

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - AGENDA

Regular Meeting

Meeting Date: Monday, April 28, 2025 Meeting Time: 1:30 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA.

- I. Call to Order
- II. Verification of a Quorum
- III. Approval of Minutes March 24, 2025, regular meeting
- IV. Public Comment on any final-action items listed on this agenda - None
- V. Public Hearing - None
- VI. Board Measures and Proposals - None
- VII. Transfer Station Operations
 - a. Community Litter Program Report
 - b. Transfer Station Tonnages
- VIII. Financial Reports
 - a. Monthly Reports
- IX. Legislative Update - None
- X. Approve transfer from the Disposal District #1 Fund 4150 in the amount of **\$902,459**

Payment to Solid Waste Fund 4010 for operational expenses	\$	266,513
Payment to Cowlitz Landfill and Dietrich Trucking for hauling and disposal	\$	423,045
Professional Services and Supplies	\$	-
Indirect Cost Allocation	\$	5,632
Payment to City of Centralia for host fee	\$	16,750
Payment to Department of Revenue for taxes	\$	31,942
Building/Facility Rent (January, February and March)	\$	158,577
March 2025 Total Expenses	\$	902,459

- XI. Staff Discussion
 - a. Yard goats transferred from the Roads Maintenance Division
 - b. Ramp Litter Cleanup Program (RLCP) additional funding
- XII. Announcements
 - a. Darren Sabin's retirement
- XIII. Adjournment

**LEWIS COUNTY
SOLID WASTE DISPOSAL DISTRICT #1
REGULAR MEETING**

Monday, April 28, 2025, at 1:30 pm

Lewis County provides a virtual meeting option.
Please see below:

ONLINE: Attend the meeting via Zoom Meeting at <https://us06web.zoom.us/j/87192545915?>
The pass code is 036530.

BY PHONE: To attend by phone, call 888-475-4499.
The meeting ID is 874-9254-5915 and the pass code is 036530.

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT No. 1 - MINUTES

Regular Meeting

Meeting Date: Monday, March 24, 2025, Meeting Time 1:30 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Sean D. Swope called the meeting to order at 1:31 pm, Monday, March 24, 2025.
Those in attendance:

Lindsey R. Pollock, DVM	Lewis County Commissioner
Sean D. Swope	Lewis County Commissioner
Scott J. Brummer	Lewis County Commissioner
Rocky Lyon	Lewis County Solid Waste Manager
Marissa Briggs	Lewis County Solid Waste Office Assistant
Tina Correia	Lewis County Public Works Deputy Director
Enrique Gonzalaz	Zoom Participant

- II. Quorum verified.

- III. Approval of Minutes.

“Move to approve the minutes from February 24, 2025.”

Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- IV. Public Comment on any final-action items listed on this agenda - None.

- V. Public Hearing – None.

- VI. Board Measures and Proposals.

- a. **Resolution 003-25 - Appointment of Geoff Soderquist, Clerk of the Board of Lewis County Solid Waste Disposal District No. 1.**

“Move to approve Resolution 003-25”

Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion passes three to zero.

- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.

- a. Community Litter Program Report – February.

- The litter program coordinator and crew cleaned up 12 dumpsites, with 51 supervisor hours and 101 crew hours, and 5,000 pounds of litter. Total disposal fees were \$1,324.
- The Lewis County roadside contracted litter crew only had \$5,311 in fees for the Express Employment personnel.
- The Interchanges and Intersections crew spent 46 hours cleaning up 520 pounds of litter resulting in \$1,051 in fees.
- Centralia reported 47 volunteers, spending 48 hours collecting 80 bags of litter.

- b. Transfer Station Tonnage – February.

- The Central Transfer Station monthly tonnage was 5,781.
- The East Lewis County Transfer Station tonnage was 493.
- Year to Date the tonnage was 13,820.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.

- a. Monthly reports – February.

- Fund 4150 revenue per the Munis report was \$899,970 and showed a net operating gain of \$122,161. The ending fund balance was \$6,115,436.
- Fund 4010 total expenses \$322,994.
- Total reserve balances \$1,355,355.

- b. 2024 Year End Report.

