

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

December 16, 2019

Present: Commissioner Jackson, Commissioner Stamper, Commissioner Fund

Recorder: Rieva Lester

Commissioner Jackson called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PRESENTATION

Commissioner Fund made a motion to approve a proclamation recognizing the state 2B championship football team, the Onalaska Loggers. Commissioner Stamper seconded.

Proclamation honoring the Onalaska Loggers for their 2B State Championship title.

Commissioner Fund read the proclamation into the record. She, Commissioner Stamper and Commissioner Jackson thanked the members of the football team and invited them to introduce themselves.

Motion passed 3-0.

PUBLIC COMMENT

George Chandler said Jan. 9 is Law Enforcement Appreciation Day. He discussed plans to attend the Jan. 6 Business Meeting.

NOTICE ITEM

Commissioner Fund made a motion to approve Resolution 19-372. Commissioner Stamper seconded.

Resolution 19-372: Call for sealed bids for the Undercarriage Spray Wash Project, County Project No. 90-17F509100443C, FEMA Project No. DR-4309 PW 238. Bids are due to the Clerk of the Board by 11 a.m. Jan. 7, 2020.

Public Works Director Josh Metcalf spoke to the resolution. He said the item is a drive-through machine used to spray down county equipment, especially the equipment the county uses to de-ice roads.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Stamper made a motion to approve minutes from the December 9, 2019, meeting as well as Resolution 19-373. Commissioner Fund seconded.

Resolution 19-373: Approval of warrants/claims against the various county departments.

Grace Jimenez, representing the Financial Services division of the Auditor's Office, said warrants numbered 822467 through 822979 and direct disbursements numbered 1632 through 1634 were issued for payments against the county totaling \$3,014,903.78. She said payroll/tax deposit warrants numbered 795731 through 795732 and Automatic Deposits 5502 through 6080 also were approved for payments against the county totaling \$1,609,617.17.

Grace noted a skip in sequence for warrants 822446 through 822466, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Fund made a motion to approve Resolutions 19-374 through 19-385. Commissioner Stamper seconded.

Resolution 19-374: Accept an interlocal agreement for use of jail facilities between the Lewis County Sheriff's office/County and the incorporated cities of Centralia, Chehalis, Napavine, Toledo, Mossyrock, Morton, Winlock and Pe Ell.

Lewis County Corrections Chief Chris Sweet spoke to the resolution. He said the agreements provide for the use of jail facilities.

Resolution 19-375: Accept an interlocal agreement for use of jail facilities between the Lewis County Sheriff's office/County and City of Olympia/Jail.

Lewis County Corrections Chief Chris Sweet spoke to the resolution. He said the agreements provide for the use of jail facilities.

Resolution 19-376: Accept an interlocal agreement for use of jail facilities between the Lewis County Sheriff's office/County and Thurston County Sheriff's Office/County.

Lewis County Corrections Chief Chris Sweet spoke to the resolution. He said the agreements provide for the use of jail facilities. Chris said the average daily inmate population at the jail is 238.

Resolution 19-377: Approve Andy Caldwell, DEM Deputy Director, as the Lewis County Community Emergency Coordinator and William Teitzel as the Alternate Community Emergency Coordinator for 2020-21 for hazardous materials incidents.

Department of Emergency Management Director Andy Caldwell spoke to the resolution.

Resolution 19-378: Appoint members to the Local Emergency Planning Committee (LEPC).

Department of Emergency Management Director Andy Caldwell spoke to the resolution. He said the following individuals were being appointed to the Local Emergency Planning Committee (LEPC): Commissioner Edna Fund, Douglas Pardue, Andy Caldwell, Jill Kangas, Ken Cardinale, Kyle Depriest, Kevin Korpi, J.P. Anderson, Michael Hamling, Daneen Lindh, Gary Hurley, Ryan Trotter, Michaelle Fries, Pat Sauter, Dennis Morr Jr., Mark Anders, Rudy Tepsic, Kelli Gustaf, Travis Wickham and Justin Piper.

