

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

ISSUE A CALL FOR BIDS FOR HVAC
INSTALLATIONS AT RADIO SITES

RESOLUTION NO. 26-183

WHEREAS, Radio Service staff maintain and service a network of 22 communications sites throughout the county that provide first responder radio coverage; and

WHEREAS, Lewis County's radio sites currently have no climate control, which puts valuable Radio infrastructure at risk of overheating and failure; and

WHEREAS, Lewis County has identified six radio communication sites at which it will have heating, ventilation and air conditioning (HVAC) units installed:

- BawFaw
- Cooks
- Crego
- Fire District 14 (Randle Fire)
- Hopkins
- Toledo

WHEREAS, a mandatory pre-bid walk will take place at 8 a.m. June 23, 2026, at the Radio Shop, 542 Center St. Chehalis Wash., 98532; and

WHEREAS, proposals must be submitted electronically through OpenGov (<https://procurement.opengov.com/portal/lewiscountywa>) and are due by 2 p.m. Wednesday, July 8, 2026.

NOW THEREFORE BE IT RESOLVED the BOCC hereby issues a call for bids for the "HVAC Installations for the Radio Sites" project. Bids must be submitted online through the County's procurement portal, OpenGov (<https://procurement.opengov.com/portal/lewiscountywa>) and are due by 2 p.m. Wednesday, July 8, 2026; and

NOW THEREFORE BE IT FURTHER RESOLVED the BOCC hereby directs the BOCC Clerk of the Board is instructed to proceed with all appropriate and necessary notifications for said purpose.

DONE IN OPEN SESSION this 16th day of June, 2026.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Karin Phomma
By: Karin Phomma,
Deputy Prosecuting Attorney

Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Chair

ATTEST:



Scott J. Brummer
Scott J. Brummer, Vice Chair

Rieva Lester, CMC
Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Sean D. Swope
Sean D. Swope, Commissioner



E911/Radio Services

Invitation For Bid

TBD

HVAC INSTALLATIONS FOR THE RADIO SITES

Lewis County



E911/RADIO SERVICES

Project: HVAC installations for the Radio sites, TBD

Effective Date: undefined

1. CALL FOR BIDS

1.1. Summary

HVAC installations for the Radio sites, Project #TBD

NOTICE IS HEREBY GIVEN that Lewis County will open sealed bids and publicly read them aloud at or after 2:00PM on Wednesday July, 8, 2026 for the above project. The Bid Opening will take place in the Historical Courthouse, 351 NW North St, on the 2nd floor in the BOCC Hearing Room.

Each bid shall be in accordance with the plans, specifications, and other contract documents available through the procurement portal at: <https://procurement.opengov.com/portal/lewiscountywa>

Project Name and #: HVAC installations for the Radio sites, Project #TBD

Location of work: See attachments

Contact Person: Tony Wherry, Radio Supervisor, (360) 751-2275,
tony.wherry@lewiscountywa.gov

Pre-Bid Walk: 8:00 am on Tuesday, June 23, 2026 at Radio Shop, 542 Center St. Chehalis Wa. 98532

Each bid shall be accompanied by acceptable bid security in the sum of five percent (5%) of the bid amount, a signed non-collusion affidavit and a signed bid form.

Bids must be submitted electronically through the procurement portal at <https://procurement.opengov.com/portal/lewiscountywa> no later than 2:00 pm on Wednesday, July 8, 2026. Bids submitted after the due date will not be accepted.

The Lewis County Internal Services Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to

submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

1.2. Background

Radio sites currently have no climate control, which puts valuable Radio infrastructure at risk of overheating and failure. Because of this we are working on a solution to protect each of these sites.

