LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA Special Meeting

Meeting Date: Monday, August 25, 2025 Meeting Time: 10:30 am Location: Hearing Room, Lewis County Courthouse, Chehalis, WA.

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes July 21, 2025, special meeting
- IV. Public Comment on any final-action items listed on this agenda None
- V. Public Hearing None
- VI. Board Measures and Proposals

Resolution 004-25 - Adopt Changes to the Regular Public Meeting Schedule of the Lewis County Solid Waste Disposal District No. 1

Resolution 005-25 - Ratify Host Fee Agreement between City of Centralia and Lewis County Solid Waste Disposal District No. 1 for Operation of the Central Transfer Station at the Centralia Landfill Site

- VII. Transfer Station Operations
 - a. Community Litter Program Report
 - b. Transfer Station Tonnages
- VIII. Financial Reports
 - a. Monthly Reports
- IX. Legislative Update None
- X. Approve transfer from the Disposal District #1 Fund 4150 in the amount of \$1,020,371

Payment to Solid Waste Fund 4010 for operational expenses	\$	385,843
Payment to Cowlitz Landfill and Lemay for hauling and disposal	\$	522,024
Professional Services and Supplies	\$	-
Indirect Cost Allocation	\$	5,632
Payment to City of Centralia for host fee	\$	16,750
Payment to Department of Revenue for taxes	\$	37,263
Building/Facility Rent	\$	52,859
July 2025 Total Exp	penses \$	1,020,371

- XI. Staff Discussion
 - a. Clerk of the Board
 - b. Packwood Flea Market Garbage

- XII. Announcements
 - a. The Solid Waste Advisory Committee (SWAC) approved the Solid Waste Management Plan
- XIII. Adjournment

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 SPECIAL MEETING

Monday, August 25, 2025, at 10:30 am

Lewis County provides a virtual meeting option.

Please see below:

ONLINE: Attend the meeting via Zoom Meeting at https://us06web.zoom.us/j/86493590206?

The pass code is 839760.

BY PHONE: To attend by phone, call 888-475-4499.

The meeting ID is 874-9254-5915 and the pass code is 036530.

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT No. 1 - MINUTES

Special Meeting

Meeting Date: Monday, July 21, 2025, Meeting Time 10:30 am Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

I. Disposal District Commissioner Sean D. Swope called the meeting to order at 10:30 am, Monday, July 21, 2025. Those in attendance:

Lindsey R. Pollock, DVM

Sean D. Swope

Scott J. Brummer

Lewis County Commissioner

Lewis County Commissioner

Rocky Lyon Lewis County Solid Waste Manager

Karen Hirte Lewis County Solid Waste Administrative Assistant

Tina Correia Lewis County Public Works Deputy Director

Geoff Soderquist Lewis County Public Works Director

- II. Quorum verified.
- III. Approval of Minutes.

"Move to approve the minutes from June 23, 2025."

Motion made by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- IV. Public Comment on any final-action items listed on this agenda None.
- V. Public Hearing None.
- VI. Board Measures and Proposals None.
- VII. Transfer Station Operations Presented by Rocky Lyon, Solid Waste Manager.
 - a. Community Litter Program Report June.
 - The litter program coordinator spent 44 hours, and the crew spent 88 hours cleaning up 28 road miles and just under 1,500 pounds of litter with \$2,075 in disposal fees. The supervisor spent 28 hours and the crew 55 hours cleaning up seven illegal dumpsites. They picked up just under 2,400 pounds of litter with \$221 in disposal fees.
 - Contracted litter crew labor and disposal fees were \$4,947.
 - The Interchanges and Intersections spent 226 hours cleaning up 5,710 pounds with disposal costs totaling \$27,459.
 - Centralia reported nine volunteers spending 43 hours picking up 24 bags of litter. Trash Force Volunteers picked up eight bags of litter.
 - b. Transfer Station Tonnage June.
 - The Central Transfer Station monthly total was 6,948 tons.
 - The East Lewis County Transfer Station monthly total was 804 tons.
 - Year to Date the combined total was 45,011 tons.
- VIII. Financial Reports Presented by Rocky Lyon, Solid Waste Manager.
 - a. Monthly reports June.
 - Fund 4150 beginning balance was \$6,382,441. Revenue per the Munis report was \$985,258 with expenses of \$971,411 and showed a net operating gain of \$13,847. The ending fund balance was \$6,396,288.
 - Fund 4010 total revenue was \$369,353, which matches the expenses. No operating gain or loss.
 - Total Fund 4010 reserve balance is \$1,355,355.
- IX. Legislative Update None.
- X. Miscellaneous Reports None.
- XI. Approval of transfers from Solid Waste Disposal District No.1 to Lewis County Solid Waste Utility.

