

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**IN THE MATTER OF:**

RESOLUTION NO. 20-081

APPROVING A CALL FOR BIDS FOR ONE OR MORE  
SUB-COMPACT SUVs

**WHEREAS**, the Lewis County Public Works Fleet Division has determined a need for one or more sub-compact SUVs; and

**WHEREAS**, these sub-compact SUVs were scheduled, budgeted and approved for purchase in 2020; and

**WHEREAS**, these sub-compact SUVs will be purchased with ER&R funds; and

**WHEREAS**, the Board of County Commissioners wishes to issue a call for bids for one or more compact SUVs.

**NOW THEREFORE BE IT RESOLVED** that the Department of Public Works is instructed to prepare a call for bids and contract specifications for one or more sub-compact SUVs.

Bids for this proposal shall be submitted to the Clerk of the BOCC (351 N.W. North Street, Room 210, CMS-01, Chehalis, Washington 98532) by or before 11:00 a.m. on Tuesday, March 24, 2020, and will be opened on or after 11:00 a.m. on March 24, 2020, subject to official proposal addenda that establishes an alternate bid due date or opening time.

DONE IN OPEN SESSION this 9th day of March, 2020.

APPROVED AS TO FORM:  
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

Amber Smith  
By: Amber Smith,  
Deputy Prosecuting Attorney

Gary Stamper  
Gary Stamper, Chair

ATTEST:  
Rieva Lester, Clerk of the Board

Edna J. Fund  
Edna J. Fund, Vice Chair

Candace Hallom  
By: Candace Hallom

Robert C. Jackson  
Robert C. Jackson, Commissioner



## CALL FOR BIDS

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on March 24, 2020, at the Lewis County Historic Courthouse – 2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing one or more new all-wheel drive subcompact SUV.

### **SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.**

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

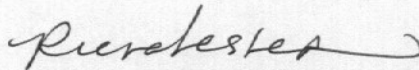
Sealed bids must be delivered to the Lewis County Commissioner's Office (Lewis County Historic Courthouse, 2<sup>nd</sup> Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked "**SEALED BID FOR ONE OR MORE ALL-WHEEL DRIVE SUBCOMPACT SUV**" - **TO BE OPENED MARCH 24, 2020 ON OR AFTER 11:00 AM.**

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

**DATED** this 9<sup>th</sup> day of MARCH, 2020.



Rieva Lester, Clerk of the Board  
of County Commissioners  
Lewis County, Washington

**PUBLISH:** The Chronicle – March 10 & 17, 2020  
Lewis County Web Site @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/)



# CALL FOR BIDS

ONE OR MORE NEW ALL WHEEL DRIVE SUBCOMPACT SUV

**TO:**

LEWIS COUNTY HISTORIC COURTHOUSE

BOARD OF COUNTY COMMISSIONERS OFFICE

351 NW NORTH STREET

CHEHALIS, WASHINGTON 98532

## **BID OPENING:**

**WHERE:** Lewis County Historic Courthouse  
Board of County Commissioners Meeting Room  
351 NW North Street  
Chehalis, Washington 98532

**DATE:** March 24, 2020

**TIME:** On or after 11:00 AM

# BID PACKET CONTENTS

1. CALL FOR BIDS
2. ADVERTISING PLAN
3. BID FORM
4. BID DOCUMENT CHECKLIST
5. GENERAL CONDITIONS
6. SPECIFICATIONS / ITEMIZED OPTIONS

# CALL FOR BIDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Lewis County, Virginia, will open sealed bids and accept the lowest responsible bidder for the purchase of a new 2010 Ford Focus for the Lewis County Sheriff's Office. The Board of County Commissioners is located at 101 West Main Street, Chesapeake, Virginia 24630. The Board will accept bids on the date and time specified below.

## SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.

The Board of County Commissioners will accept bids in the office of the Board of County Commissioners.

Sealed bids must be delivered to the Board of County Commissioners Office, Lewis County Courthouse, 101 West Main Street, Chesapeake, Virginia 24630, on the date specified for opening bids. Bids must be accompanied by a check for the amount of the bid. Bids must be accompanied by a check for the amount of the bid. Bids must be accompanied by a check for the amount of the bid.

# 1.

Sealed bids must be delivered to the Board of County Commissioners Office, Lewis County Courthouse, 101 West Main Street, Chesapeake, Virginia 24630, on the date specified for opening bids. Bids must be accompanied by a check for the amount of the bid. Bids must be accompanied by a check for the amount of the bid.

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# CALL FOR BIDS

DATE: 05/14/2010

Board of County Commissioners  
Lewis County, Virginia

DATE: 05/14/2010

Lewis County, Virginia

## CALL FOR BIDS

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 11:00 a.m. on March 24, 2020, at the Lewis County Historic Courthouse – 2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing one or more new all-wheel drive subcompact SUV.