1.3. Timeline

Release Project Date	June 16, 2026
Pre-Proposal Meeting (Mandatory)	June 23, 2026, 8:00am Radio Shop, 542 Center St. Chehalis Wa. 98532
Question Submission Deadline	June 30, 2026, 5:00pm
Proposal Submission Deadline	July 8, 2026, 2:00pm

2. Instructions To Bidders

**FOR LEWIS COUNTY E911/Radio Services CONSTRUCTION PROJECTS
PART 0 - GENERAL CONDITIONS**

FOR LEWIS COUNTY FACILITIES CONSTRUCTION PROJECTS

EXPLANATION TO PROSPECTIVE BIDDERS

A. Any prospective bidder desiring an explanation or interpretation of the solicitation, drawings, specifications, etc., must submit a request in writing to the Architect/Engineer (A/E) or owner if no A/E, by question submission due date. Oral explanations or instructions given before the award of a contract will not be binding. Any information given a prospective bidder concerning a solicitation will be furnished promptly to all other prospective bidders by addendum to the solicitation, if that information is necessary in submitting bids or if the lack of it would be prejudicial to other prospective bidders.

B. In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the State of Washington encourages participation in all of its contracts by Minority and Women’s Business Enterprises (MWBE) firms certified by the Office of Minority and Women’s Business Enterprises (OMWBE). Participation may be either on a direct basis in response to this invitation or as a subcontractor to a bidder. However, unless required by federal statutes, regulations, grants, or contract terms referenced in the contract documents, no preference will be included in the evaluation of bids, no minimum level of MWBE participation shall be required as a condition for receiving an award, and bids will not be rejected or considered non-responsive on that basis.

C. Any affirmative action requirements set forth in federal regulations or statutes included or referenced in the contract documents will apply.

PREPARATION OF BIDS – CONSTRUCTION

A. Bids must be: (1) submitted on the bid proposal forms, or copies of forms, furnished by the Owner or the Owner’s agent, and (2) signed in ink. The person signing a bid must initial each change appearing on any bid form. If the bid is made by a corporation, it shall be signed by the corporation’s authorized designee. The address of the bidder shall be typed or printed on the bid form in the space provided. Forms shall be scanned and uploaded through the OpenGov portal.

B. The bid form may require bidders to submit bid prices for one or more items on various bases, including: (1) lump sum base bid; (2) lump sum bid alternate prices; (3) unit prices; or (4) any combination of items (1) through (3) above.

C. If the solicitation includes alternate bid items, failure to bid on the alternates may disqualify the bid. If bidding on all items is not required, bidders should insert the words “no bid” in the space provided for any item on which no price is submitted.

D. Substitute bid proposals will not be considered unless this solicitation authorizes their submission.

BID GUARANTEE

FORMAL BID (BOCC Bid Call)

When the sum of the base bid plus all additive bid alternates is \$40,000.00 or less, bid security is not required. When the sum of the base bid plus all additive alternates is greater than \$40,000.00, a bid guarantee in the amount of 5% of the base bid amount is required. Failure of the bidder to provide bid guarantee when required shall render the bid non-responsive.

A. Acceptable forms of bid guarantee are: A bid bond or postal money order, or certified check or cashier’s check made payable to the Lewis County Treasurer. The Owner will return bid guarantees (other than bid bond) to unsuccessful bidders as soon as practicable, but not sooner than the execution of a contract with the successful bidder. The successful bidder’s bid guarantee will be returned to the successful bidder with its official notice to proceed with the work of the contract.

B. The bidder will allow 60 days from bid opening date for acceptance of its bid by the Owner. The bidder will return to the Owner a signed contract, insurance certificate and bond or bond waiver within 15 days after award of the contract. If the apparent successful bidder fails to sign all contractual documents or provide the bond and insurance as required or return the documents within 15 days after award of the contract, the Owner may terminate the award of the contract.

C. In the event a bidder discovers an error in its bid following the bid opening, the bidder may request to withdraw its bid under the following conditions:

1. Written notification is received by the Owner within 24 hours following bid opening.
2. The bidder provides written documentation of the claimed error to the satisfaction of the Owner within 72 hours following the bid opening. The Owner will approve or disapprove the

request for withdrawal of the bid in writing. If the bidder's request for withdrawal of its bid is approved, the bidder will be released from further obligation to the Owner without penalty. If it is disapproved, the Owner may retain the bidder's bid guarantee.