 "Mr. Chair move that we approve the transfer from Disposal District No. 1 Fund 4150 in the amount of \$971,411."

Motion made by Scott J. Brummer and seconded by Lindsey R. Pollock, DVM. Motion passes three to zero.

- XII. Staff Discussion Presented by Rocky Lyon, Solid Waste Manager.
 - a. Trailer surplus.
 - We plan to move forward with getting the process started to surplus the trailers. We will go the best route to make the District the best money for their return. So far, the scrap value seems to be the best route, but more research will occur.
- XIII. Announcements None.
- XIV. Adjournment.

"Move to adjourn"

Motion made by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer to adjourn the meeting at 10:38 am.

Respectfully submitted,

Karen Hirte

Karen Hirte

Lewis County Solid Waste Administrative Assistant

Solid Waste Utility Community Litter Cleanup Program Summary For the Month of July 2025

Lewis County Litter Crew Supervisor Hours Crew Hours Road Miles Weight (Pounds) Other Item Fees (TV, Tires and Appliances) Total Disposal Fees Public Works Roads Clean-Up Supplies, Vehicle, Cell Phone	\$ \$ \$ \$	18 36 13 1,220 50 134 49 2,219
Illegal Dumpsites Supervisor Hours Crew Hours Dumpsites Cleaned Weight (Pounds) Other Item Fees (TV, Tires and Appliances) Total Disposal Fees	\$ \$	55 110 12 6,460 470 868
Lewis County Contracted Litter Crew: Roadside Crew Hours Road Miles Weight (Pounds) Other Item Fees (TV, Tires and Appliances) Total Labor and Disposal Fees	\$ \$	- - - - 6,043
Interchanges and Intersections Hours Weight (Pounds) Other Item Fees (TV, Tires and Appliances) Total Labor and Disposal Fees	\$ \$	- - - -
Volunteer Litter Clean-up Hours Weight (Pounds) Bags Collected Other Item Fees (TV, Tires and Appliances) Total Disposal Fees	\$ \$	4 100 6 -

Totals may not foot due to rounding.

