

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA

Regular Meeting

Meeting Date: Monday, June 23, 2025 Meeting Time: 1:30 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA.

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes May 27, 2025, special meeting
- IV. Public Comment on any final-action items listed on this agenda - None
- V. Public Hearing - None
- VI. Board Measures and Proposals - None
- VII. Transfer Station Operations
 - a. Community Litter Program Report
 - b. Transfer Station Tonnages
- VIII. Financial Reports
 - a. Monthly Reports
- IX. Legislative Update - None
- X. Approve transfer from the Disposal District #1 Fund 4150 in the amount of **\$936,974**

Payment to Solid Waste Fund 4010 for operational expenses	\$	365,924
Payment to Cowlitz Landfill and Lemay for hauling and disposal	\$	460,544
Professional Services and Supplies	\$	-
Indirect Cost Allocation	\$	5,632
Payment to City of Centralia for host fee	\$	16,750
Payment to Department of Revenue for taxes	\$	35,265
Building/Facility Rent	\$	52,859
May 2025 Total Expenses	\$	936,974

- XI. Staff Discussion - None
- XII. Announcements
- XIII. Adjournment

**LEWIS COUNTY
SOLID WASTE DISPOSAL DISTRICT #1
Regular MEETING**

Monday, June 23, 2025, at 1:30 pm

Lewis County provides a virtual meeting option.
Please see below:

ONLINE: Attend the meeting via Zoom Meeting at <https://us06web.zoom.us/j/87192545915?>
The pass code is 036530.

BY PHONE: To attend by phone, call 888-475-4499.
The meeting ID is 874-9254-5915 and the pass code is 036530.

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT No. 1 - MINUTES

Special Meeting

Meeting Date: Tuesday, May 27, 2025, Meeting Time 1:00 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Lindsey R. Pollock, DVM, called the meeting to order at 1:00 pm, Tuesday, May 27, 2025.
Those in attendance:

Lindsey R. Pollock, DVM	Lewis County Commissioner
Sean D. Swope (ZOOM)	Lewis County Commissioner
Scott J. Brummer	Lewis County Commissioner
Rocky Lyon	Lewis County Solid Waste Manager
Karen Hirte	Lewis County Solid Waste Administrative Assistant
Tina Correia	Lewis County Public Works Deputy Director
Geoff Soderquist	Lewis County Public Works Director

- II. Quorum verified.

- III. Approval of Minutes.
“Madam Chair, I make a motion to approve the minutes of the April 28, 2025, regular meeting.”
Motion made by Scott J. Brummer and seconded by Lindsey R. Pollock, DVM. Motion passes two to zero.

- IV. Public Comment on any final-action items listed on this agenda - None.

- V. Public Hearing – None.

- VI. Board Measures and Proposals – None.

- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.

- a. Community Litter Program Report – April.

- The litter program coordinator and crew spent just over 155 total hours cleaning up just over 2,160 pounds of litter. They also spent just around 65 combined hours cleaning up 6 illegal dumpsites, and 2,160 pounds of litter.
- Contracted litter crew labor and disposal fees were \$4,823.
- The Interchanges and Intersections total disposal cost was \$1,443.
- Centralia had 33 volunteers spending 47 hours picking up 59 bags of litter. They also cleaned up Chamber Way and along National Avenue. Chehalis and various other volunteers spent 10 hours cleaning up four bags of litter and the Trash Force Volunteers spent 30 hours picking up just over two tons on Skate Creek Road.

- b. Transfer Station Tonnage – April.

- The Central Transfer Station monthly tonnage was 7,452.
- The East Lewis County Transfer Station monthly tonnage was 857.
- Year to Date tonnage was 29,327.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.

- a. Monthly reports – April.

- Fund 4150 beginning balance was \$6,147,052. Revenue per the Munis report was \$902,752 with expenses of \$828,195 and showed a net operating gain of \$74,557. The ending fund balance was \$6,221,609.
- Fund 4010 total revenue was \$301,543, which matches the expenses. No operating gain or loss.
- Nuisance Abatement is \$114,876, Solid Waste Equipment is \$197,025 and Capital is \$1,043,454.
- Total reserve balances \$1,355,355.

- IX. Legislative Update – None.

- X. Miscellaneous Reports – None.

