

Lewis County Community Development

125 NW Chehalis Ave, Chehalis, WA 98532 • Phone: (360) 740-1146 • www.lewiscountywa.gov

Master Site Plan Application

For a complete Master Site Review application, you will need:

- Completed 'Master Site Plan Application'
- Site plan that includes all items listed on the 'Site Plan Requirements' handout (attached)
- Associated fees: \$450 Master Site Review / \$150 Minor Review Fee (Fee Includes \$50 Administrative Fee)

Full Project Description: _____

Tax Parcel Number (s): _____

Site Address: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: _____ Owner's Email: _____

Applicant Information:

Name: _____

Mailing Address: _____

Phone Number: _____ E-mail: _____

Acknowledgment

I understand that County regulations require owner permission for County personnel to enter private property to conduct permit processing, review, and inspections. I also understand that my failure to grant permission to enter may result in denial or withdrawal of a permit or approval. By my signature below, permission is granted for representatives of the Community Development, Environmental Services, and Public Works Department to enter and remain on and about the property for the sole purpose of processing such permits and performing required inspections or reviews.

I/We certify that all plans, specifications and other submissions required in support of this application conform to the requirements of all federal, state, and local codes and applicable laws and ordinances; and I certify that I am either the current legal owner of this property or their authorized representative. With this document, I take full responsibility for the lawful action that this document allows.

I certify that I have read and understand the limitations and conditions of Lewis County Code and agree to comply with all conditions of approval. I understand that any permits issued by Lewis County, consistent with the attached site plan, are valid ONLY if construction is in according to this plan and all other conditions of the permit are followed. By my signature below, I affirm that all the information and documents provided with this application are true and accurate to the best of my knowledge.

Signature: _____

Date: _____

Check one: **Owner** **Authorized Agent**

Lewis County Community Development

125 NW Chehalis Ave, Chehalis, WA 98532 • Phone: (360) 740-1146 • www.lewiscountywa.gov

SITE PLAN REQUIREMENTS

Pursuant to Lewis County Code 17.05.060(2), when a site plan is required all of the following shall be included. Additional information may be required per the application checklist. Additional information may be requested. Any additional information that will assist in evaluating the proposal is encouraged.

Minimum size is 8.5x11-Maximum size is 11x17

All site plans and maps shall be drawn to scale and shall include a scale bar and north arrow. Site plan on aerial photo / map will not be accepted.

A label identifying the permit application name. Examples include, but are not limited to Master Site Plan, Boundary Line Adjustment, Special Use Permit, Septic Permit, etc.

Property boundary lines, parcel number(s) and street address.

Location and width of all existing public roads, private roads, ingress, egress, or easements within or adjacent to the property.

Location of all existing and proposed driveways.

Location and footprint of all existing and proposed structures, with dimensions.

All existing and proposed structures labeled with the existing or proposed use. Examples include, but are not limited to, house, deck, garage, barn, shed, fence, culvert, retaining wall, etc. Note – If the structure is a shop, please include specific uses, which might include personal storage, detached bedroom, agricultural processing, homebased business, etc.

Number of bedrooms in each existing and proposed structure.

Distance between existing and proposed structures and property boundaries.

Distance between all existing and proposed structures, if within ten (10) feet.

Location of all existing wells and sanitary control areas, septic systems and reserve areas, water lines, and other utility lines.

Location of all existing and proposed stormwater facilities.

Disturbance area. Examples including, but not limited to, yards, gardens, orchards, etc.

PARCEL NO.
SITE ADDRESS
CONTACT NAME
PHONE NO.
DATE

