

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

IN THE MATTER OF:

ISSUE CALL FOR BIDS FOR UP TO SIX NEW
PURSUIT-RATED SUVs

RESOLUTION NO. 24-341

WHEREAS, the Fleet Services Division of the Lewis County Public Works Department has determined that six pursuit-rated vehicles in the fleet are in need of replacement; and

WHEREAS, these six pursuit-rated vehicles will be 2025 replacements for the Lewis County Sheriff's Office; and

WHEREAS, the Board of County Commissioners wishes to issue a Call for Bid for up to six new pursuit-rated SUV vehicles.

NOW THEREFORE BE IT RESOLVED that the Public Works Department is instructed to prepare a call for bid specifications for up to six new pursuit-rated SUVs.

Lewis County Public Works is accepting electronic bid submissions. Bids can be completed and submitted at <https://procurement.opengov.com/portal/lewiscountywa> by or before 12:15 p.m. on August 21, 2024, and will be opened at or after 12:15 p.m. on August 21, 2024; and

NOW THEREFORE BE IT FURTHER RESOLVED BOCC Clerk of Board is instructed to proceed with all appropriate and necessary notifications to advertise for said purpose.

DONE IN OPEN SESSION this 6th day of August, 2024.

APPROVED AS TO FORM:
Jonathan Meyer, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

David Bailey
By: David Bailey,
Chief Civil Deputy Prosecuting Attorney

Scott J. Brummer
Scott J. Brummer, Chair

ATTEST:



Lindsey R. Pollock, DVM
Lindsey R. Pollock, DVM, Vice Chair

Rieva Lester, CMC
Rieva Lester, CMC,
Clerk of the Lewis County Board of
County Commissioners

Sean D. Swope
Sean D. Swope, Commissioner

CALL-FOR-BIDS

UP TO SIX (6) NEW PURSUIT-RATED AWD SUV VEHICLES

TO:

LEWIS COUNTY COURTHOUSE

BOARD OF COUNTY COMMISSIONER'S OFFICE

351 NW NORTH STREET

CHEHALIS, WASHINGTON 98532

BID OPENING:

WHERE: Lewis County Courthouse
Board of County Commissioners Meeting Room
351 NW North Street
Chehalis, Washington 98532

DATE: August 21, 2024

TIME: On or after 12:15 PM

BID PACKET CONTENTS

1. CALL FOR BIDS
2. ADVERTISING PLAN
3. BID FORM
4. BID DOCUMENT CHECKLIST
5. GENERAL CONDITIONS
6. SPECIFICATIONS

1.

CALL FOR BIDS

CALL FOR BIDS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Lewis County, Washington will open sealed bids and publicly read them aloud on or after 12:15 p.m. on August 21, 2024, at the Lewis County Historic Courthouse – 2nd floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, for furnishing up to six new pursuit-rated all wheel drive suv's.

SEALED BIDS MUST BE DELIVERED BY 12:15 P.M.

(Lewis County official time is displayed on Axxess Intertel phones in the office of Board of County Commissioners.)

Lewis County, Public Works Fleet Division is accepting electronic bid submissions. Bidders shall create a FREE account with OpenGov Procurement by signing up at <https://procurement.opengov.com/signup>. Once you have completed account registration, the RFP can be completed at <https://procurement.opengov.com/portal/lewiscountywa>. Click on "Submit Response" and follow the instructions to submit the electronic bid.

Specifications and bid forms may be obtained from Lewis County Department of Public Works Fleet Division located at 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or from Lewis County's website at www.lewiscountywa.gov.

The Lewis County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin, or sex in consideration for an award.

The Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities in the bidding.

DATED this 6th day of AUGUST, 2024.



Clerk of the Board of County Commissioners
Lewis County, Washington

PUBLISH: East County Journal – August 7 & 14, 2024
Lewis County Web Site @ www.lewiscountywa.gov/



2.

ADVERTISING PLAN

ADVERTISING PLAN

Lewis County, Public Works Fleet Division is accepting electronic bid submissions. Bidders shall create a FREE account with OpenGov Procurement by signing up at <https://procurement.opengov.com/signup>. Once you have completed account registration, the RFP can be completed at <https://procurement.opengov.com/portal/lewiscountywa>. Click on "Submit Response" and follow the instructions to submit the electronic bid.

The Call for Bids will be advertised in the following publications:

- East County Journal - Wednesday, August 7 & 14, 2024

Bid information will also be available on the Lewis County website at www.Lewiscountywa.gov

3.

