LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA Special Meeting

Meeting Date: Monday, July 21, 2025 Meeting Time: 10:30 am Location: Hearing Room, Lewis County Courthouse, Chehalis, WA.

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes June 23, 2025, regular meeting
- IV. Public Comment on any final-action items listed on this agenda None
- V. Public Hearing None
- VI. Board Measures and Proposals None
- VII. Transfer Station Operations
 - a. Community Litter Program Report
 - b. Transfer Station Tonnages
- VIII. Financial Reports
 - a. Monthly Reports
- IX. Legislative Update None
- X. Approve transfer from the Disposal District #1 Fund 4150 in the amount of \$971,411

Payment to Solid Waste Fund 4010 for operational expenses	\$ 367,494
Payment to Cowlitz Landfill and Lemay for hauling and disposal	\$ 494,422
Professional Services and Supplies	\$ -
Indirect Cost Allocation	\$ 5,632
Payment to City of Centralia for host fee	\$ 16,750
Payment to Department of Revenue for taxes	\$ 34,254
Building/Facility Rent	\$ 52,859
June 2025 Total Expenses	\$ 971,411

- XI. Staff Discussion
 - a. Trailer surplus
- XII. Announcements
- XIII. Adjournment

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 SPECIAL MEETING

Monday, July 21, 2025, at 10:30 am

Lewis County provides a virtual meeting option.

Please see below:

ONLINE: Attend the meeting via Zoom Meeting at https://us06web.zoom.us/j/87192545915?

The pass code is 036530.

BY PHONE: To attend by phone, call 888-475-4499.

The meeting ID is 874-9254-5915 and the pass code is 036530.

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT No. 1 - MINUTES

Regular Meeting

Meeting Date: Monday, June 23, 2025, Meeting Time 1:30 pm Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

I. Disposal District Commissioner Sean D. Swope called the meeting to order at 1:33 pm, Monday, June 23, 2025. Those in attendance:

Lindsey R. Pollock, DVM
Sean D. Swope
Lewis County Commissioner
Lewis County Commissioner

Rocky Lyon Lewis County Solid Waste Manager

Karen Hirte Lewis County Solid Waste Administrative Assistant

Geoff Soderquist Lewis County Public Works Director

- II. Quorum verified.
- III. Approval of Minutes.

"Move to approve the minutes from the May 27, 2025, special meeting."

Motion made by Lindsey R. Pollock, DVM, and seconded by Sean D. Swope. Motion passes two to zero.

- IV. Public Comment on any final-action items listed on this agenda None.
- V. Public Hearing None.
- VI. Board Measures and Proposals None.
- VII. Transfer Station Operations Presented by Rocky Lyon, Solid Waste Manager.
 - a. Community Litter Program Report May.
 - The litter program coordinator and crew spent 132 combined hours cleaning up 27 road miles and 1,660 pounds of litter with \$2,001 in disposal fees. They also spent just around 89 combined hours cleaning up seven illegal dumpsites, and 2,340 pounds of litter with \$1,278 in disposal fees.
 - Contracted litter crew labor and disposal fees were \$5,445.
 - The Interchanges and Intersections spent 221 hours cleaning up 6,260 pounds with disposal costs totaling \$23,539.
 - Centralia had 11 volunteers spending 29 hours picking up 26 bags of litter. BNSF cleaned around and under Chamber Way bridge. Trash Force Volunteers spent 30 hours picking up 18 bags of litter, one sink, one tire, two suitcases, one blanket, three hose pipes and part of a car bumper.
 - b. Transfer Station Tonnage May.
 - The Central Transfer Station monthly total was 7,093 tons.
 - The East Lewis County Transfer Station monthly total was 840 tons.
 - Year to Date the combined total was 37,259 tons.
- VIII. Financial Reports Presented by Rocky Lyon, Solid Waste Manager.
 - a. Monthly reports May.
 - Fund 4150 beginning balance was \$6,221,609. Revenue per the Munis report was \$1,097,806 with expenses of \$936,974 and showed a net operating gain of \$160,832. The ending fund balance was \$6,382,441.
 - Fund 4010 total revenue was \$367,783, which matches the expenses. No operating gain or loss.
 - Total reserve balances \$1,355,355.
- IX. Legislative Update None.
- X. Miscellaneous Reports None.
- XI. Approval of transfers from Solid Waste Disposal District No.1 to Lewis County Solid Waste Utility. "Move to approve the transfer from Disposal District No. 1 Fund 4150 in the amount of \$936,974." Motion made by Lindsey R. Pollock, DVM, and seconded by Sean D. Swope. Motion passes two to zero.

