



Lewis County Community Development

125 NW Chehalis Ave, Chehalis, WA 98532
Phone: (360) 740-1146 • www.lewiscountywa.gov

ADMINISTRATIVE VARIANCE-RESOURCE LANDS ONLY TYPE I APPLICATION

Type I applications involve decisions that do not require public notice. The administrator is the decision making body for the Type I application.

The following are required to be submitted with this Administrative Variance application to begin the review process:

STAFF

APPLICANT

Completed Site Plan

(with all the requirements on the Lewis County Community Development 'Site Plan Requirements' Handout)

Completed 'General Information' Application

Completed 'Administrative Variance' Application

Application Fees

Any appeals will be heard by the Lewis County Hearing Examiner per the Lewis County Code Chapter 17.05.

For Official Use Only:

Date of Completed Application: _____

Application Number: _____

Associated Permits: _____

Permit Technician: _____

Lewis County Public Services

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SITE PLAN REQUIREMENTS

This checklist is intended to give a general idea of the information required for a site plan. The application should NOT be submitted unless all points below are addressed. The checklist must be submitted with the application. Submit multiple maps if necessary. Additional information may be requested. Any additional information which the applicant feels will assist in evaluating the proposal is encouraged. Minimum size is 8.5x11-Maximum size is 11x17

STAFF APPLICANT

North arrow

Vicinity map with location and name of all roads surrounding the property

All property lines (if the parcel is large, provide a close up)

Setbacks from property lines for all proposed structures if an accurate scale is not provided

Location and identification of all existing and proposed structures with dimensions.

Examples including, but not limited to: houses, sheds, barns, fences, culverts, bridges, retaining walls, and decks

Distance from other structures if within 10 feet

Test holes, septic tanks, septic lines, drainfields, and reserve areas

Wells, well circles with a 100-foot radius, water lines, etc. and all utility easements

Distance between existing and proposed septic, wells, and buildings

Location of all existing or proposed driveways and dimensions, easements, access roads etc. If there is an access easement, please provide a copy

Location and identification of any known critical areas on site. Examples including, but not limited to, wetlands, streams or other surface waters, steep slopes, etc.

Location of any known and proposed stormwater facilities

Location, depth, and extent of any clearing, grading and filling

For all projects other than a single family dwelling, a description of the proposed use is required. Examples include, but are not limited to: personal storage, commercial uses, agricultural uses, garage, etc.

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GENERAL INFORMATION

Property Information:

Tax Parcel Number (s): _____

Zoning: _____ Acreage: _____

Site Address: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: _____ Owner's Email: _____

_____ Quarter Section, Section _____, Township _____ North, Range _____ East/West (Circle One)

Applicant Information:

Name: _____

Mailing Address: _____

Phone Number: _____ E-mail: _____

Surveyor/Engineer or Other Contractor Information (Attach additional sheets if necessary):

Name: _____

Mailing Address: _____

Phone Number: _____ E-mail: _____

Acknowledgment

I understand that County regulations require owner permission for County personnel to enter private property to conduct permit processing, review, and inspections. I also understand that my failure to grant permission to enter may result in denial or withdrawal of a permit or approval. By my signature below, permission is granted for representatives of the Community Development, Environmental Services, and Public Works Department to enter and remain on and about the property for the sole purpose of processing such permits and performing required inspections or reviews.

Prior notification of the date of inspections will take place is: Required Not Required
(_____) _____ (Must provide phone number where applicant/representative can be reached)

I/We certify that all plans, specifications and other submissions required in support of this application conform to the requirements of all federal, state, and local codes and applicable laws and ordinances; and I certify that I am either the current legal owner of this property or their authorized representative. With this document, I take full responsibility for the lawful action that this document allows.

I certify that I have read and understand the limitations and conditions of Lewis County Code and agree to comply with all conditions of approval. I understand that any permits issued by Lewis County, consistent with the attached site plan, are valid ONLY if construction is in according to this plan and all other conditions of the permit are followed. By my signature below, I affirm that all the information and documents provided with this application are true and accurate to the best of my knowledge.

Signature: _____

Date: _____

Check one: Owner Authorized Agent

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ADMINISTRATIVE VARIANCE

Fees: The minimum fee due at the time of submittal is \$170. Additional fees may

An Administrative Variance application is applied for to reduce a setback from Resource Lands Only. Reduction in the setbacks from County or State right-of-way must be approved by application through Lewis County Public Works or Washington State Department of Transportation.

Parcel Number: _____ **Permit Number:** _____

The proposed project is:

- Within 100 feet from Agricultural Resource Land
- Within 150 feet from Forest Resource Land
- Within 50 feet from Mineral Resource Land

The proposed project requests the setback to be reduced to: _____ feet from the checked Resource Land above.

Reasons existing setbacks cannot be met (i.e. topography, soils. Or shape of site). Applications submitted without reasonable justification for reduction in setbacks cannot be approved:

The proposed structure is _____ square feet.

What will the proposed structure be used for?

- Residential
- Commercial
- Industrial
- Other

Please provide a brief description of the proposal: _____