- XI. Approval of transfers from Solid Waste Disposal District No.1 to Lewis County Solid Waste Utility.

"I make a motion to approve the transfer from Disposal District No. 1 Fund 4150 in the amount of \$828,195."
Motion made by Scott J. Brummer and seconded by Sean D. Swope. Motion passes three to zero.

XII. Staff Discussion.

- a. June is the renewals for the Solid Waste Advisory Committee (SWAC) memberships. A large portion of the members will renew, however, there are a few members that will step away from the committee. We are actively searching for more members, specifically from the timber industry in the East End of the county.

XIII. Announcements.

- a. We will be speaking about the MOU with WSU at the Directors update meeting on May 28, 2025.

XIV. Adjournment.

"Move to adjourn"

Motion made by Scott J. Brummer and seconded by Lindsey R. Pollock, DVM, to adjourn the meeting at 1:10 pm.

Respectfully submitted,



Karen Hirte
Lewis County Solid Waste Administrative Assistant

Solid Waste Utility

Community Litter Cleanup Program Summary

For the Month of May 2025

Lewis County Litter Crew

Supervisor Hours		44
Crew Hours		88
Road Miles		27
Weight (Pounds)		1,660
Other Item Fees (TV, Tires and Appliances)	\$	75
Total Disposal Fees	\$	235
Public Works Roads Clean-Up	\$	-
Supplies, Vehicle, Cell Phone	\$	2,001

Illegal Dumpsites

Supervisor Hours		30
Crew Hours		59
Dumpsites Cleaned		7
Weight (Pounds)		2,340
Other Item Fees (TV, Tires and Appliances)	\$	980
Total Disposal Fees	\$	1,278

Lewis County Contracted Litter Crew: Roadside

Crew Hours		-
Road Miles		-
Weight (Pounds)		-
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Labor and Disposal Fees	\$	5,445

Interchanges and Intersections

Hours		221
Weight (Pounds)		6,260
Other Item Fees (TV, Tires and Appliances)	\$	160
Total Labor and Disposal Fees	\$	23,539

Volunteer Litter Clean-up

Hours		59
Weight (Pounds)		-
Bags Collected		44
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Disposal Fees	\$	-

Totals may not foot due to rounding.

COMMUNITY LITTER CLEANUP PROGRAM 2025

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Lewis County Litter Crew													
Supervisor Hours Litter	-	-	18	53	44	-	-	-	-	-	-	-	114
Crew Hours	-	-	35	105	88	-	-	-	-	-	-	-	228
Road Miles	-	-	12	38	27	-	-	-	-	-	-	-	77
Road side disposal weight	-	-	1,080	2,160	1,660	-	-	-	-	-	-	-	4,900
Disposal Fees	\$ -	\$ -	\$ 69	\$ 253	\$ 235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 557
Supplies, Vehicle, Cell Phone	\$ -	\$ -	\$ 3,243	\$ 2,272	\$ 2,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,516
Public Works Roads Clean-Up	\$ -	\$ -	\$ 20	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60
Illegal Dumpsites													
Supervisor Hours	55	51	48	23	30	-	-	-	-	-	-	-	205
Crew Hours	110	101	95	45	59	-	-	-	-	-	-	-	410
Dumpsites Cleaned	14	12	12	6	7	-	-	-	-	-	-	-	51
Pounds	5,160	5,040	4,300	2,160	2,340	-	-	-	-	-	-	-	19,000
Disposal Fees	\$ 961	\$ 1,324	\$ 1,005	\$ 350	\$ 1,278	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Lewis County Contracted Litter Crew: Roadside													
Team Hours	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Miles	-	-	-	-	-	-	-	-	-	-	-	-	-
Pounds of Litter Picked Up	-	-	-	-	-	-	-	-	-	-	-	-	-
Labor and Disposal Fees	\$ 4,232	\$ 5,311	\$ 4,857	\$ 4,823	\$ 5,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,668
Interchanges and Intersections													
Hours	56	46	21	64	221	-	-	-	-	-	-	-	408
Pounds of Litter Picked Up	600	520	240	76	6,260	-	-	-	-	-	-	-	7,696
Pounds of Recycling Picked Up	30	-	15	65	-	-	-	-	-	-	-	-	110
Labor and Disposal Fees	\$ 1,255	\$ 1,051	\$ 474	\$ 1,443	\$ 23,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,761
Interchanges cleaned:													
Volunteer Litter Clean-up Work													
Hours	60	48	41	87	59	-	-	-	-	-	-	-	295
Pounds of Litter Picked Up	-	-	-	4,040	-	-	-	-	-	-	-	-	4,040
Bags Collected	80	50	76	63	44	-	-	-	-	-	-	-	313
Disposal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Centralia Volunteers: 11 volunteers, 29 hours, picked up 26 bags of litter