ADDITIVE OR DEDUCTIVE BID ITEMS

A. The low bidder, for purposes of award, shall be the responsive bidder offering the low aggregate amount for the base bid item, plus additive or deductive bid alternates selected by the Owner, and within funds available for the project. The bidder agrees to hold all bid alternate prices until bid award and contract execution.

ACKNOWLEDGEMENT OF ADDENDA

A. Bidders shall acknowledge receipt of all addenda to this solicitation by identifying the addenda numbers in the space provided for this purpose on the bid proposal form. Failure to do so may result in the bid being declared non-responsive.

SITE INVESTIGATION AND CONDITIONS AFFECTING THE WORK

A. The bidder acknowledges that it has taken steps necessary to ascertain the nature and location of the work, and that it has investigated and satisfied itself as to the general and local conditions which can affect the work or its cost, including but not limited to (1) conditions bearing upon transportation, disposal, handling, and storage of materials; (2) the availability of labor, water, electric power, and road; (3) uncertainties of weather, river stages, tides, or similar physical conditions at the site; (4) the conformation and conditions of the ground; and (5) the character of equipment and facilities needed preliminary to and during the work. The bidder also acknowledges that it has satisfied itself as to character, quality, and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including exploratory work done by the Owner, as well as from the drawings and specifications made a part of this contract. Any failure of the bidder to take the actions described and acknowledged in this paragraph will not relieve the bidder from responsibility for estimating properly the difficulty and cost of successfully performing the work.

BID AMOUNTS

- A. The bid prices shown for each item on the bid proposal shall include all labor, material, equipment, overhead and compensation to complete all of the work for that item.
- B. The actual cost of building permit (only) and the public utility hookup fees will be a direct reimbursement to the Contractor or paid directly to the permitting agency by the Owner. Fees for these permits should not be included by the Bidder in the bid amount.
- C. The Bidder agrees to hold the base bid prices until bid award and contract execution.

TAXES

A. The bid amounts shall not include Washington State Sales Tax (WSST). All other taxes imposed by law shall be included in the bid amount. The Owner will include WSST in progress payments. The Contractor shall pay the WSST to the Department of Revenue and shall furnish proof of payment to the Owner if requested. [NOTE: Contractor must bond for contract amount plus the WSST.]

SUBMISSION OF BIDS

- A. Bid Proposals must be submitted on or before the time specified in the Advertisement for Bids.
- B. If the base bid and the sum of the additive alternates is one million dollars or more, the Bid Proposal shall comply with the following requirements:
1. Pursuant to RCW 39.30.060, if the base bid and the sum of the additive alternates is one million dollars or more, the Bidder shall provide names of the Subcontractors with whom the Bidder will subcontract for performance of heating, ventilation and air conditioning (HVAC), plumbing, and electrical.
 2. The Bidder can name itself for the performance of the work.
 3. The Bidder shall not list more than one Subcontractor for each category of work identified UNLESS Subcontractors vary with bid alternates, in which case the Bidder must indicate which Subcontractor will be used for which alternate.
 4. Failure of the Bidder to submit as part of the bid the NAMES of such Subcontractors or to name itself to perform such work shall render the Bidder's bid nonresponsive and, therefore, void.
- C. The Bid Proposal shall be submitted through the OpenGov.com portal <https://procurement.opengov.com/portal/lewiscountywa>
- D. Prior to the bid opening, the Owner's representative will designate the official bid clock. Any part of the bid proposal or bid modification not received prior to the times specified, per the designated bid clock, will not be considered and the bid will be returned to the bidder unopened.
- E. A bid may be withdrawn in person by a bidder's authorized representative before the opening of the bids. Bidder(s) representative will be required to show ID and sign on bid summary sheet before it will be released.
- F. People with disabilities who wish to request special accommodation, (e.g., sign language interpreters, Braille, etc.) need to contact the Owner ten (10) working days prior to the scheduled bid opening.