- Total revenue of Fund 4150 \$46,610.
- Total expenses of Fund 4150 \$50,996.

- Fund 4150 showed a small operating loss of \$4,386.
- Ending Balance of Fund 4150 is \$5,812,864.

IX. Legislative Update – None.

X. Miscellaneous Reports – None.

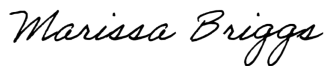
XI. Approval of transfers from Solid Waste Disposal District No.1 to Lewis County Solid Waste Utility.
“Mr. Chair I move that we approve the transfer from Disposal District No. 1 Fund 4150 in the amount of \$828,805.”
Motion by Scott J. Brummer, and seconded by Lindsey R. Pollock, DVM. Motion passes three to zero.

XII. Staff Discussion – None.

XIII. Announcements – None.

XIV. Adjournment.
“Move to adjourn”
Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer to adjourn the meeting at 1:46 pm.

Respectfully submitted,



Marissa Briggs
Lewis County Solid Waste Office Assistant

Solid Waste Utility

Community Litter Cleanup Program Summary

For the Month of March 2025

Lewis County Litter Crew

Supervisor Hours		18
Crew Hours		35
Road Miles		12
Weight (Pounds)		1,080
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Disposal Fees	\$	69
Public Works Roads Clean-Up	\$	20
Supplies, Vehicle, Cell Phone	\$	3,243

Illegal Dumpsites

Supervisor Hours		48
Crew Hours		95
Dumpsites Cleaned		12
Weight (Pounds)		4,300
Other Item Fees (TV, Tires and Appliances)	\$	700
Total Disposal Fees	\$	1,005

Lewis County Contracted Litter Crew: Roadside

Crew Hours		-
Road Miles		-
Weight (Pounds)		-
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Labor and Disposal Fees	\$	4,857

Interchanges and Intersections

Hours		21
Weight (Pounds)		240
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Labor and Disposal Fees	\$	474

Volunteer Litter Clean-up

Hours		41
Weight (Pounds)		-
Bags Collected		76
Other Item Fees (TV, Tires and Appliances)	\$	-
Total Disposal Fees	\$	-

Totals may not foot due to rounding.

COMMUNITY LITTER CLEANUP PROGRAM 2025

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Totals
Lewis County Litter Crew													
Supervisor Hours Litter	-	-	18	-	-	-	-	-	-	-	-	-	18
Crew Hours	-	-	35	-	-	-	-	-	-	-	-	-	35
Road Miles	-	-	12	-	-	-	-	-	-	-	-	-	12
Road side disposal weight	-	-	1,080	-	-	-	-	-	-	-	-	-	1,080
Disposal Fees	\$ -	\$ -	\$ 69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69
Supplies, Vehicle, Cell Phone	\$ -	\$ -	\$ 3,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,243
Public Works Roads Clean-Up	\$ -	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20
Illegal Dumpsites													
Supervisor Hours	55	51	48	-	-	-	-	-	-	-	-	-	153
Crew Hours	110	101	95	-	-	-	-	-	-	-	-	-	306
Dumpsites Cleaned	14	12	12	-	-	-	-	-	-	-	-	-	38
Pounds	5,160	5,040	4,300	-	-	-	-	-	-	-	-	-	14,500
Disposal Fees	\$ 961	\$ 1,324	\$ 1,005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Lewis County Contracted Litter Crew: Roadside													
Team Hours	-	-	-	-	-	-	-	-	-	-	-	-	-
Road Miles	-	-	-	-	-	-	-	-	-	-	-	-	-
Pounds of Litter Picked Up	-	-	-	-	-	-	-	-	-	-	-	-	-
Labor and Disposal Fees	\$ 4,232	\$ 5,311	\$ 4,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,400
Interchanges and Intersections													
Hours	56	46	21	-	-	-	-	-	-	-	-	-	123
Pounds of Litter Picked Up	600	520	240	-	-	-	-	-	-	-	-	-	1,360
Pounds of Recycling Picked Up	30	-	15	-	-	-	-	-	-	-	-	-	45
Labor and Disposal Fees	\$ 1,255	\$ 1,051	\$ 474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,779
Interchanges cleaned:													
Volunteer Litter Clean-up Work													
Hours	60	48	41	-	-	-	-	-	-	-	-	-	149
Pounds of Litter Picked Up	-	-	-	-	-	-	-	-	-	-	-	-	-
Bags Collected	80	50	76	-	-	-	-	-	-	-	-	-	206
Disposal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Centralia Volunteers: 67 volunteers, 41 hours, picked up 76 bags of litter

