Lewis County Superior Court Request for Inspection/Copies of Administrative Records Pursuant to GR 31.1

Note: Do not use this form to request court case documents.

Req for Insp of Rec 03/08/2024

If you are requesting court documents or records related to court proceedings, please contact the Clerk of the County: http://lewiscountywa.gov/clerk

Requestor Information:				
Printed Name:Last		First		MI
Request made on behalf of:	□Business/Comm	ercial	□Individual	
Name of Business (if applica	ıble):			
Address:Street	City		State	Zip Code
Telephone:	·	Fax: _		
E-mail Address:				
Signature:				
Description of Requested R location, date, and type of re-		rtant to b	e as specific a	s possible as to name,
Reason for Request				
[] This is a request to inspec	ct the records identifie	ed above.		
[] This is a request for copie	s if the records identi	fied abov	e.	

[] Other: Explain				
How do you wish to be contact	cted?	none DE-mail		
Best time to telephone (check	one):A.M	P.M.		
		records, divorce information)? If so, pleas last heard. Do not use this form.	ase	
Procedures:				
this administrative records r	request, unless this	within five (5) working days from receis request is to a court that meets irregulate be provided within thirty (30) calendar	larly.	
decisions of the Public Reco of the records can be found a	rds Officer regardinat http://lewiscount	g records and the process for appealing the ling exemptions, reduction and identificantywa.gov/juvenilecourt. If you would liblic records officer using the information	ation ke a	
Public Records Officer:				
Lewis County Superior Court Administrator Dahkota Harmanson 345 W. Main St, 4 th Fl Chehalis, WA 98532 360-740-1333 ext. 3 Dahkota.Harmanson@lewiscountywa.gov				
Request Received:	at	a.m./p.m.		
Ву:				