BID RESULTS

- A. After the Bid Opening, a tabulation of the bids will be posted as a notice for the project in the OpenGov portal. Bidders may obtain the tabulation of apparent bids from Lewis County by Contacting the procurement contact listed in the bid documents.

LOW RESPONSIBLE BIDDER

- A. If applicable, it is the intent of the Owner to award a contract to the low responsible bidder. In determining the bidder's responsibility, the Owner shall consider an overall accounting of the attached "DIVISION 00 RESPONSIBILITY CRITERIA". Upon Owner's request, the apparent low bidder must supply the requested information within two (2) business days of request by Owner. Withholding information or failure to submit all the information requested within the time provided shall render the bid nonresponsive. If the Owner determines that the apparent low bidder is not responsible, the Owner will notify the bidder of its preliminary determination in writing. Within three (3) days after receipt of the preliminary determination, the bidder may withdraw its bid or request a hearing. The Owner will schedule a hearing within three (3) working days of receipt of the bidder's request. The hearing members will include the Internal

Services Director, Public Works Director and Capital Facilities Manager. The Owner will issue a Final Determination after reviewing information presented at the hearing. The Owner's Final Determination is specific to this project, and will have no effect on other or future projects.

B. "SUBCONTRACTOR RESPONSIBILITY CRITERIA" In accordance with SHB 2010 amending RCW 39.04 the Contractor shall include the language of this paragraph in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. The requirements of this paragraph apply to all subcontractors regardless of tier. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number; and if applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
 - f. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

CONTRACT AWARD

The Owner will evaluate bid responsiveness and bidder responsibility.

A bid will be considered responsive if it meets the following requirements:

1. It is received at the proper time and place.
2. It meets the stated requirements of the bid proposal.
3. It is submitted by a licensed/registered contractor within the State of Washington at the time of bid opening and is not banned from bidding by the Department of Labor and Industries.
4. It is accompanied by a bid guarantee and non-collusion affidavit, if required.

A bid will be considered responsible if it meets the following requirements:

1. It meets an overall accounting of the responsibility criteria established for the project.
2. All required documents are completed and signed by a individual with such authority.
3. It is submitted by a licensed/registered contractor within the State of Washington at the time of bid opening and is not banned from bidding by the Department of Labor and Industries.

The Owner reserves the right to accept or reject any or all bid proposals and to waive informalities that do not affect the essential fairness of the bidding process.

The apparent low bidder, for purpose of award, shall be the responsive bidder offering the low aggregate amount for the base bid plus selected additive or deductive bid alternates and meeting all other bid submittal requirements.

The Owner may negotiate bid price adjustments with the low responsive bidder, including changes in the contract documents, to bring the bid within the available funding per RCW 39.04.015.

The Contract will only become effective when signed by the Owner. Prior to the Owner's signature, any and all costs incurred shall be the sole responsibility of the bidder.

It is the intent of the Owner to award a contract to the low responsible bidder.

Public Agency Debarment by any Public agency within the last two (2) years may render bid non-responsive.

3. Scope of Work

3.1. Compensation

Compensation will be made in the per the amount of the selected bidder, plus Washington State Sales Tax, upon completion of contract. Progress payments may be made at the County's discretion upon the County's approval of the Contractor's invoices, to the extent that said invoices reflect the completion of project milestones by the Contractor (milestones are points at which significant components of the project have been completed and at which tangible project deliverables of material value have been received by the County).

3.2. Prevailing Wage

This project has been determined to be "Public Works" as defined by RCW 39.04 and WAC 296-127 and is subject to Washington State Prevailing Wage Laws. Current Prevailing Wage Rates for work performed in Lewis County is attached hereinto and can also be found at <https://secure.lni.wa.gov/wagelookup/>. The bid date used is July 8

Wednesday, July 8, 2026. These rates apply to Lewis County and may not apply to work performed outside Lewis County.

A printed copy is available in the issuing office and a printed copy may be mailed upon request.

In addition, successful Contractor and any subcontractors are required to file Statement of Intent to Pay Prevailing Wages, Affidavits of Wages Paid and file Certified Payroll Records as per L&I requirements.