- XII. Staff Discussion None.
- XIII. Announcements None.
- XIV. Adjournment.

"Move to adjourn"

Motion made by Lindsey R. Pollock, DVM, and seconded by Sean D. Swope to adjourn the meeting at 1:40 pm.

Respectfully submitted,

Karen Hirte

Karen Hirte

Lewis County Solid Waste Administrative Assistant

Solid Waste Utility Community Litter Cleanup Program Summary For the Month of June 2025

Lewis County Litter Crew		
Supervisor Hours		44
Crew Hours		88
Road Miles		28
Weight (Pounds)		1,460
Other Item Fees (TV, Tires and Appliances)	\$	60
Total Disposal Fees	\$ \$ \$	160
Public Works Roads Clean-Up	\$	218
Supplies, Vehicle, Cell Phone	\$	2,075
Illegal Dumpsites		
Supervisor Hours		28
Crew Hours		55
Dumpsites Cleaned		7
Weight (Pounds)		2,360
Other Item Fees (TV, Tires and Appliances)	\$	140
Total Disposal Fees	\$	221
Lewis County Contracted Litter Crew: Roadside		
Crew Hours		-
Road Miles		-
Weight (Pounds)		-
Other Item Fees (TV, Tires and Appliances)	\$ \$	-
Total Labor and Disposal Fees	\$	4,947
Interchanges and Intersections		
Hours		226
Weight (Pounds)		5,710
Other Item Fees (TV, Tires and Appliances)	\$	265
Total Labor and Disposal Fees	\$	27,459
Volunteer Litter Clean-up		
Hours		43
Weight (Pounds)		-
Bags Collected		32
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Disposal Fees	\$	-

Totals may not foot due to rounding.