Chehalis Volunteers: Nothing reported

Lewis County Volunteers: Nothing reported

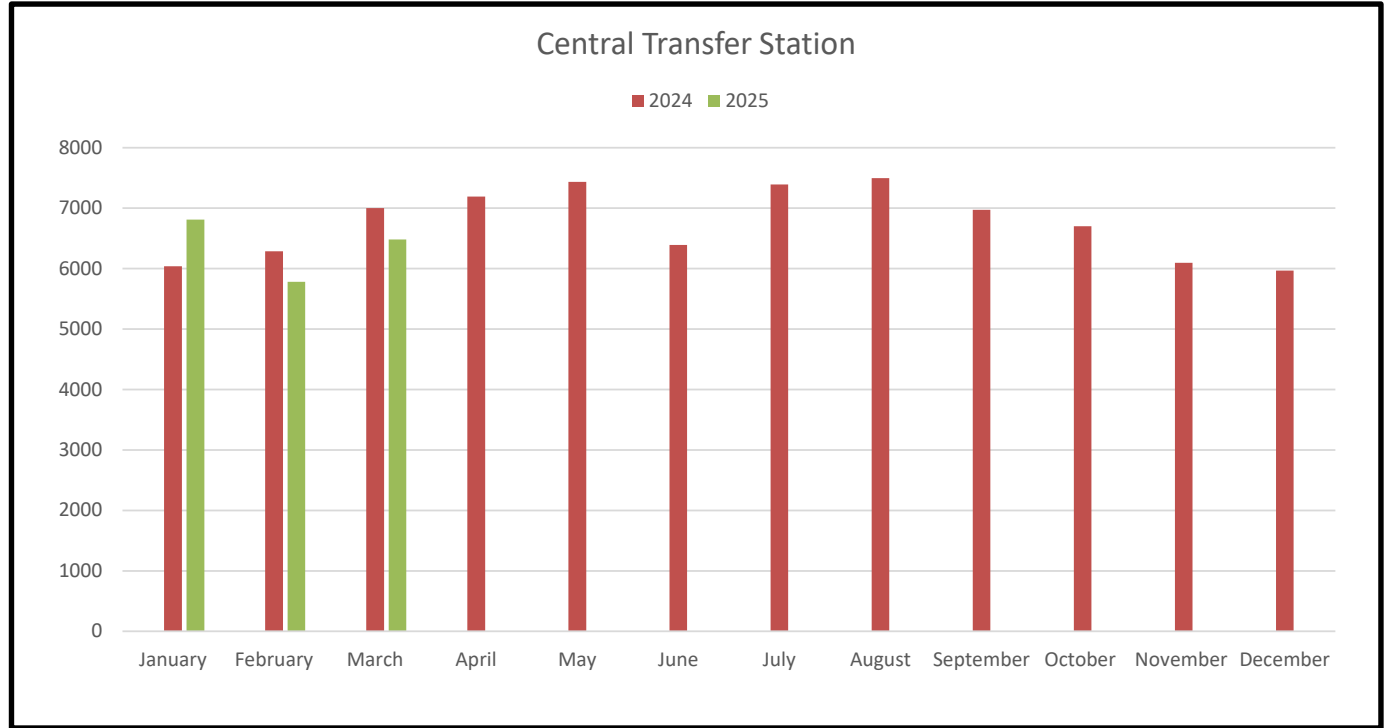
Totals may not foot due to rounding.

Note:
February Interchanges and Intersections labor fees had an additional \$7.80 due to a revised January invoice.

