

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

November 5, 2024

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope

Recorder: Rieva Lester

Commissioner Brummer called the meeting to order at 10 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

James Harding shared concerns regarding code enforcement violations on his property.

VETERANS DAY

The commissioners honored Lewis County employees who have served – or currently are serving – in the military.

HALLOWEEN CONTEST WINNERS

Attendees watched a video of the recent countywide Halloween costume contest.

NOTICE ITEM

Commissioner Pollock made a motion to approve Resolution 24-399. Commissioner Swope seconded.

Resolution 24-399: Notice of hearings regarding the Lewis County budget and levies for 2025. The hearings will take place in the Commissioners' Hearing Room at or after 10 a.m. Dec. 2, 2024. The public also is invited to an informational budget meeting, during which staff will review the proposed 2025 budget, at 5:30 p.m. Nov. 13, 2024.

Budget Administrator Becky Butler discussed the resolution. Becky reviewed the date and time for the hearings as well as the requirements for written and oral comment.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the October 22, 2024, Business Meeting as well as Resolution 24-400. Commissioner Swope seconded.

Resolution 24-400: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 891,756 through 891,789, 891,801 through 891,999 and 892,044 through 892,370 and direct disbursements 13794 through 13798 were issued in October for payments against the county totaling \$3,990,013.20. Grace said payroll / tax deposit warrants 796,230 through 796,234 and automatic deposits numbered 74,843 through 75,415 also were approved for payments totaling \$1,255,535.62. Grace noted a skip in sequence for warrants 891,734 through 891,755, 891,790 through 891,800 and 892,000 through 892,043, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-401 through 24-409. Commissioner Swope seconded.

Resolution 24-401: Approve Contract #M01-0224-24 between Morningside and Lewis County.

Public Health and Social Services Community Health Services & Contract Coordinator Sara Sons discussed the resolution. Sara said the \$555,000 contract with Morningside provides funding for Supported Employment and Job Foundation services.

Resolution 24-402: List the bids received and contractor selected for the Radio Infrastructure Battery Backup System project.

911 Communications Director Jenn Libby-Jones discussed the resolution. Jenn noted that the apparent low bidder was disqualified for not providing required documentation, prompting staff to award to the next lowest bidder, American Power Systems, for \$769,292.

Resolution 24-403: Accept FEMA Emergency Management Performance Grant (EMPG) agreement with Washington State Military Department.

Emergency Management Planner Erika Katt discussed the resolution. Erika said the grant provides funding totaling \$39,469 and that the contract period runs from June 1, 2024, to September 30, 2025.

Resolution 24-404: Approve permitting software contract with Granicus (Smart Gov) of Carahsoft that establishes a 5-year annual subscription with an annual fee-increase cap of 5 percent.

Community Development Director Mindy Brooks discussed the resolution. Mindy said the contract totals \$101,213.28 and is being paid for through a grant from Commerce.

Resolution 24-405: Ratify signature for the Community Development Roof replacement contract.

Capital Facilities Manager Doug Carey discussed the resolution. Doug said the resolution awards the contract to the low apparent bidder, Safecover Roofing, which issued a bid of \$114,000. Doug noted that the roof last was replaced prior to county ownership and was found to be faulty.

Resolution 24-406: Ratify a Special Transportation Planning Study Grant Agreement GCC 1070 with Washington State Department of Transportation for Phase II of the Westside Connector Corridor Improvements project.

Public Works Director Josh Metcalf discussed the resolution. Josh said the Washington State Department of Transportation (WSDOT) is providing \$1,656,243.00 for Phase II of the Westside Connector Corridor Improvements project.

Resolution 24-407: Approve a personal services agreement with Robert K. Weidner.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the one-year agreement is for Secure Rural Schools funding work Robert Weidner will perform on behalf of Lewis County. She said the contract total for 2025 is \$17,500.

Resolution 24-408: Move David Hilligoss to regular position and Brian Merryman to alternate position on the Lewis County Water Conservancy Board.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the resolution moves David Hilligoss to a regular position and Brian Merryman to an alternate position on the Water Conservancy Board, per their request. She noted that another board member is a water rights holder, as required per state law.

Resolution 24-409: Expand membership of East Lewis County Public Development Authority (ELCPDA) Board of Directors and appoint Rob Maricle and Ann Harrington to said board.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the resolution expands the size of the ELCPDA board and appoints Rob Maricle and Ann Harrington as members.

Motion passed 3-0.

HEARINGS

Resolution 24-410: Approve a non-exclusive franchise renewal to Lewis County Water District #2 to install, construct, operate and maintain water and sewer system facilities in County Road Rights-of-Way.

Commissioner Brummer introduced the hearing.

Shawn Kyes gave the staff report. Shawn noted that the 10-year nonexclusive franchise agreement allows Lewis County Water District #2 to install, construct, operate and maintain water and sewer system facilities in Lewis County road rights-of-way.

Commissioner Brummer asked if there were any questions. There were no questions.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Shawn asked that his previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Brummer closed the hearing.

Commissioner Pollock made a motion to approve Resolution 24-410. Commissioner Swope seconded. Motion passed 3-0.

Resolution 24-411: Approve a non-exclusive franchise renewal to Astound Broadband, LLC, to install, construct, operate and maintain telecommunication facilities in County Road Rights-of-Way.

Commissioner Brummer introduced the hearing.

Shawn Kyes gave the staff report. Shawn noted that the 10-year nonexclusive franchise agreement allows Astound Broadband, LLC, to install, construct, operate and maintain telecommunication facilities in Lewis County road rights-of-way.

Commissioner Brummer asked if there were any questions. There were no questions.

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Shawn asked that his previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Brummer closed the hearing.

Commissioner Pollock made a motion to approve Resolution 24-411. Commissioner Swope seconded. Motion passed 3-0.

ANNOUNCEMENTS

None.

PRESS CONFERENCE

None.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:35 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, November 12, 2024, in the Commissioners' Hearing Room (Room 223).


Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Scott J. Brummer, Chair

ATTEST:


Lindsey R. Pollock, DVM, Vice Chair


Rieva Lester, Clerk of the Board


Sean D. Swope, Commissioner