Pursuant to RCW 39.12.040 the Contractor and each and every subcontractor from the contractor or a subcontractor must submit to the contract manager a "Statement of Intent to Pay Prevailing Wages". For a contract in excess of ten thousand dollars, the statement of intent to pay prevailing wages must include:

- (i) The contractor's registration certificate number; and

(ii) The prevailing rate of wage for each classification of workers entitled to prevailing wages under RCW 39.12.020 and the estimated number of workers in each classification. A copy of the Intent approved by L&I must be posted in a location readily visible to workers at the worksite

3.3. Job Scope

HVAC Installation

The Contractor shall provide a complete turnkey installation of Daikin RXF18BVJU9 / FTXF18BVJU9 18,000 BTU HVAC systems at the following radio communications sites: BawFaw, Cooks, Crego, FD14 (Randle), Hopkins, and Toledo.

General Requirements

The Contractor shall supply all labor, materials, equipment, and incidentals necessary to install fully operational HVAC systems. All installations must comply with manufacturer specifications, mechanical and electrical code requirements, applicable utility standards, and inspection authority requirements. Each system must be configured to operate on a dedicated 120V electrical circuit.

Scope of Work

The Contractor's responsibilities include, but are not limited to:

- Delivery, unloading, placement, and installation of HVAC equipment.
- Installation of all indoor and outdoor components.
- Installation of mounting brackets, stands, pads, or wall penetrations as required.
- Installation of refrigerant piping, condensate drainage, insulation, and protective line covering.
- Installation of conduit, conductors, disconnects, controls, thermostats, and associated electrical infrastructure.
- Installation and bonding of grounding systems per electrical standards.
- Weatherproofing of all penetrations and conduit entries.
- Installation of required monitoring, alarm, and control equipment per manufacturer requirements.
- Restoration of any site conditions disturbed during construction activities.
- Startup, commissioning, operational testing, thermostat verification, and performance testing.

Coordination and Safety Requirements

- Contractor must coordinate any planned power interruptions or outages in advance to avoid impacts to 911 communications operations.
- Contractor shall maintain safe and clean working conditions.
- Owner reserves the right to witness all testing prior to acceptance.
- Contractor shall coordinate site access, scheduling, and required notifications with the Owner before work begins at each location.

4. **Pricing Proposal**

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Lump Sum	1	\$		
TOTAL					

5. Vendor Questionnaire

5.1. Experience of Superintendent or Project Manager*

Submit resume and references if different than above, of the person proposed by the bidder to superintend the work. This person shall have managed projects of similar complexity and similar size, and successfully completed the project within the last three (3) years.

Superintendent and/or Project Manager shall not be replaced on the project without full consent of the Owner.

*Response required

5.2. Contractor's Ability to Meet the Project Schedule*

On a separate sheet, list the project titles, original contract time, and change order time extensions for three specific projects. Bidder shall document that it achieved substantial completion of three previous projects of similar size and scope within no more than 105% of the final contracted time for completion (including change ordered adjustments).

*Response required

5.3. References from Owners of Previous Projects*

Owner will check references by contacting owners of previous projects on bidder's performance over the last five years. On average, such references shall be satisfactory or better on a five category scale with "satisfactory" at mid scale. A reference score sheet will be utilized for rating completed projects of similar scope and value.

Please confirm

*Response required

5.4. Public Agency Debarment*

Bidder shall not have been debarred by any Public agency within the last two (2) years.

Please confirm

*Response required

5.5. Non-Collusion Affidavit*

Please download the below documents, complete, and upload.

- Non Collusion Affidavit.pdf

*Response required

5.6. Bid Form*

Please download the below documents, complete, and upload.