Chehalis Volunteers: BNSF cleaned around and under Chamber Way bridge

Lewis County Volunteers: Trash Force Volunteers spent 30 hours picking up 18 bags of litter, one sink, one tire, two suitcases, one blanket, three hose pipes and part of a car bumper

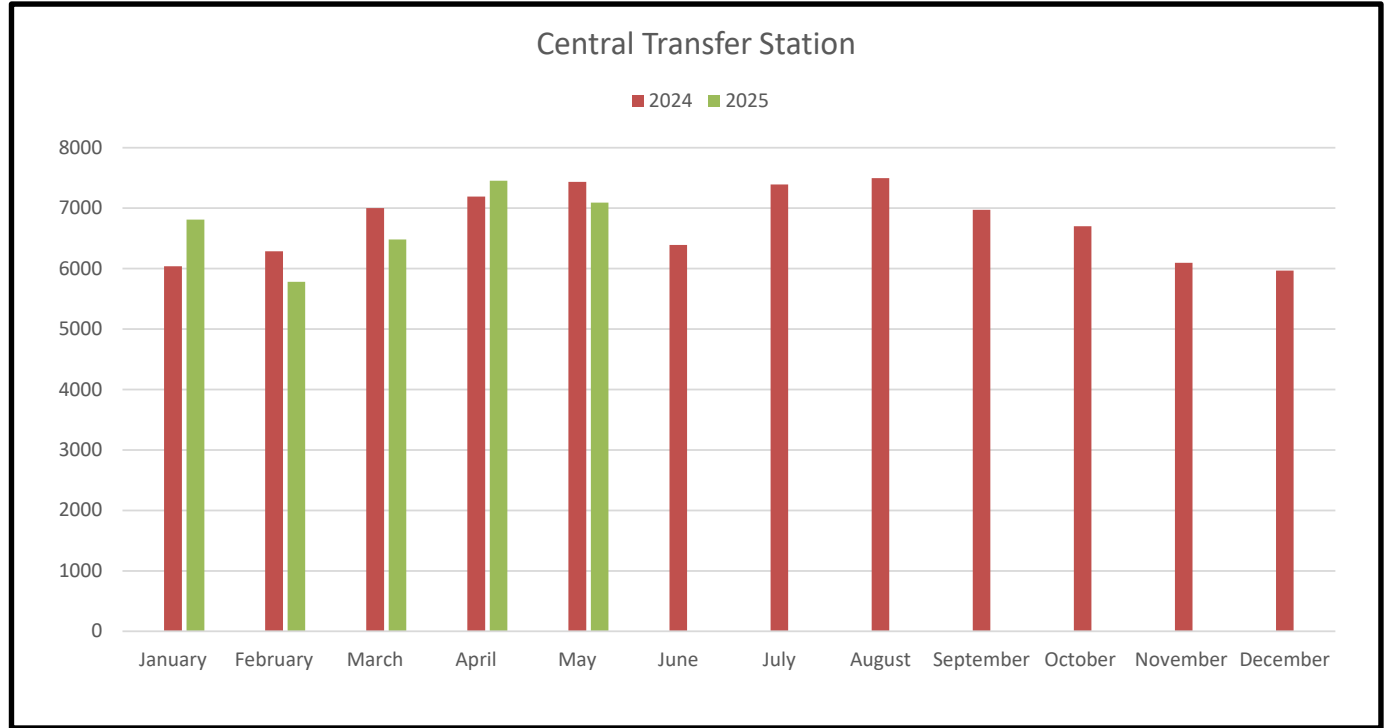
Totals may not foot due to rounding.

Note:
February Interchanges and Intersections labor fees had an additional \$7.80 due to a revised January invoice.

