

## LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA

### Special Meeting

Meeting Date: Tuesday, May 27, 2025 Meeting Time: 1:00 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA.

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes April 28, 2025, regular meeting
- IV. Public Comment on any final-action items listed on this agenda - None
- V. Public Hearing - None
- VI. Board Measures and Proposals - None
- VII. Transfer Station Operations
  - a. Community Litter Program Report
  - b. Transfer Station Tonnages
- VIII. Financial Reports
  - a. Monthly Reports
- IX. Legislative Update - None
- X. Approve transfer from the Disposal District #1 Fund 4150 in the amount of **\$828,195**

Payment to Solid Waste Fund 4010 for operational expenses	\$	226,852
Payment to Cowlitz Landfill and Dietrich Trucking for hauling and disposal	\$	490,468
Professional Services and Supplies	\$	-
Indirect Cost Allocation	\$	5,632
Payment to City of Centralia for host fee	\$	16,750
Payment to Department of Revenue for taxes	\$	35,634
Building/Facility Rent	\$	52,859
<b>April 2025 Total Expenses</b>	<b>\$</b>	<b>828,195</b>

- XI. Staff Discussion
  - a. Solid Waste Advisory Committee (SWAC) membership renewals
- XII. Announcements
- XIII. Adjournment

**LEWIS COUNTY  
SOLID WASTE DISPOSAL DISTRICT #1  
SPECIAL MEETING**

Tuesday, May 27, 2025, at 1:00 pm

Lewis County provides a virtual meeting option.  
Please see below:

**ONLINE:** Attend the meeting via Zoom Meeting at <https://us06web.zoom.us/j/87192545915?>  
The pass code is 036530.

**BY PHONE:** To attend by phone, call 888-475-4499.  
The meeting ID is 874-9254-5915 and the pass code is 036530.

## LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT No. 1 - MINUTES

### Regular Meeting

Meeting Date: Monday, April 28, 2025, Meeting Time 1:30 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Sean D. Swope called the meeting to order at 1:30 pm, Monday, April 28, 2025.

Those in attendance:

Lindsey R. Pollock, DVM	Lewis County Commissioner
Sean D. Swope	Lewis County Commissioner
Scott J. Brummer	Lewis County Commissioner
Rocky Lyon	Lewis County Solid Waste Manager
Karen Hirte	Lewis County Solid Waste Administrative Assistant
Tina Correia	Lewis County Public Works Deputy Director

- II. Quorum verified.

- III. Approval of Minutes.

"Move to approve the minutes from March 24, 2025."

Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- IV. Public Comment on any final-action items listed on this agenda - None.

- V. Public Hearing – None.

- VI. Board Measures and Proposals – None.

- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.

- a. Community Litter Program Report – March.

- The litter program coordinator and crew spent 53 total hours cleaning up just over 1,000 pounds of litter. They also spent just under 150 combined hours cleaning up 12 dumpsites, and 4,300 pounds of litter.
- The Interchanges and Intersections crew spent 21 hours cleaning up two intersections.
- Centralia reported 67 volunteers, spending 41 hours collecting 76 bags of litter.

- b. Transfer Station Tonnage – March.

- The Central Transfer Station monthly tonnage was 6,482.
- The East Lewis County Transfer Station monthly tonnage was 715.
- Year to Date tonnage was 21,018.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.

- a. Monthly reports – March.

- Fund 4150 beginning balance was \$6,115,436. Revenue per the Munis report was \$934,075 and showed a net operating gain of \$31,616. The ending fund balance was \$6,147,052.
- Fund 4010 total revenue was \$272,090, which matches the expenses. No operating gain or loss.
- Total reserve balances \$1,355,355.

- IX. Legislative Update – None.

- X. Miscellaneous Reports – None.

- XI. Approval of transfers from Solid Waste Disposal District No.1 to Lewis County Solid Waste Utility.

"Mr. Chair I move that we approve the transfer from Disposal District No. 1 Fund 4150 in the amount of \$902,459."

Motion by Scott J. Brummer, and seconded by Lindsey R. Pollock, DVM. Motion passes three to zero.

- XII. Staff Discussion.