Resolution 19-379: List the bids received and contractor selected for five (5) 40-foot storage containers for the Public Works maintenance division.

Public Works Director Josh Metcalf spoke to the resolution. He said the county received two bids and that Technology International Inc. was the apparent low bidder at \$35,035. Josh said the containers are for secure dry storage.

Resolution 19-380: Approve Public Works Director Josh Metcalf as Applicant Agent and Robin Saline as the Alternate Applicant Agent/Contact for open, federally declared disasters and any future disasters that may occur between Dec. 1, 2019, and Dec. 31, 2020.

Public Works Director Josh Metcalf spoke to the resolution. He said the appointments are for all FEMA related disasters dating back to November 2006 and through Dec. 31, 2020.

Resolution 19-381: List the bids received and contractor selected for three new sander/spreaders, three new snowplows and one new vac truck.

Fleet Services Manager Tim Murphy spoke to the resolution. He said the county received three bids for the sander / spreaders, two bids for the snowplows and four bids for the vac truck. Tim outlined the lowest responsive bids, noting that some of bids received were not responsive.

Resolution 19-382: Appoint Ricardo Barrientes as a regular member to the Veterans' Advisory Board (VAB) through June 30, 2021.

Public Health and Social Services Director JP Anderson spoke to the resolution. He said Ricardo will be a regular member of the Veterans' Advisory Board.

Resolution 19-383: Approve interlocal agreements between Lewis County and area emergency response agencies regarding technology services and authorize signatures thereon.

IT Director Steve Wohld spoke to the resolution. He said the resolution is for Lewis County's agreements with each of the following: Centralia Police Department, Chehalis Police Department, Morton Police Department, Napavine Police Department, Pe Ell Police Department, Toledo Police Department, Winlock Police Department, Medic 1, AMR, Riverside Fire Authority, Fire District 1, Fire District 2, Fire District 3, Fire District 5, Fire District 6, Fire District 8, Fire District 13, Fire District 14, Fire District 15, Fire District 20 and the Chehalis Fire Department.

Resolution 19-384: Authorize the Director of Information Technology Services to execute a purchase order with DarkTrace Limited.

IT Director Steve Wohld spoke to the resolution. He noted that the county is saving money by entering into a multi-year agreement with DarkTrace. Steve discussed cybersecurity, including attacks the county has thwarted and extra precautions the county has put into place to protect sensitive data.

Resolution 19-385: Reappoint Dean Croshaw and Chris Roden to the Lodging Tax Advisory Committee.

Commissioner Fund spoke to the resolution.

Motion passed 3-0.

HEARINGS

Ordinance 1313, which would make technical amendments to Ch. 3.55 LCC relating to the administration of the County Noxious Weed Assessment.

Commissioner Jackson introduced the hearing.

Chief Civil Prosecuting Attorney Eric Eisenberg gave the staff report, outlining the technical changes being made to the existing ordinance. He said Ordinance 1313 corrects a typo in a cross-reference section and clarifies the real property parcels to which the noxious weed assessment applies.

Commissioner Jackson asked if there were any questions.

Ron Averill of Centralia discussed the importance of eradicating noxious weeds.

Commissioner Jackson then closed the question-and-answer portion of the hearing.

Eric asked that his previous comments be adopted into the record.

Commissioner Jackson asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Jackson closed the hearing.

Commissioner Stamper made a motion to approve Ordinance 1313. Commissioner Fund seconded.

Motion passed 3-0.

Resolution 19-386: Approve a franchise to Olympic Pipeline Company LLC, to construct, operate, and maintain a pipeline system for the purposes of transmission of petroleum and petroleum products in Lewis County rights of way.

Commissioner Jackson introduced the hearing.

Real Estate Services Manager Martin Roy gave the staff report.