Illegal Dumpsites cleaned				
Road & Mile Post	Pounds	Other	Other Fees	# of Sites
Camus Rd. MP 1	380	-	\$ -	1
Grimes Rd. MP .5	200	-	\$ 50	1
Seminary Hill Rd. MP 2	360	-	\$ 80	1
Halliday Rd. MP 2	440	-	\$ 50	1
Salzer Valley Rd. MP 2.5	600	-	\$ 10	1
Independence Rd. MP 2	180	-	\$ -	1
Holcomb Rd. MP .5	180	-	\$ -	1
	2,340		\$ 190	7

LEWIS COUNTY SOLID WASTE TONNAGE REPORT

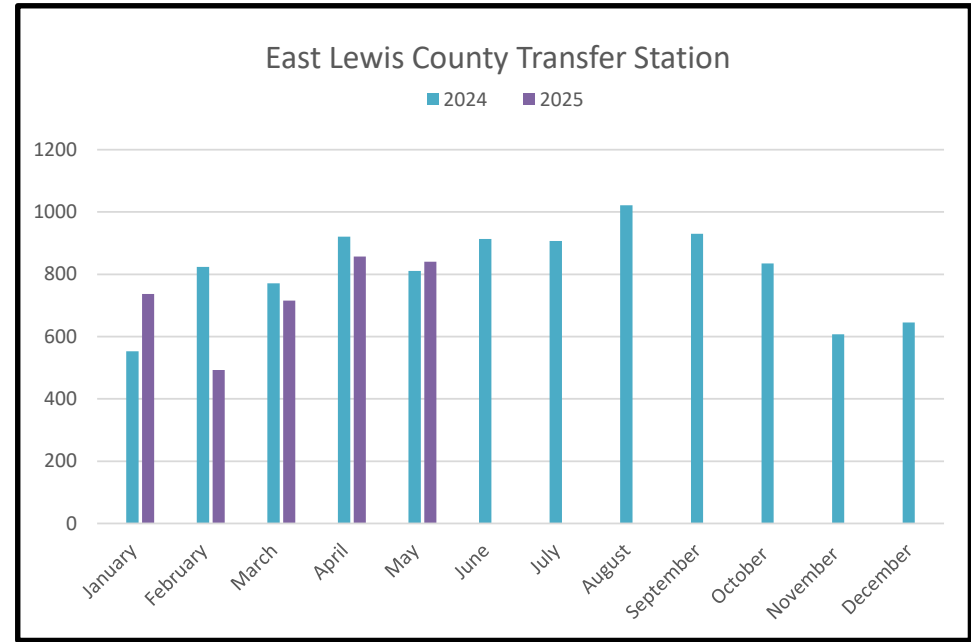
Month	Central Transfer Station		
	2024	2025	Difference
January	6,037	6,810	773
February	6,288	5,781	(507)
March	6,999	6,482	(517)
April	7,193	7,452	259
May	7,435	7,093	(342)
June	6,390		
July	7,392		
August	7,496		
September	6,974		
October	6,701		
November	6,098		
December	5,969		
Total Tonnage	80,973	33,617	



Month	East Lewis County		
	2024	2025	Difference
January	553	737	184
February	824	493	(331)
March	771	715	(56)
April	921	857	(64)
May	811	840	29
June	913		
July	907		
August	1,022		
September	930		
October	835		
November	607		
December	645		
Total Tonnage	9,738	3,643	

2025 Total
7,547
6,274
7,198
8,309
7,933
-
-
-
-
-
-
-
37,259

2025 Estimated Tonnage: 90,000
Actual Tonnage/ Estimated Tonnage 41%



Solid Waste Disposal District #1

Fund 4150 Monthly Report

For the Month of May 2025

Beginning Fund 4150 Balance \$ 6,221,609

Revenue:

Solid Waste Sales and Services	1,087,868	99.09%
Late Fees	150	0.01%
Accounts Receivable	-	0.00%
Misc. Non-Operating	-	0.00%
Over / Short	42	0.00%
Recycling/Miscellaneous Revenue	<u>9,746</u>	0.89%
Total Revenue	1,097,806	100.00%

Expenses:

Business and Occupational Service Tax	17,454	1.86%
Refuse Tax	17,811	1.90%
Professional Services and Supplies	-	0.00%
Building / Facility Rent	52,859	5.64%
Hauling and Disposal	460,544	49.15%
Indirect Cost Allocation	5,632	0.60%
Host Fee	16,750	1.79%
Monthly Payment to Fund 4010	<u>365,924</u>	39.05%
Total Expenses	<u>936,974</u>	100.00%

Net Operating Gain 160,832

Ending Fund 4150 Balance \$ 6,382,441

Landfill Closure Reserve \$287,993

Following page 9 shows detailed listing of monthly transfer.