Illegal Dumpsites cleaned				
Road & Mile Post	Pounds	Other	Other Fees	# of Sites
Centralia Alpha Rd. MP 8	500	-	\$ 90	1
Little Hanaford Rd. MP 6	600	-	\$ 60	1
Joppish Rd. MP 1	60	-	\$ -	1
River Heights Rd. MP 1	80	-	\$ -	1
Berry Rd. MP 1	300	-	\$ -	1
Tune Rd. MP .5	420	-	\$ 150	1
Avery Rd. MP 1.5	600	-	\$ 150	1
King Rd. MP 4	620	-	\$ 110	1
Johnson Rd. MP 1.5	380	-	\$ 60	1
Grey Rd. MP .5	340	-	\$ 80	1
HWY 603 MP 5	160	-	\$ -	1
Airport Rd. MP 1	240	-	\$ -	1
	4,300		\$ 700	12

LEWIS COUNTY SOLID WASTE TONNAGE REPORT

Month	Central Transfer Station		
	2024	2025	Difference
January	6,037	6,810	773
February	6,288	5,781	(507)
March	6,999	6,482	(517)
April	7,193		
May	7,435		
June	6,390		
July	7,392		
August	7,496		
September	6,974		
October	6,701		
November	6,098		
December	5,969		
Total Tonnage	80,973	19,073	

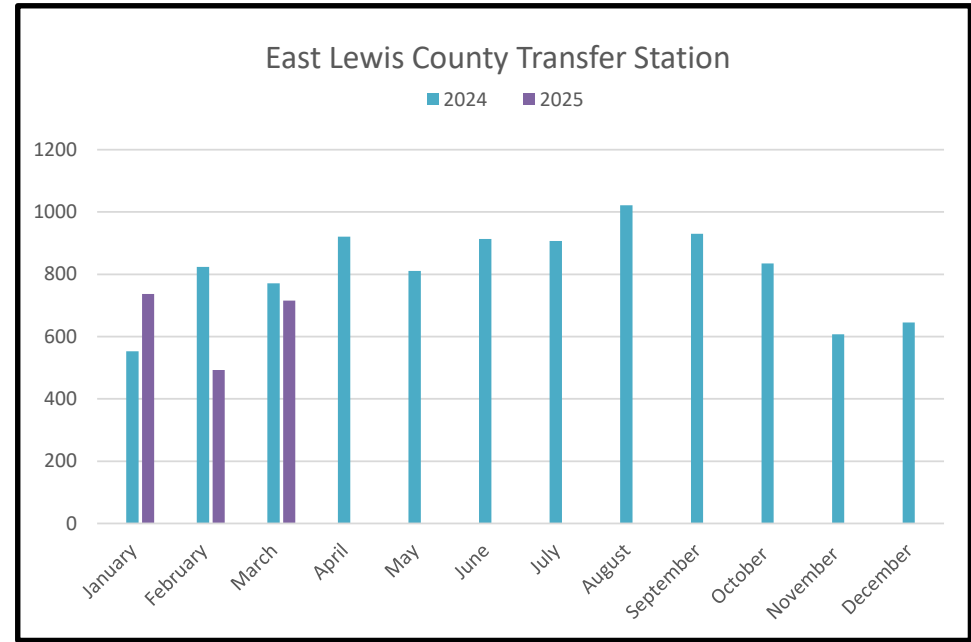


Month	East Lewis County		
	2024	2025	Difference
January	553	737	184
February	824	493	(331)
March	771	715	(56)
April	921		
May	811		
June	913		
July	907		
August	1,022		
September	930		
October	835		
November	607		
December	645		
Total Tonnage	9,738	1,945	

2025 Total
7,547
6,274
7,198
-
-
-
-
-
-
-
-
21,018

2025 Estimated Tonnage: 90,000

Actual Tonnage/Estimated Tonnage 23%



Solid Waste Disposal District #1

Fund 4150 Monthly Report

For the Month of March 2025

Beginning Fund 4150 Balance \$ 6,115,436

Revenue:

Solid Waste Sales and Services	928,623	99.42%
Late Fees	95	0.01%
Accounts Receivable	-	0.00%
Misc. Non-Operating	-	0.00%
Over / Short	(4)	0.00%
Recycling/Miscellaneous Revenue	<u>5,361</u>	0.57%
Total Revenue	934,075	100.00%