COMMUNITY LITTER CLEANUP PROGRAM 2025

	Ja	anuary	February	March	April	May	June	July	August	September	October	November	December	YTD	Totals
Lewis County Litter Crew				•			•		•		•		•		
Supervisor Hours Litter		-	-	18	53	44	44	18	-	-	-	-	-		176
Crew Hours		-	-	35	105	88	88	36	-	-	-	-	-		352
Road Miles		-	-	12	38	27	28	13	-	-	-	-	-		118
Road side disposal weight		-	-	1,080	2,160	1,660	1,460	1,220	-	-	-	-	-		7,580
Disposal Fees	\$	-	\$ -	\$ 69	\$ 253	\$ 235				\$ -	\$ -	\$ -	\$ -	\$	851
Supplies, Vehicle, Cell Phone	\$	-	\$ -	\$ 3,243	\$ 2,272		\$ 2,075			\$ -	\$ -	\$ -	\$ -	\$	11,809
Public Works Roads Clean-Up	\$	-	\$ -	\$ 20	\$ 40	\$ -	\$ 218	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ -	\$	327
Illegal Dumpsites															
Supervisor Hours		55	51	48	23	30	28	55	-	-	-	-	-		288
Crew Hours		110	101	95	45	59	55	110	-	-	-	-	-		575
Dumpsites Cleaned		14	12	12	6	7	7	12	-	-	-	-	-		70
Pounds		5,160	5,040	4,300	2,160	2,340	2,360	6,460	-	-	-	-	-		27,820
Disposal Fees	\$	961	\$ 1,324	\$ 1,005	\$ 350	\$ 1,278	\$ 221	\$ 868	\$ -	\$ -	\$ -	\$ -	\$ -		
Lewis County Contracted Litte	r Crew	: Roadside	e												
Team Hours		-	-	-	-	-	-	1	-	-	-	-	-		-
Road Miles		-	-	-	-	-	-	-	-	-	-	-	-		-
Pounds of Litter Picked Up		-	-	-	-	-	-	-	-	-	-	-	-		-
Labor and Disposal Fees	\$	4,232	\$ 5,311	\$ 4,857	\$ 4,823	\$ 5,445	\$ 4,947	\$ 6,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$	35,658
Interchanges and Intersection	S														
Hours		56	46	21	64	221		ı	-	-	-	-	-		634
Pounds of Litter Picked Up		600	520	240	76	6,260	5,710	-	-	-	-	-	-		13,406
Pounds of Recycling Picked Up		30	-	15	65	-	-	-	-	-	-	-	-		110
Labor and Disposal Fees	\$	1,255	\$ 1,051	\$ 474	\$ 1,443	\$ 23,539	\$ 27,459	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	55,220
Interchanges cleaned	l:														
Volunteer Litter Clean-up Wor	rk														
Hours		60	48	41	87	59	43	4	-	-	-	-	=		342
Pounds of Litter Picked Up		-	-	-	4,040	_	_	100	-	-	-	-	-		4,140
Bags Collected		80	50	76	63	44	32	6	-	-	-	-	-		351
Disposal Fees	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-

Centralia Volunteers: None reported

Chehalis Volunteers: One volunteer, two hours, picked up 5 bags

Lewis County Volunteers: One volunteer, 1.5 hours, picked up 1 bag

Totals may not foot due to rounding.

Note:

February Interchanges and Intersections labor fees had an additional \$7.80 due to a revised January invoice.

June Interchanges and Intersections included a late invoice from May for eight hours,

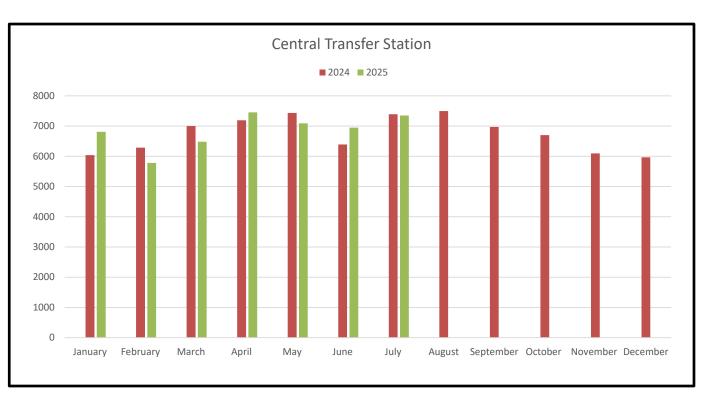
370 pounds and \$2,160 in fees.

Interchanges and Intersections funding ended June 30, 2025.

	Illegal Dumps	sites cleaned				
Road & Mile Post	Pounds	Other		Oth	er Fees	# of Sites
Johnson Rd. MP 2	940		-	\$	-	1
Johnson Rd. MP 2	780		-	\$	20	1
Crego Hill Rd. MP 2	560		-	\$	120	1
Lincoln Creek Rd. MP 5	180		-	\$	-	1
Halliday Rd. MP 2	360		-	\$	-	1
Seminary Hill Rd. MP 3	480		-	\$	40	1
Centralia Alpha Rd. MP 2.5	560		-	\$	50	1
Manners Rd. MP 1	420		-	\$	30	1
Salzer Valley Rd. MP 3.5	780		-	\$	170	1
Drews Prairie Rd. MP 2	400		-	\$	20	1
Jackson Hwy S. MP5	440		-	\$	10	1
Curtis Hill Rd. MP 2	560		-	\$	10	1
_	6,460		-	\$	470	12

