

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

August 6, 2024

Present: Commissioner Brummer, Commissioner Pollock, Commissioner Swope

Recorder: Rieva Lester

Commissioner Brummer called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

PUBLIC COMMENT

Ray Chapman-Wilson said a former county employee has claimed Commissioner Swope has breached the public's trust and receives kickbacks.

LITTLE MISS FRIENDLY

The commissioners congratulated outgoing Little Miss Friendly Clara Hansen and 2024 finalists Justice Barton, Avery Butler, Avery Mordick, Kimber Serl and Hadleigh Westover.

GIFFORD PINCHOT

Gifford Pinchot National Forest Supervisor Johanna Kovarik and Public Affairs Officer Chuck (Charles) Lassiter provided updates on the Gifford Pinchot National Forest. They noted that the fire danger is at a Level 5, the highest level. Johanna discussed firefighting efforts in response to blazes linked to lightning strikes, and they discussed vacancies on the Resource Advisory Committee (RAC), forest thinning and work taking place at Skate Creek, 25 Road, Johnston Ridge and other locations.

NOTICE ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-338, 24-339 and 24-341 and 24-342. Commissioner Swope seconded.

Resolution 24-338: Notice of public hearing for Ordinance 1357 to amend Chapter 12.60.280 (Driveways and Private Road Standards), 16.12.500 (Simple Segregations) and 16.02.100 (Subdivision development standards) of Lewis County Code. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Aug. 27.

Community Development Director Mindy Brooks discussed the resolution. Mindy said the change would create a consistent approach that requires new private roads that provide access to two or more lots to be named.

Resolution 24-339: Notice of hearing regarding a franchise renewal to Puget Sound Energy to install, construct, operate, and maintain water mains and cathodic protection cables in Lewis County road rights-of-way. The hearing will take place in the Commissioners' Hearing Room at or after 10 a.m. Aug. 27.

Public Works Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said the agreement is a renewal for a franchise from the 1960s.

Resolution 24-342: Issue call for bids for public safety radio power and battery backup system. Bids can be submitted online (<https://procurement.opengov.com/portal/lewiscountywa>) and are due by 5 p.m. Sept. 18.

Clerk of the Board Rieva Lester discussed the resolution. Rieva said the county is seeking bids for a radio power and battery backup system covering 18 sites in Lewis County. She said interested companies are invited to participate in site visits Aug. 27 and 28 and that bids are due through OpenGov by 5 p.m. Sept. 18.

Resolution 24-341: Issue call for bids for up to six new pursuit-rated SUVs. Bids can be submitted online (<https://procurement.opengov.com/portal/lewiscountywa>) and are due by 12:15 p.m. Aug. 21.

Public Works Fleet Services Manager Tim Mixer discussed the resolution. Tim said the county is seeking bids for up to six new SUVs for the Sheriff's Office and that the county could opt to order fewer than six.

Motion passed 3-0.

CONSENT ITEMS

Commissioner Pollock made a motion to approve minutes from the July 23, 2024, Business Meeting as well as Resolution 24-343. Commissioner Swope seconded.

Resolution 24-343: Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 887,724 through 888,058, 888,069 and 888,072 through 888,172 and direct disbursements numbered 13389 through 13394 were issued in July and August for payments against the county totaling \$6,180,191.47. Grace said warrants numbered 796,162 through 796,165 and automatic deposits numbered 71,190 through

71,791 also were issued for payments totaling \$1,307,993.68. Grace noted a skip in sequence for warrants 887,696 through 887,723, 888,059 through 888,068 and 888,070 through 888,071, which were issued on behalf of Special Purpose Districts.

Motion passed 3-0.

DELIBERATION ITEMS

Commissioner Pollock made a motion to approve Resolutions 24-344 through 24-348. Commissioner Swope seconded.

Resolution 24-344: Approve a contract with Thyssen-Krupp Elevator Corporation for elevator maintenance services.

Facilities Administrator Alex Murray discussed the resolution. Alex said the county used Sourcewell Purchasing Cooperative to request elevator service proposals and that Thyssen-Krupp was the lowest responsive bidder.

Resolution 24-345: Declaration of surplus personal property.

IT Director Matt Jaeger discussed the resolution. Matt said the list includes 102 items, many of which will be held onto a while longer in case there's someone to whom the items can be donated instead of scrapped.

Resolution 24-346: Declaration of surplus real property, 951 State Route 508, Chehalis.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said the site is surplus to the county's need and will be listed for sale with a broker.

Resolution 24-347: Adopt the Lewis County Hazard Mitigation Plan and Community Wildfire Protection Plan.

Emergency Management Planner Erika Katt discussed the resolution. Erika said her department and others have been working on the updates since 2022. She noted that FEMA is continuing its review of the plan.

Resolution 24-348: Authorize legal defense and indemnity for Robert Snaza, Kevin Engelbertson, Dustin Breen and Jeremy Almond, and their marital communities, if any, regarding a lawsuit brought by Joseph Nelson - Action No. 3:24-cv-05548-DGE.

Budget Administrator / Risk Manager Becky Butler discussed the resolution. Becky said the resolution provides litigation defense and indemnification for the individuals named in a recent lawsuit.

Motion passed 3-0.

HEARING

Ordinance 1356: Add Courthouse Facilitator Program (Chapter 9.40) to Lewis County Code to codify the establishment of the program and the collection of surcharges, license fees and user fees to defray the cost of the program.

Commissioner Brummer introduced the hearing.

Superior Court Accounting Specialist Stacey Werner gave the staff report. Stacey said the ordinance establishes a \$23 surcharge for marriage licenses as well as a \$25 fee for use of the Courthouse Facilitator.

Commissioner Brummer asked if there were any questions. There were no questions, though Commissioner Pollock noted that “chose” in the second recital should be “choose.”

Commissioner Brummer then closed the question-and-answer portion of the hearing.

Stacy asked that her previous comments be adopted into the record.

Commissioner Brummer asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Brummer closed the hearing.

Commissioner Pollock made a motion to approve Ordinance 1356. Commissioner Swope seconded. Motion passed 3-0.

ANNOUNCEMENTS

Commissioner Swope invited the public to the School Resource Fair planned for 10 a.m. to 2 p.m. Aug. 8 at the Sports Hub.

PRESS CONFERENCE

No questions.

ADJOURNMENT

The BOCC Business Meeting adjourned at 10:52 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, August 20, 2024, in the Commissioners' Hearing Room (Room 223).

Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for "LewisCountyWa" on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.



ATTEST:


Rieva Lester, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON


Scott J. Brummer, Chair


Lindsey R. Pollock, DVM, Vice Chair


Sean D. Swope, Commissioner