COMMUNITY LITTER CLEANUP PROGRAM 2025

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Lewis County Litter Crew													
Supervisor Hours Litter	-	-	18	53	44	44		-		-	-	-	158
Crew Hours	-	-	35	105	88	88		-		-	-	-	316
Road Miles	-	-	12	38	27	28		-		-	-	-	105
Road side disposal weight	-	-	1,080	2,160	1,660	1,460		-		-	-	-	6,360
Disposal Fees	\$ -	\$ -	\$ 69	\$ 253	235	\$ 160	\$ -	- \$	- \$ -	\$ -	\$ -	\$ -	\$ 717
Supplies, Vehicle, Cell Phone	\$ -	\$ -	\$ 3,243			\$ 2,075	\$ -	- \$	- \$ -	\$ -	\$ -	\$ -	\$ 9,591
Public Works Roads Clean-Up	\$ -	\$ -	\$ 20	\$ 40	\$ -	\$ 218	\$ -	- \$	- \$ -	\$ -	\$ -	\$ -	\$ 278
Illegal Dumpsites													
Supervisor Hours	55		48	23	30	28	-	-	- -	-	-	-	233
Crew Hours	110	101	95	45	59	55	-	-	- -	-	-	-	465
Dumpsites Cleaned	14	12	12	6	7	7		-	- -	-	-	-	58
Pounds	5,160	5,040	4,300	2,160	2,340	2,360	-	-		-	-	-	21,360
Disposal Fees	\$ 961	\$ 1,324	\$ 1,005	\$ 350	1,278	\$ 221	\$ -	- \$	- \$ -	\$ -	\$ -	\$ -	
Lewis County Contracted Litter	Crow: Poadsi	10											
Team Hours	Crew. Roadsii	, e						1		T	1		
Road Miles			_		_	_							
Pounds of Litter Picked Up			_		_	_							
Labor and Disposal Fees	\$ 4,232	\$ 5,311	\$ 4,857	\$ 4,823	\$ 5,445	\$ 4,947	\$. 5	- \$ -	\$ -	ς -	\$ -	\$ 29,615
Education and Disposar rees	7 4,232	9 3,311	4,037	7 4,023	9 3,443	7,547	Υ	1 7	1 7	7	7	1 7	25,010
Interchanges and Intersections													
Hours	56	46	21	64	221	226		-		-	-	-	634
Pounds of Litter Picked Up	600	520	240	76	6,260	5,710		-		-	-	-	13,406
Pounds of Recycling Picked Up	30	-	15	65	-	-		-		-	-	-	110
Labor and Disposal Fees	\$ 1,255	\$ 1,051	\$ 474	\$ 1,443	\$ 23,539	\$ 27,459	\$ -	- \$	- \$ -	\$ -	\$ -	\$ -	\$ 55,220
Interchanges cleaned:													
Volunteer Litter Clean-up Worl	,												
Hours	60	48	41	87	59	43		. 1	_1	_	1 -	_	338
Pounds of Litter Picked Up	-	40	41	4,040	39	45		. [_ [1 -		1	4,040
Bags Collected	80	50	76	63	44	32		. [_ [1 -		1	345
Disposal Fees	\$ -					\$ -	ς .	. 4	- s -	ا د	\$ -	ء -	\$ 543
Disposar i ces	7		7		, -	-	7	7	- ۲	7	7	_	7

Centralia Volunteers: nine volunteers, 43 hours, picked up 24 bags of litter

Chehalis Volunteers: None reported

Lewis County Volunteers: Trash Force Volunteers picked up eight bags of litter

Totals may not foot due to rounding.

Note:

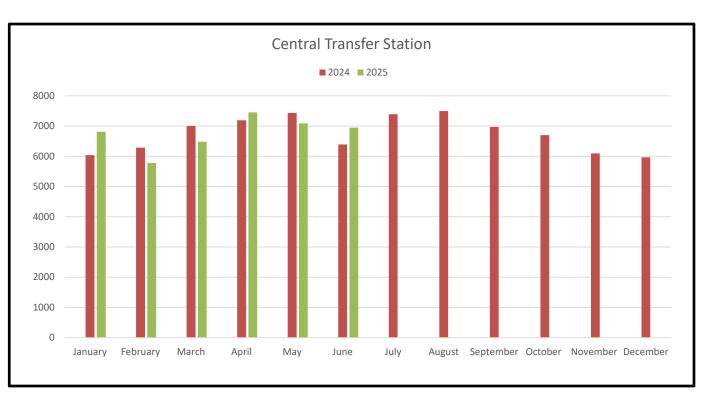
February Interchanges and Intersections labor fees had an additional \$7.80 due to a revised January invoice.

June Interchanges and Intersections included a late invoice from May for eight hours, 370 pounds and \$2160 in fees.

Illegal Dumpsites cleaned											
Road & Mile Post	Pounds	Other		Ot	ther Fees	# of Sites					
Cope Rd. MP .5	400		-	\$	10	1					
Camus Rd. MP 1	260		-	\$	-	1					
Centralia Alpha Rd. MP 3	100		-	\$	80	1					
Frost Rd. MP 2.5	480		-	\$	20	1					
King Rd. MP 5	480		-	\$	-	1					
Teitzel Rd. MP 1	260		-	\$	-	1					
Burchett Rd. MP 1.5	380		-	\$	30	1					
_	2,360			\$	140	7					