BID FORM

**LEWIS COUNTY PUBLIC WORKS DEPARTMENT
FLEET SERVICES DIVISION
476 W. MAIN ST.
CHEHALIS, WA 98532**

The Board of Lewis County Commissioners will open sealed bids and publicly read them aloud at the Lewis County Courthouse-2nd floor, Board of County Commissioners Meeting Room, 351 NW North Street, Chehalis, Washington, on:

WEDNESDAY, AUGUST 21, 2024 ON OR AFTER 12:15 P.M.

For the following specified items:

UP TO SIX NEW PURSUIT-RATED AWD SUV VEHICLES

Lewis County, Public Health and Social Services is accepting electronic bid submissions. Bidders shall create a FREE account with OpenGov Procurement by signing up at <https://procurement.opengov.com/signup>. Once you have completed account registration, the RFP can be completed at <https://procurement.opengov.com/portal/lewiscountywa>. Click on "Submit Response" and follow the instructions to submit the electronic bid.

TO BE OPENED: WEDNESDAY, AUGUST 21, 2024 ON OR AFTER 12:15 P.M.

BID FORM

SEE ATTACHED CONDITIONS AND SPECIFICATIONS

1. UP TO SIX (6) NEW PURSUIT-RATED AWD SUV VEHICLES
(TO INCLUDE LICENSE & DOC FEES)

Enter Total cost for one single vehicle..... \$_____ per vehicle

2. WASHINGTON STATE SALES TAX + \$_____

3. PURCHASER PAYS THIS AMOUNT = \$_____ Total per vehicle

Bidder

Authorized Signature Date

Firm Address

Title of Person Signing

City, State Zip

Telephone Number

4.

BID DOCUMENT CHECK LIST

The following items must be returned in the completed bid package:

1. _____ BID FORM
2. _____ SPECIFICATION SHEET (DESCRIBE FULLY ANY EXCEPTIONS)
3. _____ WARRANTY INFORMATION
4. _____ PROPOSAL: TERMS, CONDITIONS, & SPECIFICATIONS
ACKNOWLEDGEMENT
5. _____ LIST OF REFERENCES (Complete name, address and phone number of three customers that have purchased said piece of equipment within the last three (3) years).

5.

GENERAL CONDITIONS

GENERAL CONDITIONS

BID CONSIDERATION:

The Board of Lewis County Commissioners reserves the right to reject any or all bids, waive informalities, and to contract as the best interest of the County may appear.

DOCUMENT FORM:

The bidder shall completely fill in the information required in all the blank spaces provided and shall return all forms and other documentation requested when submitting bid forms. Information may be obtained from the Department of Public Works, Maintenance & Operations Division, 476 W. Main St., Chehalis, WA 98532, telephone 360-740-1194 or Lewis County's website at www.lewiscountywa.gov.

PROPOSAL SHEET:

Vendors not meeting specifications must list all exceptions and note by placing an "X" beside the respective number associated with the particular specification. Any exceptions are subject to inspection, testing, and approval prior to acceptance by Lewis County.

AWD SUV vehicles shall be a new model and shall:

1. Conform to or exceed the minimum specifications listed.
2. Conform to the current Motor Vehicle Laws/Codes of the State of Washington.
3. Comply with the current Federal Motor Vehicle Safety Standards.
4. Shall meet the manufacturer's standard specifications and shall be further equipped as stated in these specifications whether considered standard or not.

PAYMENT:

Payment will be made by Lewis County on or about 30 days following date of delivery, providing billing invoice is in the office of the Lewis County Fiscal Department, 351 NW North Street, Chehalis, WA 98532 prior to the 10th of the month.

PRE-DELIVERY:

All items shall receive dealer factory pre-delivery service before being delivered. Transportation damage shall be repaired by dealer prior to delivery. All equipment will be in turnkey condition and subject to inspection prior to acceptance.

DELIVERY OF EQUIPMENT PURCHASES:

Packing and transportation expenses are the responsibility of the offeror. All prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, delivered and unloaded at the delivery address below.

*Lewis County Motor Pool
476 W. Main St.
Chehalis, WA 98532*

SERVICE TRAINING:

Dealer shall schedule a program on proper operation and maintenance of vehicle/equipment prior to acceptance of vehicle/equipment by Lewis County.

LITERATURE:

Complete sets of the specified manuals shall be furnished in the quantities shown, and shall be delivered with the vehicle/equipment.

ILLUSTRATIONS:

Descriptive literature with reasonably detailed specifications for the unit offered must be enclosed with the bid documents.

COOPERATIVE PURCHASES:

Lewis County has entered into Interlocal Purchase Agreements with other governmental agencies pursuant to RCW 39.34. Successful bidder, if agrees, can sell additional items at the bid price, terms and conditions to other governmental agencies. Lewis County accepts no responsibility for the payment of the purchase price by other governmental agencies.