- a. The utility had two original Ford trucks that were purchased from the Roads Maintenance Division when the transfer station started in 1994. Those trucks are being cycled out and we purchased three Kenworth trucks from them. The trucks are being worked on to fit our purposes for them.
- b. Our Ramp Litter Cleanup Program (RLCP) grant allows us to clean up along the I-5 corridor within the county. They have granted us an additional funding of \$28,000.

XIII. Announcements.

- a. After 32 years with the county, Darren Sabin is retiring.

XIV. Adjournment.

"Move to adjourn"

Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer to adjourn the meeting at 1:38 pm.

Respectfully submitted,



Karen Hirte  
Lewis County Solid Waste Administrative Assistant

# Solid Waste Utility

## Community Litter Cleanup Program Summary

### For the Month of April 2025

#### **Lewis County Litter Crew**

Supervisor Hours		53
Crew Hours		105
Road Miles		38
Weight (Pounds)		2,160
Other Item Fees (TV, Tires and Appliances)	\$	50
Total Disposal Fees	\$	253
Public Works Roads Clean-Up	\$	40
Supplies, Vehicle, Cell Phone	\$	2,272

#### **Illegal Dumpsites**

Supervisor Hours		23
Crew Hours		45
Dumpsites Cleaned		6
Weight (Pounds)		2,160
Other Item Fees (TV, Tires and Appliances)	\$	195
Total Disposal Fees	\$	350

#### **Lewis County Contracted Litter Crew: Roadside**

Crew Hours		-
Road Miles		-
Weight (Pounds)		-
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Labor and Disposal Fees	\$	4,823

#### **Interchanges and Intersections**

Hours		64
Weight (Pounds)		76
Other Item Fees (TV, Tires and Appliances)	\$	65
Total Labor and Disposal Fees	\$	1,443

#### **Volunteer Litter Clean-up**

Hours		87
Weight (Pounds)		4,040
Bags Collected		63
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Disposal Fees	\$	-

*Totals may not foot due to rounding.*

# COMMUNITY LITTER CLEANUP PROGRAM 2025

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
<b>Lewis County Litter Crew</b>													
Supervisor Hours Litter	-	-	18	53	-	-	-	-	-	-	-	-	70
Crew Hours	-	-	35	105	-	-	-	-	-	-	-	-	140
Road Miles	-	-	12	38	-	-	-	-	-	-	-	-	50
Road side disposal weight	-	-	1,080	2,160	-	-	-	-	-	-	-	-	3,240
Disposal Fees	\$ -	\$ -	\$ 69	\$ 253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 322
Supplies, Vehicle, Cell Phone	\$ -	\$ -	\$ 3,243	\$ 2,272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,515
Public Works Roads Clean-Up	\$ -	\$ -	\$ 20	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60
<b>Illegal Dumpsites</b>													
Supervisor Hours	55	51	48	23	-	-	-	-	-	-	-	-	176
Crew Hours	110	101	95	45	-	-	-	-	-	-	-	-	351
Dumpsites Cleaned	14	12	12	6	-	-	-	-	-	-	-	-	44
Pounds	5,160	5,040	4,300	2,160	-	-	-	-	-	-	-	-	16,660
Disposal Fees	\$ 961	\$ 1,324	\$ 1,005	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Lewis County Contracted Litter Crew: Roadside</b>													
Team Hours	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Miles	-	-	-	-	-	-	-	-	-	-	-	-	-
Pounds of Litter Picked Up	-	-	-	-	-	-	-	-	-	-	-	-	-
Labor and Disposal Fees	\$ 4,232	\$ 5,311	\$ 4,857	\$ 4,823	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,223
<b>Interchanges and Intersections</b>													
Hours	56	46	21	64	-	-	-	-	-	-	-	-	187
Pounds of Litter Picked Up	600	520	240	76	-	-	-	-	-	-	-	-	1,436
Pounds of Recycling Picked Up	30	-	15	65	-	-	-	-	-	-	-	-	110
Labor and Disposal Fees	\$ 1,255	\$ 1,051	\$ 474	\$ 1,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,222
Interchanges cleaned:													
<b>Volunteer Litter Clean-up Work</b>													
Hours	60	48	41	87	-	-	-	-	-	-	-	-	236
Pounds of Litter Picked Up	-	-	-	4,040	-	-	-	-	-	-	-	-	4,040
Bags Collected	80	50	76	63	-	-	-	-	-	-	-	-	269
Disposal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Centralia Volunteers:** 33 volunteers, 47 hours, picked up 59 bags of litter

**Chehalis Volunteers:** Cleaned up under Chamber Way and along National Avenue

**Lewis County Volunteers:** Three volunteers, 10 hours, picked up four bags of litter

Trash Force Volunteers spent 30 hours picking up 2.02 tons on Skate Creek Rd.