LEWIS COUNTY SOLID WASTE TONNAGE REPORT

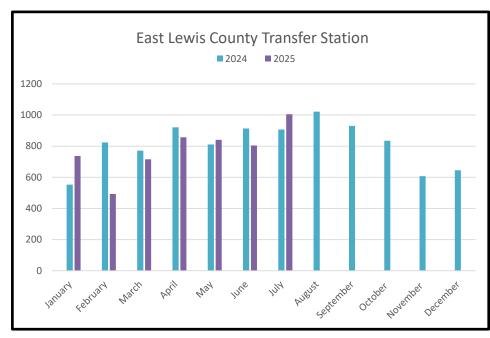
Month	Central Transfer Station						
	2024	2025	Difference				
January	6,037	6,810	773				
February	6,288	5,781	(507)				
March	6,999	6,482	(517)				
April	7,193	7,452	259				
May	7,435	7,093	(342)				
June	6,390	6,948	558				
July	7,392	7,352	(40)				
August	7,496						
September	6,974						
October	6,701						
November	6,098						
December	5,969						
Total							
Tonnage	80,973	47,916					



Month	East	Lewis Co	unty	
Worth	2024	2025	Difference	
January	553	737	184	
February	824	493	(331)	
March	771	715	(56)	
April	921	857	(64)	
May	811	840	29	
June	913	804	(109)	
July	907	1,005	98	
August	1,022			
September	930			
October	835			
November	607			
December	645			
Total				
Tonnage	9,738	5,452		

2025
Total
7,547
6,274
7,198
8,309
7,933
7,752
8,356
-
-
-
-
-
53,368

2025
Estimated
Tonnage:
90,000
Actual
Tonnage/
Estimated
Tonnage
59%



Solid Waste Disposal District #1 Fund 4150 Monthly Report For the Month of July 2025

Beginning Fund 4150 Balance \$ 6,396,288

R	e١	Je	n	11	ρ	•
11	-	, -		ш	C	

	Total Revenue	1.006.601	100.00%
Recycling/Miscellaneous Revenue	<u>5,376</u>		0.53%
Over / Short	(5)		0.00%
Misc. Non-Operating	-		0.00%
Accounts Receivable	-		0.00%
Late Fees	90		0.01%
Solid Waste Sales and Services	1,001,140		99.46%

Expenses:

	Total Expenses	1,020,371	100.00%
Monthly Payment to Fund 4010	385,843		37.81%
Host Fee	16,750		1.64%
Indirect Cost Allocation	5,632		0.55%
Hauling and Disposal	522,024		51.16%
Building / Facility Rent	52,859		5.18%
Professional Services and Supplies	-		0.00%
Refuse Tax	18,639		1.83%
Business and Occupational Service Tax	x 18,624		1.83%

Net Operating Loss (13,770)

Ending Fund 4150 Balance \$ 6,382,518

Landfill Closure Reserve \$287,993

Following page 10 shows detailed listing of monthly transfer.

Incurred expenses were calculated based on our reported out-bound tonnage.

Net operating loss is due to timing of invoices and revenue collected.