Incurred expenses were calculated based on our reported out-bound tonnage.

Net operating gain is due to the timing of accounts receivable.

This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

SOLID WASTE DISPOSAL DISTRICT FUND 4150
2025 YEAR TO DATE BUDGET REPORT

41.67% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																
Solid Waste Sales and Services	\$ 869,175	\$ 896,872	\$ 928,623	\$ 898,428	\$ 1,087,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,680,966	\$ 10,665,000	43.89%
Late Fees paid by Customers	230	65	95	70	150	-	-	-	-	-	-	-	-	610	2,000	30.50%
Petty Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Over/Short	(6)	(1)	(4)	8	42	-	-	-	-	-	-	-	-	39	-	0.00%
Misc. Non-Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Recycling/Misc. Revenue	4,609	3,034	5,361	4,246	9,746	-	-	-	-	-	-	-	-	26,996	100,000	27.00%
Total Revenue	\$ 874,008	\$ 899,970	\$ 934,075	\$ 902,752	\$ 1,097,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,708,611	\$ 10,767,000	43.73%
Expenses:																
Refuse Tax	\$ 14,803	\$ 11,005	\$ 15,385	\$ 17,782	\$ 17,811	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,787	\$ -	0.00%
Business and Occupation Tax	16,012	13,309	16,557	17,852	17,454	-	-	-	-	-	-	-	-	81,184	188,423	43.09%
Professional Services	-	123	-	-	-	-	-	-	-	-	-	-	-	123	6,000	2.05%
Building/Facility Rent	-	-	158,577	52,859	52,859	-	-	-	-	-	-	-	-	264,295	634,308	41.67%
Hauling and Disposal	444,309	385,613	423,045	490,468	460,544	-	-	-	-	-	-	-	-	2,203,979	5,122,512	43.03%
Indirect Cost Allocation	-	11,265	5,632	5,632	5,632	-	-	-	-	-	-	-	-	28,161	67,587	41.67%
Host Fee	-	33,500	16,750	16,750	16,750	-	-	-	-	-	-	-	-	83,750	201,000	41.67%
Utility Fund Contracted Services	218,473	322,994	266,513	226,852	365,924	-	-	-	-	-	-	-	-	1,400,756	4,041,913	34.66%
Total Expenses	\$ 693,597	\$ 777,809	\$ 902,459	\$ 828,195	\$ 936,974	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,139,035	\$ 10,261,743	40.33%
Net Operating Gain/(Loss)	\$ 180,411	\$ 122,161	\$ 31,616	\$ 74,557	\$ 160,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,576		

*This sheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget.
Fund 4150 balance can be found on the Solid Waste Disposal District report.*

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

Solid Waste Utility

Fund 4010 Monthly Report

For the Month of May 2025

Revenue:

Grants	-	0.00%
Reimbursement for Litter Program	-	0.00%
Misc Revenue	-	0.00%
Insurance Recovery	-	0.00%
Rent From Disposal District	1,859	0.51%
Payment From Disposal District	365,924	99.49%
Total Revenue	367,783	100.00%

Expenses:

Admin and Transfer Station Programs		
Salaries and Fringe Benefits	144,079	39.18%
Supplies / Small Tools / Equipment	8,780	2.39%
Fuel Consumed	6,008	1.63%
Professional Services	23,377	6.36%
Utilities	1,983	0.54%
Miscellaneous	368	0.10%
Equipment Rental	1,394	0.38%
Interfund Equipment	-	0.00%
Interfund Charges	25,187	6.85%
Repairs and Site Maintenance	30,637	8.33%
Training / Travel / Subscription	-	0.00%
Recycling Program	21,774	5.92%
Litter Program	29,971	8.15%
Code Compliance Program	-	0.00%
Nuisance Abatement	-	0.00%
Homeless Camp Clean Up Program	418	0.11%
Landfill Closure Program	39,402	10.71%
Moderate Risk Waste Program	34,405	9.35%
Capital Improvements	-	0.00%
Total Expenses	367,783	100.00%

