



Community Development

P 125 NW Chehalis Avenue
M 351 NW North Street
Chehalis, WA 98532

MEMORANDUM

Date: April 2, 2026
To: File
From: Mindy Brooks, Director
Subject: Appeals of Hearing Examiner Decisions

There is a typo in Lewis County Code 2.25.120 (4) regarding the process for appealing a Hearing Examiner decision. Below is the correct cross-reference. This memo serves as an official code interpretation until such time as the code is amended.

"(4) (a) Within 10 calendar days of the conclusion of the hearing, unless a longer period by written finding is determined to be necessary, the examiner shall render a written decision which shall include findings of fact and conclusions based on the record. Except as stated under LCC 2.25.090 and 2.25.100 as to recommendation matters, or under statute or other county code section, the decision of the examiner shall be final and conclusive on the fifteenth day after the date of execution of the decision unless a petition for review is filed pursuant to LCC 2.25.130~~140~~140. Appeals of the hearing examiner's decision shall be made by closed record appeal to an examiner, or as an open record appeal when required in LCC 2.25.430~~140~~140. The examiner's decision together with his findings, conclusions, and the record and exhibits of the proceedings shall be filed with the department or in the alternative with the appropriate department or official. If the effect of the decision is a recommendation to the board, the original thereof shall be transmitted to the legislative body."

Motion to reconsider a decision by the Hearing Examiner is optional and the Hearing Examiner has the discretion to deny reconsideration. Pursuant to 17.05, Table 1, appeals of the Hearing Examiner decision may be made by petition pursuant to the Land Use Petition Act.

Approved: Mindy Brooks 04/02/2026
Mindy Brooks, Director Date