This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

SOLID WASTE DISPOSAL DISTRICT FUND 4150 2025 YEAR TO DATE BUDGET REPORT

58.33% OF YEAR ELAPSED

	J	anuary	Fe	ebruary	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																		
Solid Waste Sales and Services	\$	869,175	\$	896,872	\$ 928,623	\$ 898,428	\$ 1,087,868	\$ 978,271	\$ 1,001,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,660,377	\$ 10,665,000	62.45%
Late Fees paid by Customers		230		65	95	70	150	220	90	-	-	-	-	-	-	920	2,000	46.00%
Petty Cash		-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Over/Short		(6)		(1)	(4)	8	42	17	(5)	-	-	-	-	-	-	51	-	0.00%
Misc. Non-Operating		-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Recycling/Misc. Revenue		4,609		3,034	5,361	4,246	9,746	6,750	5,376	-	-	-	-	-	-	39,122	100,000	39.12%
Total Revenue	\$	874,008	\$	899,970	\$ 934,075	\$ 902,752	\$ 1,097,806	\$ 985,258	\$ 1,006,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,700,470	\$ 10,767,000	62.23%
Expenses:																		
Refuse Tax	\$	14,803	\$	11,005	\$ 15,385	\$ 17,782	\$ 17,811	\$ 16,803	\$ 18,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,228	\$ -	0.00%
Business and Occupation Tax		16,012		13,309	16,557	17,852	17,454	17,451	18,624	-	-	-	-	-	-	117,259	188,423	62.23%
Professional Services		-		123	-	-	-	-	-	-	-	-	-	-	-	123	6,000	2.05%
Building/Facility Rent		-		-	158,577	52,859	52,859	52,859	52,859	-	-	-	-	-	-	370,013	634,308	58.33%
Hauling and Disposal		444,309		385,613	423,045	490,468	460,544	494,422	522,024	-	-	-	-	-	-	3,220,425	5,122,512	62.87%
indirect Cost Allocation		-		11,265	5,632	5,632	5,632	5,632	5,632	-	-	-	-	-	-	39,425	67,587	58.33%
Host Fee		-		33,500	16,750	16,750	16,750	16,750	16,750	-	-	-	-	-	-	117,250	201,000	58.33%
Utility Fund Contracted Services		218,473		322,994	266,513	226,852	365,924	367,494	385,843	-	-	-	-	-	-	2,154,093	4,041,913	53.29%
Total Expenses	\$	693,597	\$	777,809	\$ 902,459	\$ 828,195	\$ 936,974	\$ 971,411	\$ 1,020,370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,130,816	\$ 10,261,743	59.74%
Net Operating Gain/(Loss)	\$	180,411	\$	122,161	\$ 31,616	\$ 74,557	\$ 160,832	\$ 13,847	\$ (13,770)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,653		

This sheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget. Fund 4150 balance can be found on the Solid Waste Disposal District report.

Solid Waste Utility Fund 4010 Monthly Report For the Month of July 2025

R	e١	/e	n	u	e	:

Grants	79,361		15.85%
Reimbursement for Litter Program	33,482		6.69%
Misc Revenue	-		0.00%
Insurance Recovery	-		0.00%
Rent From Disposal District	1,859		0.37%
Payment From Disposal District	385,843		77.08%
	Total Revenue	500,545	100.00%

Expenses:

Admin and Transfer Station Programs			
Salaries and Fringe Benefits	136,312		27.23%
Supplies / Small Tools / Equipment	1,614		0.32%
Fuel Consumed	6,198		1.24%
Professional Services	43,754		8.74%
Utilities	2,060		0.41%
Miscellaneous	147		0.03%
Equipment Rental	960		0.19%
Interfund Equipment	150,962		30.16%
Interfund Charges	24,770		4.95%
Repairs and Site Maintenance	13,376		2.67%
Training / Travel / Subscription	243		0.05%
Recycling Program	28,584		5.71%
Litter Program	24,126		4.82%
Code Compliance Program	4,983		1.00%
Nuisance Abatement	-		0.00%
Homeless Camp Clean Up Program	241		0.05%
Landfill Closure Program	35,849		7.16%
Moderate Risk Waste Program	26,366		5.27%
Capital Improvements			0.00%
	Total Expenses	500,545	100.00%

Net Operating Income \$ -

Total Reserve Balances	\$ 1,355,355
Capital (2010 to 2024)	 1,043,454
Solid Waste Equipment (2024)	197,025
Nuisance Abatement	\$ 114,876
Reserve Balances:	