- Bid_Form.pdf

*Response required

6. Evaluation Phases

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Lowest responsible bidder. This project will be awarded to the lowest responsible bidder.	Reward Low Cost	100 <i>(100% of Total)</i>



E911/Radio Services

Invitation For Bid

TBD

HVAC INSTALLATIONS FOR THE RADIO SITES

Lewis County



E911/RADIO SERVICES

Project: HVAC installations for the Radio sites, TBD

Effective Date: undefined

1. CALL FOR BIDS

1.1. Summary

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Location of work: See attachments

Contact Person: Tony Wherry, Radio Supervisor, (360) 751-2275,
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A. The bidder acknowledges that it has taken steps necessary to ascertain the nature and location of the work, and that it has investigated and satisfied itself as to the general and local conditions which can affect the work or its cost, including but not limited to (1) conditions bearing upon transportation, disposal, handling, and storage of materials; (2) the availability of labor, water, electric power, and road; (3) uncertainties of weather, river stages, tides, or similar physical conditions at the site; (4) the conformation and conditions of the ground; and (5) the character of equipment and facilities needed preliminary to and during the work. The bidder also acknowledges that it has satisfied itself as to character, quality, and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including exploratory work done by the Owner, as well as from the drawings and specifications made a part of this contract. Any failure of the bidder to take the actions described and acknowledged in this paragraph will not relieve the bidder from responsibility for estimating properly the difficulty and cost of successfully performing the work.

BID AMOUNTS

- A. The bid prices shown for each item on the bid proposal shall include all labor, material, equipment, overhead and compensation to complete all of the work for that item.
- B. The actual cost of building permit (only) and the public utility hookup fees will be a direct reimbursement to the Contractor or paid directly to the permitting agency by the Owner. Fees for these permits should not be included by the Bidder in the bid amount.
- C. The Bidder agrees to hold the base bid prices until bid award and contract execution.

TAXES

A. The bid amounts shall not include Washington State Sales Tax (WSST). All other taxes imposed by law shall be included in the bid amount. The Owner will include WSST in progress payments. The Contractor shall pay the WSST to the Department of Revenue and shall furnish proof of payment to the Owner if requested. [NOTE: Contractor must bond for contract amount plus the WSST.]

SUBMISSION OF BIDS

A. Bid Proposals must be submitted on or before the time specified in the Advertisement for Bids.

B. If the base bid and the sum of the additive alternates is one million dollars or more, the Bid Proposal shall comply with the following requirements:

1. Pursuant to RCW 39.30.060, if the base bid and the sum of the additive alternates is one million dollars or more, the Bidder shall provide names of the Subcontractors with whom the Bidder will subcontract for performance of heating, ventilation and air conditioning (HVAC), plumbing, and electrical.

2. The Bidder can name itself for the performance of the work.

3. The Bidder shall not list more than one Subcontractor for each category of work identified UNLESS Subcontractors vary with bid alternates, in which case the Bidder must indicate which Subcontractor will be used for which alternate.

4. Failure of the Bidder to submit as part of the bid the NAMES of such Subcontractors or to name itself to perform such work shall render the Bidder's bid nonresponsive and, therefore, void.

C. The Bid Proposal shall be submitted through the OpenGov.com portal

<https://procurement.opengov.com/portal/lewiscountywa>

D. Prior to the bid opening, the Owner's representative will designate the official bid clock. Any part of the bid proposal or bid modification not received prior to the times specified, per the designated bid clock, will not be considered and the bid will be returned to the bidder unopened.

E. A bid may be withdrawn in person by a bidder's authorized representative before the opening of the bids. Bidder(s) representative will be required to show ID and sign on bid summary sheet before it will be released.

F. People with disabilities who wish to request special accommodation, (e.g., sign language interpreters, Braille, etc.) need to contact the Owner ten (10) working days prior to the scheduled bid opening.

BID RESULTS

A. After the Bid Opening, a tabulation of the bids will be posted as a notice for the project in the OpenGov portal. Bidders may obtain the tabulation of apparent bids from Lewis County by Contacting the procurement contact listed in the bid documents.