LEWIS COUNTY SOLID WASTE TONNAGE REPORT

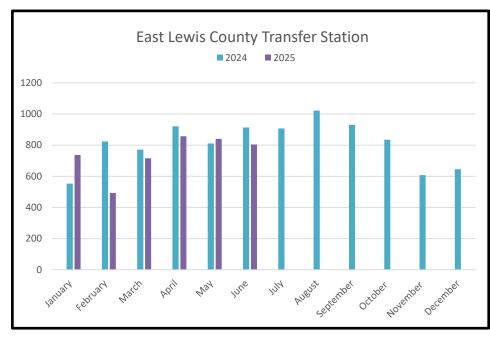
Month	Central	Transfer	Station		
	2024	2025	Difference		
January	6,037	6,810	773		
February	6,288	5,781	(507)		
March	6,999	6,482	(517)		
April	7,193	7,452	259		
May	7,435	7,093	(342)		
June	6,390	6,948	558		
July	7,392				
August	7,496				
September	6,974				
October	6,701				
November	6,098				
December	5,969				
Total					
Tonnage	80,973	40,564			



Month	East	ast Lewis County						
wonth	2024	2025	Difference					
January	553	737	184					
February	824	493	(331)					
March	771	715	(56)					
April	921	857	(64)					
May	811	840	29					
June	913	804	(109)					
July	907							
August	1,022							
September	930							
October	835							
November	607							
December	645							
Total								
Tonnage	9,738	4,447						

2025							
Total							
7,547							
6,274							
7,198							
8,309							
7,933							
7,752							
-							
-							
-							
-							
-							
-							
45,011							

2025
Estimated
Tonnage:
90,000
Actual
Tonnage/
Estimated
Tonnage
50%



Solid Waste Disposal District #1 Fund 4150 Monthly Report For the Month of June 2025

Beginning Fund 4150 Balance \$ 6,382,441

Re	ve	ทเ	ıe:

Solid Waste Sales and Services	978,271		99.29%
Late Fees	220		0.02%
Accounts Receivable	-		0.00%
Misc. Non-Operating	-		0.00%
Over / Short	17		0.00%
Recycling/Miscellaneous Revenue	6,750		0.69%
	Total Revenue	985,258	100.00%

Expenses:

Business and Occupational Service Tax	17,451		1.80%
Refuse Tax	16,803		1.73%
Professional Services and Supplies	-		0.00%
Building / Facility Rent	52,859		5.44%
Hauling and Disposal	494,422		50.90%
Indirect Cost Allocation	5,632		0.58%
Host Fee	16,750		1.72%
Monthly Payment to Fund 4010	<u>367,494</u>		37.83%
	Total Expenses	971,411	100.00%

Net Operating Gain 13,847

Ending Fund 4150 Balance \$ 6,396,288

Landfill Closure Reserve \$287,993

Following page 9 shows detailed listing of monthly transfer.

Incurred expenses were calculated based on our reported out-bound tonnage.

Net operating gain is due to the timing of accounts receivable.

