

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

November 12, 2024

Present: Commissioner Brummer, Commissioner Pollock

Absent: Commissioner Swope

Recorder: Rieva Lester

Commissioner Brummer called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Though she did not announce it, Rieva Lester included written comments from Kyle Wheeler in the record.

Robert Johnson shared concerns regarding his granddaughter. He noted that his granddaughter has missed 22 of 45 days of school while under the court-ordered care of the girl's father.

AGENDA CHANGE

Commissioner Pollock made a motion to add the following to the agenda:

- Resolution 24-421: Approve Contract #C16-0229-24 between Comunicativo and Lewis County.
- Resolution 24-422: Approve Contract #T01-0217-24 between The Salvation Army and Lewis County.

Commissioner Brummer seconded. Motion passed 2-0.

EMPLOYEE RECOGNITION

The commissioners and County Manager Ryan Barrett honored Matt Thuston, Brandon Powers and Alex Murray for their above-and-beyond efforts in response to the failure of the Law and Justice Center's HVAC system.

NATIONAL ADOPTION DAY

Superior Court Assistant Court Administrator Paula Willey discussed a National Adoption Day event planned for 1:30 p.m. Nov. 22.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-412 and 24-413. Commissioner Brummer seconded.

Resolution 24-412: Notice of Public Hearing for the proposed 2025 Annual Construction Program (ACP) and Six-Year Transportation Improvement Program (TIP) for the years 2025-2030. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Nov. 26, 2024.

Public Works Director Josh Metcalf discussed the resolution. Josh said the annual hearing is required by RCW and that notice will be published in the East County Journal on Nov. 13 and 20.

Resolution 24-413: Publish a call for bids for Lewis County Shelter Fencing, 31-2408 Fencing. Bids must be submitted through OpenGov (<https://procurement.opengov.com/portal/lewiscountywa>) no later than 12 p.m. Nov. 27, 2024.

Consultant Eric Eisenberg discussed the resolution. Eric discussed the bidding process and noted that submittals are due by noon Nov. 27.

Motion passed 2-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the November 5, 2024, Business Meeting as well as Resolution 24-414. Commissioner Brummer seconded.

Resolution 24-414: Approval of warrants/claims against the various county departments.

Auditor's Office Deputy Director Graham Gowing said warrants 892,371 through 892,408 and 892,436 through 892,558 and direct disbursements numbered 13631, 13667, 13710, 13730 through 13736, 13744, 13745, 13747 through 13751, 13754, 13755, 13757, 13762-13764, 13766, 13768, 13778, 13789, 13793, 13810, 13811, 13816, 13818 and 13919 were issued in November for payments against the county totaling \$942,456.89. Graham noted a skip in sequence for warrants 892,409 through 892,435, which were issued on behalf of Special Purpose Districts.

Motion passed 2-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-415 through 24-423. Commissioner Brummer seconded.

Resolution 24-415: Approve a contract supplemental agreement with Northwest Hydraulic Consultants for the Annual Hydrologic, Hydraulic, and Geomorphic services, AHHG2024.

Public Works Director Josh Metcalf discussed the resolution. Josh said the amendment increases the agreement by \$300,000 and extends it through Feb. 28, 2026, to include coverage for work on the Independence Road slide.

Resolution 24-416: Adopt a Categorized Schedule of Fees effective January 1, 2025.

Public Health and Social Services Director Meja Handlen discussed the resolution. Meja noted that one item was listed incorrectly. She said the fee for surface water testing on Page 5 should have been listed as \$80, not \$75.

Commissioner Pollock made a motion to amend the fee schedule to set the surface water fee on Page 5 to \$80 instead of \$75. **Commissioner Brummer** seconded. Motion passed 2-0.

Resolution 24-417: Approve documentation needed to obtain title insurance for the Homeless Shelter at 2015 NE Kresky Ave.

Consultant Eric Eisenberg discussed the resolution. Eric said the resolution approves of two documents needed for closing in the Lewis County Homeless Shelter transaction.

Resolution 24-418: Accept grant funds from the Department of Commerce EE2024 Grant to fund the Jail LED Upgrade Project.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said the resolution authorizes Commissioner Brummer to sign the award letter and Doug Carey to sign the contract thereafter.

Resolution 24-419: Approve Contract #C06-0232-24 between Community Action Council (CAC) and Lewis County.

Community Health Services Contract Coordinator Caroline Garibay discussed the resolution. Caroline said the agreement provides funding totaling \$115,000 for educational programs designed to prevent child abuse.

Resolution 24-420: Approve Consolidated Contract #CLH31017 Amendment #21 between the Washington State Department of Health (DOH) and Lewis County.

Public Health and Social Services Director Meja Handlen discussed the resolution. Meja said the amendment decreases funding by \$147,137 and changes the scopes of work regarding the following:

- Office of Drinking Water Group A Program

- Office of Immunization COVID-19 Vaccine
- Office of Immunization-Regional Representatives
- WIC Nutrition Program

Resolution 24-421: Approve Contract #C16-0229-24 between Comunicativo and Lewis County.

Social Services Supervisor Justia Madrigal discussed the resolution. Justia said the contract is for Consolidated Homeless Grant funding for individuals experiencing homelessness.

Resolution 24-422: Approve Contract #T01-0217-24 between The Salvation Army and Lewis County.

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Resolution 24-423: Approve an Agreement from the Washington State Office of Public Defense in the amount of \$110,690.73 for use in the calendar year 2025.

Budget Services Administrator Becky Butler discussed the resolution. Becky noted that Lewis County's public defense totaled \$2.4 million in 2024, with the Wahington State Office of Public Defense covering less than 5 percent of the costs and Lewis County taxpayers paying the bulk of it.

Motion to approve Resolutions 24-415 through 24-423 – with Resolution 24-416 as amended – passed 2-0.

HEARING

Ordinance 1359: Revise the 2045 Population and Housing Allocations.

Commissioner Brummer introduced the hearing.

Community Development Director Mindy Brooks gave the staff report. Mindy reviewed changes to the 2045 Population and Housing Allocations as requested by the city of Chehalis.

Commissioner Brummer asked if there were any questions. There were no questions.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Mindy asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Brummer closed the hearing.

Commissioner Pollock made a motion to approve Ordinance 1359. Commissioner Brummer seconded. Motion passed 2-0.

ANNOUNCEMENTS

None.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:31 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, November 26, 2024, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Scott J. Brummer, Chair

ATTEST:


Rieva Lester, Clerk of the Board


Lindsey R. Pollock, DVM, Vice Chair


Sean D. Swope, Commissioner