Mossyrock.

Emergency Management Deputy Director Andy Caldwell spoke to the resolution. He said other interlocal agreements will trickle in over the next few weeks.



**Resolution 20-423:** Designate Lewis County representatives on the Washington Counties Risk Pool.

Internal Services Chief Director Steve Wohld spoke to the resolution. He outlined the updates to Lewis County's Risk Pool representatives.

**Resolution 20-424:** Approve an amendment to the memorandum of understanding between Lewis County and Lewis Economic Development Council to provide grant awards to nonprofits and businesses serving Lewis County using the CARES ACT Coronavirus Relief Funds.

Budget Administrator Becky Butler spoke to the resolution. She noted that the commissioners had decided during the previous meeting to increase the allocation by an additional \$200,000 for a total amendment of \$730,600.

**Resolution 20-425:** Approve an amendment to the Subrecipient Agreement between Lewis County and the Lewis County Public Utility District No. 1 to provide emergency utility assistance for Lewis County residents who have been negatively impacted by the COVID-19 pandemic.

Budget Administrator Becky Butler spoke to the resolution. She noted that the commissioners had amended the proposed amendment to expand the funding to cover commercial entities as well as residential PUD customers.

Commissioner Fund to modify Resolution 20-424 to add an additional \$200,000 in funding.

Commissioner Jackson seconded. Motion passed 3-0.

*Motion passed 3-0.*

## **COVID-19**

JP Anderson discussed the importance of continuing in-person education.

## **ANNOUNCEMENTS**

Ron Averill discussed an upcoming Farm Bureau meeting.

The commissioners discussed their calendars.

## **PRESS CONFERENCE**

Claudia Yaw said Chad Taylor has been hospitalized due to COVID-19 complications. Commissioner Fund and Commissioner Stamper said they are keeping him in their thoughts.



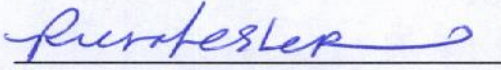
## ADJOURNMENT

The BOCC Business Meeting adjourned at 10:39 a.m., with the next Business Meeting scheduled for 10 a.m. Monday, November 30, 2020, in the Commissioners' Hearing Room (Room 223).

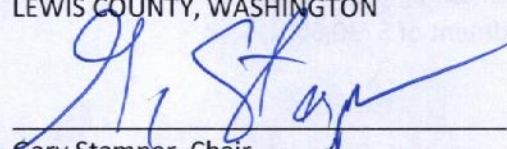
*Please note that minutes from the BOCC Business Meeting are not verbatim. A recording of the meeting may be purchased at the BOCC office, or video footage can be viewed at no charge at [LewisCountyWa.gov/bocc-meetings](http://LewisCountyWa.gov/bocc-meetings). Video footage of BOCC meetings also is aired on Comcast Channel 3 at 10 a.m., 2 p.m., 6 p.m., and 10 p.m. daily. Video footage also can be found on the Lewis County Commissioners' Facebook page.*

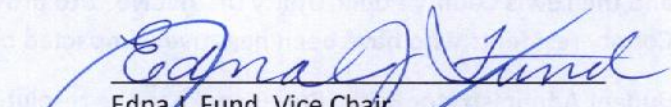


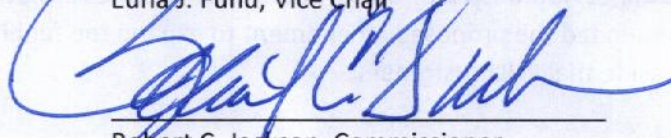
ATTEST:

  
Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

  
Gary Stamper, Chair

  
Edna J. Fund, Vice Chair

  
Robert C. Jackson, Commissioner