

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**IN THE MATTER OF:**

RESOLUTION NO. 20-233

PERTAINING TO COMPETITIVE BIDDING: DISPENSING  
WITH ADVERTISEMENT AND FORMAL SEALED  
BIDDING WITH RESPECT TO PURCHASES AND  
LEASES UNDER TWENTY-FIVE THOUSAND (\$25,000)  
DOLLARS AND NOTICE OF LEWIS COUNTY VENDOR  
LIST AND SOLICITATION

**WHEREAS**, pursuant to Resolution No. 12-196 (RCW 39.04.190), Lewis County has identified its usual and customary needs for leases or purchases of any materials, equipment, supplies or services (hereinafter referred to as leases or purchases) valued between five thousand dollars (\$5,000) and twenty-five thousand dollars (\$25,000); and

**WHEREAS**, the county has established a vendor list of current active vendors which is available for public inspection at the Lewis County Auditor's Office, Financial Services Division; and

**WHEREAS**, there are vendor information forms available on the county website at [www.lewiscountywa.gov/auditor/vendor-application](http://www.lewiscountywa.gov/auditor/vendor-application), for completion by prospective vendors to apply to be included on the available vendor list; and

**WHEREAS**, the county shall publish in its official newspaper a notice of existence of the vendor list and shall solicit the names of vendors for such lists; and

**WHEREAS**, leases or purchases may thereafter be entered into by securing telephonic or written quotations from at least three different vendors whenever possible to assure that a competitive price is established and for awarding the contracts for such leases or purchases to the lowest responsible bidder. Authority for such leases or purchases is effective for the period of one year from each publication of notice and solicitation of vendors. Vendors responding to the solicitation will be given the opportunity to submit quotations for items contained in their response.

**NOW THEREFORE BE IT RESOLVED** that the county shall publish this notice in its official newspaper; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the referenced vendor list is available for public inspection, and prospective vendors may request information forms, which must be completed in order to apply to be included on the available vendor list from the Lewis County Auditor's Office, Financial Services Division. Leases or purchases may thereafter be entered into by securing telephonic or written quotations from at least three different vendors whenever possible to assure that a competitive price is established and for awarding the contracts for such leases or purchases to the lowest responsible bidder. Authority for such leases or purchases is effective for the period of one year from each publication of notice and solicitation of vendors. Vendors responding to the solicitation will be given the opportunity to submit quotations for items contained in their response.

DONE IN OPEN SESSION this 13th day of July, 2020.

APPROVED AS TO FORM:  
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

Amber Smith  
By: Amber Smith,  
Deputy Prosecuting Attorney

Gary Stamper  
Gary Stamper, Chair

ATTEST:

Edna J. Fund  
Edna J. Fund, Vice Chair

Rieva Lester  
Rieva Lester,  
Clerk of the Lewis County Board of County  
Commissioners

Robert C. Jackson  
Robert C. Jackson, Commissioner

