

**LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)**

**Business Meeting minutes**

**March 16, 2020**

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson

Recorder: Rieva Lester

Commissioner Stamper called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

Rieva Lester opened the bids received for the newspaper of record:

The bids submitted were:

<b>BIDDER</b>	<b>PRICE PER COLUMN INCH</b>	<b>SAMPLE PRICE</b>
East County Journal (DeVaul)	\$5.75	\$44.56
Lewis County News (Flannery)	\$3.00 / \$3.20 (both written on submission)	\$30.60
The Chronicle	\$3.10	\$23.87

**PUBLIC COMMENT**

None.

Erik Martin said Lewis County has learned of its first confirmed case of COVID-19. He presented the commissioners with a proposed resolution to declare of a state of emergency in response to the detection of the COVID-19 virus in Lewis County, as permitted under RCW 42.30.070. Erik said the declaration will improve the county's ability to secure resources in response to the disease.

Erik read the resolution into the record.

Erik discussed preventive measures individuals can take and also discussed online resources available at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

Internal Services Chief Steve Wohld discussed an effort to consolidate resources.

**Resolution 20-100: Local declaration of State of Emergency in response to the detection of the COVID-19 virus in Lewis County.**

Commissioner Fund made a motion to approve Resolution 20-100, as permitted under RCW 42.30.070.

Commissioner Jackson seconded.

Undersheriff Wes Rethwill discussed the jail's response to COVID-19, including visitation restrictions.

Erik said work is being done to develop HR and personnel policies. He discussed work to develop plans for future public meetings.

Erik said the county has mobilized an Incident Management Team and that former Fire Chief Gregg Peterson has volunteered to lead the group.

Commissioner Jackson encouraged the faith-based community to pray.

***Motion passed 3-0.***

## **NOTICE ITEMS**

***Commissioner Jackson made a motion to approve Resolutions 20-090 through 20-094. Commissioner Fund seconded.***

**Resolution 20-090:** Dispensing with advertisement and formal sealed bidding with respect to purchases and leases under \$25,000 and notice of Lewis County vendor list and solicitation.

Chief Accountant Suzette Smith spoke to the resolution. She said the vendor list is available online and that potential vendors can apply to be included on the list.

**Resolution 20-091:** Call for bids for the 2020 Rock Purchase. Bids are due to the Clerk of the Board by 11 a.m. March 31, 2020.

Public Works Director Josh Metcalf spoke to the resolution. He said rock will be used in a variety of upcoming county projects.

**Resolution 20-092:** Call for bids for the Snyder Rd MP 0.20 Culvert Replacement Project, SM 90-15F721210020 (FEMA No. PA-10-WA-4253-PW-00112). Bids are due to the Clerk of the Board by 11 a.m. April 7, 2020.

Public Works Director Josh Metcalf spoke to the resolution. He said the project is a FEMA project for a culvert replacement.

**Resolution 20-093:** Call for bids for the Jackson Highway South Culvert Replacement Project, RAP Project No, 2117-01, CRP 2167C. Bids are due to the Clerk of the Board by 11 a.m. March 31, 2020.

**Public Works Director Josh Metcalf** spoke to the resolution. He said the project is another culvert replacement project.

**Resolution 20-094:** Publish Lewis County's On-Call Consultant Roster and appoint the Public Works Director as approving authority for category changes.

**Public Works Director Josh Metcalf** spoke to the resolution. He said the county uses the consultant roster for small projects. He said the resolution also would give him authority to make category changes.

*Motion passed 3-0.*

#### CONSENT ITEMS

*Commissioner Fund made a motion to approve minutes from the March 9, 2020, meeting as well as Resolution 20-095. Commissioner Jackson seconded.*

**Resolution 20-095:** Approval of warrants/claims against the various county departments.

**Chief accountant Suzette Smith, representing the Auditor's Office,** said warrants 826,591 through 826,861 and direct disbursement numbered 1953 were issued in March for payments against the county totaling \$1,569,646.38. She said payroll/tax deposit warrants numbered 795,750 through 795,753 and Automatic Deposits 9006 through 9587 also were approved for payments against the county totaling \$1,641,813.40. Suzette noted there was no skip in sequence for the week.

*Motion passed 3-0.*

#### DELIBERATION ITEMS

*Commissioner Jackson made a motion to approve Resolutions 20-096 through 20-098. Commissioner Fund seconded.*

**Resolution 20-096:** Approve the Emergency Management Director to review, negotiate, administer and sign a contract with Everbridge Inc. for Lewis County Alert warning and notification services.

**Public Works Director Josh Metcalf** spoke to the resolution. He said the current contract was set to expire at the end of the month.

**Resolution 20-097:** The proposed acquisition of additional right of way for Townsend Road Bridge Replacement.

Real Estate Services Manager Martin Roy spoke to the resolution. He said the project is for a single-lane bridge in the Cinebar bar area. He said the county has identified an additional property owner from whom the county needs to acquire property.

**Resolution 20-098:** Approve a dissolution of the Lewis County Airport Advisory Board.

Public Works Director Josh Metcalf spoke to the resolution. He said the board will be dissolved.

*Motion passed 3-0.*

## HEARING

**Resolution 20-099:** Approve a franchise to Hampton Lumber Mills-Washington Inc. to install, construct, operate and maintain stormwater facilities in Lewis County road rights of way.

Commissioner Stamper introduced the hearing.

Real Estate Services Manager Martin Roy gave the staff report. He said the commissioners had set March 16, 2020, as the date for the hearing during an open public meeting in February. He said the proposed franchise agreement was sent to the applicant, who accepted the terms and signed the agreement.

Commissioner Stamper asked if there were any questions. There were none.

Commissioner Stamper then closed the question-and-answer portion of the hearing.

Martin Roy asked that his previous comments be adopted into the record.

Commissioner Stamper asked if anyone wanted to speak for or against the resolution.

No one spoke.

Commissioner Stamper closed the hearing.

*Commissioner Fund made a motion to approve Resolution 20-099. Commissioner Jackson seconded.*

*Motion passed 3-0.*

## ANNOUNCEMENTS

Noxious Weed Control Manager Bill Wamsley discussed cancelations in response to COVID-19.



Lewis County Seniors Board President Ron Averill discussed senior center closures in response to COVID-19. He said meal services will continue for senior citizens on a pick-up basis. He provided meal sites and dates and contact information. He said there will be limited delivery services. Commissioner Stamper invited Ron to attend the COVID-19 update planned for later in the day.

#### PRESS CONFERENCE

No questions from the press.

#### ADJOURNMENT

The BOCC Business Meeting adjourned at 10:49 a.m., with the next Business Meeting scheduled for 10 a.m. Monday, March 23, 2020, in the Commissioners' Hearing Room (Room 223).

*Please note that minutes from the BOCC Business Meeting are not verbatim. A recording of the meeting may be purchased at the BOCC office, or video footage can be viewed at no charge at [LewisCountyWa.gov/bocc-meetings](http://LewisCountyWa.gov/bocc-meetings). Video footage of BOCC meetings also is aired on Comcast Channel 3 at 10 a.m., 2 p.m., 6 p.m., and 10 p.m. daily. Video footage also can be found on the Lewis County Commissioners' Facebook page.*



ATTEST:

Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

Gary Stamper, Chair

Edna J. Fund, Vice Chair

Robert C. Jackson, Commissioner