Expenses:

Business and Occupational Service Tax	16,557	1.83%
Refuse Tax	15,385	1.70%
Professional Services and Supplies	-	0.00%
Building / Facility Rent	158,577	17.57%
Hauling and Disposal	423,045	46.88%
Indirect Cost Allocation	5,632	0.62%
Host Fee	16,750	1.86%
Monthly Payment to Fund 4010	<u>266,513</u>	29.53%
Total Expenses	<u>902,459</u>	100.00%

Net Operating Gain 31,616

Ending Fund 4150 Balance \$ 6,147,052

Landfill Closure Reserve \$287,993

Following page 9 shows detailed listing of monthly transfer.

Incurring expenses were calculated based on our reported out-bound tonnage.

Net operating loss is due to timing of invoices and revenue collected.

This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

SOLID WASTE DISPOSAL DISTRICT FUND 4150
2025 YEAR TO DATE BUDGET REPORT

25% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																
Solid Waste Sales and Services	\$ 869,175	\$ 896,872	\$ 928,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,694,670	\$ 10,665,000	25.27%
Late Fees paid by Customers	230	65	95	-	-	-	-	-	-	-	-	-	-	390	2,000	19.50%
Petty Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Over/Short	(6)	(1)	(4)	-	-	-	-	-	-	-	-	-	-	(11)	-	0.00%
Misc. Non-Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Recycling/Misc. Revenue	4,609	3,034	5,361	-	-	-	-	-	-	-	-	-	-	13,004	100,000	13.00%
Total Revenue	\$ 874,008	\$ 899,970	\$ 934,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,708,053	\$ 10,767,000	25.15%
Expenses:																
Refuse Tax	\$ 14,803	\$ 11,005	\$ 15,385	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,194	\$ -	0.00%
Business and Occupation Tax	16,012	13,309	16,557	-	-	-	-	-	-	-	-	-	-	45,878	188,423	24.35%
Professional Services	-	123	-	-	-	-	-	-	-	-	-	-	-	123	6,000	2.05%
Building/Facility Rent	-	-	158,577	-	-	-	-	-	-	-	-	-	-	158,577	634,308	25.00%
Hauling and Disposal	444,309	385,613	423,045	-	-	-	-	-	-	-	-	-	-	1,252,967	5,122,512	24.46%
Indirect Cost Allocation	-	11,265	5,632	-	-	-	-	-	-	-	-	-	-	16,897	67,587	25.00%
Host Fee	-	33,500	16,750	-	-	-	-	-	-	-	-	-	-	50,250	201,000	25.00%
Utility Fund Contracted Services	218,473	322,994	266,513	-	-	-	-	-	-	-	-	-	-	807,980	4,041,913	19.99%
Total Expenses	\$ 693,597	\$ 777,809	\$ 902,459	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,373,865	\$ 10,261,743	23.13%
Net Operating Gain/(Loss)	\$ 180,411	\$ 122,161	\$ 31,616	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 334,188		

*This sheet is intended to compare the Solid Waste Disposal District YTD totals to the Solid Waste Disposal District budget.
Fund 4150 balance can be found on the Solid Waste Disposal District report.*

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

Solid Waste Utility

Fund 4010 Monthly Report

For the Month of March 2025

Revenue:

Grants	-	0.00%
Reimbursement for Litter Program	-	0.00%
Misc Revenue	-	0.00%
Insurance Recovery	-	0.00%
Rent From Disposal District	5,577	2.05%
Payment From Disposal District	266,513	97.95%
Total Revenue	272,090	100.00%

Expenses:

Admin and Transfer Station Programs		
Salaries and Fringe Benefits	142,870	52.51%
Supplies / Small Tools / Equipment	12,408	4.56%
Fuel Consumed	5,676	2.09%
Professional Services	10,202	3.75%
Utilities	2,221	0.82%
Miscellaneous	81	0.03%
Equipment Rental	480	0.18%
Interfund Equipment	-	0.00%
Interfund Charges	24,218	8.90%
Repairs and Site Maintenance	20,758	7.63%
Training / Travel / Subscription	-	0.00%
Recycling Program	11,886	4.37%
Litter Program	18,581	6.83%
Code Compliance Program	-	0.00%
Nuisance Abatement	-	0.00%
Homeless Camp Clean Up Program	420	0.15%
Landfill Closure Program	8,287	3.05%
Moderate Risk Waste Program	14,002	5.15%
Capital Improvements	-	0.00%
Total Expenses	272,090	100.00%