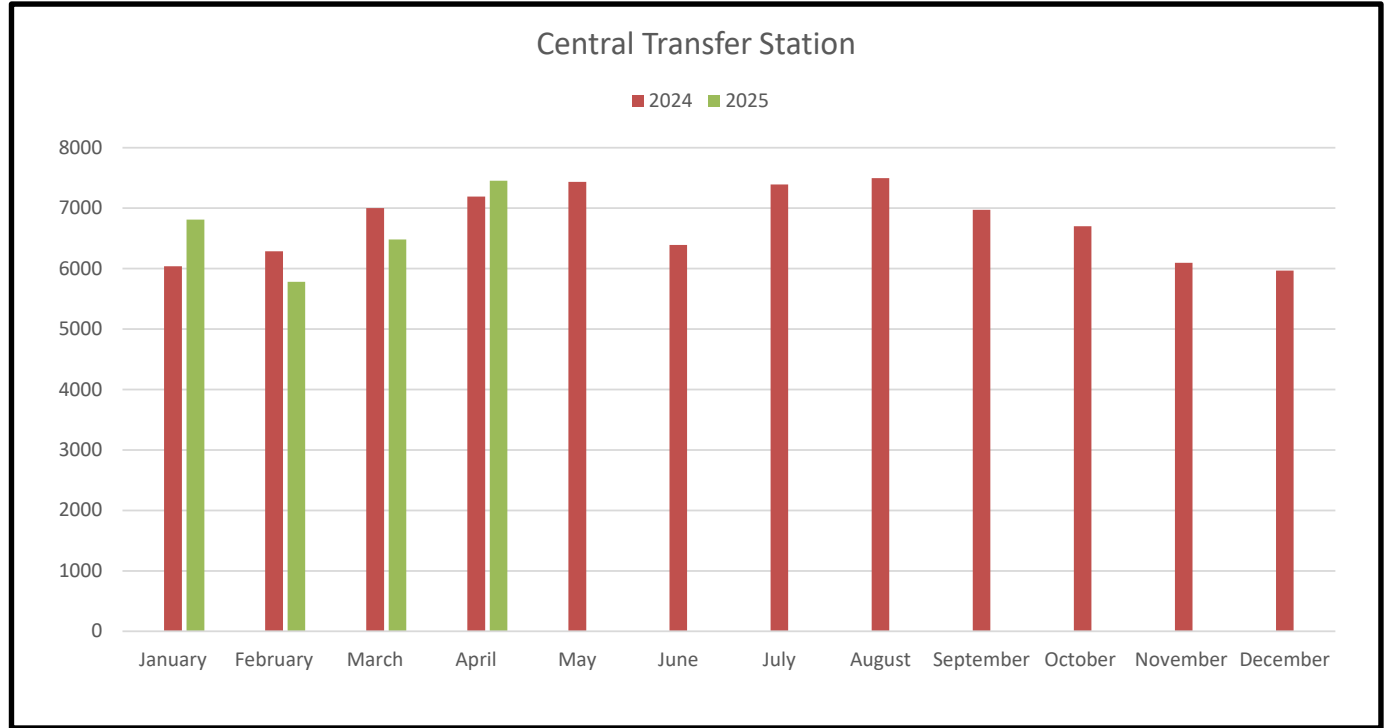
*Totals may not foot due to rounding.*

**Note:**  
February Interchanges and Intersections labor fees had an additional \$7.80 due to a revised January invoice.

Illegal Dumpsites cleaned				
Road & Mile Post	Pounds	Other	Other Fees	# of Sites
Manners Rd. MP 1	180	-	\$ 25	1
Oppelt Rd. MP 2	460	-	\$ 80	1
Monroe Rd. MP 2	640	-	\$ 60	1
Jeffries Rd.	480	-	\$ -	1
Frost Rd. MP 1.5	220	-	\$ 30	1
Ceres Hill Rd. MP 2.5	180	-	\$ -	1
	2,160		\$ 195	6

# LEWIS COUNTY SOLID WASTE TONNAGE REPORT

Month	Central Transfer Station		
	2024	2025	Difference
January	6,037	6,810	773
February	6,288	5,781	(507)
March	6,999	6,482	(517)
April	7,193	7,452	259
May	7,435		
June	6,390		
July	7,392		
August	7,496		
September	6,974		
October	6,701		
November	6,098		
December	5,969		
<b>Total Tonnage</b>	<b>80,973</b>	<b>26,524</b>	

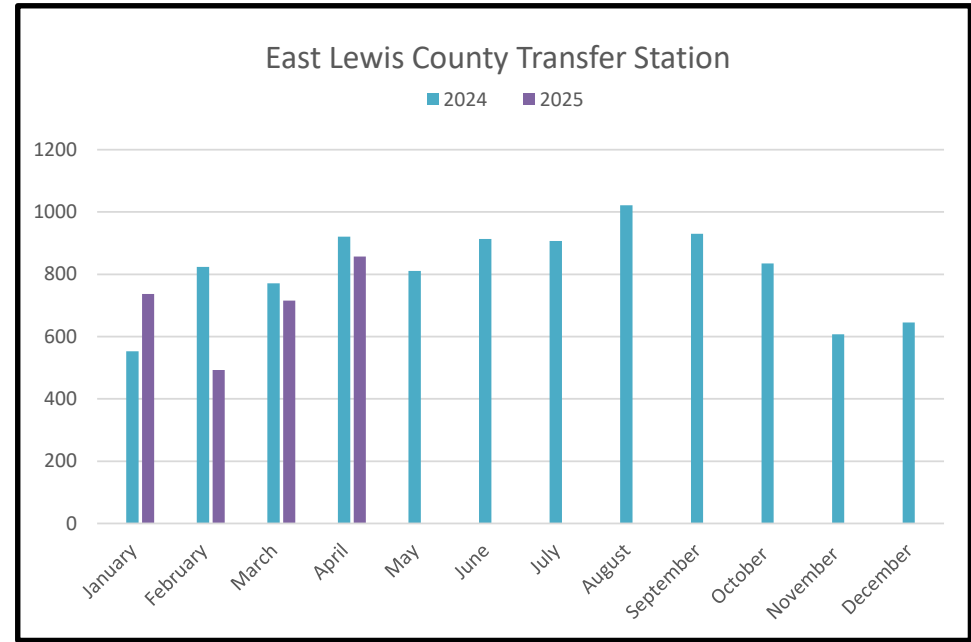


Month	East Lewis County		
	2024	2025	Difference
January	553	737	184
February	824	493	(331)
March	771	715	(56)
April	921	857	(64)
May	811		
June	913		
July	907		
August	1,022		
September	930		
October	835		
November	607		
December	645		
<b>Total Tonnage</b>	<b>9,738</b>	<b>2,802</b>	

2025 Total
7,547
6,274
7,198
8,309
-
-
-
-
-
-
-
<b>29,327</b>

**2025 Estimated Tonnage: 90,000**

**Actual Tonnage/ Estimated Tonnage 33%**



# Solid Waste Disposal District #1

## Fund 4150 Monthly Report

### For the Month of April 2025

**Beginning Fund 4150 Balance    \$    6,147,052**

**Revenue:**

Solid Waste Sales and Services	898,428	99.52%
Late Fees	70	0.01%
Accounts Receivable	-	0.00%
Misc. Non-Operating	-	0.00%
Over / Short	8	0.00%
Recycling/Miscellaneous Revenue	<u>4,246</u>	0.47%
<b>Total Revenue</b>	<b>902,752</b>	<b>100.00%</b>

**Expenses:**

Business and Occupational Service Tax	17,852	2.16%
Refuse Tax	17,782	2.15%
Professional Services and Supplies	-	0.00%
Building / Facility Rent	52,859	6.38%
Hauling and Disposal	490,468	59.22%
Indirect Cost Allocation	5,632	0.68%
Host Fee	16,750	2.02%
Monthly Payment to Fund 4010	<u>226,852</u>	27.39%
<b>Total Expenses</b>	<b><u>828,195</u></b>	<b>100.00%</b>

**Net Operating Gain    74,557**

**Ending Fund 4150 Balance    \$    6,221,609**

*Landfill Closure Reserve \$287,993*

*Following page 9 shows detailed listing of monthly transfer.*

*Incurring expenses were calculated based on our reported out-bound tonnage.*

*Net operating loss is due to timing of invoices and revenue collected.*



**SOLID WASTE DISPOSAL DISTRICT FUND 4150**  
**2025 YEAR TO DATE BUDGET REPORT**

**33.33% OF YEAR ELAPSED**

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
<b>Revenue:</b>																
Solid Waste Sales and Services	\$ 869,175	\$ 896,872	\$ 928,623	\$ 898,428	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,593,098	\$ 10,665,000	33.69%
Late Fees paid by Customers	230	65	95	70	-	-	-	-	-	-	-	-	-	460	2,000	23.00%
Petty Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Over/Short	(6)	(1)	(4)	8	-	-	-	-	-	-	-	-	-	(3)	-	0.00%
Misc. Non-Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Recycling/Misc. Revenue	4,609	3,034	5,361	4,246	-	-	-	-	-	-	-	-	-	17,250	100,000	17.25%
<b>Total Revenue</b>	<b>\$ 874,008</b>	<b>\$ 899,970</b>	<b>\$ 934,075</b>	<b>\$ 902,752</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,610,805</b>	<b>\$ 10,767,000</b>	<b>33.54%</b>
<b>Expenses:</b>																
Refuse Tax	\$ 14,803	\$ 11,005	\$ 15,385	\$ 17,782	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,975	\$ -	0.00%
Business and Occupation Tax	16,012	13,309	16,557	17,852	-	-	-	-	-	-	-	-	-	63,730	188,423	33.82%
Professional Services	-	123	-	-	-	-	-	-	-	-	-	-	-	123	6,000	2.05%
Building/Facility Rent	-	-	158,577	52,859	-	-	-	-	-	-	-	-	-	211,436	634,308	33.33%
Hauling and Disposal	444,309	385,613	423,045	490,468	-	-	-	-	-	-	-	-	-	1,743,435	5,122,512	34.03%
Indirect Cost Allocation	-	11,265	5,632	5,632	-	-	-	-	-	-	-	-	-	22,529	67,587	33.33%
Host Fee	-	33,500	16,750	16,750	-	-	-	-	-	-	-	-	-	67,000	201,000	33.33%
Utility Fund Contracted Services	218,473	322,994	266,513	226,852	-	-	-	-	-	-	-	-	-	1,034,832	4,041,913	25.60%
<b>Total Expenses</b>	<b>\$ 693,597</b>	<b>\$ 777,809</b>	<b>\$ 902,459</b>	<b>\$ 828,195</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,202,060</b>	<b>\$ 10,261,743</b>	<b>31.20%</b>
<b>Net Operating Gain/(Loss)</b>	<b>\$ 180,411</b>	<b>\$ 122,161</b>	<b>\$ 31,616</b>	<b>\$ 74,557</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 408,745</b>		

*This sheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget.  
Fund 4150 balance can be found on the Solid Waste Disposal District report.*

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

# Solid Waste Utility

## Fund 4010 Monthly Report

### For the Month of April 2025

#### Revenue:

Grants	54,998	18.24%
Reimbursement for Litter Program	17,834	5.91%
Misc Revenue	-	0.00%
Insurance Recovery	-	0.00%
Rent From Disposal District	1,859	0.62%
Payment From Disposal District	226,852	75.23%
<b>Total Revenue</b>	<b>301,543</b>	<b>100.00%</b>

#### Expenses:

Admin and Transfer Station Programs		
Salaries and Fringe Benefits	144,174	47.81%
Supplies / Small Tools / Equipment	5,222	1.73%
Fuel Consumed	5,175	1.72%
Professional Services	25,066	8.31%
Utilities	2,126	0.71%
Miscellaneous	162	0.05%
Equipment Rental	960	0.32%
Interfund Equipment	-	0.00%
Interfund Charges	25,006	8.29%
Repairs and Site Maintenance	17,863	5.92%
Training / Travel / Subscription	-	0.00%
Recycling Program	19,691	6.53%
Litter Program	15,326	5.08%
Code Compliance Program	-	0.00%
Nuisance Abatement	-	0.00%
Homeless Camp Clean Up Program	417	0.14%
Landfill Closure Program	3,717	1.23%
Moderate Risk Waste Program	36,638	12.15%
Capital Improvements	-	0.00%
<b>Total Expenses</b>	<b>301,543</b>	<b>100.00%</b>

**Net Operating Income**    \$                    -

#### Reserve Balances:

Nuisance Abatement	\$	114,876
Solid Waste Equipment (2024)		197,025
Capital (2010 to 2024)		1,043,454
<b>Total Reserve Balances</b>	<b>\$</b>	<b>1,355,355</b>

*Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.*

**SOLID WASTE UTILITY FUND 4010  
2025 YEAR TO DATE BUDGET REPORT**

**33.33% OF YEAR ELAPSED**

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
<b>Revenue:</b>																
Department of Ecology Grants	\$ -	\$ -	\$ -	\$ 24,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,433	\$ 35,000	69.81%
Litter Grant	-	-	-	30,565	-	-	-	-	-	-	-	-	-	30,565	123,000	24.85%
Rent From Disposal District	-	-	5,577	1,859	-	-	-	-	-	-	-	-	-	7,436	22,308	33.33%
Reimbursement from Litter Crew	-	-	-	17,834	-	-	-	-	-	-	-	-	-	17,834	139,226	12.81%
Capital Reserve Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	147,600	0.00%
Payment From Disposal District	218,473	322,994	266,513	226,852	-	-	-	-	-	-	-	-	-	1,034,832	4,041,913	25.60%
<b>Total Revenue</b>	\$ 218,473	\$ 322,994	\$ 272,090	\$ 301,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,115,100	\$ 4,509,047	24.73%
<b>Expenses:</b>																
Salary and Benefits	\$ 140,585	\$ 140,020	\$ 142,870	\$ 144,174	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,649	\$ 1,705,131	33.29%
Supplies/Small Tools and Equipment	4,739	5,871	12,408	5,222	-	-	-	-	-	-	-	-	-	28,240	67,000	42.15%
Fuel Consumed	-	4,921	5,676	5,175	-	-	-	-	-	-	-	-	-	15,772	70,500	22.37%
Professional Services	27,402	53,561	10,202	25,066	-	-	-	-	-	-	-	-	-	116,231	361,075	32.19%
Utilities	243	2,119	2,221	2,126	-	-	-	-	-	-	-	-	-	6,709	30,510	21.99%
Miscellaneous	1,544	4,301	81	162	-	-	-	-	-	-	-	-	-	6,087	26,575	22.91%
Equipment Rental	-	3,757	480	960	-	-	-	-	-	-	-	-	-	5,197	30,250	17.18%
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	258,808	0.00%
Interfund Charges	6,893	41,646	24,218	25,006	-	-	-	-	-	-	-	-	-	97,762	288,741	33.86%
Repairs and Site Maintenance	4,157	15,532	20,758	17,863	-	-	-	-	-	-	-	-	-	58,310	494,689	11.79%
Training and Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,045	0.00%
Recycling Program	10,070	7,000	11,886	19,691	-	-	-	-	-	-	-	-	-	48,647	268,524	18.12%
Landfill Closure	1,834	1,811	8,287	3,717	-	-	-	-	-	-	-	-	-	15,649	92,024	17.01%
Code Compliance Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	0.00%
Nuisance Abatement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Homeless Camp Clean Up Program	-	418	420	417	-	-	-	-	-	-	-	-	-	1,255	4,700	26.70%
Litter Program	12,373	12,992	18,581	15,326	-	-	-	-	-	-	-	-	-	59,272	270,055	21.95%
Moderate Risk Waste	8,633	20,103	14,002	36,638	-	-	-	-	-	-	-	-	-	79,376	282,800	28.07%
Capital Improvements/Repairs	-	8,942	-	-	-	-	-	-	-	-	-	-	-	8,942	167,000	5.35%
<b>Total Expenses</b>	\$ 218,473	\$ 322,994	\$ 272,090	\$ 301,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,115,097	\$ 4,527,427	24.63%
<b>Net Operating Gain/(Loss)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

*This sheet is intended to compare Solid Waste Utility YTD to the Solid Waste Utility Budget. Fund 4010 reserve balances can be found on the Solid Waste Utility report.*

*Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.*