### **SEALED BIDS MUST BE DELIVERED BY 11:00 A.M.**

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Sealed bids must be delivered to the Lewis County Commissioner's Office (Lewis County Historic Courthouse, 2<sup>nd</sup> Floor, 351 NW North Street, Chehalis, WA 98532) by 11:00 a.m. on the date specified for opening and in an envelope clearly marked "**SEALED BID FOR ONE OR MORE ALL-WHEEL DRIVE SUBCOMPACT SUV**" - **TO BE OPENED MARCH 24, 2020 ON OR AFTER 11:00 AM.**

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

**DATED** this 9<sup>th</sup> day of MARCH, 2020.

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**Rieva Lester, Clerk of the Board  
of County Commissioners  
Lewis County, Washington**

**PUBLISH:** The Chronicle – March 10 & 17, 2020  
Lewis County Web Site @ [www.lewiscountywa.gov/](http://www.lewiscountywa.gov/)

## ADVERTISING PLAN

The bid for this project will be advertised in the following publications:

2.

The Chronicle - March 10 & 17, 2006

All information will also be available on the Lewis County website at [www.lewiscountyny.gov](http://www.lewiscountyny.gov)

# ADVERTISING PLAN

## ADVERTISING PLAN

The Call for Bids will be advertised in the following publications:

- The Chronicle - March 10 & 17, 2020

Bid information will also be available on the Lewis County website at [www.Lewiscountywa.gov](http://www.Lewiscountywa.gov)



LEWIS COUNTY PUBLIC WORKS DEPARTMENT  
FLEET SERVICES DIVISION  
ATTN: W. MAHART  
CHEHALIS, WA 98522

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Board of Commissioners Meeting Room 321 West 10th Street, Chehalis, Washington 98522, Tuesday, March 24, 2020 at 11:00 A.M.

3.

TUESDAY, MARCH 24, 2020 11:00 A.M.

For the following specified items:

ONE OR MORE ALL WHEEL DRIVE SUBCOMPACT SUV

# BID FORM

Sealed bids must be delivered to the Lewis County Public Works - Fleet Services Division, Board of Commissioners Office, 321 West 10th Street, Chehalis, Washington 98522 by 11:00 A.M. on the date given. Bids received after that time will not be opened. Bids will be opened in public session.

SEAL BID FOR ONE OR MORE ALL WHEEL DRIVE SUBCOMPACT SUV

TO BE OPENED: TUESDAY, MARCH 24, 2020 AT 11:00 A.M.

**LEWIS COUNTY PUBLIC WORKS DEPARTMENT  
FLEET SERVICES DIVISION  
476 W. MAIN ST.  
CHEHALIS, WA 98532**

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Historic Courthouse-2<sup>nd</sup> floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, on:

**TUESDAY, MARCH 24, 2020 ON OR AFTER 11:00 A.M.**

For the following specified items:

**ONE OR MORE ALL WHEEL DRIVE SUBCOMPACT SUV**

Sealed bids must be delivered to the Lewis County Historic Courthouse – 2<sup>nd</sup> Floor, Board of County Commissioner’s Office, 351 NW North Street, Chehalis, Washington, 98532, by 11:00 A.M. on the above-specified date in a sealed envelope clearly marked:

**SEALED BIDS FOR: ONE OR MORE ALL-WHEEL DRIVE SUBCOMPACT SUV**

**TO BE OPENED: TUESDAY, MARCH 24, 2020 ON OR AFTER 11:00 A.M.**

# BID FORM

SEE ATTACHED CONDITIONS AND SPECIFICATIONS

1. ONE SUBCOMPACT SUV \$ \_\_\_\_\_
2. WASHINGTON STATE SALES TAX + \$ \_\_\_\_\_
3. PURCHASER PAYS THIS AMOUNT = \$ \_\_\_\_\_

Guaranteed delivery shall be within one hundred and twenty (120) days after award of bid.

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm Address

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Telephone Number

4.

# BID DOCUMENT CHECK LIST

The following items must be returned in the completed bid package:

1. \_\_\_\_\_ BID FORM (Pg. 9)
2. \_\_\_\_\_ WARRANTY INFORMATION (B-T-B and Power Train)
3. \_\_\_\_\_ TERMS, CONDITIONS, & SPEC Acknowledgement (Pg. 15)
4. \_\_\_\_\_ LIST OF REFERENCES  
(Complete name, address and phone number of three customers who have purchased similar equipment within the last two (2) years.)
5. \_\_\_\_\_ SPECIFICATIONS SHEET (Complete Check-List Pg. 17 - 18)
6. \_\_\_\_\_ ITEMIZED OPTIONS (Pg. 19) with BROCHURE

# 5.

## GENERAL CONDITIONS

## **GENERAL CONDITIONS**

### **BID CONSIDERATION:**

The Board of Lewis County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interest of the County may appear. This bid will be compared to bids received on the Washington State Contract. Commissioners reserve the right to award to the most advantageous bid to the County.

