

Lewis County Planning Commission Workshop

Lewis County Courthouse
Commissioners' Hearing Room – 2nd Floor
351 NW North St – Chehalis, WA

January 28, 2020 - Meeting Notes

Planning Commissioners Present: Jeff Millman, District 2; Lee Grose, District 3; Bill Marshall, District 3; Lorie Spogen, District 1; Bob Whannell, District 3; Stephen Hueffed, District 2; Leslie Myers, District 1

Staff Present: Eric Eisenberg, Amber Smith, and Cullen Gatten, Prosecuting Attorney's Office; Brianna Teitzel; John Kliem; Pat Anderson

Others Present: Please see sign in sheet

Handouts/Materials Used:

- Agenda
- Meeting Notes – December 10, 2019
- Amendment Process PowerPoint
- Appearance of Fairness Doctrine PowerPoint
- Proposal Summary and Schedule PowerPoint

1. Call to Order

Chair Whannell called the meeting to order at 6:00 p.m. The Commissioners introduced themselves; there was a quorum.

2. Approval of Agenda

The Chair entertained a motion to approve the agenda. Motion made by Commissioner Myers; second by Commissioner Marshall. The motion carried unanimously.

3. Approval of Meeting Notes

There were no changes or corrections to the meeting notes. Motion made to approve by Commissioner Marshall; second by Commissioner Millman. The motion carried unanimously.

4. Business

A. Election of Officers

Commissioner Millman made a motion to retain the same Chair (Whannell) and Vice Chair (Hueffed). Commissioner Marshall seconded. Chair Whannell asked if there were other nominations. There were none. Commissioner Hueffed declined the nomination for Vice Chair. Commissioner Grose nominated Commissioner Spogen for Vice Chair; Commissioner Millman seconded. The motion carried.

B. Comprehensive Plan amendment process for 2020

John stated the county has received four proposals (so far) for the Planning Commission's deliberation this year. He wanted to review the process to ensure the process is followed correctly. He summarized the proposals and presented the work schedule for each proposal.

John began with a PowerPoint and explained the key Code provisions: 36.70A RCW, LCC 17.05, and LCC 17.12. John then showed how the Docket is established, by receiving and examining the application, starting SEPA review, and noticing. Following those steps, the Planning Commission workshop(s) and public hearings are scheduled and the protocol for these meetings was explained.

Once the Planning Commission reaches a recommendation, that recommendation is forwarded to the Board of County Commissioners (BOCC) and that body holds a public hearing and renders a decision.

John then presented a PowerPoint on Appearance of Fairness. The Doctrine requires decision-makers to conduct hearings and procedures in a way that is fair and unbiased in both appearance and fact. It bolsters public confidence in government decision-making and that all parties receive equal treatment.

Three laws that relate to the Doctrine: 42.17 RCW, 42.30 RCW, and 42.36 RCW.

John explained how an individual might violate the fairness doctrine, and how to deal with potential problems.

C. Summary of upcoming Comprehensive Plan amendments and schedule of workshops and public hearings

The final PowerPoint was a brief explanation of each of the four proposals, workshop dates, tentative public hearing dates, and site maps of each proposal.

Commissioner Spogen stated she would recuse herself from the proceedings for the Jorgensen Timber proposal.

Brianna stated she had the packets ready for the first rezone application (Precision Paving), which she distributed.

5. Calendar

The next meeting of the Planning Commission will be on February 25, 2020. Commissioner Grose will not be attending that meeting.

6. Good of the Order

Frank Corbin introduced himself and stated he would like to sit on the Planning Commission at some time. He has served on the Citizen's Budget Committee; is a former city councilor with the city of Cascade Locks, Oregon, and has lived in Lewis County for a couple of years.

Brianna stated the recorded meeting notes may not be available for the next few meetings (Pat will be on sick leave) and she asked if the Commissioners would like brief, hand-written notes or if detailed notes can be provided at a later time. The Commissioners preferred to have hand-written notes until detailed notes can be provided.

7. Adjourn

The meeting adjourned at 7:48 p.m.