LOW RESPONSIBLE BIDDER

A. If applicable, it is the intent of the Owner to award a contract to the low responsible bidder. In determining the bidder's responsibility, the Owner shall consider an overall accounting of the attached "DIVISION 00 RESPONSIBILITY CRITERIA". Upon Owner's request, the apparent low bidder must supply the requested information within two (2) business days of request by Owner. Withholding information or failure to submit all the information requested within the time provided shall render the bid nonresponsive. If the Owner determines that the apparent low bidder is not responsible, the Owner will notify the bidder of its preliminary determination in writing. Within three (3) days after receipt of the preliminary determination, the bidder may withdraw its bid or request a hearing. The Owner will schedule a hearing within three (3) working days of receipt of the bidder's request. The hearing members will include the Internal

Services Director, Public Works Director and Capital Facilities Manager. The Owner will issue a Final Determination after reviewing information presented at the hearing. The Owner's Final Determination is specific to this project, and will have no effect on other or future projects.

B. "SUBCONTRACTOR RESPONSIBILITY CRITERIA" In accordance with SHB 2010 amending RCW 39.04 the Contractor shall include the language of this paragraph in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. The requirements of this paragraph apply to all subcontractors regardless of tier. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number; and if applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
 - f. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

CONTRACT AWARD

The Owner will evaluate bid responsiveness and bidder responsibility.

A bid will be considered responsive if it meets the following requirements:

1. It is received at the proper time and place.
2. It meets the stated requirements of the bid proposal.
3. It is submitted by a licensed/registered contractor within the State of Washington at the time of bid opening and is not banned from bidding by the Department of Labor and Industries.
4. It is accompanied by a bid guarantee and non-collusion affidavit, if required.

A bid will be considered responsible if it meets the following requirements:

1. It meets an overall accounting of the responsibility criteria established for the project.
2. All required documents are completed and signed by a individual with such authority.
3. It is submitted by a licensed/registered contractor within the State of Washington at the time of bid opening and is not banned from bidding by the Department of Labor and Industries.

The Owner reserves the right to accept or reject any or all bid proposals and to waive informalities that do not affect the essential fairness of the bidding process.

The apparent low bidder, for purpose of award, shall be the responsive bidder offering the low aggregate amount for the base bid plus selected additive or deductive bid alternates and meeting all other bid submittal requirements.

The Owner may negotiate bid price adjustments with the low responsive bidder, including changes in the contract documents, to bring the bid within the available funding per RCW 39.04.015.

The Contract will only become effective when signed by the Owner. Prior to the Owner's signature, any and all costs incurred shall be the sole responsibility of the bidder.

It is the intent of the Owner to award a contract to the low responsible bidder.

Public Agency Debarment by any Public agency within the last two (2) years may render bid non-responsive.

3. Scope of Work

3.1. Compensation

Compensation will be made in the per the amount of the selected bidder, plus Washington State Sales Tax, upon completion of contract. Progress payments may be made at the County's discretion upon the County's approval of the Contractor's invoices, to the extent that said invoices reflect the completion of project milestones by the Contractor (milestones are points at which significant components of the project have been completed and at which tangible project deliverables of material value have been received by the County).

3.2. Prevailing Wage

This project has been determined to be "Public Works" as defined by RCW 39.04 and WAC 296-127 and is subject to Washington State Prevailing Wage Laws. Current Prevailing Wage Rates for work performed in Lewis County is attached herinto and can also be found at <https://secure.lni.wa.gov/wagelookup/>. The bid date used is July 8

Wednesday, July 8, 2026. These rates apply to Lewis County and may not apply to work performed outside Lewis County.

A printed copy is available in the issuing office and a printed copy may be mailed upon request.

In addition, successful Contractor and any subcontractors are required to file Statement of Intent to Pay Prevailing Wages, Affidavits of Wages Paid and file Certified Payroll Records as per L&I requirements.