This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

SOLID WASTE DISPOSAL DISTRICT FUND 4150 2025 YEAR TO DATE BUDGET REPORT

50% OF YEAR ELAPSED

	Ja	inuary	February	March		April	May	June		July	Aug	gust	September	October	November	December	Yearend	,	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																					
Solid Waste Sales and Services	\$	869,175	\$ 896,872	\$ 928,62	23	\$ 898,428	\$ 1,087,868	\$ 978,	271	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	- \$	5,659,237	\$ 10,665,000	53.06%
Late Fees paid by Customers		230	65	5 9	95	70	150		220	-		-	-	-	-	-	-	-	830	2,000	41.50%
Petty Cash		-			-	-	-		-	-		-	-	-	-	-	-	-	-	-	0.00%
Over/Short		(6)	(1	.)	(4)	8	42		17	-		-	-	-	-	-		-	56	-	0.00%
Misc. Non-Operating		-			-	-	-		-	-		-	-	-	-	-		-	-	-	0.00%
Recycling/Misc. Revenue		4,609	3,034	5,36	51	4,246	9,746	6,	750	-		-	-	-	-	-		-	33,746	100,000	33.75%
Total Revenue	\$	874,008	\$ 899,970	\$ 934,07	75	\$ 902,752	\$ 1,097,806	\$ 985,	258	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	- \$	5,693,869	\$ 10,767,000	52.88%
Expenses:																					
Refuse Tax	\$	14,803	\$ 11,005	\$ 15,38	85	\$ 17,782	\$ 17,811	\$ 16,	803	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	- \$	93,590	\$ -	0.00%
Business and Occupation Tax		16,012	13,309	16,55	57	17,852	17,454	17,	451	-		-	-	-	-	-		-	98,636	188,423	52.35%
Professional Services		-	123	:	-	-	-		-	-		-	-	-	-	-		-	123	6,000	2.05%
Building/Facility Rent		-		158,57	77	52,859	52,859	52,	859	-		-	-	-	-	-	-	-	317,154	634,308	50.00%
Hauling and Disposal		444,309	385,613	423,04	45	490,468	460,544	494,	422	-		-	-	-	-	-	-	-	2,698,401	5,122,512	52.68%
indirect Cost Allocation		-	11,265	5,63	32	5,632	5,632	5,	632	-		-	-	-	-	-		-	33,793	67,587	50.00%
Host Fee		-	33,500			16,750	16,750		750	-		-	-	-	-	-		-	100,500	201,000	50.00%
Utility Fund Contracted Services		218,473	322,994	266,53	13	226,852	365,924	367,	494	-		-	-	-	-	-	-	-	1,768,250	4,041,913	43.75%
Total Expenses	\$	693,597	\$ 777,809	\$ 902,45	59	\$ 828,195	\$ 936,974	\$ 971,	411	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	- \$	5,110,446	\$ 10,261,743	49.80%
										•			•						•		
Net Operating Gain/(Loss)	\$	180,411	\$ 122,161	\$ 31,63	16	\$ 74,557	\$ 160,832	\$ 13,	847	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	- \$	583,423		

This sheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget. Fund 4150 balance can be found on the Solid Waste Disposal District report.

Solid Waste Utility Fund 4010 Monthly Report For the Month of June 2025

R	ev	<i>i</i> e	ทเ	ue	:

Grants	-		0.00%
Reimbursement for Litter Program	-		0.00%
Misc Revenue	-		0.00%
Insurance Recovery	-		0.00%
Rent From Disposal District	1,859		0.50%
Payment From Disposal District	367,494		99.50%
	Total Revenue	369,353	100.00%

Expenses:

Admin and Transfer Station Programs			
Salaries and Fringe Benefits	149,412		40.45%
Supplies / Small Tools / Equipment	3,477		0.94%
Fuel Consumed	9,757		2.64%
Professional Services	45,818		12.40%
Utilities	1,776		0.48%
Miscellaneous	920		0.25%
Equipment Rental	-		0.00%
Interfund Equipment	-		0.00%
Interfund Charges	24,823		6.72%
Repairs and Site Maintenance	10,207		2.76%
Training / Travel / Subscription	-		0.00%
Recycling Program	21,926		5.94%
Litter Program	52,333		14.17%
Code Compliance Program	9,475		2.57%
Nuisance Abatement	-		0.00%
Homeless Camp Clean Up Program	418		0.11%
Landfill Closure Program	1,913		0.52%
Moderate Risk Waste Program	28,851		7.81%
Capital Improvements	8,247		2.23%
	Total Expenses	369,353	100.00%

Net Operating Income \$ -

Reserve Balances:	
Nuisance Abatement	\$ 114,876
Solid Waste Equipment (2024)	197,025
Capital (2010 to 2024)	 1,043,454
Total Reserve Balances	\$ 1,355,355