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

SOLID WASTE UTILITY FUND 4010 2025 YEAR TO DATE BUDGET REPORT

58.33% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
	,	·		·	•		· ·	J								
Revenue:																
Department of Ecology Grants	\$ -	\$	- \$ -	\$ 24,433	\$ -	\$ -	\$ 11,447	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,880	\$ 35,000	102.52%
Litter Grant	-			30,565	-	-	67,914	-	-	-	-	-	-	98,479	123,000	80.06%
Landfill Grant	-			-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Rent From Disposal District	-		- 5,577	1,859	1,859	1,859	1,859	-	-	-	-	-	-	13,013	22,308	58.33%
Reimbursement from Litter Crew	-			17,834	-	-	33,482	-	-	-	-	-	-	51,316	139,226	36.86%
Capital Reserve Transfer In	-			-	-	-	-	-	-	-	-	-	-	-	147,600	0.00%
Payment From Disposal District	218,473	322,99	4 266,513	226,852	365,924	367,494	385,843	-	-	-	-	-	-	2,154,093	4,041,913	53.29%
Total Revenue	\$ 218,473	\$ 322,99	4 \$ 272,090	\$ 301,543	\$ 367,783	\$ 369,353	\$ 500,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,352,781	\$ 4,509,047	52.18%
Expenses:																
Salary and Benefits	\$ 140,585	\$ 140,02	0 \$ 142,870	\$ 144,174	\$ 144,079	\$ 149,412	\$ 136,312	\$ -	\$ -	s -	\$ -	s -	\$ -	\$ 997,452	\$ 1,705,131	58.50%
Supplies/Small Tools and Equipment	4,739	5,87		5,222	8,780	3,477	1,614	-	-	-	-	-	_	42,111	67,000	62.85%
Fuel Consumed	.,,,,,,	4,92			6,008	9,757	6,198	_	_	_	_	_	_	37,735	70,500	53.53%
Professional Services	27,402		,	25,066	23,377	45,818	43,754	_	_		_		_	229,180	361,075	63.47%
Utilities	243	2,11		2,126	1,983	1,776	2,060	_	_	_	_	_	_	12,528	30,510	41.06%
Miscellaneous	1,544	4,30		162	368	920	147	-	_	_	_	_	_	7,522	26,575	28.31%
Equipment Rental	_,	3,75		960	1,394	-	960	-	-	-	-	_	_	7,551	30,250	24.96%
Equipment	-	., .		-	-	-	150,962	-	-	-	-	-	-	150,962	258,808	58.33%
Interfund Charges	6,893	41,64	5 24,218	25,006	25,187	24,823	24,770	-	-	-	-	-	-	172,542	288,741	59.76%
Repairs and Site Maintenance	4,157	15,53		17,863	30,637	10,207	13,376	-	-	-	-	-	-	112,530	494,689	22.75%
Training and Travel	-			-		-	243	-	-	-	-	-	-	243	9,045	2.69%
Recycling Program	10,070	7,00	11,886	19,691	21,774	21,926	28,584	-	-	-	-	-	-	120,931	268,524	45.04%
Landfill Closure	1,834	1,81	1 8,287	3,717	39,402	1,913	35,849	-	-	-	-	-	-	92,813	92,024	100.86%
Code Compliance Support	-			-	-	9,475	4,983	-	-	-	-	-	-	14,458	100,000	14.46%
Nusiance Abatement	-			-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Homeless Camp Clean Up Program	-	41	8 420	417	418	418	241	-	-	-	-	-	-	2,332	4,700	49.62%
Litter Program	12,373	12,99	2 18,581	15,326	29,971	52,333	24,126	-	-	-	-	-	-	165,702	270,055	61.36%
Moderate Risk Waste	8,633	20,10	3 14,002	36,638	34,405	28,851	26,366	-	-	-	-	-	-	168,998	282,800	59.76%
Capital Improvements/Repairs	-	8,94	2 -	-	-	8,247	-	-	-	-	-	-	-	17,189	167,000	10.29%
Total Expenses	\$ 218,473	\$ 322,99	4 \$ 272,090	\$ 301,543	\$ 367,783	\$ 369,353	\$ 500,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,352,778	\$ 4,527,427	51.97%
				l.		1.	ĺ.				l.					ļ
Net Operating Gain/(Loss)	Ş -	\$	- \$ -	Ş -	Ş -	\$ -	Ş -	\$ -	Ş -	\$ -	Ş -	Ş -	Ş -	\$ -		

This sheet is intended to compare Solid Waste Utility YTD to the Solid Waste Utility Budget. Fund 4010 reserve balances can be found on the Solid Waste Utility report.

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.