### **DOCUMENT FORM:**

The bidder shall completely fill in the information required in all the blank spaces provided and shall return all forms and other documentation requested when submitting bid forms. Information may be obtained from the Department of Public Works, Maintenance & Operations Division, 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or Lewis County's website at [www.lewiscountywa.gov](http://www.lewiscountywa.gov).

### **PROPOSAL SHEET:**

Vendors not meeting specifications must list all exceptions and note by placing an "X" beside the respective number associated with the particular specification. Any exceptions are subject to inspection, testing, and approval prior to acceptance by Lewis County.

SUV's shall be a new model and shall:

1. Conform to or exceed the minimum specifications listed.
2. Conform to the current Motor Vehicle Laws/Codes of the State of Washington.
3. Comply with the current Federal Motor Vehicle Safety Standards.
4. Shall meet the manufacturer's standard specifications and shall be further equipped as stated in these specifications whether considered standard or not.

### **PAYMENT:**

Payment will be made by Lewis County on or about 30 days following date of delivery, providing billing invoice is in the office of the Lewis County Fiscal Department, 351 NW North Street, Chehalis, WA 98532 prior to the 10th of the month.

**PRE-DELIVERY:**

All items shall receive dealer factory pre-delivery service before being delivered. Transportation damage shall be repaired by dealer prior to delivery. All equipment will be in turnkey condition and subject to inspection prior to acceptance.

**DELIVERY OF VEHICLE PURCHASES:**

Packing and transportation expenses are the responsibility of the bidder. All prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, delivered and unloaded at the delivery address below.

*Lewis County Motor Pool  
476 W. Main St.  
Chehalis, WA 98532*

**LITERATURE:**

Descriptive brochure with reasonably detailed specifications for the unit offered must be enclosed with the bid documents.

**COOPERATIVE PURCHASES:**

Lewis County has entered into Interlocal Purchase Agreements with other governmental agencies pursuant to RCW 39.34. Successful bidder, if agrees, can sell additional items at the bid price, terms and conditions to other governmental agencies. Lewis County accepts no responsibility for the payment of the purchase price by other governmental agencies.



**PROPOSAL:**

The undersigned hereby certifies that he/she has read and thoroughly understands and agrees to the terms, conditions, and specifications of this document for furnishing the item(s) listed to Lewis County and hereby submits the proposal on page 9.

\_\_\_\_\_  
Firm Name (Type or Print)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

6.

**SPECIFICATIONS**

**&**

**ITEMIZED OPTIONS**

**I. Specifications Check-List:**

Subcompact SUV shall be all-wheel drive, new (2020 or newer) and delivered to Lewis County Motor Pool. (Delivery address listed on page 14)

Make \_\_\_\_\_  
 Model \_\_\_\_\_  
 Year \_\_\_\_\_

Please include brochure with model bid.

Minimum Specification Required	List Specification Provided
Air Bags (Front and Safety Canopy)	
Air Conditioning	
Auxiliary Power Point/s	
Brakes (4-Wheel Anti-Lock Disc Brake System)	
Cruise Control	
Daytime Running Lights – (Low Beam)	
Engine (1.4L 4-Cylinder engine or larger)	
Exterior Color - White	
Four Doors w/Rear Lift-gate Door	
Front Row Map Lights, 2 <sup>nd</sup> Row Dome Lamp, Rear Cargo Area Light	
Interior Cargo Volume Area (Approximately 50 Cubic Ft.)	
License: Vehicle/s shall be licensed by the dealership and will provide registration and exempt license plates	
Outside Temperature Display	
Power Windows, Door Locks, and Mirrors	
Privacy Glass: Rear Side Windows & Rear Lift-gate Window	
Radio – AM/FM (Factory Installed)	
Rear Defroster	
Rear-view Camera	
Remote Keyless Entry (4 FOBS/Keys)	
Seat Belts and Head Restraints for all 5 Seating Positions	
Seating: 4 or 5-Passenger, Front Cloth Bucket Seats	

Minimum Specification Required	List Specification Provided
Spare Wheel/Tire, Wheel Nut Wrench, and Jack	
Steering: Power Steering or Electric-Assisted Steering	
Tilt / Telescoping Steering Wheel	
Tires: All-Season	
Transmission (Automatic)	
Voice Recognition Communications – (Hands-free cell phone)	
Warranty: (Bumper-to-Bumper)	
Warranty: (Powertrain Warranty)	
Windshield Wipers: Front & Rear with Variable Intermittent	

**ITEMIZED OPTIONS:**

1. If an item listed below is included as standard equipment in base model, indicate on line as "included."
2. If the vehicle manufacture you represent is unable to provide an option listed below, indicate on line as "unavailable."

\*\*\*DO NOT include these prices in base bid submitted on page 9\*\*\*

**Additions / Accessories:** (Enter amount for one vehicle)

1. Service Manuals Wiring diagram (paper or electronic) \$ \_\_\_\_\_
2. Interior Cargo Cover \$ \_\_\_\_\_