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

SOLID WASTE UTILITY FUND 4010 2025 YEAR TO DATE BUDGET REPORT

50% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																
Department of Ecology Grants	\$ -	\$	· \$ -	\$ 24,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,433		69.81%
Litter Grant	-		-	30,565	-	-	-	-	-	-	-	-	-	30,565	123,000	24.85%
Rent From Disposal District	-		5,577	1,859	1,859	1,859	-	-	-	-	-	-	-	11,154	22,308	50.00%
Reimbursement from Litter Crew	-		-	17,834	-	-	-	-	-	-	-	-	-	17,834	139,226	12.81%
Capital Reserve Transfer In	-		-	-	-	-	-	-	-	-	-	-	-	-	147,600	0.00%
Payment From Disposal District	218,473	322,994	266,513	226,852	365,924	367,494	-	-	-	-	-	-	-	1,768,250	4,041,913	43.75%
Total Revenue	\$ 218,473	\$ 322,994	\$ 272,090	\$ 301,543	\$ 367,783	\$ 369,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,852,236	\$ 4,509,047	41.08%
Expenses:																
Salary and Benefits	\$ 140,585				\$ 144,079	\$ 149,412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 861,140		50.50%
Supplies/Small Tools and Equipment	4,739	5,871		5,222	8,780	3,477	-	-	-	-	-	-	-	40,497	67,000	60.44%
Fuel Consumed	-	4,921		5,175	6,008	9,757	-	-	-	-	-	-	-	31,537	70,500	44.73%
Professional Services	27,402	53,561		25,066	23,377	45,818	-	-	-	-	-	-	-	185,426	361,075	51.35%
Utilities	243	2,119		2,126	1,983	1,776	-	-	-	-	-	-	-	10,468	30,510	34.31%
Miscellaneous	1,544	4,301		162	368	920	-	-	-	-	-	-	-	7,375	26,575	27.75%
Equipment Rental	-	3,757	480	960	1,394	-	-	-	-	-	-	-	-	6,591	30,250	21.79%
Equipment	-		-	-	-	-	-	-	-	-	-	-	-	-	258,808	0.00%
Interfund Charges	6,893	41,646		25,006	25,187	24,823	-	-	-	-	-	-	-	147,772	288,741	51.18%
Repairs and Site Maintenance	4,157	15,532	20,758	17,863	30,637	10,207	-	-	-	-	-	-	-	99,154	494,689	20.04%
Training and Travel	-		-	-	-	-	-	-	-	-	-	-	-	-	9,045	0.00%
Recycling Program	10,070			19,691	21,774	21,926	-	-	-	-	-	-	-	92,347	268,524	34.39%
Landfill Closure	1,834	1,811	. 8,287	3,717	39,402	1,913	-	-	-	-	-	-	-	56,964	92,024	61.90%
Code Compliance Support	-		-	-	-	9,475	-	-	-	-	-	-	-	9,475	100,000	9.48%
Nusiance Abatement	-		-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Homeless Camp Clean Up Program	-	418		417	418	418	-	-	-	-	-	-	-	2,091	4,700	44.49%
Litter Program	12,373			15,326	29,971	52,333	-	-	-	-	-	-	-	141,576	270,055	52.42%
Moderate Risk Waste	8,633			36,638	34,405	28,851	-	-	-	-	-	-	-	142,632	282,800	50.44%
Capital Improvements/Repairs	-	8,942	-	-	-	8,247	-	-	-	-	-	-	-	17,189	167,000	10.29%
Total Expenses	\$ 218,473	\$ 322,994	\$ 272,090	\$ 301,543	\$ 367,783	\$ 369,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,852,234	\$ 4,527,427	40.91%
Net Operating Gain/(Loss)	\$ -	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

This sheet is intended to compare Solid Waste Utility YTD to the Solid Waste Utility Budget. Fund 4010 reserve balances can be found on the Solid Waste Utility report.

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.