

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

RESOLUTION NO. 23-078

ADOPT A POLICY REGARDING SURVEY
MONUMENT PRESERVATION WITHIN THE COUNTY
ROAD RIGHT-OF-WAY

WHEREAS, pursuant to WAC 136-50-050, in order to be compliant with the Standards of Good Practice established by the County Road Administration Board (CRAB), the county legislative authority shall develop and by resolution adopt written policies, within the limits of existing state law, that cover any matters relating to road department operation as they may see fit; and

WHEREAS, pursuant to WAC 136-50-0050(5) a written Survey Monument Preservation policy must be adopted by the legislative authority. The policy is to address preservation, maintenance, and restoration of survey monuments within the county road right-of-way; and

WHEREAS, a written Survey Monument Preservation policy has been prepared by Public Works staff for approval by the Board of County Commissioners (BOCC); and

WHEREAS, the Public Works Director and County Engineer have reviewed the Survey Monument Preservation policy, and recommend that the BOCC approve the policy.

NOW THEREFORE BE IT RESOLVED that the BOCC has determined the Survey Monument Preservation policy is in the best public interest and is hereby approves it.

DONE IN OPEN SESSION this 28th day of February, 2023.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

Kevin A. McDowell
By: Kevin A. McDowell,
Deputy Prosecuting Attorney

Sean D. Swope
Sean D. Swope, Chair

ATTEST:



Scott J. Brummer
Scott J. Brummer, Vice Chair

Rieva Lester
Rieva Lester,
Clerk of the Lewis County Board of
County Commissioners

Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Commissioner

Lewis County Public Works
Survey Monument Preservation Policy



February 2023

SUBJECT: Preservation of Land Survey Monuments

ADOPTED ON: February 28, 2023

RESOLUTION NO: _____

1.0 GENERAL

This policy has been developed and implemented by resolution of the county legislative authority in accordance with WAC 136-50-050.

1.1 Purpose

The purpose of this policy is to ensure that the Department understands its duty to protect and preserve survey monuments within the county road right of way when performing any type of work, in particular construction projects and maintenance activities, where there is a risk that monuments could be disturbed or covered.

1.2 Controlling Laws

The Department of Natural Resources (DNR) has rule making responsibility regarding survey monument protection within Washington State. RCW 58.24; RCW 58.09; WAC 332-120.

The Board of Registration for Professional Engineers and Land Surveyors has regulatory authority over individual professional engineers and land surveyors regarding monument protection but lacks authority over public agencies. RCW 58.09; WAC 332-120; WAC 196-27A-030(5); RCW 58.04.015.

The County Road Administration Board (CRAB) has regulatory authority over Counties/county road departments regarding “provisions of law relating to county road administration and the standards of good practice.” RCW 36.78.070(3), 090(1)(b), 100; RCW 36.86.050; RCW 58.09; WAC 332-132; WAC 136-50-050(5).

2.0 POLICY

It is the policy of the Lewis County Public Works Department (LCPW) to ensure that all known survey monuments within pavement preservation treatment project areas are located and perpetuated in compliance with Washington State Administrative Code (WAC) 332-120-080.

Department Responsibilities

LCPW has entered a Memorandum of Understanding (MOU) with the Washington State Department of Natural Resources Public Land Survey Office (DNR-PLSO) to ensure survey monuments are perpetuated. It is the responsibility of LCPW to ensure that all known survey monuments within all pavement preservation treatment project areas are located and perpetuated. This policy and MOU are intended to facilitate the statutory obligations imposed upon LCPW and DNR- PLSO with respect to the preservation of survey monuments.

It is understood that professionally licensed engineers and land surveyors hold themselves to the professional standards of conduct as outlined in Chapter 196- 27A WAC “Rules of Professional Conduct and Practice”.

LCPW will:

- Train Public Works staff (Engineering, Survey, and Maintenance and Operations) on the importance of the law regarding survey monuments and this policy.
- Direct private surveyors, engineers, or others to report issues encountered with survey monuments within the county road right of way (i.e. buried monument in paved surface, damaged case and cover, etc.) through the Public Works email: survey@lewiscountywa.gov
- Address legacy issues from past road department practices once identified, including raising monuments, repairing/replacing monument case and cover, assessing for disturbance, and/or notification of Record of Survey if possible.
- Prior to end of the current year, send an annual notification with necessary attachments to the PLSO of planned projects for the upcoming year which may cover survey monuments. Said notification will include road names, beginning and ending mileposts, and beginning and ending intersections, as reported in the County's County Arterial Preservation Program (CAPP) to CRAB including all Non-CAPP eligible activities. The notification will also include start date and expected date of completion for each project.
- Prior to the start date of each county road project, search for and identify all existing visible survey monuments within the project limits.
- Ensure monuments that were covered during a project are uncovered within fourteen (14) calendar days and made accessible after completion of annual activities.
- After completion of annual activities and prior to April 1st, submit an annual letter to the PLSO, with necessary attachments, certifying that the affected monuments were uncovered as soon as possible after completion, including any changes from the planned project areas. Attachments to include a map showing locations, or a spreadsheet listing road name by mileposts for the project limits.
- Follow DNR-PLSO's available permitting procedures and options for disturbing, destroying, resetting, and completion reporting for Survey Monuments (Survey Recording Act).
- Uphold the County's responsibilities as defined in the MOU.

BOCC AGENDA ITEM SUMMARY

Resolution:

BOCC Meeting Date: Feb. 28, 2023

Suggested Wording for Agenda Item:

Agenda Type: Deliberation

Adoption of a policy regarding survey monument preservation within the county road right-of-way

Contact: Josh Metcalf

Phone: 2762

Department: PW - Public Works

Description:

Adoption of a policy regarding survey monument preservation within the county road right-of-way.

Approvals:

User	Status
PA's Office	Pending

Publication Requirements:

Publications:

Additional Copies:

Tim Fife-PW, Geoff Soderquist-PW, Mike Kroll-PW, Shawn Latimer-PW

Cover Letter To: