

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

October 12, 2020

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson

Recorder: Rieva Lester

Commissioner Stamper called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Frank Corbin discussed a recent meeting regarding the draft EIS for the flood retention facility. He encouraged the citizens to participate in the process. He noted that the citizens have one more opportunity to share their thoughts with the Army Corps of Engineers during a virtual meeting Oct. 14.

Commissioner Fund and County Manager Erik Martin discussed the ways in which individuals can provide public comment about the proposed flood retention facility.

CONSENT ITEMS

Commissioner Fund made a motion to approve minutes from the Oct. 5, 2020, Business Meeting as well as Resolution 20-356. Commissioner Jackson seconded.

Resolution 20-356: Approval of warrants/claims against the various county departments.

Chief accountant Suzette Smith, representing the Auditor's Office, said warrants 833,454 through 833,698 and direct disbursements numbered 2548, 2555, 2580, 2591 through 2593, 2614, 2619 and 2635 through 2637 were issued in October for payments against the county totaling \$2,900,627.99.

She noted a skip in sequence for warrants 833,427 through 833,453, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Jackson made a motion to approve Resolutions 20-357 through 20-363. Commissioner Fund seconded.

Resolution 20-357: List the bid(s) received and contractor(s) selected for the purchase of six pursuit-rated vehicles.

Fleet Services Manager Tim Murphy spoke to the resolution. He said the county received one bid and that I-5 Dodge was the lone responsive bid at \$181,258.50.

Resolution 20-358: Ratify the purchase of a new aerial lift truck from Terex Utilities and authorizing signature thereon.

Fleet Services Manager Tim Murphy spoke to the resolution. He said the county needs to replace an aerial lift truck. He said the purchase totals \$211,335.50. Tim noted that Terex gave the county a deeply discounted truck because the truck was earmarked for another entity that had changed its mind about the purchase. He said that saved the county roughly \$20,000.

Resolution 20-359: Authorize the Director of Information Technology Services to execute a purchase order with Ednetics.

IT Services Director Matt Jaeger spoke to the resolution. He said the equipment totals \$157,244.21 and that the county has reached out to the Washington Administrative Office about possible grant funding for the project.

Resolution 20-360: Award an Architectural and Engineering Services Contract for the Animal Shelter Project.

Capital Facilities Manager Doug Carey spoke to the resolution. He said the project for a new animal shelter is listed in the Capital Facilities Plan. He said the county has chosen SHKS Architects of Seattle for the project. Doug said bequests to the animal shelter will be used to pay for the project. Doug said the project likely will be a two-year process.

Resolution 20-361: Modify restrictions on outdoor burning to allow permitted burning throughout lands regulated by Lewis County.

Fire Marshal Doyle Sanford spoke to the resolution. He said recent rains have allowed for the relaxation of burn restrictions.

Resolution 20-362: Approve a Memorandum of Understanding between Lewis County and Lewis County Economic Development Council to provide grant awards to nonprofits and businesses serving Lewis County using the CARES ACT Coronavirus Relief Funds.

Budget Services Manager Becky Butler spoke to the resolution. She said the EDC will recommend to the commissioners the best way to allocate funding. She noted that Commissioner Stamper will sit on the committee reviewing the applications.

Resolution 20-363: Approve a .09 ("Distressed Counties") loan agreement with the East Lewis County Public Development Authority.

County Manager Erik Martin spoke to the resolution. He said the loan will support some debt service the East Lewis County Public Development Authority (ELCPDA). He said the ELCPDA is in talks with a potential lessee.

Motion passed 3-0.

HEARINGS

Resolution 20-364: Approve a franchise to the Skate Creek Terrace Community Club Inc. to install, construct, operate and maintain water line facilities in Lewis County road rights of way.

Commissioner Stamper introduced the hearing.

Public Works Director Josh Metcalf gave the staff report. He said the five-year agreement is a renewal of an existing franchise.

Commissioner Stamper asked if there were any questions. There were no questions.

Commissioner Stamper then closed the question-and-answer portion of the hearing.

Josh Metcalf asked that his previous comments be adopted into the record.

Commissioner Stamper asked if anyone wanted to speak for or against the resolution.

No one spoke.

Commissioner Stamper closed the hearing.

Commissioner Fund made a motion to approve Resolution 20-364. Commissioner Jackson seconded.

Motion passed 3-0.

Resolution 20-365: The proposed vacation of a portion of the Theo. Hoss Road No. 132 (Order of Vacation No. 20-001).

Commissioner Stamper introduced the hearing.

County Engineer Tim Fife gave the staff report. He said the affected property owner contacted the county with a request that the county vacate a 60-foot-wide 1914 road that went through his property. He said the owner agreed to donate a different portion of other needed right of way in exchange for the possibility of the vacation.

Commissioner Stamper asked if there were any questions. There were no questions.

Commissioner Stamper then closed the question-and-answer portion of the hearing.

Tim Fife asked that his previous comments be adopted into the record.

Commissioner Stamper asked if anyone wanted to speak for or against the resolution.

