

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT No. 1 - MINUTES

Special Meeting

Meeting Date: Monday, August 25, 2025, Meeting Time 10:30 am

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Sean D. Swope called the meeting to order at 10:30 am, Monday, August 25, 2025.

Those in attendance:

Lindsey R. Pollock, DVM	Lewis County Commissioner
Sean D. Swope	Lewis County Commissioner
Scott J. Brummer	Lewis County Commissioner
Rocky Lyon	Lewis County Solid Waste Manager
Karen Hirte	Lewis County Solid Waste Administrative Assistant
Tina Correia	Lewis County Public Works Deputy Director
Geoff Soderquist	Lewis County Public Works Director
Ryan Barrett	Lewis County Manager

- II. Quorum verified.

- III. Approval of Minutes.

“Move to approve the minutes of July 21, 2025.”

Motion made by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- IV. Public Comment on any final-action items listed on this agenda - None.

- V. Public Hearing – None.

- VI. Board Measures and Proposals .

- a. **Resolution 004-25 – Adopt Changes to the Regular Public Meeting schedule of the Lewis County Solid Waste Disposal District No. 1.**

“Move to approve Resolution 004-25.”

Motion made by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- b. **Resolution 005-25 – Ratify Host Fee Agreement between City of Centralia and Lewis County Solid Waste Disposal District No. 1 for Operation of the Central Transfer Station at the Centralia Landfill Site.**

“Move to approve Resolution 005-25.”

Motion made by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.

- a. Community Litter Program Report – July.

- The litter program coordinator spent 18 hours, and the crew spent 36 hours cleaning up 13 road miles and just under 1,300 pounds of litter. The supervisor and crew spent a total of 165 hours cleaning up 12 illegal dumpsites. They collected 6,460 pounds.
- Contracted litter crew labor and disposal fees were \$6,043.
- Centralia reported their numbers too late for this report. Chehalis had one volunteer spend two hours and Lewis County Volunteers had one volunteer spend 1.5 hours picking up litter.

- b. Transfer Station Tonnage – July.

- The Central Transfer Station monthly total was 7,352 tons.
- The East Lewis County Transfer Station monthly total was 1,005 tons.
- Year to Date the combined total was 53,368 tons, which is 59 percent of our anticipated tonnage.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.

- a. Monthly reports – July.

- Fund 4150 beginning balance was \$6,396,288. Revenue per the Munis report was \$1,006,601 with expenses of \$1,020,371 and showed a net operating loss of \$13,770. The ending fund 4150 balance was \$6,382,518.
- Fund 4010 total revenue was \$500,545, which matches the expenses. No operating gain or loss.
- Total Fund 4010 reserve balance is \$1,355,355.

IX. Legislative Update – None.

X. Miscellaneous Reports – None.

XI. Approval of transfers from Solid Waste Disposal District No.1 to Lewis County Solid Waste Utility.
 “Move to approve the transfer from Disposal District No. 1 Fund 4150 in the amount of \$1,020,371.”
 Motion made by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

XII. Staff Discussion – Presented by Rocky Lyon, Solid Waste Manager.

a. Clerk of the Board.

- The Clerk of the Board is typically a designated individual responsible for preparing and maintaining the minutes of the official Disposal District (DD) meetings. In the past, the Public Works Director has always been assigned this role. According to the by-laws of the DD, it is up to the Commissioners to assign whom they choose to be Clerk of the Board. It was discussed that since the Administrative Assistant at Solid Waste was recording and preparing the minutes and meeting packets, that the role of Clerk of the Board should be designated to that position. The Commissioners agreed, therefore, at the next meeting, Solid Waste will present the Commissioners with a resolution to make the change.

b. Packwood Flea Market.

- Rocky attended the Packwood Business Meeting on August 8, 2025. There were concerns brought up by some participants regarding the amount of garbage and litter that occurs during the Packwood Flea Markets. They are hoping to partner with Solid Waste and Lemay to figure out the best way to deal with this concern. Rocky will continue to work with the business group to address the logistics such as paying for the service, where dumpsters would go, and how the drivers would pick up the dumpsters.

XIII. Announcements.

a. The Solid Waste Advisory Committee (SWAC) approved the Solid Waste Management Plan.

XIV. Adjournment.

“Move to adjourn.”

Motion made by Scott J. Brummer and seconded by Lindsey R. Pollock, DVM, to adjourn the meeting at 10:52 am.

Respectfully submitted,

Karen Hirte

Karen Hirte
 Lewis County Solid Waste Administrative Assistant