Martin explained the five-year, nonexclusive franchise contract. He said the franchise covers all of unincorporated Lewis County and covers the same area an expiring franchise has covered.

Martin noted that a notice of the public hearing was published Dec. 19 and 26, 2019, in The Chronicle.

Martin said the county does not charge for the use of right of way but that new law may set the stage for charging opportunities.

Commissioner Jackson asked if there were any questions.

There were none.

Commissioner Jackson then closed the question-and-answer portion of the hearing.

Martin asked that his previous comments be adopted into the record.

Commissioner Jackson asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Jackson closed the hearing.

Commissioner Stamper made a motion to approve Resolution 19-386. Commissioner Fund seconded.

Motion passed 3-0.

Resolution 19-387: Lewis County 2019 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Jackson introduced the hearing.

Budget Services Manager Becky Butler gave the staff report.

Becky said notice of the hearing was published in The Chronicle on Dec. 3 and 10, 2019. At the time of the notice, she said, the changes included increased expenditures totaling \$1,430,600 and increased revenues totaling \$997,586. She said the need for other adjustments arose after publication of the notice and that the updated amendment reflects expenditure increases totaling \$2,279,248 and revenue increases totaling \$1,076,996, resulting in a decreased estimated ending fund balance in the amount of \$1,202,252.

Becky detailed some of the larger changes reflected in the amendment.

Becky noted that the commissioners are permitting offices and departments to use 2019 overages in salaries to cover 2019 shortages in operations (and vice versa) as long as the offices and departments work with the Budget Department to make those adjustments.

Commissioner Jackson asked if there were any questions.

Commissioner Jackson then closed the question-and-answer portion of the hearing.

Becky Butler asked that her previous comments be adopted into the record.

Commissioner Jackson asked if anyone wanted to speak for or against the resolution.

No one chose to speak.

Commissioner Jackson closed the hearing.

Commissioner Stamper made a motion to approve Resolution 19-387. Commissioner Fund seconded.

Motion passed 3-0.

ANNOUNCEMENTS

Commissioner Fund discussed the Lighted Tractor Parade in Centralia, which had taken place over the weekend.

Commissioner Stamper discussed the importance of supporting local businesses.

JP Anderson discussed his staff's work – specifically the efforts of Isaac Wulff and Emily Killeen – to secure an \$80,000 grant for substance abuse prevention work in the east end of the county.

Ron Averill discussed funding the Lewis County Seniors Board is receiving funding from outside entities.

Commissioner Jackson said the governor has appointed him to the state affordable housing board.

PRESS CONFERENCE

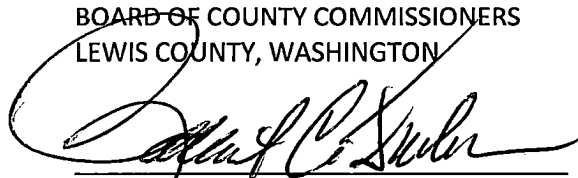
No questions from the press.

ADJOURNMENT

The BOCC Business Meeting adjourned at 11:26 a.m., with the next Business Meeting scheduled for 10 a.m. Monday, Dec. 30, 2019, in the Commissioners' Hearing Room (Room 223).

Please note that minutes from the BOCC Business Meeting are not verbatim. A recording of the meeting may be purchased at the BOCC office, or video footage can be viewed at no charge at LewisCountyWa.gov/bocc-meetings. Video footage of BOCC meetings also is aired on Comcast Channel 3 at 10 a.m., 2 p.m., 6 p.m., and 10 p.m. daily. Video footage also can be found on the Lewis County Commissioners' Facebook page.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

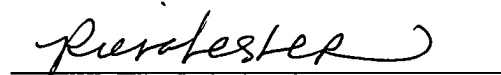


Robert C. Jackson, Chair

absent

Gary Stamper, Vice Chair

ATTEST:



Rieva Lester, Clerk of the Board



Edna J. Fund, Commissioner