PROPOSAL:

The undersigned hereby certifies that he/she has read and thoroughly understands and agrees to the terms, conditions, and specifications of this document for furnishing the item(s) listed to Lewis County and hereby submits the proposal on page 9.

Firm Name (Type or Print)

Authorized Signature

Date

Title of Person Signing

Telephone Number

Address

City, State, Zip Code

6.

SPECIFICATIONS

I. General Conditions:

AWD SUV vehicles shall be new, delivered, turn-key condition. **Make:** _____

Shipping/Delivery address: _____ **Model:** _____

LC Motor Pool, 476 W. Main St., Chehalis, WA 98532 **Year:** _____

The following are the requirements. Any requirement that is marked "no" or has something listed different than what is specified, may render your bid non-responsive. **Failure to complete this form as required will cause your bid to be considered non-responsive and ineligible for award.**

Specification Requirements	Check if; Meet or Exceeded	Describe Offered Alternatives
----------------------------	----------------------------------	----------------------------------

II. AWD SUV SPECIFICATIONS:

- | | | |
|--|-------|-------|
| 1. SUV vehicles shall be new (2024 or newer) | _____ | _____ |
| 2. SUV vehicles must be "Pursuit Rated" | _____ | _____ |
| 3. SUV vehicles shall be all wheel drive | _____ | _____ |
| 4. Engine shall be 3.3L V-6 engine or larger
(unleaded fuel only) | _____ | _____ |
| 5. Transmission shall be automatic (<u>column shift</u>) | _____ | _____ |
| 6. Police Floor Console | _____ | _____ |
| 7. Fuel Tank Capacity: 21 gallons minimum | _____ | _____ |
| 8. Ground Clearance: 7.5 inches minimum | _____ | _____ |
| 9. Skid Plate Group | _____ | _____ |

Specification Requirements	Check if; Meet or Exceeded	Describe Offered Alternatives
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10. Police ABS 4-Wheel HD Disc Brakes

11. Class III or IV Trailer Hitch Receiver

12. 5-Passenger Seating, Cloth Front Bucket
Power Seats with Lumbar

13. Rear Seating Cloth or Vinyl (no 3rd row seating)

14. Deactivate Rear Doors & Windows

15. LED Low/High Beam Headlamps and Taillamps

16. Black (L/Side) LED Spot Light

17. Blind Spot and Cross Path Detection

18. Power Group: Power Locks, Windows
(1-Touch Up & Down), Power Heated Mirrors
(Fold-Away)

19. Tilt/Telescope Steering Column

20. Remote Keyless Entry

21. Minimum of 4 Key FOBS

22. ParkView Rear Backup Camera System

23. Integrated Voice Command w/Bluetooth

24. Cruise Control

Specification Requirements	Check if; Meet or Exceeded	Describe Offered Alternatives
25. Variable Intermittent Windshield Wipers	_____	_____
26. Rear Window Wiper/Washer	_____	_____
27. Rear Window Defroster	_____	_____
28. Air Conditioning ATC with 2 (or 3) Zone Temperature Control with Rear Air Conditioning and Heat	_____	_____
29. Apple Car Play & Google Android Auto	_____	_____
30. 8-inch Touch Screen Display	_____	_____
31. Front Dome Light with Red/White Light	_____	_____
32. Passenger Space Volume: Approximately 100 Cubic Feet	_____	_____
33. Black Vinyl/Rubber Flooring	_____	_____
34. All Wheels to be Steel (Painted Black)	_____	_____
35. Full Size Spare Tire with Matching Steel Spare Wheel	_____	_____
36. To Include One (1) Repair Service Manual and One (1) Wiring Diagram Manual (Paper or Electronic)	_____	_____
37. Exterior Color: Dark Gray	_____	_____
38. Factory Warranty: 3-Year/36,000 Miles Bumper-to-Bumper, and 5-Year/100,000 Miles Power Train – Minimum	_____	_____

BOCC AGENDA ITEM SUMMARY

Resolution:

BOCC Meeting Date: Aug. 6, 2024

Suggested Wording for Agenda Item:

Agenda Type: Legal Notice

Approve A Call For Bids For Up To Six New Pursuit-Rated SUV Vehicles

Contact: Tim Mixer

Phone: 360.740.1194

Department: PW - Public Works

Description:

Resolution will allow Public Works Fleet division to create a call for bids for up to six (6) new pursuit-rated SUV vehicles.

Approvals:

User	Status
Josh Metcalf	Pending
PA's Office	Approved

Publication Requirements:

Publications:

The East County Journal

Additional Copies:

Zelma Hammer (PW), Tina Hemphill (PW),
Pamela Fernandez (PW), Tim Mixer (M&O)

Cover Letter To: