

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**IN THE MATTER OF:**

RESOLUTION NO. 25-140

APPROVE AN INTERLOCAL AGREEMENT  
BETWEEN LEWIS COUNTY AND THE CITY OF  
CHEHALIS PUBLIC WORKS FOR SUPPORT OF  
RADIO COMMUNICATIONS EQUIPMENT AND  
SYSTEMS

**WHEREAS**, Lewis County Radio Services, a division of 911 Communications, provides radio communications systems and equipment support and maintenance on the Lewis County radio system; and

**WHEREAS**, the public safety users of the Lewis County radio system own radio equipment that interfaces to the County system that needs to be repaired and maintained to meet operational standards; and

**WHEREAS**, Lewis County Radio Services can provide support of user radio communications equipment and systems to ensure end to end functionality of the system for users.

**NOW THEREFORE BE IT RESOLVED** the Board of County Commissioners hereby authorizes the 911 Director to sign an interlocal agreement for support of radio communications equipment and systems with the City of Chehalis Public Works.

DONE IN OPEN SESSION this 13th day of May, 2025.

APPROVED AS TO FORM:  
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

David Bailey  
By: David Bailey,  
Chief Civil Deputy Prosecuting Attorney

Scott J. Brummer  
Scott J. Brummer, Chair

ATTEST:



Absent  
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester, CMC  
Rieva Lester, CMC,  
Clerk of the Lewis County Board of  
County Commissioners

Sean D. Swope  
Sean D. Swope, Commissioner



## RADIO SERVICES AGREEMENT

Between

AGENCY NAME: City of Chehalis P.W. and  
**Lewis County**

THIS AGREEMENT is made by and entered into between City of Chehalis (**AGENCY NAME**) hereafter referred to as "Jurisdiction") and Lewis County (hereafter referred to as "County"). This Agreement is entered into pursuant to the Inter-local Cooperation Act, RCW Chapter 39.34. This Agreement is intended to provide for the efficient and economic management and servicing of the respective jurisdiction's radio communications equipment and systems.

WHEREAS it is appropriate that in order to implement such an arrangement an inter-local agreement be executed between the parties setting forth the conditions and terms of that arrangement.

NOW, THEREFORE in consideration of the terms and conditions contained herein, the Jurisdiction and County agree as follows:

1. Purpose: This Inter-local Agreement is intended to provide for servicing of the Jurisdiction's radio equipment and associated systems by the trained personnel of the Lewis County Radio Services Division.
2. Means of Joint Undertaking: No separate legal entity shall be created to implement the terms of this Agreement. The Lewis County Director of the Department of 911 Communications and the above-named Jurisdiction's Representative shall provide joint oversight to administer this agreement. Lewis County employees will remain under the supervision of the Director of the Department of 911 Communications.
3. Term: This Agreement shall commence on the date the last party hereto executes this agreement and shall expire on December 31, 2030. This Agreement may be terminated prior to expiration pursuant to Section 8 herein below.
4. Services: The Lewis County Department of 911 Communications Radio Services Division agrees to perform (on an availability basis determined by the Radio Services Supervisor) the following radio maintenance and repair services for the Jurisdiction:
  - a. Routine maintenance to include installation, troubleshooting, service, repair and reprogramming of Jurisdiction's two-way radio equipment including, by way of example, its mobile, portable, base station radios and accessories. When possible, work will be performed at the Radio Service shop, located at 542 Center Street NW, Chehalis, WA 98532.
  - b. Emergency response as requested and authorized by the Jurisdiction for emergency troubleshooting and repair of mobile, portable, base station radios and accessories.
  - c. Maintain repair logs and information on status of repairs completed.
  - d. Emergency vehicle services. Including but not limited to, installation of emergency lighting or sirens, testing and repair of equipment, replacement of defective equipment, and provide replacement parts deemed to be defective.

County shall not be obligated to maintain any equipment other than those items listed above or perform any services other than those identified above.

5. Fees: The Jurisdiction agrees to pay an hourly fee of **\$70.85 per technician** billed in one-hour increments for service during normal business hours of 6:30 AM TO 5:00 PM, Monday through Friday, excluding holidays. All calls for service during non-business hours shall be charged an hourly fee of **\$106.28**, billed in one-hour increments (WITH A 2 HOUR MINIMUM). Any part of an hour is considered billable at the appropriate hourly rate stated above. These rates apply per technician for the work performed. This agreement is good for 5 years. Annual adjustment to the labor rate will be 2.5%.

Materials and parts will be billed at cost with Washington State sales tax included. In addition, County shall bill the Jurisdiction for all mileage incurred at the currently adopted Lewis County/IRS standard mileage business rate. Remittance shall be due within 30 days of receiving the invoice for services performed and materials provided.

6. Assignment and Subcontracting: No portion of this Agreement may be assigned or subcontracted to any other individual, firm or entity without express and prior written approval of both parties hereto.
7. Modification: Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing and signed by each of the parties.
8. Termination for Public Convenience: The Jurisdiction or County may terminate the Agreement upon ninety (90) days advance written notice.
9. Defense and Indemnity Agreement: Each party shall defend, hold harmless and indemnify the other from any and all causes of actions, judgments, claims and damages arising out of the non-offending party's acts or omissions. Without limiting the foregoing, both parties acknowledge that the Jurisdiction is solely responsible for all liability, costs or expenses resulting from the Jurisdiction's acts or omissions, and that the County is solely responsible for all liability, costs or expenses resulting from the County's acts or omissions.
10. Venue and Choice of Law: In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the courts of the State of Washington in and for the County of Lewis. The laws of the State of Washington shall govern this agreement.
11. Severability: If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect the other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this the terms and conditions of this Agreement are declared severable.
12. Waiver: Waiver of any breach or condition of this Agreement shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this Agreement shall be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.
13. Entire Agreement: This written Agreement represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties.



14. Time is of the Essence: Time is of the essence for all terms, conditions, obligations, and duties set forth or referred to in this agreement.
15. This Agreement has been mutually negotiated and prepared, and shall not be construed or interpreted adversely to any Party.
16. Should any legal proceeding be commenced between or by the Parties concerning or related to this Agreement or the rights and duties of either in relation to this Agreement, the Party prevailing in such proceeding shall be entitled, in addition to such other relief as may be granted, to a reasonable sum as and for such Party's reasonable attorneys' fees, expenses, and costs actually incurred and paid.

Agency:

Signed:

Printed: STACY DENHAM

Title: CITY MANAGER

Date: 4/21/2025

Agency: **Lewis County 911 Communications**

Signed:

Printed: Jennifer Libby-Jones

Title: 911 Director

Date: 4/29/25

# BOCC AGENDA ITEM SUMMARY

**Resolution:**

**BOCC Meeting Date:** May 13, 2025

**Suggested Wording for Agenda Item:**

**Agenda Type:** Deliberation

Approve an interlocal agreement between Lewis County and the City of Chehalis Public Works for support of radio communications equipment and systems

**Contact:** Elizabeth Casteel

**Phone:** 360-740-1248

**Department:** COMM - 911

## Description:

Resolution to authorize ILA for support of radio communications equipment and systems with the City of Chehalis Public Works

## Approvals:

User	Status
PA's Office	Approved

## Publication Requirements:

**Publications:**

**Additional Copies:**

**Cover Letter To:**