No one spoke.

Commissioner Stamper closed the hearing.

Commissioner Fund made a motion to approve Resolution 20-365. Commissioner Jackson seconded.

Motion passed 3-0.

Ordinance 1322: Ratify Ordinance 1322, establishing a Division of Airports and adding a Chapter 12.70 of the Lewis County Code.

Commissioner Stamper introduced the hearing.

Public Works Director Josh Metcalf gave the staff report. He said the county owns the Ed Carlson Memorial Field / South Lewis County Airport and the Packwood Airport. He noted that neither airport has had formalized rules and regulations in the past. He said the proposed ordinance creates formal decision-making authority as well as rules and regulations. He noted that rules and regulations had been in place in the past but were not codified and therefore were not enforceable. Josh noted that the rules and regulations are above and beyond Federal Aviation Administration (FAA) requirements. Josh said the ordinance addresses the use of tie-down sites and associated fees as well as use of hangars. He noted that hangars will be inspected annually to ensure compliance.

Josh noted that the ordinance keeps the county in compliance with FAA requirements, such as rules related to flammable materials, etc.

Commissioner Stamper asked if there were any questions.

Peter Sonne asked if the public will be able to review and future proposed rules and regulations. Peter also asked if moving the airports under the direction of Public Works instead of Community Development is leading to any changes.

Josh noted that the any changes to the ordinance would require at least two weeks' notice. He also noted that Public Works have overseen the airports since January 2019.

Johanna Jones asked what a master plan looks like. Josh Metcalf said the master plan was created in 2013-14. He said the plan is used to help support grant funding requests. He noted that the current plan is outdated. He said an update is planned in 2022. He said the existing master plan includes construction projects, etc., some of which already have taken place.

Johanna asked who will enforce compliance for the airport rules and regulations. Josh said the airport manager will perform annual inspections and that any enforcements would go through the Public Works Director and the Prosecuting Attorney's Office. She asked if the airport manager was a paid position. Josh said it is. Johanna asked if the division is new and if it is being expanded. Josh said the county has one position – a .75 FTE airport manager – and that no expansion is planned at this point. He noted that mowing services also are contracted out.

Commissioner Stamper then closed the question-and-answer portion of the hearing.

Josh Metcalf asked that his previous comments be adopted into the record.

Commissioner Stamper asked if anyone wanted to speak for or against the resolution.

Michelle McGeoghegan and Johanna said they had signed up for public testimony but that they had changed their minds about testifying.

County Manager Erik Martin clarified that the ordinance sets up consistency regarding rules at the airports and is separate from – and in no way related to – the Washington Department of Transportation's recent study about a potential airport expansion.

Commissioner Stamper closed the hearing.

Commissioner Jackson made a motion to approve Ordinance 1322. Commissioner Fund seconded.

Motion passed 3-0.

COVID-19

JP Anderson provided a brief update regarding the number of new cases reported over the weekend. JP said he had a virtual meeting with area pediatricians and school districts about plans to reopen. JP said the county also will need to have a plan in place that takes into account at what point the schools may need to pause due to community spread.

JP said the county is working on an agreement with Northwest Pediatrics to provide testing. He said the county also is looking into the possibility of mobile testing units or drive-through testing sites. JP noted that NW Pediatrics plans to set up at drive-through testing site at Cooks Hill Road.

ANNOUNCEMENTS

Ron Averill of Centralia said Farm Bureau will hold a hybrid in-person / virtual meeting at the Veterans Museum at 6 p.m. Oct. 21.

CALENDARS

Becky said budget meetings have been juggled to allow the commissioners to attend the NEPA meeting.

PRESS CONFERENCE

No questions.

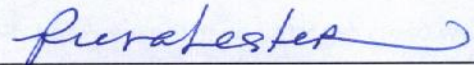
ADJOURNMENT

The BOCC Business Meeting adjourned at 11:07 a.m., with the next Business Meeting scheduled for 10 a.m. Monday, October 19, 2020, in the Commissioners' Hearing Room (Room 223).

Please note that minutes from the BOCC Business Meeting are not verbatim. A recording of the meeting may be purchased at the BOCC office, or video footage can be viewed at no charge at LewisCountyWa.gov/bocc-meetings. Video footage of BOCC meetings also is aired on Comcast Channel 3 at 10 a.m., 2 p.m., 6 p.m., and 10 p.m. daily. Video footage also can be found on the Lewis County Commissioners' Facebook page.

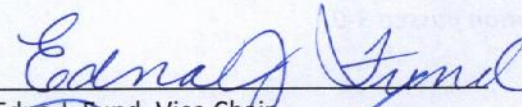


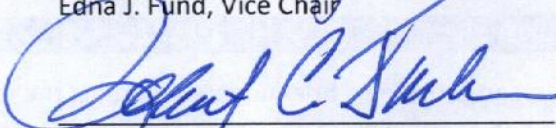
ATTEST:


Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Gary Stamper, Chair


Edna J. Fund, Vice Chair


Robert C. Jackson, Commissioner