

# LEWIS COUNTY CIVIL SERVICE COMMISSION MINUTES

July 9, 2025

**Present:** Candi Faupell, Kevin Ryan, Donald Clevinger, Kevin Engelbertson, Carrie Breen, Rick VanWyck, Jeff Godbey, Chris Tawes, Kevin Dickey, Gabriel Frase, Sherri Guenther, Linda Bailey

**Call to Order:** The meeting was called to order at 11:28 am by Commissioner Faupell. Minutes of the June meeting were approved as written.

**Secretarial Report:** Linda Bailey

The budget was discussed. We will request the salary hours be increased from 70 hours annually to 90 hours annually. The remaining line items will remain the same for 2026. Linda Bailey requested a pay increase to \$28 per hour and it was approved by all Commissioners to present the request to the BOCC.

The Sergeant Assessment scores were presented and approved by all Commissioners. Congratulations to all applicants who participated in the process and to the three that made the list, Kelsey Williams, Kaysha Montgomery, and Tifanie Reynolds.

**Employee Status Report:** Linda Bailey

Community Services Officer Bethany Wilkes resigned effective July 1<sup>st</sup>.

**Administrative Report:** Kevin Engelbertson

Corrections Bureau – We currently have one corrections lieutenant vacancy and eight corrections deputy vacancies. Five corrections deputy positions will not be funded due to budget constraints. Once the Corrections Sergeants' Assessment list is certified, we will have our applicants present their projects to command staff and interviews will be held.

Operations Bureau – We currently have one vacancy in the Field Operations Bureau. Deputy Sheriff Trainees Josie Ahrens and Isabella Holmes are attending the BLEA in Vancouver.

Services – Community Services Officer Bethany Wilkes resigned effective July 1, 2025. We have advertised for the open Community Services Officer position, which closes on July 18<sup>th</sup>.

There being no further business, the meeting was adjourned at 11:45 am

**Future Meeting Date:**

The August meeting has been cancelled. The next meeting will be held Wednesday, September 10, 2025, 11:30 am in the Lewis County Sheriff's Training Room

Minutes Prepared by: Linda Bailey, Secretary