Net Operating Income \$ -

Reserve Balances:

Nuisance Abatement	\$ 114,876
Solid Waste Equipment (2024)	197,025
Capital (2010 to 2024)	1,043,454
Total Reserve Balances	\$ 1,355,355

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.

**SOLID WASTE UTILITY FUND 4010
2025 YEAR TO DATE BUDGET REPORT**

25% OF YEAR ELAPSED

	January	February	March	April	May	June	July	August	September	October	November	December	Yearend	YTD TOTALS	BUDGET	% YTD/Budget
Revenue:																
Department of Ecology Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	0.00%
Litter Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	123,000	0.00%
Rent From Disposal District	-	-	5,577	-	-	-	-	-	-	-	-	-	-	5,577	22,308	25.00%
Reimbursement from Litter Crew	-	-	-	-	-	-	-	-	-	-	-	-	-	-	139,226	0.00%
Capital Reserve Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	147,600	0.00%
Payment From Disposal District	218,473	322,994	266,513	-	-	-	-	-	-	-	-	-	-	807,980	4,041,913	19.99%
Total Revenue	\$ 218,473	\$ 322,994	\$ 272,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 813,557	\$ 4,509,047	18.04%
Expenses:																
Salary and Benefits	\$ 140,585	\$ 140,020	\$ 142,870	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 423,475	\$ 1,705,131	24.84%
Supplies/Small Tools and Equipment	4,739	5,871	12,408	-	-	-	-	-	-	-	-	-	-	23,018	67,000	34.35%
Fuel Consumed	-	4,921	5,676	-	-	-	-	-	-	-	-	-	-	10,597	70,500	15.03%
Professional Services	27,402	53,561	10,202	-	-	-	-	-	-	-	-	-	-	91,165	361,075	25.25%
Utilities	243	2,119	2,221	-	-	-	-	-	-	-	-	-	-	4,583	30,510	15.02%
Miscellaneous	1,544	4,301	81	-	-	-	-	-	-	-	-	-	-	5,925	26,575	22.30%
Equipment Rental	-	3,757	480	-	-	-	-	-	-	-	-	-	-	4,237	30,250	14.01%
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	258,808	0.00%
Interfund Charges	6,893	41,646	24,218	-	-	-	-	-	-	-	-	-	-	72,756	288,741	25.20%
Repairs and Site Maintenance	4,157	15,532	20,758	-	-	-	-	-	-	-	-	-	-	40,447	494,689	8.18%
Training and Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,045	0.00%
Recycling Program	10,070	7,000	11,886	-	-	-	-	-	-	-	-	-	-	28,956	268,524	10.78%
Landfill Closure	1,834	1,811	8,287	-	-	-	-	-	-	-	-	-	-	11,932	92,024	12.97%
Code Compliance Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	0.00%
Nuisance Abatement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Homeless Camp Clean Up Program	-	418	420	-	-	-	-	-	-	-	-	-	-	838	4,700	17.83%
Litter Program	12,373	12,992	18,581	-	-	-	-	-	-	-	-	-	-	43,946	270,055	16.27%
Moderate Risk Waste	8,633	20,103	14,002	-	-	-	-	-	-	-	-	-	-	42,738	282,800	15.11%
Capital Improvements/Repairs	-	8,942	-	-	-	-	-	-	-	-	-	-	-	8,942	167,000	5.35%
Total Expenses	\$ 218,473	\$ 322,994	\$ 272,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 813,555	\$ 4,527,427	17.97%
Net Operating Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

This sheet is intended to compare Solid Waste Utility YTD to the Solid Waste Utility Budget. Fund 4010 reserve balances can be found on the Solid Waste Utility report.

Note: This interim report is unaudited and intended for management purposes only. Totals may not foot due to rounding.