

LEWIS COUNTY CIVIL SERVICE COMMISSION MINUTES

March 12, 2025

Present: Candi Faupell, Kevin Ryan, Donald Clevinger, Kevin Engelbertson, Kevin Dickey, Rick VanWyck, Gabe Frase, Chris Sweet, Sherri Guenther, Linda Bailey

Call to Order: The meeting was called to order at 11:27 am by Commissioner Faupell. Minutes of the February 12, 2025, meeting were approved as written.

Secretarial Report: Linda Bailey

Commissioner Ryan's term was renewed. His term will end December 31, 2030.

Employee Status Report: Linda Bailey

Corrections Deputy Shawn Heppe retired effective March 4th.

Corrections Deputy Caitlin Quinn was promoted to permanent status effective February 16th.

Corrections Deputy Adam Rosales-Reyes was promoted to permanent status effective March 1st.

Deputy Ciara Morine received probationary appointment effective March 16th.

Deputy Samuel Okutsu received probationary appointment effective March 16th.

Deputy Ryan Hauck was promoted to permanent status effective February 16th.

Deputy Darrell Tevis was promoted to permanent status effective March 16th.

Administrative Report: Kevin Engelbertson

Corrections Bureau – We currently have one corrections lieutenant vacancy and six corrections deputy vacancies. Five corrections deputy positions will not be funded due to budgetary constraints.

Operations Bureau – Lateral deputy applicant Ciara Morine was given a conditional offer and will start on March 16. Deputy sheriff trainee applicant Samuel Okutsu was given a conditional offer and will start on March 16. A last-minute opening became available at the BLEA in Arlington so Deputy Okutsu will start the academy on March 24. We currently have three vacancies, (one deputy, two detectives). One of these positions will not be filled due to budgetary constraints. One deputy applicant in the background process was disqualified for substantial history. We currently have one deputy sheriff trainee in the background process. She is currently a reserve for Kittitas County and will graduate with her BA degree in June. Four interviews for a deputy position are being held next week. Deputy Jessy Sanchez graduated from the BLEA on March 6th and is starting his FTO program.

Other Business:

A Target Zero Traffic Safety Task Force Dinner and Awards Banquet is being held this Friday, March 14th at the Veterans Memorial Museum. Law enforcement officers throughout Lewis County will be recognized for their efforts in 2024 for identifying and removing impaired drivers from roads in Lewis County, along with other law enforcement traffic safety activities and public education.

There being no further business, the meeting was adjourned at 11:39.

Future Meeting Date:

The meeting scheduled for April 9th has been cancelled. The next meeting will be held on Wednesday, May 14, 2025, at 11:30 am in the Lewis County Sheriff's Office Conference Room

Minutes Prepared by: Linda Bailey, Secretary