Net Operating Income \$ -

Reserve Balances:

Nuisance Abatement	\$	114,876
Solid Waste Equipment (2024)		197,025
Capital (2010 to 2024)		1,043,454
Total Reserve Balances	\$	1,355,355

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

**SOLID WASTE UTILITY FUND 4010
2025 YEAR TO DATE BUDGET REPORT**

41.67% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																
Department of Ecology Grants	\$ -	\$ -	\$ -	\$ 24,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,433	\$ 35,000	69.81%
Litter Grant	-	-	-	30,565	-	-	-	-	-	-	-	-	-	30,565	123,000	24.85%
Rent From Disposal District	-	-	5,577	1,859	1,859	-	-	-	-	-	-	-	-	9,295	22,308	41.67%
Reimbursement from Litter Crew	-	-	-	17,834	-	-	-	-	-	-	-	-	-	17,834	139,226	12.81%
Capital Reserve Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	147,600	0.00%
Payment From Disposal District	218,473	322,994	266,513	226,852	365,924	-	-	-	-	-	-	-	-	1,400,756	4,041,913	34.66%
Total Revenue	\$ 218,473	\$ 322,994	\$ 272,090	\$ 301,543	\$ 367,783	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,482,883	\$ 4,509,047	32.89%
Expenses:																
Salary and Benefits	\$ 140,585	\$ 140,020	\$ 142,870	\$ 144,174	\$ 144,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 711,728	\$ 1,705,131	41.74%
Supplies/Small Tools and Equipment	4,739	5,871	12,408	5,222	8,780	-	-	-	-	-	-	-	-	37,020	67,000	55.25%
Fuel Consumed	-	4,921	5,676	5,175	6,008	-	-	-	-	-	-	-	-	21,780	70,500	30.89%
Professional Services	27,402	53,561	10,202	25,066	23,377	-	-	-	-	-	-	-	-	139,608	361,075	38.66%
Utilities	243	2,119	2,221	2,126	1,983	-	-	-	-	-	-	-	-	8,692	30,510	28.49%
Miscellaneous	1,544	4,301	81	162	368	-	-	-	-	-	-	-	-	6,455	26,575	24.29%
Equipment Rental	-	3,757	480	960	1,394	-	-	-	-	-	-	-	-	6,591	30,250	21.79%
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	258,808	0.00%
Interfund Charges	6,893	41,646	24,218	25,006	25,187	-	-	-	-	-	-	-	-	122,949	288,741	42.58%
Repairs and Site Maintenance	4,157	15,532	20,758	17,863	30,637	-	-	-	-	-	-	-	-	88,947	494,689	17.98%
Training and Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,045	0.00%
Recycling Program	10,070	7,000	11,886	19,691	21,774	-	-	-	-	-	-	-	-	70,421	268,524	26.23%
Landfill Closure	1,834	1,811	8,287	3,717	39,402	-	-	-	-	-	-	-	-	55,051	92,024	59.82%
Code Compliance Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	0.00%
Nuisance Abatement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Homeless Camp Clean Up Program	-	418	420	417	418	-	-	-	-	-	-	-	-	1,673	4,700	35.60%
Litter Program	12,373	12,992	18,581	15,326	29,971	-	-	-	-	-	-	-	-	89,243	270,055	33.05%
Moderate Risk Waste	8,633	20,103	14,002	36,638	34,405	-	-	-	-	-	-	-	-	113,781	282,800	40.23%
Capital Improvements/Repairs	-	8,942	-	-	-	-	-	-	-	-	-	-	-	8,942	167,000	5.35%
Total Expenses	\$ 218,473	\$ 322,994	\$ 272,090	\$ 301,543	\$ 367,783	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,482,880	\$ 4,527,427	32.75%
Net Operating Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

This sheet is intended to compare Solid Waste Utility YTD to the Solid Waste Utility Budget. Fund 4010 reserve balances can be found on the Solid Waste Utility report.

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.