Pursuant to RCW 39.12.040 the Contractor and each and every subcontractor from the contractor or a subcontractor must submit to the contract manager a "Statement of Intent to Pay Prevailing Wages". For a contract in excess of ten thousand dollars, the statement of intent to pay prevailing wages must include:

- (i) The contractor's registration certificate number; and

(ii) The prevailing rate of wage for each classification of workers entitled to prevailing wages under RCW 39.12.020 and the estimated number of workers in each classification. A copy of the Intent approved by L&I must be posted in a location readily visible to workers at the worksite

3.3. Job Scope

HVAC Installation

The Contractor shall provide a complete turnkey installation of Daikin RXF18BVJU9 / FTXF18BVJU9 18,000 BTU HVAC systems at the following radio communications sites: BawFaw, Cooks, Crego, FD14 (Randle), Hopkins, and Toledo.

General Requirements

The Contractor shall supply all labor, materials, equipment, and incidentals necessary to install fully operational HVAC systems. All installations must comply with manufacturer specifications, mechanical and electrical code requirements, applicable utility standards, and inspection authority requirements. Each system must be configured to operate on a dedicated 120V electrical circuit.

Scope of Work

The Contractor's responsibilities include, but are not limited to:

- Delivery, unloading, placement, and installation of HVAC equipment.
- Installation of all indoor and outdoor components.
- Installation of mounting brackets, stands, pads, or wall penetrations as required.
- Installation of refrigerant piping, condensate drainage, insulation, and protective line covering.
- Installation of conduit, conductors, disconnects, controls, thermostats, and associated electrical infrastructure.
- Installation and bonding of grounding systems per electrical standards.
- Weatherproofing of all penetrations and conduit entries.
- Installation of required monitoring, alarm, and control equipment per manufacturer requirements.
- Restoration of any site conditions disturbed during construction activities.
- Startup, commissioning, operational testing, thermostat verification, and performance testing.

Coordination and Safety Requirements

- Contractor must coordinate any planned power interruptions or outages in advance to avoid impacts to 911 communications operations.
- Contractor shall maintain safe and clean working conditions.
- Owner reserves the right to witness all testing prior to acceptance.
- Contractor shall coordinate site access, scheduling, and required notifications with the Owner before work begins at each location.

4. **Pricing Proposal**

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Lump Sum	1	\$		
TOTAL					

5. Vendor Questionnaire

5.1. Experience of Superintendent or Project Manager*

Submit resume and references if different than above, of the person proposed by the bidder to superintend the work. This person shall have managed projects of similar complexity and similar size, and successfully completed the project within the last three (3) years.

Superintendent and/or Project Manager shall not be replaced on the project without full consent of the Owner.

*Response required

5.2. Contractor's Ability to Meet the Project Schedule*

On a separate sheet, list the project titles, original contract time, and change order time extensions for three specific projects. Bidder shall document that it achieved substantial completion of three previous projects of similar size and scope within no more than 105% of the final contracted time for completion (including change ordered adjustments).

*Response required

5.3. References from Owners of Previous Projects*

Owner will check references by contacting owners of previous projects on bidder's performance over the last five years. On average, such references shall be satisfactory or better on a five category scale with "satisfactory" at mid scale. A reference score sheet will be utilized for rating completed projects of similar scope and value.

Please confirm

*Response required

5.4. Public Agency Debarment*

Bidder shall not have been debarred by any Public agency within the last two (2) years.

Please confirm

*Response required

5.5. Non-Collusion Affidavit*

Please download the below documents, complete, and upload.

- Non Collusion Affidavit.pdf

*Response required

5.6. Bid Form*

Please download the below documents, complete, and upload.

- Bid Form.pdf

*Response required

6. Evaluation Phases

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Lowest responsible bidder. This project will be awarded to the lowest responsible bidder.	Reward Low Cost	100 <i>(100% of Total)</i>

BOCC AGENDA ITEM SUMMARY

Resolution: 26-183

BOCC Meeting Date: June 16, 2026

Suggested Wording for Agenda Item:

Agenda Type: Legal Notice

Issue a call for bids for HVAC installations at radio sites

Contact: Matt Patana

Phone: ext 1337

Department: CI - Capital Infrastructure

Description:

Issue a call for bids for HVAC installations at radio sites

Approvals:

Publication Requirements:

Publications:

User	Status
PA's Office	Pending

Additional Copies:

Matt Patana

Cover Letter To: